

**NOTICE AND AGENDA
BUDGET/PERSONNEL
REGULAR MEETING
TUESDAY, AUGUST 11TH, 2015 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE **BUDGET/PERSONNEL COMMITTEE WILL MEET IN SPECIAL SESSION IN COUNCIL CHAMBERS**, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)

1. Call meeting to order.
2. Discuss, possibly approve the minutes of the July 20th, 2015 special meeting.
3. Mayor's Report.
4. Discuss, possibly recommend Council action to approve Hotel / Motel Expense Report received Pryor Area Chamber of Commerce for FY 2014 – 2015.
5. Discuss, possibly recommend Council action on 2015 -2016 City of Pryor Creek Budget for:
 - a. General Fund
 - b. Street Drainage
 - c. Golf Course
 - d. Recreation Center
 - e. P.P.W.A
 - f. Capital Outlay
 - g. Cemetery Care
 - h. E-911
6. Petitions from the audience.
7. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting agenda.)
8. Adjourn.

Posted August 10th, 2015 by City Clerk Eva Smith

Eva Smith



**MINUTES
BUDGET/PERSONNEL
SPECIAL MEETING
MONDAY, JULY 20TH, 2015
5:00 P.M.**

THE BUDGET / PERSONNEL COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:35 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Randy Chitwood. Members absent: none.

Others present: Mayor Jimmy Tramel, Police Chief Steve Lemmings, Fire Chief Tim Thompson, Pryor Recreation Center Director Laura Holloway, Recreation Center Board Member Steve Wyneken, Recreation Center Fitness Coordinator Rachel Sordahl, Library Director Susan Newberry, Library Board Members Jeanette Anderson and Jack Hardy, Park & Cemetery Superintendent Frank Powell, Pryor Main Street Director BJ Cummings, CMSWillowbrook Project Manager Chris Ball, and Terry Aylward of The Paper.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JULY 6TH, 2015 SPECIAL MEETING.

Motion was made by Stott, second by Rosamond to approve the minutes of the July 6th, 2015 special meeting. Voting yes: Rosamond, Stott. Voting no: none. Abstaining (counting as a no vote.): Randy Chitwood.

3. MAYOR'S REPORT.

The Committee skipped to item 4.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO AUTHORIZE CHRIS BALL OF CMSWILLOWBROOK TO SEEK BIDS FOR REPAIRS AT THOMAS J. HARRISON PRYOR PUBLIC LIBRARY:

- a. FRONT ENTRANCE**
- b. PLUMBING**

Motion was made by Rosamond, second by Chitwood to authorize Chris Ball of CMSWillowbrook to seek bids for repairs at Thomas J. Harrison Pryor Public Library for the Front Entrance. All voted yes.

Motion was made by Rosamond, second by Chitwood to authorize Chris Ball of CMSWillowbrook to seek bids for repairs at Thomas J. Harrison Pryor Public Library for Plumbing. All voted yes.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO DETERMINE MINIMUM VALUE FOR SPECIAL PROJECTS AND SET A REQUIREMENT THAT FUNDS BE TRANSFERRED FROM THE GENERAL FUND TO THE STREET ALLEY FUND AND REQUEST AN ORDINANCE BE DRAFTED BY THE CITY ATTORNEY AND CITY ACCOUNTANT.

Motion was made by Rosamond, second by Chitwood to table until the next Budget/Personnel Committee. All voted yes.

6. DISCUSS, POSSIBLY MODIFY PROPOSED 2015-2016 CITY OF PRYOR CREEK BUDGET AS PRESENTED BY MAYOR.

Items discussed:

1. Mayor reviewed the balance sheet provided.
2. Mayor asked the audience to name the amount of internet sales leakage for 2015. His answer for the total loss was \$37,506,333.00 per the Retail Attractions report. The report also showed the top 100 cities in Oklahoma. The City of Pryor Creek ranks 35. Retailers look at the top 25 for bringing retail to cities.
3. Mayor stated again, that the City must find another revenue source. Possibly an advalorem(sp) tax or possibly raise service fees. The Capital Outlay account is suffering. Items that will need to be taken care of using Capital Outlay:
 - a. Police Station
 - b. Library
 - c. PYO
 - d. Pocket Park
 - e. Cars & Vehicles
4. Mayor stated that he should have structured the Bond Issue better.
5. Mayor reviewed the preliminary proposed budget sheets he prepared.
6. Mayor stated that he will have the final numbers by next Thursday. The Budget Committee will need to review then. Budget must be finalized by August 22, 2015.
7. Current proposed fiscal budget is \$1,700,000.00.
8. Mayor was please to say that this year there should be a roll off to get a discount on workman's comp.

There was no action on this item.

7. RECOMMEND COUNCIL ACTION ON 2015 -2016 CITY OF PRYOR CREEK BUDGET FOR:

- a. GENERAL FUND
- b. STREET DRAINAGE
- c. GOLF COURSE
- d. RECREATION CENTER
- e. P.P.W.A
- f. CAPITAL OUTLAY
- g. CEMETERY CARE
- h. E-911.

There was no action on this item.

8. ADJOURN.

Motion was made by Stott, second by Chitwood to adjourn at 7:40 p.m. All voted yes.