

**NOTICE AND AGENDA
BUDGET/PERSONNEL
SPECIAL MEETING
MONDAY, JULY 20TH, 2015 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE **BUDGET/PERSONNEL COMMITTEE WILL MEET IN SPECIAL SESSION IN COUNCIL CHAMBERS, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.**

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Roger Willcutt (alternate)

1. Call meeting to order.
2. Discuss, possibly approve the minutes of the July 6th, 2015 special meeting.
3. Mayor's Report.
4. Discuss, possibly recommend Council action to authorize Chris Ball of CMSWillowbrook to seek bids for repairs at Thomas J. Harrison Pryor Public Library:
 - a. Front Entrance
 - b. Plumbing
5. Discuss, possibly recommend Council action to determine minimum value for special projects and set a requirement that funds be transferred from the General Fund to the Street Alley fund and request an Ordinance be drafted by the City Attorney and City Accountant.
6. Discuss, possibly modify proposed 2015-2016 City of Pryor Creek Budget as presented by Mayor.
7. Recommend Council action on 2015 -2016 City of Pryor Creek Budget for:
 - a. General Fund
 - b. Street Drainage
 - c. Golf Course
 - d. Recreation Center
 - e. P.P.W.A
 - f. Capital Outlay
 - g. Cemetery Care
 - h. E-911.
8. Adjourn.

Posted July 16th, 2015 by City Clerk Eva Smith

Eva Smith



**MINUTES
BUDGET/PERSONNEL
SPECIAL MEETING
MONDAY, JULY 6TH, 2015
5:00 P.M.**

THE BUDGET / PERSONNEL COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: **Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:20 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott. Members absent: Randy Chitwood.

Others present: Mayor Jimmy Tramel, Pryor Main Street Director BJ Cummings

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JUNE 9TH, 2015 REGULAR MEETING.

Motion was made by Stott, second by Rosamond to approve the minutes of the June 9th, 2015 regular meeting. All voted yes.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE EXPENSE REPORTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS.

- a. PRYOR AREA CHAMBER OF COMMERCE**
- b. PRYOR PUBLIC SCHOOLS**
- c. PRYOR BAND DAY**
- d. PRYOR MAIN STREET**

The Committee discussed the City Accountant's requirements:

1. Random items can be pulled from the expense report for review.
2. Each expense report (where a credit card has been used) must provide proof by submitting a copy of the statement showing where the merchant has been paid.

The Committee reviewed the Pryor Area Chamber of Commerce Expense Report that totaled \$27,071.18. There was an issue with an invoice that was addressed to the City for Rocklahoma t-shirts showing the City of Pryor was a Sponsor in the amount of \$1,500.00. Mayor contacted Sarah Vaughn-Wallace to request more information to support this expenditure. He received an invoice from her from Tack Design in the amount of \$2,415.87 for Rocklahoma t-shirts purchased by PACC.

Mayor recommended this expense report be approved less the \$1,500.00 for the Rocklahoma t-shirt invoice from the allocated 40% (\$27,032.42). He stated that until they can prove it is valid, \$1,500.00 will be shorted for the 2015 - 2016 allocation year.

a. PRYOR AREA CHAMBER OF COMMERCE

Motion was made by Stott, second by Rosamond to recommend Council action to approve the Pryor Area Chamber of Commerce allocation expense report less \$1,500.00 due to insufficient information for the \$1,500.00 for t-shirts. All voted yes.

b. PRYOR PUBLIC SCHOOLS

Motion was made by Stott, second by Rosamond to recommend Council action to approve the Pryor Public Schools allocation expense report up to the allotted amount of \$11,016.21. All voted yes.

c. PRYOR BAND DAY

Motion was made by Stott, second by Rosamond to recommend Council action to approve the Pryor Band Day allocation expense report up to the allotted amount of \$2,500.00. All voted yes.

d. PRYOR MAIN STREET

Motion was made by Stott, second by Rosamond to recommend Council action to approve the Pryor Main Street allocation expense report up to the allotted amount of \$6,758.10 and the Dad's Drag Main expense report up to the allotted amount of \$2,500.00. All voted yes.

4. ADJOURN.

Motion was made by Stott, second by Rosamond to adjourn. All voted yes.

JULY, 08 2015

PRYOR TREASURER

CITY SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 7/9/2015, FOR YOUR TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF JUNE.

THIS PAYMENT REPRESENTS TAXES COLLECTED DURING THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$641642.21
LESS AMOUNT REFUNDED TO TAXPAYERS	\$.00
LESS AMOUNT SUSPENDED	\$.00
LESS 0.010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$6416.42
PLUS INTEREST	\$408.96
TOTAL PAYMENT	\$635634.75

JULY, 08 2015

PRYOR TREASURER

CITY USE TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 7/9/2015, FOR YOUR TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF JUNE.

THIS PAYMENT REPRESENTS TAXES COLLECTED DURING THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$31908.96
LESS AMOUNT REFUNDED TO TAXPAYERS	\$.00
LESS AMOUNT SUSPENDED	\$.00
LESS 0.010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$319.09
PLUS INTEREST	\$21.42
TOTAL PAYMENT	\$31611.29

PRYOR CREEK

06/09/15

DEAR TREASURER:

FUNDS WERE TRANSFERRED ELECTRONICALLY, EFFECTIVE 06/10/15, FOR YOUR SHARE OF TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE PERIOD OF MAY, 2015.

CIGARETTE TAX AMT:	\$5,577.93
TOBACCO TAX AMT:	\$1,277.28
AMOUNT TRANSFERRED:	\$6,855.21

IF THERE ARE ANY QUESTIONS CONCERNING THIS APPORTIONMENT, PLEASE CONTACT OUR ACCOUNTING OFFICE AT (405) 521-3105.

PRYOR CREEK

07/10/15

DEAR TREASURER:

FUNDS WERE TRANSFERRED ELECTRONICALLY, EFFECTIVE 07/13/15, FOR YOUR SHARE OF TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE PERIOD OF JUNE, 2015.

CIGARETTE TAX AMT:	\$5,998.46
TOBACCO TAX AMT:	\$1,132.72
AMOUNT TRANSFERRED:	\$7,131.18

IF THERE ARE ANY QUESTIONS CONCERNING THIS APPORTIONMENT, PLEASE CONTACT OUR ACCOUNTING OFFICE AT (405) 521-3105.