

**MINUTES
BUDGET/PERSONNEL
REGULAR MEETING
TUESDAY, FEBRUARY 9TH, 2016
5:30 P.M.**

THE BUDGET / PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:35 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Randy Chitwood. Members absent: none.

Others present: Mayor Jimmy Tramel, Infrastructure Solutions Group Engineer Steve Powell, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Library Director Cari Rerat, Library Board Chairman Jeanette Anderson, Fire Chief Tim Thompson, Assistant Fire Chief BK Young, Recreation Center Director Laura Holloway, Recreation Center Board Members Jim Harrison, Steve Wyneken, and Jessica Long, "The Times" Reporter Cydney Baron and "The Paper" Reporter Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JANUARY 26TH, 2016 SPECIAL MEETING.

Motion was made by Stott, second by Chitwood to approve the minutes of the January 26th, 2016 special meeting. All voted yes.

3. MAYOR'S REPORT:

Mayor Tramel discussed the city tax reports. He stated that he does not feel the sales tax will decline for the last half of the fiscal year. He added that he believes that it will most likely remain flat or above. He also stated that his preliminary mid-year review shows that we have lost about \$437,000.00 in revenue based on the perimeter and he believes that if he were to prepare the budget today, he would have to cut the General Fund by \$300,000.00, but overall he is staying positive that the latter half of this fiscal year will show an increase.

Chairman Rosamond stated that he has spoken with many other businesses in regards to the 2014 - 2015 fiscal year they too saw an increase.

4. DISCUSS, POSSIBLY APPROVE SEEKING SEALED BIDS FOR STRUCTURAL REPAIR AT THE POCKET PARK.

Mayor Tramel stated that someone has approached him about possibly purchasing the pocket park.

Steve Powell presented options for stabilization and preservation of the walls and floor at the Pocket Park.

Drew Stott asked about the drainage and if it would be permanent? Powell stated that it would be. Powell also added that no matter what option was chosen to begin with, this site will be a place the public will try to congregate. When moving forward, he recommended a

double padded lock be placed on the back exit door to deter vandalism and for safety. He also recommended that a decision be made in a timely manner (no longer than one (1) year) because the walls and floor need to be dealt with due to future water damage.

No action was taken on this item. Chairman Rosamond stated that the committee will revisit it at the next meeting.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE SUBSCRIPTION TO THREE DATABASES FROM EBSCO (LEARNINGEXPRESS AND CAREER & JOB ACCELERATOR, AUTO REPAIR REFERENCE CENTER, AND SMALL ENGINE REPAIR REFERENCE CENTER) FOR THE LIBRARY IN THE AMOUNT OF \$3,934.00 FROM STATE AID GRANT FUNDS (ACCOUNT # 92-925-5233).

Motion was made by Chitwood, second by Stott to recommend Council action to approve subscription to three databases from EBSCO (LearningExpress and Career & Job Accelerator, Auto Repair Reference Center, and Small Engine Repair Reference Center) for the Library in the amount of \$3,934.00 from State Aid Grant funds (Account # 92-925-5233). All voted yes.

6. DISCUSS, POSSIBLY APPROVE SEEKING APPLICATIONS FOR FITNESS COORDINATOR TO FILL POSITION PREVIOUSLY FILLED BY ASSISTANT RECREATION DIRECTOR RACHEL SORDAHL.

Motion was made by Rosamond, second by Chitwood to approve seeking applications for fitness coordinator to fill position previously filled by Assistant Recreation Director Rachel Sordahl. All voted yes.

Laura Holloway stated that the Recreation Center's budget can sustain the position and they are up \$31,000.00 compared to a year ago. She said that this position will help facilitate their ideas for summer programs.

Eva Smith and Travis Noland entered at 6:10 p.m. They then left at 6:11 p.m.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL MOTEL TAX GRANT EXPENSE REPORTS RECEIVED FOR FY 2015 – 2016:

- a. AMERICAN COWBOY TRADER DAYS**
- b. COMFORT OF HOME QUILT SHOW**
- c. NEOK AREA ART SHOW**
- d. OK GOLF ASSOC. JR. TOURNAMENT**
- e. CHILI CHRISTMAS**

Motion was made by Chitwood, second by Stott to recommend Council action to approve items a. – e. of the Hotel Motel Tax Grant Expense Reports received for FY 2015 – 2016. All voted yes.

8. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience

9. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING AGENDA.)

There was no unforeseeable business presented.

10. ADJOURN.

Motion was made by Rosamond, second by Stott to adjourn at 6:13 pm. All voted yes.