

**NOTICE AND AGENDA  
ORDINANCE / INSURANCE COMMITTEE  
SPECIAL MEETING  
MONDAY, JUNE 15<sup>TH</sup>, 2015  
6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE ORDINANCE/INSURANCE COMMITTEE WILL MEET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.

COMMITTEE MEMBERS: \*\* RANDY CHITWOOD, CHERYL HEDGPATH, RYAN RAINS, GREG ROSAMOND (ALTERNATE)

1. Call meeting to order.
2. Discuss, possibly approve minutes of the March 31<sup>st</sup>, 2015 special meeting.
3. Discuss, possibly recommend Council action authorizing City Attorney to draft an Ordinance recommending the depths of cable lines or any kind of utility line within the city limits of Pryor Creek to be buried a minimum 18 inches.
4. Discuss, possibly recommend Council action to approve an Ordinance amending Title 10 by adding Chapter 1A Sections 1,2,3, and 4 to the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding Zoning Commission Creation and Composition; Quorum; Meetings, Organization and Rules; Powers, Duties and Authorities thereof; providing for repealer and severability.
5. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 10-1-1 regarding Planning Commission – Creation; Composition.
6. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 10-1-2 regarding Planning Commission – Quorum.
7. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 10-1-3 regarding Planning Commission – Meetings; Organization Rules.
8. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 10-1-4 regarding Planning Commission – Powers, Duties and Authority.
9. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 10-1-5 regarding Planning Commission – Act as Zoning Commission.
10. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 7-6-2 regarding the Cemetery Board.
11. Discuss, possibly recommend Council action to approve an Ordinance amending Pryor Creek City Code Section 7-4-2 regarding the Park Board.
12. Adjourn.

POSTED JUNE 11<sup>TH</sup>, 2015, BY CITY CLERK EVA SMITH

*Eva Smith*



**MINUTES  
ORDINANCE / INSURANCE COMMITTEE  
SPECIAL MEETING  
TUESDAY, MARCH 31<sup>ST</sup>, 2015  
5:30 P.M.**

THE ORDINANCE/INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

COMMITTEE MEMBERS: \*\*RYAN RAINS, GREG ROSAMOND, DENNIS OLSON, LEONARD BARNES (ALTERNATE)

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:34 p.m. by Chairman Ryan Rains. Committee members present: Chairman Ryan Rains, Greg Rosamond, Dennis Olson. Members absent: none.

Others present: Mayor Jimmy Tramel, Assistant Street Superintendent Buddy Glenn, Building Inspector Doug Moore, City Attorney Kim Ritchie, Councilman Drew Stott.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF THE NOVEMBER 4TH, 2014 SPECIAL MEETING.**

Motion was made by Rosamond, second by Olson to approve minutes of the November 4th, 2014 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO AUTHORIZE THE CITY ATTORNEY TO DRAFT AN ORDINANCE RECOMMENDING THE DEPTHS OF CABLE LINES OR ANY KIND OF UTILITY LINE WITHIN THE CITY LIMITS BE BURIED A MINIMUM 18 TO 24 INCHES.**

Motion was made by Rosamond, second by Olson to recommend Council action to authorize the City Attorney to draft an Ordinance recommending the depths of cable lines or any kind of utility line within the city limits be buried a minimum 18 to 24 inches. All voted yes.

**4. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE THE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL BUILDING CODE (IBC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

**5. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL FIRE CODE (IFC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

**6. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL EXISTING BUILDING CODE (IEBC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

**7. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL FUEL GAS CODE (IFGC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

**8. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL MECHANICAL CODE (IMC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

**9. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL PLUMBING CODE (IPC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

Motion was made by Rosamond, second by Rains to approve items 4 – 9 as read. All voted yes.

**10. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2011 NATIONAL ELECTRIC CODE (NEC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

There was no action on this item.

**11. DISCUSS AND RECOMMEND COUNCIL ACTION TO AUTHORIZE CITY ATTORNEY TO DRAFT AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL RESIDENTIAL CODE (IRC) PER OKLAHOMA UNIFORM BUILDING CODE COMMISSION (OUBCC) AS CREATED BY THE LEGISLATURE IN 2009.**

Motion was made by Rosamond, second by Olson to recommend Council action to authorize City Attorney to draft an Ordinance to adopt the 2009 International Residential Code (IRC) per Oklahoma Uniform Building Code Commission (OUBCC) as created by the Legislature in 2009. All voted yes.

**12. DISCUSS AND RECOMMEND COUNCIL ACTION AMENDING TITLE 10 BY ADDING CHAPTER 1A SECTIONS 1, 2, 3, 4, AND 5 TO THE CITY CODE OF THE CITY OF PRYOR CREEK, OKLAHOMA.**

Motion was made by Olson, second by Rosamond to recommend Council action amending Title 10 by adding Chapter 1a Sections 1, 2, 3, 4, and 5 to the City Code of the City of Pryor Creek, Oklahoma. The motion and second were rescinded.

There was no action on this item.

**13. DISCUSS AND RECOMMEND COUNCIL ACTION AMENDING TITLE 10 BY ADDING CHAPTER 2A SECTIONS 1, 2, 3, AND 4, TO THE CITY CODE OF THE CITY OF PRYOR CREEK, OKLAHOMA.**

Motion was made by Rosamond, second by Olson to recommend Council action amending Title 10 by adding Chapter 2a Sections 1, 2, 3, and 4, to the City Code of the City of Pryor Creek, Oklahoma. The motion and second were rescinded.

There was no action on this item.

**14. DISCUSS AND RECOMMEND COUNCIL ACTION TO CREATE AN ORDINANCE FOR ANNUAL PUBLIC EVENTS AND ONE-TIME PUBLIC EVENT LICENSES TO LEVY AN ANNUAL OCCUPATIONAL TAX FOR THE PRIVILEGE OF OPERATING AS A RETAILER, MIXED BEVERAGE, BEER, AND WINE, CATERER, PUBLIC EVENT OF**

**SPECIAL EVENT LICENSEE, BOTTLE CLUB, MANUFACTURER, WHOLESALER OR CLASS B WHOLESALER.**

Motion was made by Olson, second by Rosamond to have the City Attorney draft an Ordinance for Annual Public Events and One-Time Public Event Licenses to levy an annual occupational tax for the privilege of operating as a retailer, mixed beverage, beer, and wine, caterer, public event of special event licensee, bottle club, manufacturer, wholesaler or class b wholesaler. All voted yes.

**15.ADJOURN.**

Motion was made by Olson, second by Rosamond to adjourn. All voted yes.

**ORDINANCE NO. 2015-\_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 10 BY ADDING CHAPTER 1A SECTIONS 1, 2, 3, AND 4 TO THE CITY CODE OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, REGARDING ZONING COMMISSION CREATION AND COMPOSITION; QUORUM; MEETINGS, ORGANIZATION AND RULES; POWERS, DUTIES AND AUTHORITIES THEREOF; PROVIDING FOR REPEALER AND SEVERABILITY.**

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR, AND THE COUNCIL OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, TO-WIT:**

**SECTION 1.**

1. Title 10 of the Code of Ordinances of the City of Pryor Creek, Mayes County, State of Oklahoma is hereby amended by adding a new Chapter 1A, Sections 1, 2, 3, and 4 as follows, to-wit:

**CHAPTER 1A  
ZONING COMMISSION**

**SECTION:**

- 10-1A-1: Created; Composition**
- 10-1A-2: Quorum**
- 10-1A-3: Meetings; Organization, Rules**
- 10-1A-4: Powers, Duties And Authority**

**10-1A-1: CREATED; COMPOSITION; COMPENSATION:**

The Planning Commission of the City is appointed by the City to serve as the Zoning Commission of the City. Members of the Zoning Commission shall serve without compensation in like manner as the Planning Commission.

**10-1A-2 QUORUM:**

Three (3) members of the Zoning Commission shall constitute a quorum for the transaction of business. When a quorum is present a vote by the simple majority of the members present shall be required for the transaction of business of the Commission.

**10-1A-3 MEETINGS; ORGANIZATION, RULES:**

Meetings of the Zoning Commission shall be held at the call of the chairperson and at such other times as the Commission may determine. The provisions of the Oklahoma Open Meeting Act, OKLA. STAT. Tit. 25 §§ 301 et seq. as it now exists or as it may hereinafter be amended by the Oklahoma Legislature shall apply to all public meetings of the Commission. The members of the

Zoning Commission shall, in June of each year, elect from their members a chairperson, a vice chairperson and secretary, who shall serve in their elected office for a period of one (1) year and shall adopt from time to time such bylaws, rules and regulations and amendments thereto as may be necessary to effectuate the purposes of this Chapter.

**10-1A-4 POWERS, DUTIES AND AURHTORITY:**

**A. General Powers, Duties And Authority:**

For the purpose of promoting health, safety, morals or the general welfare of the community the Commission shall prepare and recommend to the City Council regulations relating to the height, number of stories, and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts and other open spaces, the density of population, and the location and use of buildings, structures and land for trade, industry, residence or other purposes. The Zoning Commission shall inure to such other powers and be obligated to the performance of such other duties as shall be prescribed to it by the ordinances of the City or laws of the state of Oklahoma.

**B. Districts And Regulations:**

The Commission shall prepare and recommend to the City Council the division of the City into districts of such number, shape and area as it deems suitable in carrying out its powers as to buildings, land and structures. The Commission shall prepare and recommend to the City Council regulations concerning the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land within the districts. All such regulations shall be uniform for each class or kind of buildings throughout each district, but the regulations in one district may differ from those in other districts.

**C. Purpose Of Regulations; Accordance With Comprehensive Plan**

The regulations concerning buildings, structures and land prepared and recommended by the Commission to the City Council shall be made in accordance with the City's Comprehensive Plan and be designed to accomplish any of the following objectives:

- (1) To lessen congestion in the streets;
- (2) To secure safety from fire, panic and other dangers;
- (3) To promote health and the general welfare, including the peace and quality of life of the district;
- (4) To provide adequate light and air;
- (5) To prevent the overcrowding of land;
- (6) To promote historical preservation;
- (7) To avoid undue concentration of population; or
- (8) To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements.

The regulations prepared and recommended by the Commission to the City Council shall be made with reasonable consideration, among other things, as to the character of the district and

its peculiar suitability for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City.

**D. EMPLOYMENT OF STAFF,  
PAYMENT of EXPENSES:**

The Zoning Commission shall have the power and authority to employ engineers, attorneys, clerks and a secretary, or other personnel or consultants as it shall deem reasonable and necessary for the performance of its powers and duties subject to approval of such employment of personnel or consultants by the City Council and upon such terms of employment as the City Council may approve. The compensation of such personnel or consultants shall be paid out of the City Treasury as other officers, employees or consultants. The necessary expenses incurred by the Zoning Commission incurred in the performance of its powers and duties shall be appropriated and paid out of the City Treasury as other legally incurred expenses of the Municipality but in no event may the Zoning Commission be authorized to create a deficiency.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK WITH THE  
EMERGENCY CLAUSE BEING VOTED ON AND APPROVED SEPARATELY THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

**ATTEST:**

\_\_\_\_\_  
**JIMMY TRAMEL, MAYOR**

\_\_\_\_\_  
**EVA SMITH, CITY CLERK**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**K. ELLIS RITCHIE**

**Dated: \_\_\_\_\_, 2015**

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-1-1 REGARDING PLANNING COMMISSION - CREATION; COMPOSITION:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA: That Pryor Creek City Code Title 10, Section 10-1-1 is hereby amended to read as follows: (deletions to existing ordinance stricken, additions underlined)

Section I: AMENDING ORDINANCE TO READ AS FOLLOWS:

10-1-1: CREATED; COMPOSITION:

A. Number; Compensation:

There is hereby created within and for the City a Planning Commission, which shall consist of ~~seven (7)~~ five (5) citizens of the City members, as hereinafter provided. The members of the Planning Commission shall be nominated and appointed solely with reference to their fitness and without a reference to party affiliations, and shall serve without compensation, except as hereafter provided. Not more than two (2) members serving on the Commission may be non-residents of the City.

B. Appointment:

The Mayor shall appoint the members of the Planning Commission, with exception of the member designated as "Ex Officio" as hereinafter stated, subject to approval and confirmation by the City Council.

C. Term; Vacancies:

Members of the Planning Commission shall hold office for a term of three (3) years. When a vacancy occurs on the commission during the unexpired term of any member, an appointment shall be made by the Mayor subject to approval and confirmation by the City Council of a person to fill the unexpired term.

D. Ex Officio Members:

The ~~Mayor, the General Manager of Utilities and the~~ Building Official of the City shall be an ex officio members of the Planning Commission with voting powers, but shall receive no separate compensation apart from that of the other than their fixed salary as said officials received in the capacity of the Building Official position with the City.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

**SECTION 3 SEVERABILITY.** If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

**CITY OF PRYOR CREEK, OKLAHOMA**

\_\_\_\_\_  
**Jimmy Tramel, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Eva Smith, City Clerk**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**K. Ellis Ritchie, City Attorney**

**Dated:** \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-1-2 REGARDING PLANNING COMMISSION - QUORUM:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA: That Pryor Creek City Code Title 10, Section 10-1-2 is hereby amended to read as follows: (deletions to existing ordinance stricken, additions underlined)

Section I: AMENDING ORDINANCE TO READ AS FOLLOWS:

10-1-2: QUORUM:

~~Four (4)~~Three (3) members of the Planning Commission shall constitute a quorum for the transaction of business. ~~However, no action shall be taken and be binding upon the Planning Commission, unless concurred with by not less than a majority of all members comprising the Planning Commission.~~ When a quorum is present a vote by the simple majority of the members present shall be required for the transaction of business of the Commission.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

SECTION 3 SEVERABILITY. If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

CITY OF PRYOR CREEK, OKLAHOMA

\_\_\_\_\_  
Jimmy Tramel, Mayor

ATTEST:

\_\_\_\_\_  
Eva Smith, City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
K. Ellis Ritchie, City Attorney

Dated: \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-1-3 REGARDING PLANNING COMMISSION - MEETINGS; ORGANIZATION, RULES:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA: That Pryor Creek City Code Title 10, Section 10-1-3 is hereby amended to read as follows: (deletions to existing ordinance stricken, additions underlined)

Section I: AMENDING ORDINANCE TO READ AS FOLLOWS:

10-1-3: MEETINGS; ORGANIZATION, RULES:

Meetings of the Commission shall be held at the call of the chairperson and at such other times as the Commission may determine. The provisions of the Oklahoma Open Meeting Act, OKLA. STAT. Tit. 25 §§ 301 et seq. as it now exists or as it may hereinafter be amended by the Oklahoma Legislature shall apply to all public meetings of the Commission. The members of the Planning Commission shall, in June of each year, elect from their members a chairmanchairperson, a vice chairman-chairperson and secretary, who shall serve in their elected office for a period of one (1) year and shall adopt from time to time such bylaws, rules and regulations and amendments thereto as may be necessary to effectuate the purposes of this Chapter.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

SECTION 3 SEVERABILITY. If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

CITY OF PRYOR CREEK, OKLAHOMA

\_\_\_\_\_  
Jimmy Tramel, Mayor

ATTEST:

\_\_\_\_\_  
Eva Smith, City Clerk

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**K. Ellis Ritchie, City Attorney**

**Dated:** \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-1-4 REGARDING PLANNING COMMISSION - POWERS, DUTIES AND AUTHORITY:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA: That Pryor Creek City Code Title 10, Section 10-1-4 is hereby amended to read as follows: (deletions to existing ordinance stricken, additions underlined)

Section I: AMENDING ORDINANCE TO READ AS FOLLOWS:

10-1-4 POWERS, DUTIES AND AUTHORITY:

~~A. Employment of Staff: The members of the Planning Commission shall serve without pay. It is the duty of such Planning Commission to prepare from time to time, plans for the systematic development and betterment of the City, as a place of residence or for business. It shall have the power and authority to employ engineers, attorneys, clerks and a secretary, or other help deemed necessary, subject to the approval of the City Council. The salary and compensation of such employees shall be fixed by the City Council and shall be paid out of the City Treasury as other officers and employees, and the necessary expenses incurred by the Planning Commission shall be paid out of the City Treasury as other legal expenses of the City government.~~

**A. General Powers, Duties And Authority:**

The Planning Commission shall prepare from time to time plans for the systematic development and betterment of the City as a place of residence or for business. It may consider and investigate any subject matter tending to the development and betterment of the City, and make recommendations as it may deem advisable concerning the adoption thereof, to any department of the municipal government, and for any purpose make or cause to be made surveys, maps or plans. The Planning Commission shall inure to such other powers and be obligated to the performance of such other duties as shall be prescribed to it by the ordinances of the City or laws of the state of Oklahoma.

~~B. SUBDIVISION Of Land:~~

~~1. The Planning Commission may consider and investigate any subject matter tending to the development and betterment of the City and make recommendations as it may deem advisable concerning the adoption thereof to any department of the City government, and for any purpose make or cause to be made, surveys, maps or plans. Before the final action shall be taken by the City Council, or in department in the City government, in the location and design of any public building, statue, memorial, park, parkway, boulevard, street and alley, playground, public ground, bridge or the change in any location of any street or alley, or the grade thereof, such question shall be submitted to the Planning Commission for investigation and report.~~

~~2. All plans, plats or replats of land laid out in lots or plats and streets, alleys or other portions of the same intended to be dedicated to public or private use within the corporate limits of the City, shall first be submitted to the Planning Commission for its approval or rejection.~~

~~3. The disapproval of any such plan, plat or replat by the City Council shall be deemed a refusal of the purported dedication shown thereon.~~

**B. Employment of Staff,**

**Payment of Expenses:**

~~The Planning Commission shall have the power and authority to employ engineers, attorneys, clerks and a secretary, or other personnel or consultants as it shall deem reasonable and necessary for the performance of its powers and duties subject to approval of such employment of personnel or consultants by the City Council and upon such terms of employment as the City Council may approve. The compensation of such personnel or consultants shall be paid out of the City Treasury as other officers, employees or consultants. The necessary expenses incurred by the Planning Commission incurred in the performance of its powers and duties shall be appropriated and paid out of the City Treasury as other legally incurred expenses of the municipality, but in no event may the Planning Commission be authorized to create a deficiency.~~

~~C. Uniformity of Regulations: The Planning Commission may recommend division of the City into districts of such number, size and area as may be deemed best suited to carry out the zoning purpose. All such regulations shall be uniform for each class or kind of buildings throughout each district, but the regulations in one district may differ from those in other districts.~~

**CD. Comprehensive Plan Considerations:**

~~Such regulations and recommendations shall be made in accordance with a Comprehensive Plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health and general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provisions of transportation, water, sewerage, schools, parks and other public requirements. Such regulations shall be made with reasonable consideration, among other things, as to the character of the district and its peculiar suitability for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City.~~  
The Planning Commission shall conduct a complete formal review of the municipality's Comprehensive Plan which is in effect on the date of passage of this ordinance not later than the last day (June 30) of the next fiscal year subsequent to the fiscal year in which this ordinance is passed and approved by the City Council. Subsequent to the formal review of the municipality's Comprehensive Plan as specified in the preceding sentence the Planning Commission shall conduct and complete periodic formal reviews of the municipality's Comprehensive Plan on a schedule of ten (10) year intervals with each subsequent formal review to be completed no later than the last day of the tenth (10th) fiscal year following each preceding formal review.

**D. Public Projects:**

Before final action may be taken by the City Council, or any department of the City on the location, construction or design of any public building, statue, memorial, park, parkway, boulevard, street and alley, playground, public ground, or bridge, or the change in the location

or grade of any street or alley, the question shall be submitted to the Planning Commission for investigation and report of its findings and recommendations to the City Council. The report of the Planning Commission's findings and recommendation shall be completed and submitted to the City Council within sixty (60) days of the date such question was submitted to the Planning Commission for investigation and report, or such other time period as may be prescribed or allowed by the City Council.

**E. ~~Additional Prescribed Authority: The Planning Commission shall have additional authority and responsibility as the City Council shall from time to time prescribe.~~**

**Subdivision of Land:**

- (1) The Planning Commission shall exercise jurisdiction over the subdivision of land within the corporate limits of the City.
- (2) The Planning Commission shall adopt regulations governing the subdivision of land within its jurisdiction. Which regulations shall not become effective until same be approved by the City Council and published as provided by law for the publication of ordinances.
- (3) All plans, plats, or replats of land laid out in lots or blocks, and the streets, alleys, or other portions of the same, intended to be dedicated to public or private use, within the corporate limits of the City, shall first be submitted to the Planning Commission for its approval or rejection. Before said plans, plats, or replats shall be entitled to be recorded in the office of the County Clerk, they shall be approved by the City Council.
- (4) Any plat filed without the endorsed approval of the City Council shall not import notice nor impose any obligation or duties on the City.
- (5) The disapproval of any such plan, plat or replat by the City Council shall be deemed a refusal of the proposed dedication shown thereon.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

**SECTION 3 SEVERABILITY.** If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

**CITY OF PRYOR CREEK, OKLAHOMA**

\_\_\_\_\_  
**Jimmy Tramel, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Eva Smith, City Clerk**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**K. Ellis Ritchie, City Attorney**

**Dated:** \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-1-5 REGARDING PLANNING COMMISSION - ACT AS ZONING COMMISSION:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA: That Pryor Creek City Code Title 10, Section 10-1-5 is hereby amended to read as follows: (deletions to existing ordinance stricken, additions underlined)

Section I: AMENDING ORDINANCE TO READ AS FOLLOWS:

10-1-5 ACT AS ZONING COMMISSION:

The Planning Commission shall also act as the Zoning Commission, ~~and shall have the power to prepare and recommend to the City Council zoning district boundaries and appropriate regulations relating to the height, number of stories and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts and other open spaces, the density of population, the location and use of buildings, structures and land for trade, industry, residences and other purposes.~~

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

SECTION 3 SEVERABILITY. If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

CITY OF PRYOR CREEK, OKLAHOMA

\_\_\_\_\_  
Jimmy Tramel, Mayor

ATTEST:

\_\_\_\_\_  
Eva Smith, City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
K. Ellis Ritchie, City Attorney

Dated: \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

**AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 7-6-2 REGARDING THE CEMETERY BOARD**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA:**

That Pryor Creek City Code Section 7-6-2 is hereby amended to read as follows:  
(Deletions to existing ordinance stricken, additions underlined)

**SECTION I: AMENDING ORDINANCE TO READ AS FOLLOWS:**

- A. Created: There is a cemetery board, which is composed of six (6) members to be appointed by the mayor, with the approval and confirmation of the city council. Each member of the cemetery board shall be appointed to hold office for a term of six (6) years, with the exception that the original members appointed to the cemetery board shall be appointed for terms of one, two (2), three (3), four (4), five (5) and six (6) years, respectively, and with the further exception that if a vacancy occurs in the membership of the cemetery board during the unexpired term of any member thereof, the mayor, with the approval and confirmation of the city council, shall appoint a successor to serve the unexpired term of the member whom he replaces. Each member of the cemetery board shall hold office until his successor is appointed and qualified. The mayor and city council may declare a vacancy to exist in any membership on the cemetery board in any case where in the opinion of the mayor and city council, any member thereof through incapacity, illness or otherwise, is unable or unwilling properly to participate in the meetings, deliberations or functions of the cemetery board.
- B. Organization: Officers: The members of the cemetery board shall meet within two (2) weeks after their appointment and confirmation to organize by electing from their members a chairman, vice chairman and secretary, who shall serve for a period of one year. The cemetery board shall adopt from time to time such bylaws, rules and regulations, and amendments thereto, as may be necessary to effectuate the purposes of this chapter.
- C. Duties: The cemetery board shall serve as an advisory board for the purpose of assisting the Mayor and Council in the operations of the cemeteries owned and operated by the city. The control of operations of the cemeteries shall remain in the Mayor and City Council. The cemetery board shall have the duty and may consider and investigate any subject matter pertaining to the establishment, development, management, operation, maintenance, beautification and preservation of all cemeteries owned and operated by the city and shall have the power and duty to recommend to the mayor and the city council plans, ordinances, rules or regulations pertaining to the establishment, development, management, operation, maintenance, beautification and preservation of all such cemeteries. The cemetery board may submit employment recommendations and job description recommendations for cemetery positions to the city council for approval. All employees of the cemetery are hired by the city of Pryor Creek and are under the supervision of the mayor and city council and subject to disciplinary action by same.
- D. Compensation: The members of the cemetery board shall serve without compensation.

**SECTION 2.** **REPEALER.** All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

**SECTION 3** **SEVERABILITY.** If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2015

**CITY OF PRYOR CREEK, OKLAHOMA**

\_\_\_\_\_  
**Jimmy Tramel, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Eva Smith, City Clerk**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**Kim Ritchie, City Attorney**

**Dated:** \_\_\_\_\_

ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 7-4-2 REGARDING THE PARK BOARD

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA:

That Pryor Creek City Code Section 7-4-2 is hereby amended to read as follows:  
(Deletions to existing ordinance stricken, additions underlined)

SECTION I: AMENDING ORDINANCE TO READ AS FOLLOWS:

- A. Created: The mayor, by and with the consent of the city council, shall appoint seven (7) persons, who shall constitute the park board of the city. The members appointed by the mayor shall be appointed for terms of two (2) for one year, two (2) for two (2) years and three (3) for three (3) years from July 1, 1979. All subsequent appointments shall be for a term of three (3) years, except appointments to fill vacancies, which appointments shall be made by the mayor, and which appointees shall serve the unexpired term of the member who they have been appointed to replace.
- B. Duties: The park board shall serve as an advisory board for the purpose of assisting the Mayor and Council in the operations of the parks and all public grounds of the city. The control of operations of the parks and all public grounds of the city shall remain in the Mayor and City Council. The park board shall have the duty and may consider and investigate any subject matter pertaining to the establishment, development, management, operation, maintenance,~~have the custody and care of the parks and all public grounds of the city, and control of~~ beautifying, landscaping and improving the same parks and all public grounds of the city, and all bills therefore shall first be approved by the park board and submitted to the city council for allowance, as other claims are allowed. The park board may submit employment recommendations and job description recommendations for park related positions to the city council for approval. All employees in park related positions shall be hired by the city of Pryor Creek and ~~are~~ shall be under the supervision of the mayor and city council and subject to the disciplinary action by the same.
- C. Gifts: Contracts: The park board shall have the power and duty to recommend to the mayor and city council the receipt may receive gifts of money or other property on behalf of the which may be used or held in trust for the purpose given city, and may with the approval of the mayor and city council, enter into contracts for agreements with the board of county commissioners of the county and the state, through any commission created for the purpose in connection with the federal government.
- D. Organization: Meetings: At the first meeting of the park board, it shall organize by electing one of its members chairman, one of its members vice chairman and one of its members ex officio secretary-treasurer. ~~The meeting place of the park board is in the city council chambers in the Graham community building.~~
- E. Compensation: The members of the park board shall serve without compensation.

**SECTION 2.** **REPEALER.** All ordinances or parts of ordinances in conflict here with are hereby repealed to the extent of any such conflict.

**SECTION 3** **SEVERABILITY.** If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this day of \_\_\_\_\_, 2015

**CITY OF PRYOR CREEK, OKLAHOMA**

\_\_\_\_\_  
**Jimmy Tramel, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Eva Smith, City Clerk**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**Kim Ritchie, City Attorney**

**Dated:** \_\_\_\_\_