

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 19TH, 2017 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.):
 - a. Discussion and possible action regarding the request submitted by the Friends of the Pryor Creek Library Board of Directors for a Community Hall and Kitchen non-profit reduction in fee in order to hold the Book Exchange's annual Booklahoma event with the Friends of the Pryor Creek Library receiving 70% of the money received from sales.
 - b. Presentation of report of the Comprehensive Plan by the Lakota Group.
3. City Attorney's Report:
 - a. Report on RFP process for Agent of Record on City of Pryor Creek Medical and Ancillary benefits.
 - b. Discussion and possible action regarding a special use request from applicant Stacey Barker on a recommendation from the Planning and Zoning Commission to allow a residential childcare center to be located at the following property described as: SEC 8-21-19, BEG SW COR OF E2E2SWNW-150' W FOR POB – N 185' – E 126.288' – S 184.12' – W 125.995' TO POB aka 901 NE 5th St., Pryor Creek, OK, Mayes County.
4. Public Comments on the selection of agent of record and RFP process:
 - a. Dennis Nichols
 - b. Charles Bruch
 - c. Nena Roberts
 - d. Eva Smith
 - e. Others
5. Mayor's Report:
 - a. Mayor's proclamation as presented by the Union Mission Chapter of the Daughters of the American Revolution, Pryor Creek, Oklahoma, designating September 17th through September 23rd, 2017 as Constitution Week.
 - b. Discussion and possible action regarding a \$5,000.00 expenditure to the Pryor Area Chamber of Commerce for the FreedomFest Sponsorship 2017.
 - c. Discussion and possible action regarding authorizing the City Attorney to notify Peoplelink Staffing Solutions of cancellation of services.
 - d. Discussion and possible action regarding contractual approval of Express Personnel for temporary staffing for the City of Pryor Creek at rates provided. (See attached)
 - e. Discussion and possible action regarding selection of Agent of Record from RFP proposals for employee benefit insurance broker services.
 - f. Discussion and possible action regarding authorizing the City Attorney to provide a cost estimate to develop a Council handbook for budget approval.
 - g. Discussion and possible action regarding authorizing the City Attorney to provide a cost estimate for City Administrator / Manager Implementation based on timeline as established by Council.
 - h. Discussion and possible action to appoint an Ad Hoc Committee to explore optional forms of government.
6. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of September 5th, 2017 Council meeting.
 - b. Approve payroll purchase orders through September 22nd, 2017.
 - c. Approve claims for purchase orders through September 19th, 2017.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve August Appropriation Requests.
 - f. Discussion and possible action regarding amending Section 11-2 of the City of Pryor Creek Policy and Procedure Manual to add President's Day as an additional holiday.
 - g. Discussion and possible action regarding approval to hire Aiden VanBeber as a Laborer at the Street Department at Range A, Step 1 (annual wage \$24,079.00) effective September 20th, 2017.
 - h. Discussion and possible action regarding approval to hire Travis Hocutt as a B-Operator at the Street Department at Range C, Step 1 (annual wage \$27,102.00) effective September 20th, 2017.
 - i. Discussion and possible action regarding approval of an expenditure of a \$350.00 clothing allowance for each full-time Street Department employee.
 - j. Discussion and possible action regarding approval of an expenditure of \$34,000.00 to Electrical Services for LED lighting project in the pool area from the following quotes: Collins' Electric - \$40,100.00, Big Electric - \$47,100.00 and Electrical Services - \$34,000.00.

- k. Discussion and possible action regarding approval of an expenditure of a \$2,500.00 stipend to Recreation Center Director Rachel Sordahl for management of the outdoor swimming pool for the 2017 season from Outdoor Swimming Pool Fund Account #81-815-5017.
 - l. Discussion and possible action regarding approval to hire Kyler Ng as Assistant Director at the Recreation Center at Range E, Step 1 (annual wage \$34,118.00) effective September 23rd, 2017.
 - m. Discussion and possible action regarding hiring John Ashton Gann to fill vacant Patrolman position at the Police Department at Range J, Step 1 (annual wage - \$32,295.00) effective October 4th, 2017.
 - n. Discussion and possible action regarding hiring Lucas Raith to fill vacant Dispatcher position at the Police Department at Range D, Step 1 (annual wage \$28,597.00) effective October 2nd, 2017.
 - o. Discussion and possible action regarding the re-instatement of David Shives, Jr. as a reserve for the Police Department.
7. Committee Reports:
 - a. Budget / Personnel (Noland)
 - b. Ordinance / Insurance (Thompson)
 - c. Street / Maintenance Garage (Willcutt)
 8. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
 9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Discuss, possibly act on approval of minutes of the September 5th, 2017 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED SEPTEMBER 18TH, 2017 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA SEPTEMBER 18TH, 2017 AT 5:00 P.M. BY CITY CLERK EVA SMITH.



