

**MINUTES
BUDGET/PERSONNEL
SPECIAL MEETING
MONDAY, MAY 11TH, 2015
6:30 P.M.**

THE BUDGET / PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)

1. CALL MEETING TO ORDER.

The meeting was called to order at 6:30 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Randy Chitwood. Members absent: none.

Others present: Mayor Jimmy Tramel, Police Chief Steve Lemmings, Fire Chief Tim Thompson, Library Director Susan Newberry, Police Officer James Willyard, Police Officer Dustin Van Horn, Library Board Member Jeanette Anderson, Pryor Main Street Director BJ Cummings, Members of the Pryor Area Arts and Humanities Council, Attorney Darrell Moore and Terry Alyward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE APRIL 14TH, 2015 REGULAR MEETING.

Motion was made by Stott, second by Chitwood to approve the minutes of the April 14th, 2015 regular meeting. All voted yes.

3. MAYOR'S REPORT:

a. TAX REPORTS.

Mayor Tramel discussed the Tax Reports and spoke about finding another source of revenue instead of the Use Tax.

b. FUND BALANCE.

Mayor Tramel spoke about the Fund Balance. (See the attached Mayor's Report.)

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE \$3,000.00 CONTRIBUTION TO MAYES COUNTY FOR SHARED USE OF THEIR PICTOMETRY DATA TO BE USED FOR MAPPING TOOL.

There was no action on this item.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PURCHASE OF ARCGIS FOR ONE (1) DESKTOP BASIC SINGLE USE LICENSE AT \$1,500.00 OR ONE (1) DESKTOP BASIC CONCURRENT USE LICENSE AT \$3,500.00 FOR GIS MAPPING SOFTWARE FROM ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.) AS SOLE SOURCE SUPPLIER. (ANNUAL MAINTENANCE NOT INCLUDED.)

Motion was made by Rosamond, second by Chitwood to recommend Council action to approve purchase of ArcGIS for one (1) Desktop Basic Concurrent Use License at \$3,500.00 for GIS Mapping Software from ESRI (Environmental Systems Research Institute, Inc.) as sole source supplier. (Annual maintenance not included.) All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE AUTHORIZING THE MAYOR TO SIGN THE "LEASE AGREEMENT" BETWEEN THE CITY OF PRYOR CREEK AND THE PRYOR AREA ARTS AND HUMANITIES COUNCIL FOR OLD CITY HALL.

Motion was made by Stott, second by Chitwood to recommend Council action to approve authorizing the Mayor to sign the "Lease Agreement" between the City of Pryor Creek and the Pryor Area Arts and Humanities Council for old City Hall. All voted yes.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH CMSWILLOWBROOK FOR REPAIRS AT THOMAS J. HARRISON PRYOR PUBLIC LIBRARY:
a. FRONT ENTRANCE
b. PLUMBING

There was no action on this item.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH VIWO GOOGLE APPS FOR 75 EMAIL ACCOUNT LICENSES (INCLUDING 30GB OF SPACE AND SPAM FILTERING) FOR ONE (1) YEAR, TRANSFER FROM PRYOROK.ORG TO PRYORCREEK.ORG DOMAIN AND IMAP MIGRATION OF CURRENT APPS AND DATA TO NEW PRYORCREEK.ORG IN THE AMOUNT OF \$6,574.00.

Motion was made by Rosamond, second by Chitwood to recommend Council action to approve authorizing the Mayor to sign a contract with Viwo Google Apps for 75 email account licenses (including 30GB of space and spam filtering) for one (1) year, transfer from pryorok.org to pryorcreek.org domain and IMAP migration of current apps and data to new pryorcreek.org in the amount of \$6,574.00. All voted yes.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014 FOR HOTEL/MOTEL GRANT FOR PAYMENT IN THE AMOUNT OF \$3,000.00.

Motion was made by Stott, second by Chitwood to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant for payment in the amount of \$3,000.00. All voted yes.

10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014 FOR HOTEL/MOTEL GRANT FOR PAYMENT IN THE AMOUNT OF \$2,000.00.

Motion was made by Rosamond, second by Stott to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant for payment in the amount of \$2,000.00. All voted yes.

11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014 FOR HOTEL/MOTEL GRANT FOR PAYMENT IN THE AMOUNT OF \$2,500.00.

Motion was made by Rosamond, second by Chitwood to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant for payment in the amount of \$2,500.00. All voted yes.

12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION FROM PRYOR MAIN STREET FOR A BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 - 2015 FISCAL YEAR TO BE HELD JUNE 20TH, 2015. (THIS EVENT IS NO LONGER CALLED MAYFEST.)

Motion was made by Rosamond, second by Chitwood to recommend Council action to approve Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 - 2015 fiscal year to be held June 20th, 2015. (This event is no longer called MayFest.) All voted yes.

13. ADJOURN.

Motion was made by Stott, second by Chitwood to adjourn at 7:50 p.m. All voted yes.