

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA**

TUESDAY, JUNE 2ND, 2015 AT 6:00 P.M.

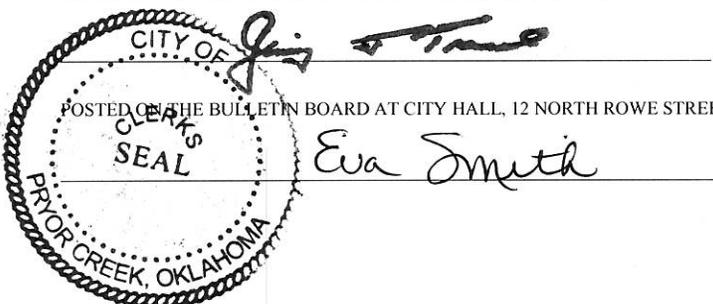
AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.)
3. Mayor's Report.
4. City Attorney's Report.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of May 19th, 2015 Council meeting.
 - b. Approve payroll purchase orders through June 5th, 2015.
 - c. Approve claims for purchase orders through June 2nd, 2015.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve and authorize the Mayor to sign Memorandum of Agreement by and between the City of Pryor Creek, Oklahoma and K. Ellis Ritchie, Attorney at Law.
 - f. Approve and authorize the Mayor to sign Interlocal Agreement between the Board of County Commissioners of Mayes County, Oklahoma and City of Pryor Creek, Oklahoma.
 - g. Approve and authorize the Mayor to sign Memorandum of Understanding for (MIPS) Mass Immunization / Prophylaxis Site Point of Dispensing (POD) locations between the City of Pryor Creek and Mayes County Health Department.
 - h. Approve awarding Mowing of the Rights-of-Way within the City limits of Pryor Creek bid to Gary Duane Fought to include an expenditure of \$23,500.00 for the months of July 2015, August 2015, September 2015, May 2016 and June 2016 (\$4,700 per mowing). No other bids were received.
 - i. Approve appointing Yolanda Thompson as abatement officer for the City of Pryor Creek.
 - j. Approve surplus of one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
 - k. Approve seeking bids for one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
 - l. Approve accepting resignation of 20 year Maintenance Garage employee Barry Holt effective May 15th, 2015.
 - m. Approve the transfer of \$231,773.76 from Capital Outlay – City Use Tax (Account #44-000-4114) to the General Fund – City Use Tax (Account # 02-000-4115).
 - n. Approve authorizing the Mayor to sign a letter of appointment of Louis M. Packard, Jr. as the City of Pryor Creek's local agent representative for the following Oklahoma Municipal Assurance Group insurance policies for the next policy year, effective 8/22/2015: Property Agmt# P-15-0041-1357-H / 8% and Liability / Auto Agmt# 15-417-62-0041 / 8%.
6. Committee Reports:
 - a. Budget / Personnel (Rosamond)
 - b. Ordinance / Insurance (Chitwood)
 - c. Street / Maintenance Garage (Willcutt)
7. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
8. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Discuss, possibly act on approval of minutes of May 19th, 2015 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MAY 29TH, 2015 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL.



**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 19TH, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl Hedgpath, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: Police Chief Steve Lemmings, Assistant Police Chief Derek Melton, Assistant Fire Chief B.K. Young, Building Inspector/Code Enforcement Officer Doug Moore and Recreation Center Director Laura Holloway.

Others: Police Officer Jack Cunningham and family, Drew Stott's family, Bill Roberts, Rebecca Kemp, Police Officer Doug Barham, Pryor Area Arts and Humanity Council members Karen Wilson, Dianna Reeves and Pryor Main Street Director B.J. Cummings.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

3. MAYOR'S REPORT:

Mayor Tramel presented Commendation to Jack Cunningham. David Carpenter was not present at this time.

4. CITY ATTORNEY'S REPORT:

There was no report.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of May 5th, 2015 Council meeting.
- b. Approve payroll purchase orders through May 22nd, 2015.
- c. Approve claims for purchase orders through May 19th, 2015.

APPROVE PURCHASE ORDERS THROUGH MAY 19TH, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420142604 - 1420142645	\$ 110,055.84
STREET & DRAINAGE	910542B -1420142478	23,460.79
GOLF	1420142675 - 1420142678	6,138.36
CAPITAL OUTLAY	1420142623 - 1420142539	5,796.73
REAL PROPERTY	1420142565 - 1420142642	4,180.54
HOTEL/MOTEL TAX	1420142617 - 1420142618	7,500.00
RECREATION	1420142644 - 1420142569	23,826.18
E-911	1420142007 - 1420142639	1,748.02
LIBRARY	1420142664 - 1420142671	\$ 1,475.80
	TOTAL	\$ 184,182.26

NEW BLANKET PURCHASE ORDER

910623B	MEHLBURGER BRAWLEY INC	\$ 7,500.00
910624B	APAC CENTRAL	69,205.50
910625B	BELL CONTRACTING INC	41,426.65
910626B	ERGON ASPHALT & EMULSION	2,500.00
910627B	PRYOR STONE CO	\$ 5,000.00
	TOTAL	\$ 125,632.15

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve April Appropriations Requests.
- f. Approve authorizing Mayor to sign Agreement for Services between Pryor Creek Music Festivals, Inc. ("PCMF") an Oklahoma corporation and the City of Pryor Creek,

Oklahoma (“City”) from May 22nd, 2015 through May 24th, 2015 for the purpose of providing fire service during Rocklahoma.

- g. Approve expenditure of \$14,202.84 to Paragon Contractors, LLC for Payment Application #3-RET for Pryor Creek 2014 Street Maintenance project.
- h. Approval surplus of one (1) 1990 International Tanker #2, VIN #1HTSDTVN1LH260127 from the Pryor Creek Fire Department Inventory.
- i. Approve seeking sealed bids on one (1) 1990 International Tanker #2 VIN #1HTSDTVN1LH260127 from the Pryor Creek Fire Department Inventory less tank and all emergency equipment.
- j. Approve authorizing Doug Moore to bid on the City’s behalf at the Mayes County Treasurer’s June Tax Resale on the property located at 203 North Indianola not to exceed \$4,500.00 from Real Properties Fund – Purchase of Property (Account #46-465-5423).
- k. Approve an expenditure in the amount of \$3,500.00 for one (1) Desktop Basic Concurrent Use License for GIS Mapping Software from (ESRI) Environmental Systems Research Institute, Inc. as sole source (annual maintenance not included) from General Fund – General Software (Account #02-201-5260).
- l. Approve authorizing the Mayor to sign a “Lease Agreement” between the City of Pryor Creek and the Pryor Area Arts and Humanities Council at the old City Hall building located at 6 North Adair Street.
- m. Approve an expenditure of \$6,574.00 for yearly fee to VIWO Google Apps for 75 e-mail account licenses (including 30GB of space and spam filtering) for one (1) year, transfer from pryorok.org to pryorcreek.org domain and IMAP migration of current apps and data to new pryorcreek.org.
- n. Approve expenditure of \$3,000.00 to the Pryor Area Arts and Humanities Council for the NEOK Area Artist Show held September 26th through October 4th, 2014 from Hotel / Motel funds for reimbursement of receipts presented.
- o. Approve expenditure of \$2,000.00 to the Pryor Main Street for the Pryor Main Street Chili Christmas Car & Bike Show held November 15th, 2014 from Hotel / Motel funds for reimbursement of receipts presented.
- p. Approve expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for the Christmas Parade of Lights 2014 held December 4th, 2014 from Hotel / Motel funds for reimbursement of receipts presented.
- q. Approve Hotel / Motel Tax Fund Allocation Grant Application in the amount of \$2,500.00 presented by Pryor Main Street for a Barbeque Cook-off & Bike Show for the 2014-2015 fiscal year to be held June 20th, 2015.
- r. Approve surplus of the following seized vehicles awarded to the Pryor Police Department from the District Attorney’s office:
 1. 1998 Ford Pick-up – VIN #1FTZF1721WKA63902
 2. 1980 Ford Mustang – VIN #0F04B188519
 3. 1995 Chevrolet Pick-up – VIN #1GCEC14Z5SZ283795
 4. 1992 Honda 2-door – VIN #1HGCB714XNA019586
 5. 1998 Mercury 4-door – VIN #1MEFM5OU3WA616601
- s. Approve accepting retirement resignation of Tom Bradley, Dispatcher for the Pryor Police Department effective June 11th, 2015 after 22 years of service.
- t. Approve promotion of Chuck Ward to Police Department Patrolman, Range J, Step 2 to Corporal at Range K, Step 2 (annual wages \$38,211.00)
- u. Approve promotion of James Willyard to Police Department Sergeant, Range L, Step 4 to Captain, Range M, Step 4 (annual wages \$47,504.00).
- v. Approve expenditure of \$10,143.00 to Sunbelt Pools for Pryor Creek Recreation Center Circulation Pump replacement and installation from Recreation Center Fund – Capital Outlay – Equipment (Account #84-845-5410). Other quotes received: Aquatic Resources, Inc. - \$12,500.00 and Robin Ewing Pool Supplies (Commercial Aquatics) - \$13,950.00.
- w. Approve expenditure of \$8,726.00 to ZIVA for the purchase of two (2) sets of dumbbells 5-100 lbs. in 5 lb. increments for the Pryor Creek Recreation Center. Other quotes received: Fitness Product Services - \$11,132.00 and Body Success - \$10,313.00.

Motion was made by Brittain, second by Rosamond to approve items a – w less items h, i, j, k, l, s, t, u, w. Voting yes: Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

h. APPROVAL SURPLUS OF ONE (1) 1990 INTERNATIONAL TANKER #2, VIN #1HTSDTVN1LH260127 FROM THE PRYOR CREEK FIRE DEPARTMENT INVENTORY.

Motion was made by Rosamond, second by Chitwood to approve surplus of one (1) 1990 International Tanker #2, VIN #1HTSDTVN1LH260127 from the Pryor Creek Fire Department Inventory. Voting yes: Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

i. APPROVE SEEKING SEALED BIDS ON ONE (1) 1990 INTERNATIONAL TANKER #2 VIN #1HTSDTVN1LH260127 FROM THE PRYOR CREEK FIRE DEPARTMENT INVENTORY LESS TANK AND ALL EMERGENCY EQUIPMENT.

Motion was made by Rosamond, second by Hedgpath to approve seeking sealed bids on one (1) 1990 International Tanker #2 VIN #1HTSDTVN1LH260127 from the Pryor Creek Fire Department Inventory less tank and all emergency equipment. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath. Voting no: none.

j. APPROVE AUTHORIZING DOUG MOORE TO BID ON THE CITY'S BEHALF AT THE MAYES COUNTY TREASURER'S JUNE TAX RESALE ON THE PROPERTY LOCATED AT 203 NORTH INDIANOLA NOT TO EXCEED \$4,500.00 FROM REAL PROPERTIES FUND – PURCHASE OF PROPERTY (ACCOUNT #46-465-5423).

Motion was made by Hedgpath, second by Chitwood to approve authorizing Doug Moore to bid on the City's behalf at the Mayes County Treasurer's June Tax Resale on the property located at 203 North Indianola not to exceed \$4,500.00 from Real Properties Fund – Purchase of Property (Account #46-465-5423). Voting yes: Brittain, Rosamond, Chitwood, Willcutt, Hedgpath, Thompson. Voting no: Rains, Stott.

k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$3,500.00 FOR ONE (1) DESKTOP BASIC CONCURRENT USE LICENSE FOR GIS MAPPING SOFTWARE FROM (ESRI) ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. AS SOLE SOURCE (ANNUAL MAINTENANCE NOT INCLUDED) FROM GENERAL FUND – GENERAL SOFTWARE (ACCOUNT #02-201-5260).

Motion was made by Chitwood, second by Rosamond to approve an expenditure in the amount of \$3,500.00 for one (1) Desktop Basic Concurrent Use License for GIS Mapping Software from (ESRI) Environmental Systems Research Institute, Inc. as sole source (annual maintenance not included) from General Fund – General Software (Account #02-201-5260). Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain. Voting no: none.

l. APPROVE AUTHORIZING THE MAYOR TO SIGN A “LEASE AGREEMENT” BETWEEN THE CITY OF PRYOR CREEK AND THE PRYOR AREA ARTS AND HUMANITIES COUNCIL AT THE OLD CITY HALL BUILDING LOCATED AT 6 NORTH ADAIR STREET.

Motion was made by Brittain, second by Rosamond to approve authorizing the Mayor to sign a “Lease Agreement” between the City of Pryor Creek and the Pryor Area Arts and Humanities Council at the old City Hall building located at 6 North Adair Street. Voting yes: Chitwood, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond. Voting no: Rains.

s. APPROVE ACCEPTING RETIREMENT RESIGNATION OF TOM BRADLEY, DISPATCHER FOR THE PRYOR POLICE DEPARTMENT EFFECTIVE JUNE 11TH, 2015 AFTER 22 YEARS OF SERVICE.

Motion was made by Chitwood, second by Rosamond to approve accepting retirement resignation of Tom Bradley, Dispatcher for the Pryor Police Department effective June 11th, 2015 after 22 years of service. Voting yes: Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

t. APPROVE PROMOTION OF CHUCK WARD TO POLICE DEPARTMENT PATROLMAN, RANGE J, STEP 2 TO CORPORAL AT RANGE K, STEP 2 (ANNUAL WAGES \$38,211.00).

Motion was made by Brittain, second by Hedgpath to approve promotion of Chuck Ward from Police Department Patrolman, Range J, Step 2 to Corporal at Range K, Step 2 (annual wages \$38,211.00). *(Note scrivener's error in the agenda item.)* Voting yes: Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

u. APPROVE PROMOTION OF JAMES WILLYARD TO POLICE DEPARTMENT SERGEANT, RANGE L, STEP 4 TO CAPTAIN, RANGE M, STEP 4 (ANNUAL WAGES \$47,504.00).

Motion was made by Hedgpath, second by Brittain to approve promotion of James Willyard from Police Department Sergeant, Range L, Step 4 to Captain, Range M, Step 4 (annual wages \$47,504.00). (Note scrivener's error in the agenda item.) Voting yes: Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

w. APPROVE EXPENDITURE OF \$8,726.00 TO ZIVA FOR THE PURCHASE OF TWO (2) SETS OF DUMBBELLS 5-100 LBS. IN 5 LB. INCREMENTS FOR THE PRYOR CREEK RECREATION CENTER. OTHER QUOTES RECEIVED: FITNESS PRODUCT SERVICES - \$11,132.00 AND BODY SUCCESS - \$10,313.00.

Motion was made by Rosamond, second by Willcutt to approve expenditure of \$8,726.00 to ZIVA for the purchase of two (2) sets of dumbbells 5-100 lbs. in 5 lb. increments for the Pryor Creek Recreation Center. Other quotes received: Fitness Product Services - \$11,132.00 and Body Success - \$10,313.00. Voting yes: Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Willcutt. Voting no: Stott.

Police Officer David Carpenter arrived at 6:45 p.m.

Mayor revisited his reports to present David Carpenter's Commendation.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that the Budget / Personnel Committee items were all covered earlier in the meeting.

b. ORDINANCE / INSURANCE (CHITWOOD)

Mayor Tramel stated the Ordinance / Insurance Committee will meet soon.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported the Street / Maintenance Garage Committee will meet Tuesday, May 26th, 2015 at 6:00 p.m.

Mayor Tramel reported on the asphalt overlay project. The grinding is complete, the asphalt will not start until next Tuesday which should take 2 to 3 days. Then ODOT will start on Highway 69.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Brittain, second by Stott to adjourn. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 7:00 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF MAY 5TH, 2015 MEETING.

Motion was made by Stott, second by Willcutt to approve minutes of May 5th, 2015 meetings. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH

Eva

From: Kim Ritchie <kim-kellispc@swbell.net>
Sent: Wednesday, May 27, 2015 3:26 PM
To: Mayor Tramel; 'Eva'
Subject: city attorney agreement
Attachments: 150527 employment agreement with city.pdf

Mayor and Eva,

I have attached the new city attorney agreement for your review. If it meets your approval it should be on the next agenda.

The only changes made was that I included a paragraph for reimbursement of expenses, and I included the language the Mayor requested on having it renew on a yearly basis.

MEMORANDUM OF AGREEMENT

Pryor Creek - City Attorney

July 1, 2015-June 30, 2016

THIS AGREEMENT is entered into this 1st day of July 2015, by and between the City of Pryor, Oklahoma, a municipal corporation, (hereinafter referred to as the CITY) and K. Ellis Ritchie, Attorney at Law, City Attorney for the CITY, (hereinafter referred to as RITCHIE) regardless of the date signed.

NOW ALL MEN BY THESE PRESENTS:

WHEREAS, RITCHIE has been appointed to the position of City Attorney for the City of Pryor, Oklahoma; and

WHEREAS, the CITY wishes to enter into an agreement with RITCHIE to maintain his services on behalf of the CITY while at the same time attempting to establish a fixed monthly cost for same in order to manage costs and properly budget for this important service; and

WHEREAS, the parties have agreed upon a flat rate annual payment to be paid in Twenty-Six (26) equal bi-weekly payments to accomplish these goals.

NOW THEREFORE, in consideration of the above the parties hereto agree as follows:

1. Effective July 1, 2015, the CITY shall pay to RITCHIE the annual sum of Forty-Four Thousand Five Hundred Twenty Dollars and No/100 (\$44,520.00) for his services as City Attorney, as more fully described below, and for the level of service required by this agreement. Said sum shall be paid in Twenty-Six (26) equal bi-weekly installments of One Thousand Seven Hundred Twelve Dollars and 31/100 (\$1,712.31) in accordance with the CITY's bi-weekly payroll.
2. In addition thereto, and in compliance with the applicable regulations of the Internal Revenue Service, the CITY shall additionally cause to be paid at its expense the employer's applicable FICA payments due as a result of the agreed compensation. No other benefits ordinarily attributed to an employer/employee relationship shall be required of the CITY and payable to RITCHIE.
3. In exchange for said payments RITCHIE agrees to provide legal services to the CITY in the capacity as the appointed City Attorney at a level required by the CITY. The parties agree the CITY has the right to require, and RITCHIE shall so provide, a level of service of not to exceed 420 otherwise billable hours annually (35 hours per month). For any billable hours reasonably required by the CITY in excess of 420 annually, the CITY shall pay for each of said hours at the rate of One Hundred Fifty Dollars and no/100 (\$150.00) per hour. It is the further agreement of the parties that the CITY will retain other attorneys to perform the services of City Prosecutor in Municipal Court and RITCHIE shall not be required to perform said services.

MEMORANDUM OF UNDERSTANDING FOR MIPS Point of Dispensing (POD) Locations

This agreement is made and entered into by and between the Mayes County Health Department and The City of Pryor Creek.

Whereas, it is the policy of the State of Oklahoma to authorize and provide coordination of activities relating to disaster prevention, preparedness, response and recovery.

Whereas, the parties recognize the vulnerability of the people and communities located within the County to damage, injury, and loss of life and property resulting from disaster and/or civil emergencies and recognize that disasters and/or civil emergencies may present equipment, manpower, and facility requirements beyond the capacity of the county.

Whereas, a mass immunization/prophylaxis site is where immunization/prophylaxis is provided to a large number of citizens within a short time period, in response to an emergency that involves an actual or imminent infectious disease threat.

The parties hereby mutually desire to reach an agreement that will result in making The City of Pryor Creek available to the Mayes County Health Department for use during a public health emergency response.

Now therefore, it is agreed mutually between the parties as follows:

1. The City of Pryor Creek agrees to the best of its ability and upon the request of the Mayes County Health Department, to allow the Mayes County Health Department the use of its facilities within 4 hours of the request and for the time periods being requested, for mass clinics or warehouse of medical assets for disease prevention and control
2. The parties shall review this agreement at least annually. Modifications shall be made upon mutual written agreement of the parties. Either party may terminate this agreement upon written notice to the other party.

The parties having read and understood the foregoing terms of this agreement do by their respective signatures dated below hereby agree to the terms thereof.

Jimmy Tramel, mayor
The City of Pryor Creek

Date _____

Maria Alexander, regional health director
Mayes County Health Department

Date _____

INTERLOCAL AGREEMENT

THIS AGREEMENT made by and between the Board of County Commissioners of Mayes County, Oklahoma, with offices at the Mayes County Courthouse, One Court Place, Suite 140, Pryor, Oklahoma 74361 ("County"), and the Governing Body of the City of Pryor, Mayes County Oklahoma ("City"), both being political subdivisions of this state.

WHEREAS, Title 19 O.S. 339.15, provides in part that "The county commissioners shall have power to utilize county-owned equipment, labor and supplies at their disposal on property owned by municipalities with a population less than five thousand (5,000) or with a population less than fifteen thousand (15,000) if the municipality or county has passed a sales tax with the proceeds earmarked for construction, maintenance, improvement or repair of any of the streets or roadways in the county. Cooperative agreements may be general in terms of routine maintenance or specific in terms of construction agreed to and renewed on an annual basis. Work performed pursuant to Section 36-113 of the Oklahoma Statutes shall comply with the provision of this section."

WHEREAS, Title 69 O.S. 601 provides in part that "It shall be the duty of the board of county commissioners in each county to construct and maintain as county highways those roads which best serve the most people of the county. For this purpose the board of county commissioners is authorized to use any funds which are in the county highway fund . . . together and . . . any other political subdivision of this state who has made donation for that purpose. All interlocal cooperation agreements made pursuant to this section between counties and those political subdivisions shall be submitted to the district attorney of each of the counties subject to the agreement for approval."

WHEREAS, Title 69 O.S. 1903 provides in part that "A county and a municipality . . . may contract with each other to construct, improve, repair or maintain any of the roads, streets or highways of the other parties to the contract. No party to the contract shall be liable for the acts or omissions of the other parties or for failure to inspect or supervise the performance of the other parties."

WHEREAS, the County and the City desire to assist each other by providing equipment, labor and supplies at their disposal on property owned by and other that will be mutually beneficial to both parties and the citizens of Mayes County, Oklahoma.

NOW THEREFORE, for and in consideration of the benefits, covenants, terms and conditions hereof, the parties do hereby agree as follows:

The parties will utilize equipment, labor and supplies at their disposal on property owned by the other party for the construction, maintenance, improvement or repair of any of the streets or roadways in the county, subject to the mutual approval and agreement of the parties as to each specific project proposed by the party requesting assistance. The party upon whose property the work is being performed shall bear and pay the cost of any and all materials required for such project.

THIS Agreement is effective as of May 19, 2015, (" Effective Date") and shall terminate at the end of the County's current fiscal year on June 30, 2015, or sooner at the option of the parties. This agreement May be renewed annually by the parties upon the same terms and conditions hereof, by giving thirty (30) days written notice of Intent to renew or by failing to give notice of non-renewal of the Agreement.

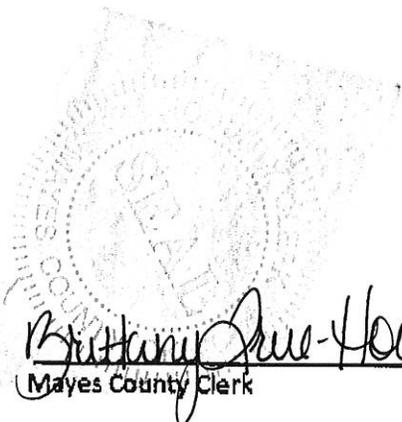
Dated this 18th day of May, 2015

BOARD OF COUNTY COMMISSIONERS
MAYES COUNTY, OKLAHOMA

By Bell
Chairman

[Signature]
Member

[Signature]
Member



Brittany Sue Howard
Mayes County Clerk

APPROVED

[Signature]
Matt Ballard, District Attorney By: *Ben Lopez, ADA*

Date: _____

PRYOR CITY COUNCIL

Mayor

Councilman

CITY OF PRYOR

PRYOR, OKLAHOMA

05-22-2015

BID FOR MOWING OF THE RIGHTS-OF-WAY WITHIN THE CITY
LIMITS OF PRYOR (PER ATTACHED SHEET)

\$23,500.00

THANK YOU

A handwritten signature in cursive script that reads "Duane Fought".

DUANE FOUGHT
2151 N. 432
PRYOR, OKLAHOMA 74361

Mowing of the Rights-of-Way within the City limits of Pryor Creek, Ok

The following describes the areas to be mowed and maintained:

- North along Hwy 69 from NE 5th Street to South side of Airport Rd (EW47)
- South along Hwy 69 from 9th Street to 69A
- East along old SH20 from NS 433 to NS 434
- East along new SH20 from Bailey Street to NS 435

SPECIFICATIONS

Mow all rights-of-way from the fence line to fence line or Railroad rights-of-way, including center medians.

Areas around signs, guardrails and other permanent structures must be trimmed or sprayed with weed killer to keep growth down.

Proof of proper insurance and bonding is required at the time bids are submitted.

Equipment must be satisfactory to accomplish work in a timely and efficient manner.

MOWING MONTHS:

July 2015

August 2015

September 2015

May 2016

June 2016

Specific times will be at the Street Department and Mayor's discretion.

May 18th, 2015

Please consider this my resignation from the City of Pryor Creek effective May 15th, 2015.

This was not an easy decision for me to make. The past twenty years have been very rewarding and I've enjoyed working for you.

Thank you for the opportunities that you have provided me during my employment with the City.

Sincerely,

Barry Holt

A handwritten signature in cursive script that reads "Barry Holt". The signature is written in black ink and is positioned below the typed name.