

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, MARCH 12TH, 2024
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Choya Shropshire, Lori Bradshaw, Charles Tramel, Travis Mileur (alt)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Choya Shropshire. Members present: Choya Shropshire, Lori Bradshaw and Charles Tramel. Members absent: none.

Others present: Zac Doyle, Kevin Tramel, Jeremy Cantrell and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 13TH, 2024 REGULAR MEETING.

Motion was made by Tramel, second by Bradshaw to approve the minutes of the February 13th, 2024 regular meeting. Voting yes: Tramel and Shropshire. Abstaining, counting as a no vote: Bradshaw. Voting no: none.

3. MAYOR'S REPORT:

a. Tax Reports.

Doyle presented the sales tax reports to the committee.

b. Review of Financial Status.

Doyle reviewed the SRO balance sheet with the committee and stated that the city is on track.

c. General Fund Budget Review.

Doyle reported that he has been reviewing the travel & training process to better utilize travel discounts and monitor spending.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$9,218.00 TO COSTCO FOR A THERMAL IMAGING CAMERA TO BE PAID OUT OF FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422 (CURRENT BALANCE \$179,827.50). OTHER BIDS RECEIVED: CONRAD IN THE AMOUNT OF \$9,836.61 AND CURTIS TOOLS IN THE AMOUNT OF \$11,522.50. (SCRIVENER'S ERROR: VENDOR IS CASCO.)

Motion was made by Tramel, second by Bradshaw to recommend Council action regarding an expenditure in the amount of \$9,218.00 to Costco for a thermal imaging camera to be paid out of Fire Department Capital Outlay Account #44-445-5422 (Current balance \$179,827.50). Other bids received: Conrad in the amount of \$9,836.61 and Curtis Tools in the amount of \$11,522.50. (Scrivener's error: Vendor is Casco.) Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO HIRE CHRIS JULKOWSKI AS A VOLUNTEER FIREFIGHTER.

Motion was made by Bradshaw, second by Tramel to recommend Council action to hire Chris Julkowski as a volunteer firefighter. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE PROMOTION OF DYLAN WRIGHT FROM PATROLMAN RANGE J; STEP 2 TO PATROLMAN RANGE J; STEP 3.

Motion by Bradshaw, second by Tramel to take no action regarding the promotion of Dylan Wright from Patrolman Range J; Step 2 to Patrolman Range J; Step 3. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

7. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Bradshaw, second by Tramel to adjourn at 5:54 p.m. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.