

**MINUTES
BUDGET/PERSONNEL
REGULAR MEETING
TUESDAY, SEPTEMBER 13TH, 2016
5:30 P.M.**

THE BUDGET / PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: **Greg Rosamond, Drew Stott, Travis Noland, Roger Willcutt (alternate)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Roger Willcutt, alternate. Members absent: Travis Noland.

Others present: City Clerk Eva Smith, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Officer Dustin Van Horn, Fire Chief Tim Thompson, Recreation Center Director Laura Holloway, Library Director Cari Rerat, Branch Communications President Curtis Branch, Branch Communications Representative David Wells, Pryor Main Street Representative Scott Miller, Terry Aylward, Cydney Baron, Nena Roberts.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE AUGUST 9th, 2016 REGULAR MEETING.

Motion was made by Stott, second by Rosamond to approve the minutes of the August 9th, 2016 Regular Meeting. Voting yes: Rosamond and Stott. Abstaining: Willcutt.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE BUDGET / PERSONNEL COMMITTEE MEETING SCHEDULE FOR 2017.

Motion was made by Stott, second by Willcutt to recommend Council action to approve the Budget / Personnel Committee meeting schedule for 2017. All voted yes.

4. BUDGET COMMITTEE TO DISCUSS AND POSSIBLY RECOMMEND CITY ATTORNEY TO REVIEW OPTION SITE GROUND LEASE AGREEMENT WITH BRANCH COMMUNICATIONS, LLC, FOR PROPOSED NEW CELL TOWER IN HIDDEN PARK AND FORWARD TO CITY COUNCIL FOR APPROVAL ON SEPTEMBER 20TH, 2016.

Motion was made by Rosamond, second by Stott to discuss and possibly recommend City Attorney to review Option Site Ground Lease Agreement with Branch Communications, LLC, for proposed new cell tower in Hidden Park and forward to City Council for approval on September 20th, 2016. All voted yes.

Branch Communications President Curtis Branch presented information regarding the proposed cell tower. Branch stated that there is only one AT&T cell tower in Pryor at this time, and it is located at the water tower. In speaking with Mayor Tramel about a new location, Hidden Park was suggested as a central location within the City. Currently, the closest towers are three or four miles away in different directions.

Rosamond voiced some concerns regarding the tower's location. He feels the need to get with Mayor Tramel to discuss further options.

Fire Chief Tim Thompson voiced his concern regarding the tower being within the path of the helipad located at the Fire Department. Mr. Branch assured Chief Thompson that a major part of the compliance process involves the FAA and their regulations on air space. Mayor Tramel had already shared this concern with Mr. Branch and was assured that a light would be placed on the tower for incoming/outgoing helicopters.

Stott questioned how costly it would be to have the tower taken down, if necessary, once it is no longer needed. Mr. Branch stated that a removal bond would be an option, but also the tower could be sold for scrap metal.

Mr. Branch assured the committee that he would be happy to offer any further assistance and answer any more questions as they arise.

5. MAYOR'S REPORT.

a. Tax Report.

Sales Tax and Use Tax reports were included in the agenda packet for review. No report was given in Mayor's absence.

b. Review of financial status.

No report was given.

c. Budget Review.

No report was given.

6. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING AGENDA.)

There was no unforeseeable business. Rosamond took the opportunity to remind everyone about the Third Thursday Event on Pryor Main Street on Thursday, September 15th, 2016 from 4:00 p.m. to 7:00 p.m.

8. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn at 5:55 pm. All voted yes.