

**MINUTES  
BUDGET/PERSONNEL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 13<sup>TH</sup>, 2016  
5:30 P.M.**

**THE BUDGET / PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

Committee Members: \*\*Greg Rosamond, Drew Stott, Travis Noland, Roger Willcutt (alternate)

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Roger Willcutt, alternate. Members absent: Travis Noland.

Others present: City Clerk Eva Smith, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Officer Dustin Van Horn, Fire Chief Tim Thompson, Recreation Center Director Laura Holloway, Library Director Cari Rerat, Branch Communications President Curtis Branch, Branch Communications Representative David Wells, Pryor Main Street Representative Scott Miller, Terry Aylward, Cydney Baron, Nena Roberts.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE AUGUST 9<sup>th</sup>, 2016 REGULAR MEETING.**

Motion was made by Stott, second by Rosamond to approve the minutes of the August 9<sup>th</sup>, 2016 Regular Meeting. Voting yes: Rosamond and Stott. Abstaining: Willcutt.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE BUDGET / PERSONNEL COMMITTEE MEETING SCHEDULE FOR 2017.**

Motion was made by Stott, second by Willcutt to recommend Council action to approve the Budget / Personnel Committee meeting schedule for 2017. All voted yes.

**4. BUDGET COMMITTEE TO DISCUSS AND POSSIBLY RECOMMEND CITY ATTORNEY TO REVIEW OPTION SITE GROUND LEASE AGREEMENT WITH BRANCH COMMUNICATIONS, LLC, FOR PROPOSED NEW CELL TOWER IN HIDDEN PARK AND FORWARD TO CITY COUNCIL FOR APPROVAL ON SEPTEMBER 20<sup>TH</sup>, 2016.**

Motion was made by Rosamond, second by Stott to discuss and possibly recommend City Attorney to review Option Site Ground Lease Agreement with Branch Communications, LLC, for proposed new cell tower in Hidden Park and forward to City Council for approval on September 20<sup>th</sup>, 2016. All voted yes.

Branch Communications President Curtis Branch presented information regarding the proposed cell tower. Branch stated that there is only one AT&T cell tower in Pryor at this time, and it is located at the water tower. In speaking with Mayor Tramel about a new location, Hidden Park was suggested as a central location within the City. Currently, the closest towers are three or four miles away in different directions.

Rosamond voiced some concerns regarding the tower's location. He feels the need to get with Mayor Tramel to discuss further options.

Fire Chief Tim Thompson voiced his concern regarding the tower being within the path of the helipad located at the Fire Department. Mr. Branch assured Chief Thompson that a major part of the compliance process involves the FAA and their regulations on air space. Mayor Tramel had already shared this concern with Mr. Branch and was assured that a light would be placed on the tower for incoming/outgoing helicopters.

Stott questioned how costly it would be to have the tower taken down, if necessary, once it is no longer needed. Mr. Branch stated that a removal bond would be an option, but also the tower could be sold for scrap metal.

Mr. Branch assured the committee that he would be happy to offer any further assistance and answer any more questions as they arise.

## **5. MAYOR'S REPORT.**

### **a. Tax Report.**

Sales Tax and Use Tax reports were included in the agenda packet for review. No report was given in Mayor's absence.

### **b. Review of financial status.**

No report was given.

### **c. Budget Review.**

No report was given.

## **6. PETITIONS FROM THE AUDIENCE.**

There were no petitions from the audience.

## **7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING AGENDA.)**

There was no unforeseeable business. Rosamond took the opportunity to remind everyone about the Third Thursday Event on Pryor Main Street on Thursday, September 15<sup>th</sup>, 2016 from 4:00 p.m. to 7:00 p.m.

## **8. ADJOURN.**

Motion was made by Stott, second by Willcutt to adjourn at 5:55 pm. All voted yes.

Mayor, Jimmy Trammel

As you are aware of, I have announced my retirement effective Jan 1<sup>st</sup> 2017.

It is my opinion that the City would be better served if Buddy Glenn stepped into the role of Street Superintendent, having been my assistant over the past 15 years.

Buddy is a good man, and has been a great assistant to me. Buddy is also a good family man, and I believe a good Christian man and now a days that says a lot about a person.

Buddy is well aware of the operation of the Street Department and any and all of the equipment that is at the Street Dept.

I've always felt you couldn't tell a man how to do something if you couldn't first do it yourself. I believe that Buddy will fulfill these expectations.

Thank You

# Sales Tax Totals

City of Pryor Creek, OK

	2013	2014	2015	2016	2017	2018	2019
January	\$ 662,268.95	\$ 658,062.06	\$ 740,543.77	\$ 677,143.26			
February	\$ 586,123.88	\$ 565,505.43	\$ 636,916.53	\$ 588,954.82			
March	\$ 618,550.89	\$ 632,444.37	\$ 625,112.00	\$ 643,554.63			
April	\$ 660,168.52	\$ 595,445.12	\$ 632,397.91	\$ 611,945.73			
May	\$ 668,493.85	\$ 689,595.74	\$ 574,434.03	\$ 605,647.51			
June	\$ 695,166.87	\$ 658,498.21	\$ 635,634.75	\$ 607,014.09			
July	\$ 642,951.64	\$ 665,441.69	\$ 655,427.10	\$ 643,124.23			
August	\$ 588,984.89	\$ 735,229.04	\$ 662,165.39	\$ 626,135.61			
September	\$ 623,305.96	\$ 674,441.21	\$ 650,653.18	\$ 595,922.53			
October	\$ 613,821.44	\$ 682,906.08	\$ 637,163.60				
November	\$ 604,682.41	\$ 655,413.45	\$ 636,938.17				
December	\$ 733,777.94	\$ 785,335.96	\$ 642,704.26				
<b>Total</b>	<b>\$ 7,698,297.24</b>	<b>\$ 7,998,318.36</b>	<b>\$ 7,730,090.69</b>	<b>\$ 5,599,442.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## FISCAL YEAR

	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
July	\$ 642,951.64	\$ 665,441.69	\$ 655,427.10	\$ 643,124.23			
August	\$ 588,984.89	\$ 735,229.04	\$ 662,165.39	\$ 626,135.61			
September	\$ 623,305.96	\$ 674,441.21	\$ 650,653.18	\$ 595,922.53			
October	\$ 613,821.44	\$ 682,906.08	\$ 637,163.60				
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December	\$ 733,777.94	\$ 785,335.96	\$ 642,704.26				
January	\$ 658,062.06	\$ 740,543.77	\$ 677,143.26				
February	\$ 565,505.43	\$ 636,916.53	\$ 588,954.82				
March	\$ 632,444.37	\$ 625,112.00	\$ 643,554.63				
April	\$ 595,445.12	\$ 632,397.91	\$ 611,945.73				
May	\$ 689,595.74	\$ 574,434.03	\$ 605,647.51				
June	\$ 658,498.21	\$ 635,634.75	\$ 607,014.09				
<b>Total</b>	<b>\$ 7,607,075.21</b>	<b>\$ 8,043,806.42</b>	<b>\$ 7,619,311.74</b>	<b>\$ 1,865,182.37</b>			

# OKLAHOMA TAXPAYER ACCESS POINT

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- Results include all cities. To display a single city, enter the city COPO.
- The past 3 years of data is available for searching. For data older than 3 years, click the "Archived Data" link below.

**For Treasurers:**

Funds have been electronically transferred to your bank account, effective the date shown, for your city's tax collections received by the Oklahoma Tax Commission during the previous month.

This payment represents taxes collected during the previous month and may include interest, penalty, and delinquent remittances due from an earlier month.

If there are any questions concerning this payment, please call or write Dave Francis, (405) 522-6600, Taxpayer Assistance Division, Oklahoma Tax Commission.

**Enter Search Parameters**

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Year	<input type="text" value="2016"/>
Month	<input type="text" value="10. October"/>
Entity	<input type="text" value="4909 - Pryor"/>
<input type="button" value="View Results"/>	

**CITY SALES TAX DEPOSIT LETTER**

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Copo	City	Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
4909	Pryor	07-Oct-2016	598,447.78	0.00	0.00	2,992.24	466.99	595,922.53
			598,447.78	0.00	0.00	2,992.24	466.99	595,922.53

Data is updated each business day

# Use Tax Totals

City of Pryor Creek, OK

	2013	2014	2015	2016	2017	2018	2019
January	\$ 49,498.60	\$ 67,520.43	\$ 53,267.28	\$ 33,946.26			
February	\$ 86,209.97	\$ 14,211.05	\$ 64,642.37	\$ 35,634.83			
March	\$ 65,872.89	\$ 81,216.06	\$ 46,346.84	\$ 28,846.29			
April	\$ 49,140.05	\$ 49,167.04	\$ 45,722.80	\$ 18,092.03			
May	\$ 51,496.14	\$ 50,463.73	\$ 108,253.46	\$ 26,009.82			
June	\$ 57,591.39	\$ 48,203.22	\$ 31,611.29	\$ 25,039.25			
July	\$ 45,585.07	\$ 24,940.14	\$ 40,861.47	\$ 30,429.99			
August	\$ 20,958.57	\$ 33,583.63	\$ 1,248.08	\$ 32,850.51			
September	\$ 29,081.10	\$ 65,477.59	\$ 35,215.20	\$ 27,999.17			
October	\$ 53,932.44	\$ 65,006.50	\$ 38,907.29				
November	\$ 30,579.71	\$ 5,681.25	\$ 22,413.04				
December	\$ 46,631.21	\$ 67,517.27	\$ 33,280.69				
<b>Total</b>	<b>\$ 586,577.14</b>	<b>\$ 572,987.91</b>	<b>\$ 521,769.81</b>	<b>\$ 258,848.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## FISCAL YEAR

	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
July	\$ 45,585.07	\$ 24,940.14	\$ 40,861.47	\$ 30,429.99			
August	\$ 20,958.57	\$ 33,583.63	\$ 1,248.08	\$ 32,850.51			
September	\$ 29,081.10	\$ 65,477.59	\$ 35,215.20	\$ 27,999.17			
October	\$ 53,932.44	\$ 65,006.50	\$ 38,907.29				
November	\$ 30,579.71	\$ 5,681.25	\$ 22,413.04				
December	\$ 46,631.21	\$ 67,517.27	\$ 33,280.69				
January	\$ 67,520.43	\$ 53,267.28	\$ 33,946.26				
February	\$ 14,211.05	\$ 64,642.37	\$ 35,634.83				
March	\$ 81,216.06	\$ 46,346.84	\$ 28,846.29				
April	\$ 49,167.04	\$ 45,722.80	\$ 18,092.03				
May	\$ 50,463.73	\$ 108,253.46	\$ 26,009.82				
June	\$ 48,203.22	\$ 31,611.29	\$ 25,039.25				
<b>Total</b>	<b>\$ 537,549.63</b>	<b>\$ 612,050.42</b>	<b>\$ 339,494.25</b>	<b>\$ 91,279.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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Entity	<input type="text" value="4909 - Pryor"/>
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#### CITY USE TAX DEPOSIT LETTER

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Copo	City	Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
4909	Pryor	07-Oct-2016	28,119.50	0.00	0.00	140.60	20.27	27,999.17
			28,119.50	0.00	0.00	140.60	20.27	27,999.17

Data is updated each business day