

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, JANUARY 9TH, 2024
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Choya Shropshire, Lori Bradshaw, Charles Tramel, Travis Mileur (alt)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:33 p.m. by Choya Shropshire. Members present: Choya Shropshire, Lori Bradshaw and Charles Tramel. Members absent: none.

Others present: Zac Doyle, Jeremy Cantrell, Justin Couch, BK Young and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE DECEMBER 12TH, 2023 REGULAR MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the December 12th, 2023 Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

3. MAYOR'S REPORT:

a. Tax Reports.

Doyle stated that tax revenue is up slightly compared to the previous month and trending upward when compared to last year's revenue.

b. Review of Financial Status.

Doyle stated that the financial reports are delayed due to the City Clerk being out of office.

c. General Fund Budget Review.

Doyle stated that he is working on a plan to pay back the City's furniture leases by August 2027, saving the City over \$25,000.00 in interest.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING TRANSFERRING \$46.24 FROM CLERK SUPPLIES ACCOUNT #02-209-5032 TO RECREATION CENTER SUPPLIES ACCOUNT #84-845-5032 TO CORRECT PAYMENT ERROR ON PURCHASE ORDER #2320231184 PAID TO CULLIGAN OF TULSA.

Motion was made by Tramel, second by Bradshaw to recommend Council action regarding transferring \$46.24 from Clerk Supplies Account #02-209-5032 to Recreation Center Supplies Account #84-845-5032 to correct payment error on Purchase Order #2320231184 paid to Culligan of Tulsa. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING MOVING \$150,000.00 FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422 TO FIRE TRUCK RESERVE ACCOUNT #45-455-5412.

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding moving \$150,000.00 from Fire Department Capital Outlay Account #44-445-5422 to Fire Truck Reserve Account #45-455-5412. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$14,219.00 FOR A RESCUE COMBI TOOL WITH BATTERY AND REMOVAL KIT TO DAVENPORT FIRE EQUIPMENT SALES, LLC. TO BE PAID FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422. THIS RESCUE TOOL IS COMPATIBLE WITH THE CURRENT TOOLS ON THE TRUCKS.**

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding an expenditure in the amount of \$14,219.00 for a Rescue Combi Tool with Battery and Removal Kit to Davenport Fire Equipment Sales, LLC. to be paid from Fire Department Capital Outlay Account #44-445-5422. This rescue tool is compatible with the current tools on the trucks. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

- 7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING HIRING CAMRYN MCCALL AS A PRYOR CREEK POLICE OFFICER (RANGE J, STEP 1) PENDING THE SUCCESSFUL COMPLETION OF THE POLICE PENSION PHYSICAL. THIS HIRE WILL FILL THE COPS GRANT POSITION.**

No action taken.

- 8. UNFORESEEABLE BUSINESS.**

Doyle announced that the City has received a \$10,000.00 technology grant from Google to purchase Chromebooks and any other technology upgrades needed. He also stated that the Recreation Center has received a \$75,000.00 grant for lighting upgrades. Doyle also reported that Arianna Derr and the EDTA are working on a grant for improvements to the Graham Community Building.

- 9. ADJOURN.**

Motion was made by Tramel, second by Bradshaw to adjourn. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.