

**MINUTES  
BUDGET/PERSONNEL  
SPECIAL MEETING  
TUESDAY, JANUARY 26<sup>TH</sup>, 2016  
5:00 P.M.**

**THE BUDGET / PERSONNEL COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members: \*\*Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:00 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Randy Chitwood. Members absent: none.

Others present: Mayor Jimmy Tramel, Infrastructure Solutions Group Engineer Steve Powell, Police Chief Steve Lemmings, Assistant Police Chief James Willyard, Policeman Kevin Tramel, Council Member Yolanda Thompson, Street Superintendent Jack Downing, Assistant Street Superintendent Buddy Glenn, Street Employee Eric Lee, Park Superintendent Frank Powell, Library Director Cari Rerat, Library Board Chairman Jeanette Anderson, Fire Chief Tim Thompson, Assistant Fire Chief BK Young, The Times Reporter Cydney Baron and The Paper Reporter Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE DECEMBER 8<sup>TH</sup>, 2015 REGULAR MEETING.**

Motion was made by Stott, second by Chitwood to approve the minutes of the December 8<sup>th</sup>, 2015 regular meeting. All voted yes.

**3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE DECEMBER 15<sup>TH</sup>, 2015 SPECIAL MEETING.**

Motion was made by Chitwood, second by Stott to approve the minutes of December 15<sup>th</sup>, 2015 special meeting. All voted yes.

**4. MAYOR'S REPORT:**

**a. TAX REPORTS.**

Mayor Tramel gave a glimpse into the Public Forum that he will present to the public in February. He discussed:

- Funding the Gap for the City of Pryor Creek
- Sales Tax and Use Tax report and possible uses. He stated the Sales Tax continues to decline and this month's report shows a loss of \$320,000.00. He emphasized again the need to find another revenue source due to the fact the city needs at least \$50,000.00 per month in use tax to run in the black.
- He recommends the city replace the use tax with a permanent funding source as this would allow for the use tax to fund future projects as defined by the citizen advisory committee and approved by the City Council.
- The city has seen an increase in fine collections of 50.1 percent.
- Mayor stated Ron Kolker advised that the decline in sales may require services be cut.

Council Member Houston Brittain entered the audience 5:25 p.m.

**b. PRYOR YOUTH ORGANIZATION ACTION ITEMS REPORT:**

**i. INSPECTIONS (ELECTRICAL, PLUMBING, MECHANICAL)**

Mayor Reported:

Electrical = Good with a minor issue where leaking shorted the fire alarm.

Plumbing = OK

Mechanical = Estimated \$30,000 to repair/update.

**ii. ROOF REPLACEMENT BIDS**

Steve Powell reported to the Committee his finding and recommends the roof be replaced.

In his report he stated:

- Publications will be in The Paper on February 20, 2016 and February 27, 2016 with the Bids Due on March 23, 2016.
- The Engineer Estimate is \$95,000.00 which includes the roof, changes to gutters and a 10 year warranty (industry standard).

**iii. FUNDING OPTIONS FOR REPAIR AND REOPENING.**

- Mayor Tramel stated there is money budgeted for the roof repair.
- Steve Powell explained at the request of Mayor Tramel about other issues to address in the future at the PYO:
  - Ceiling grid removal
  - Mold removal
  - Stage replacement

**5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PROMOTION OF ERIC LEE FROM "B" OPERATOR RANGE C, STEP 2 (ANNUAL SALARY \$29,310) TO "A" OPERATOR RANGE D, STEP 2 (ANNUAL SALARY \$30,857.00).**

Motion was made by Stott, second by Chitwood to recommend Council action to approve promotion of Eric Lee from "B" Operator Range C, Step 2 (annual salary \$29,310) to "A" Operator Range D, Step 2 (annual salary \$30,857.00). All Voted yes.

Councilman Roger Willcutt entered the audience at 5:50 p.m.

**6. DISCUSSION OF REMOVAL OF POLICE DISPATCHER SUPERVISOR POSITION REQUEST FOR PROMOTION OF CAPTAIN POSITION.**

Motion was made by Chitwood, second by Stott to approve removal of Police Dispatcher Supervisor Position request for promotion of Captain Position. All voted yes.

**7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PROMOTION OF KEVIN TRAMEL FROM SERGEANT RANGE L, STEP 4 (ANNUAL SALARY \$47,000) TO CAPTAIN RANGE M, STEP 4 (ANNUAL SALARY \$47,504).**

Motion was made by Rosamond, second by Stott to recommend Council action to approve promotion of Kevin Tramel from Sergeant Range L, Step 4 (annual salary \$47,000) to Captain Range M, Step 4 (annual salary \$47,504). All voted yes.

Laura Holloway entered the audience at 6:05 p.m.

**8. DISCUSS, POSSIBLY APPROVE BACKFILLING BUDGETED POSITION AT MAINTENANCE GARAGE DUE TO EXCESSIVE MAINTENANCE COSTS.**

Motion was made by Rosamond, second by Chitwood to approve backfilling budgeted position at Maintenance Garage due to excessive maintenance costs. Voting yes: Chitwood, Rosamond. Voting no: Stott.

**9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE EXPENDITURE TO PUSH PEDAL PULL FOR ONE (1) 3G CARDIO 6.0 VIBRATION PLATE IN THE AMOUNT OF \$3,360.33 FOR THE PRYOR CREEK RECREATION CENTER FROM ACCOUNT # 84-845-5410. (OTHER QUOTES RECEIVED: ALL AMERICAN FITNESS - \$4,319.00, ELITE EXERCISE EQUIPMENT - \$4,622.00.)**

Motion was made by Chitwood, second by Stott to recommend Council action to approve expenditure to Push Pedal Pull for one (1) 3G Cardio 6.0 Vibration Plate in the amount of \$3,360.33 for the Pryor Creek Recreation Center from account # 84-845-5410. (Other quotes received: All American Fitness - \$4,319.00, Elite Exercise Equipment - \$4,622.00.) All voted yes.

**10. NON-BUDGETED ITEMS:**

**a. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PURCHASE OF 2016 FORD F250 PICKUP FOR THE FIRE DEPARTMENT FROM CAPITAL OUTLAY.**

Motion was made by Rosamond, second by Stott to recommend Council action to approve purchase of 2016 Ford F250 pickup for the Fire Department using \$10,000 from Fund 45 and \$30,076.00 from Capital Outlay. All voted yes.

**b. DISCUSS, POSSIBLY APPROVE SEEKING SEALED BIDS FOR ROOF REPAIR AT PRYOR POLICE DEPARTMENT, OLD CITY HALL AND THE PRYOR PUBLIC POOL.**

Motion was made by Chitwood, second by Rosamond to approve seeking sealed bids for roof repair at Pryor Police Department, Old City Hall and the Pryor Public Pool. All voted yes.

**11. PETITIONS FROM THE AUDIENCE.**

There were no petitions from the audience

**12. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING AGENDA.)**

There was no unforeseeable business presented.

**13. ADJOURN.**

Motion was made by Stott, second by Chitwood to adjourn at 7:11 pm. All voted yes.