

**NOTICE AND AGENDA  
BUDGET/PERSONNEL  
SPECIAL MEETING  
MONDAY, MAY 11<sup>TH</sup>, 2015  
6:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE BUDGET/PERSONNEL COMMITTEE WILL MEET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.

**Committee Members: \*\*Greg Rosamond, Drew Stott, Randy Chitwood and Ryan Rains (alternate)**

1. Call meeting to order.
2. Discuss, possibly approve the minutes of the April 14<sup>th</sup>, 2015 regular meeting.
3. Mayor's Report:
  - a. Tax Reports.
  - b. Fund Balance
4. Discuss, possibly recommend Council action to approve \$3,000.00 contribution to Mayes County for shared use of their Pictometry Data to be used for mapping tool.
5. Discuss, possibly recommend Council action to approve purchase of ArcGIS for one (1) Desktop Basic Single Use License at \$1,500.00 or one (1) Desktop Basic Concurrent Use License at \$3,500.00 for GIS Mapping Software from ESRI (Environmental Systems Research Institute, Inc.) as sole source supplier. (Annual maintenance not included.)
6. Discuss, possibly recommend Council action to approve authorizing the Mayor to sign the "Lease Agreement" between the City of Pryor Creek and the Pryor Area Arts and Humanities Council for old City Hall.
7. Discuss, possibly recommend Council action to approve authorizing the Mayor to sign a contract with CMSWillowbrook for repairs at Thomas J. Harrison Pryor Public Library:
  - a. Front Entrance
  - b. Plumbing
8. Discuss, possibly recommend Council action to approve authorizing the Mayor to sign a contract with Viwo Google Apps for 75 email account licenses (including 30GB of space and spam filtering) for one (1) year, transfer from pryorok.org to pryorcreek.org domain and IMAP migration of current apps and data to new pryorcreek.org in the amount of \$6,574.00.
9. Discuss, possibly recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant for payment in the amount of \$3,000.00.
10. Discuss, possibly recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant for payment in the amount of \$2,000.00.
11. Discuss, possibly recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant for payment in the amount of \$2,500.00.
12. Discuss, possibly recommend Council action to approve Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to be held June 20<sup>th</sup>, 2015. (This event is no longer called MayFest.)
13. Adjourn.

*Eva Smith*



**MINUTES  
BUDGET/PERSONNEL  
REGULAR MEETING  
TUESDAY, APRIL 14<sup>TH</sup>, 2015  
5:30 P.M.**

**THE BUDGET / PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members: \*\*Greg Rosamond, Drew Stott, Randy Chitwood and Roger Willcutt (alternate)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Chairman Greg Rosamond. Members present: Greg Rosamond, Drew Stott, Roger Willcutt. Members absent: Randy Chitwood.

Others present: Mayor Jimmy Tramel, Police Chief Dennis Nichols, Police Captain Steve Lemmings, Assistant Fire Chief B.K. Young, Library Director Susan Newberry, City Clerk Eva Smith, Recreation Center Director Laura Holloway.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MARCH 10<sup>TH</sup>, 2015 REGULAR MEETING.**

Motion was made by Stott, second by Willcutt to approve the minutes of the March 10<sup>th</sup>, 2015 regular meeting. All voted yes.

**3. MAYOR'S REPORT:**

**a. TAX REPORTS.**

Mayor Tramel compared the Sales Tax and Use Tax amounts from last year at this time. He stated the Sales Tax is down \$8,000.00 compared to last year however it is on track to rise to the \$8 million mark. He discussed the Use Tax has not been moved yet and he is working on a plan to utilize the funds properly as the City begins to wean off. He made it very clear the City has to figure out a way to do away with the Use Tax reliance and create a new revenue source. The panel requested the Mayor research the shortfall from last November and report back to them at the next meeting. Mayor is to contact Dave Frances.

**b. OTHERS.**

Mayor Tramel spoke about the Budget Status. He reported 64.8 percent of the Budget has been spent as of March 2015. Mayor expects to see the .5 reimbursement from the State the beginning of the next Fiscal Year. (July 2015)

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE INCREASING ALL RED CROSS CERTIFIED LIFEGUARDS TO \$8.50 PER HOUR THROUGH PEOPLELINK EFFECTIVE MAY 1<sup>ST</sup>, 2015. (PEOPLELINK BILL RATE OF \$11.22)**

Motion was made by Willcutt, second by Stott to approve increasing all Red Cross Certified Lifeguards to \$8.50 per hour through PeopleLink effective May 1<sup>st</sup>, 2015. (PeopleLink bill Rate of \$11.22) All voted yes.

**5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HIRING JESSIE PHILPOT AS MANAGER FOR THE PRYOR PUBLIC POOL AT \$11.00 PER**

**HOURLY THROUGH PEOPLELINK WITH EFFECTIVE DATE TO BE DETERMINED.  
(PEOPLELINK BILL RATE OF \$14.52)**

Motion was made by Willcutt, second by Stott to approve hiring Jessie Philpot as Manager for the Pryor Public Pool at \$11.00 per hour through PeopleLink with effective date to be determined. (PeopleLink bill rate of \$14.52) All voted yes.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE SUNBELT POOLS QUOTE FOR ONE (1) HANOVIA UV LIGHT UNIT PMD200E1/W INCLUDING PARTS AND SERVICE IN THE AMOUNT OF \$4,792.31 FROM RECREATION CENTER AQUATICS REPAIR AND MAINTENANCE ACCOUNT # 84-846-5091. (OTHER QUOTES RECEIVED: R & K AQUATIC SERVICES - \$ 5,194.95, AQUATIC RESOURCES INC. - \$5,057.00)**

Motion was made by Stott, second by Willcutt to approve Sunbelt Pools as low quote with adjustment of tax status to exempt and to include the warranty information at the next Council meeting, for one (1) Hanovia UV light unit PMD200E1/W including parts and service in the amount of \$4,792.31 from Recreation Center Aquatics Repair and Maintenance Account # 84-846-5091. (Other quotes received: R & K Aquatic Services - \$ 5,194.95, Aquatic Resources, Inc. - \$5,057.00) All voted yes.

- 7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE \$3,000.00 CONTRIBUTION TO MAYES COUNTY FOR SHARED USE OF THEIR PICTOMETRY DATA TO BE USED FOR MAPPING TOOL.**

Motion was made by Stott, second by Willcutt to table until the next meeting. All voted yes.

- 8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PURCHASE OF ARCGIS FOR ONE (1) DESKTOP BASIC SINGLE USE LICENSE AT \$1,500.00 OR ONE (1) DESKTOP BASIC CONCURRENT USE LICENSE AT \$3,500.00 FOR GIS MAPPING SOFTWARE FROM ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.) AS SOLE SOURCE SUPPLIER. (ANNUAL MAINTENANCE NOT INCLUDED.)**

Motion was made by Rosamond, second by Stott to table until the next meeting. All voted yes.

- 9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE MODIFICATIONS TO THE CITY OF PRYOR CREEK POLICY AND PROCEDURE MANUAL SECTION 19-4 AS PRESENTED.**

There was no action on this item.

- 10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE REPLACEMENT OF ATTACHMENT 9 - CITY OF PRYOR CREEK REQUEST FOR LEAVE FORM.**

There was no action on this item.

- 11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE ATTACHMENT 19 - CITY OF PRYOR CREEK - LEAVE REQUEST FORM TO BE ADDED TO THE CITY OF PRYOR CREEK POLICY AND PROCEDURE MANUAL.**

There was no action on this item.

- 12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE TIME ADJUSTMENT REQUEST FORM TO BE ADDED TO THE CITY OF PRYOR CREEK POLICY AND PROCEDURE MANUAL.**

There was no action on this item.

**13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE ONENET AS SOLE SOURCE FOR INTERNET ACCESS AT \$27,600.00 FOR 100MB. 80 PERCENT TO BE FUNDED BY USAC (AKA E-RATE) AND 20% TO BE PAID BY THE OKLAHOMA CORPORATION COMMISSION FOR THE PRYOR PUBLIC LIBRARY.**

Motion was made by Willcutt, second by Stott to recommend Council action to approve OneNet as sole source for Internet Access at \$27,600.00 for 100mb. 80 percent to be funded by USAC (AKA E-Rate) and 20% to be paid by the Oklahoma Corporation Commission for the Pryor Public Library. All voted yes.

**14. Discuss, possibly recommend Council action to approve Internal Connections (USAC Form 471 Priority 2) quote from United Systems in the amount of \$21,981.73 for the Pryor Public Library. (Other quotes received: Heartland Technology Solutions - \$22,841.00, AGES Computers - \$16,915.23, Peak Uptime - \$57,324.42) The City of Pryor Creek will be responsible for the remaining 20 percent after USAC discounted rate of 80 percent. (\$4,396.35)**

Motion was made by Stott, second by Willcutt to recommend Council action to approve Internal Connections (USAC Form 471 Priority 2) quote from United Systems as best bid in the amount of \$21,981.73 for the Pryor Public Library contingent upon consultation with the City Attorney and City Accountant. (Other quotes received: Heartland Technology Solutions - \$22,841.00, AGES Computers - \$16,915.23, Peak Uptime - \$57,324.42) The City of Pryor Creek will be responsible for the remaining 20 percent after USAC discounted rate of 80 percent. (\$4,396.35) All voted yes.

**15. PETITIONS FROM THE AUDIENCE.**

There were no petitions presented.

**16. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING AGENDA.)**

There was no unforeseeable business presented.

**17. ADJOURN.**

Motion was made by Willcutt, second by Stott to adjourn at 6:40 p.m. All voted yes.



**Quotation # 20465575**

Date: March 10, 2015

ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.  
1202 Richardson Dr.  
Suite 405  
Richardson, Texas 75080  
Phone: 1-800-447-9778 Fax: 909-307-3049  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 297092 Contract #  
City of Pryor  
Cemetery Dept  
6 N Adair St  
Pryor, OK 74361

To expedite your order, please attach a copy of this quotation to your purchase order.  
Quote is valid from: 03/10/2015 To: 06/08/2015

ATTENTION: Doug Moore  
PHONE: (918) 825-1679  
FAX: (918) 825-7178

| Material | Qty | Description                                 | Unit Price                                      | Total             |
|----------|-----|---|---|-------------------|
| 93198    | 1   | ArcGIS for Desktop Basic Single Use License | 1,500.00  | 1,500.00          |
|          |     |   | Item Total:                                     | 1,500.00          |
|          |     |   | Subtotal:                                       | 1,500.00          |
|          |     |   | Sales Tax:                                      | 0.00              |
|          |     |   | Estimated Shipping & Handling(2 Day Delivery) : | 0.00              |
|          |     |   | Contract Pricing Adjust:                        | 0.00              |
|          |     |   | <b>Total:</b>                                   | <b>\$1,500.00</b> |

\*The purchase of a new ArcGIS Desktop license includes 12 months of software maintenance. Maintenance includes technical support and software updates (visit <http://www.esri.com/software/maintenance> to learn more). There is an annual maintenance fee to continue support and upgrades. The estimated cost of annual maintenance for subsequent years has been included in the optional items section of this quote for your convenience.

\*Once your order is processed, you will receive an email with your software authorization number(s) along with instructions on how to download the software and complimentary data & maps from <http://customers.esri.com>.

The following items are optional items listed for your convenience.  
These items are not included in the totals of this quotation.

| Material | Qty | Description   | Unit Price | Total  |
|----------|-----|---|------------|--------|
| 87192    | 1   | ArcGIS for Desktop Basic Single Use Primary Maintenance | 400.00     | 400.00 |

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

|  |  |                                    |
|--|--|------------------------------------|
| <b>For questions contact:</b> Jay Hoffman  | <b>Email:</b> <a href="mailto:jhoffman@esri.com">jhoffman@esri.com</a> | <b>Phone:</b> 1-800-447-9778 x5675 |
| The items on this quotation are subject to the terms set forth herein and the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at <a href="http://www.esri.com/legal">www.esri.com/legal</a> , which are incorporated by reference. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's products and services. |  |                                    |
| <b>If sending remittance, please address to: Esri, File No. 54630, Los Angeles, Ca 90074-4630</b>  |  |                                    |



**Quotation # 20465578**

Date: March 10, 2015

ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.  
1202 Richardson Dr.  
Suite 405  
Richardson, Texas 75080  
Phone: 1-800-447-9778 Fax: 909-307-3049  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 297092 Contract #  
City of Pryor  
Cemetery Dept  
6 N Adair St  
Pryor, OK 74361

To expedite your order, please attach a copy of this quotation to your purchase order.  
Quote is valid from: 03/10/2015 To: 06/08/2015

ATTENTION: Doug Moore  
PHONE: (918) 825-1679  
FAX: (918) 825-7178

| Material | Qty | Description                                     | Unit Price                                      | Total             |
|----------|-----|---|---|-------------------|
| 87143    | 1   | ArcGIS for Desktop Basic Concurrent Use License | 3,500.00  | 3,500.00          |
|          |     |   | Item Total:                                     | 3,500.00          |
|          |     |   | Subtotal:                                       | 3,500.00          |
|          |     |   | Sales Tax:                                      | 0.00              |
|          |     |   | Estimated Shipping & Handling(2 Day Delivery) : | 0.00              |
|          |     |   | Contract Pricing Adjust:                        | 0.00              |
|          |     |   | <b>Total:</b>                                   | <b>\$3,500.00</b> |

\*The purchase of a new ArcGIS Desktop license includes 12 months of software maintenance. Maintenance includes technical support and software updates (visit <http://www.esri.com/software/maintenance> to learn more). There is an annual maintenance fee to continue support and upgrades. The estimated cost of annual maintenance for subsequent years has been included in the optional items section of this quote for your convenience.

\*Once your order is processed, you will receive an email with your software authorization number(s) along with instructions on how to download the software and complimentary data & maps from <http://customers.esri.com>.

The following items are optional items listed for your convenience.  
These items are not included in the totals of this quotation.

| Material | Qty | Description   | Unit Price | Total  |
|----------|-----|---|------------|--------|
| 87194    | 1   | ArcGIS for Desktop Basic Concurrent Use Primary Maintenance | 700.00     | 700.00 |

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

|  |  |                                    |
|--|--|------------------------------------|
| <b>For questions contact:</b> Jay Hoffman  | <b>Email:</b> <a href="mailto:jhoffman@esri.com">jhoffman@esri.com</a> | <b>Phone:</b> 1-800-447-9778 x5675 |
| The items on this quotation are subject to the terms set forth herein and the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at <a href="http://www.esri.com/legal">www.esri.com/legal</a> , which are incorporated by reference. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's products and services. |  |                                    |
| <b><i>If sending remittance, please address to: Esri, File No. 54630, Los Angeles, Ca 90074-4630</i></b>   |  |                                    |



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Esri, File No. 54630, Los Angeles, CA 90074-4630

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FOB Redlands, CA, USA

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- a. *Software.* Terms of use for specific Software products are set forth in [Addendum 1](#).
- b. *Data.* Data terms of use are set forth in [Addendum 2](#).
- c. *Online Services.* Terms of use for Online Services are set forth in [Addendum 3](#).
- d. *Limited Use Programs.* Terms of use for noncommercial, nonprofit, educational, or other limited-use programs are set forth in [Addendum 4](#).

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## ARTICLE 4—SCOPE OF USE

### 4.1 Permitted Uses

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**EXHIBIT 1  
SCOPE OF USE  
(E300 02/25/2015)**

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66. For desktop applications, each license is per organization. For the purposes of this license, *organization* is equivalent to a principal registered unique domain identifier. *Domain* is the Internet domain name registered with a domain name registrar. For instance, in example.com, example.com is the registered unique domain identifier. Similarly, in example.com.xx, where xx is a registered country code, example.com.xx is the registered unique domain identifier. Desktop applications can be used by any employee of the organization with the principal registered unique domain identifier. There is no limit to the number of applications that can be built and deployed within an organization.

**ADDENDUM 2  
DATA TERMS OF USE  
(E300-2)**

This Data Terms of Use Addendum ("Addendum 2") sets forth the terms of Licensee's use of Data and includes Licensee's existing master license agreement, if any, or the License Agreement found at <http://www.esri.com/legal/software-license> (as applicable, the "License Agreement"), which is incorporated by reference. This Addendum 2 takes precedence over conflicting General License Terms and Conditions of the License Agreement. Esri reserves the right to modify the Data terms of use referenced below at any time. For Data licensed through a subscription, Licensee may cancel the subscription upon written notice to Esri or discontinue use of the Data, as applicable. If Licensee continues to use the Data, Licensee will be deemed to have accepted the modification. Data terms of use are set forth in the notes referenced below:

**SECTION 1—GENERAL RESTRICTIONS ON USE OF DATA**

In addition to the restrictions set forth in Article 4.2 of the License Agreement, the following restrictions apply to use of Data by Licensee and Licensee's end users (collectively, "Users"). Any use of Data that is not expressly authorized in Section 2 or elsewhere in the License Agreement is strictly prohibited. Without limiting the generality of the foregoing, Licensee shall ensure Users are prohibited from (i) cobranding Data, (ii) using the Data in any unauthorized service or product, or (iii) offering Data through or on behalf of any third party.

**SECTION 2—SPECIFIC TERMS OF USE FOR DATA**

The following table is a list of Esri Products that have specific terms of use in addition to the general terms of use as set forth in the General License Terms and Conditions of the License Agreement. Additional terms of use are listed immediately below this table and are referenced by number(s), shown in parenthesis, immediately following each Product name in the following table:

|  |  |
|--|--|
| <ul style="list-style-type: none"> <li>▪ ArcGIS Online Data (1)</li> <li>▪ StreetMap Premium for ArcGIS (2)</li> <li>▪ StreetMap for Windows Mobile (2)</li> <li>▪ StreetMap for ArcPad (2)</li> <li>▪ StreetMap Premium for ArcGIS for Transportation Analytics (2; Addendum 1, Note 1)</li> <li>▪ HERE Traffic Data (11; Addendum 1, Note 1)</li> <li>▪ Data Appliance for ArcGIS (3)</li> </ul> | <ul style="list-style-type: none"> <li>▪ Business Analyst Data (4, 10)</li> <li>▪ Demographic, Consumer, and Business Data ("Esri Data") (5, 10)</li> <li>▪ Data and Maps for ArcGIS (6)</li> <li>▪ Esri MapStudio Data (9)</li> </ul> |
|--|--|

Notes:

- If you do not license any of the Products in the table above, these additional terms of use do not apply to you.
- Additional terms of use for Products ONLY APPLY to the Products that reference them, by number, in the table above.

Additional Terms of Use for Products listed above:

1. *ArcGIS Online Data:* Software and Online Services that reference this note enable access to ArcGIS Online Data. ArcGIS Online Data is provided for use solely in conjunction with Licensee's authorized use of Esri Software and Online Services. Use of ArcGIS Online Data that is accessible through non-fee-based ArcGIS Online accounts may be subject to usage limits.

*ArcGIS Online Basemap Data:*

- a. ArcGIS Online basemap data can be taken offline through Esri Content Packages and subsequently delivered (transferred) to any device for use exclusively with licensed Esri Client Software.
- b. ArcGIS Online basemap data is subject to an aggregate limit of fifty million (50,000,000) transactions during any twelve (12)-month period. Transactions include both basemap and geospatial Transactions. "Transaction" is defined in the Documentation at ArcGIS Resources at <http://links.esri.com/agol/transactiondef>.

Licensee may use Data accessed through ArcGIS Online as permitted under the terms of the URLs referenced below:

- a. HERE data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>.
  - b. Tele Atlas/TomTom data is subject to the terms of use at [http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas\\_use\\_data.pdf](http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas_use_data.pdf).
  - c. Data from i-cubed is subject to the terms of use at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9946-icubed.pdf>.
  - d. Microsoft Bing Maps data is subject to the terms of use at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/e-802-bing-mapsvcs.pdf>.
  - e. BODC bathymetry data is subject to the terms of use found at <http://www.esri.com/terms-of-use-bodc>.
  - f. MB-Research GmbH (MBR) Data: Users are prohibited from (i) using MBR Data, including, without limitation, European demographic data, consumer demand data, and postal and geographic boundaries, for the purpose of compiling, enhancing, verifying, supplementing, adding to, or deleting from any database or other compilation of information that is sold, rented, published, furnished, or in any manner provided to a third party or (ii) modifying or otherwise altering MBR Data without MBR's prior written consent, such consent to be granted or withheld at MBR's sole discretion.
  - g. D&B Data: May not be used for direct mailing or direct marketing purposes.
2. *StreetMap Premium for ArcGIS: StreetMap for ArcGIS for Windows Mobile; StreetMap for ArcPad; StreetMap Premium for ArcGIS for Transportation Analytics:* These Products, collectively referred to as "StreetMap Data," may be used for mapping, geocoding, and point-to-point routing purposes but are not licensed for dynamic, real-time routing guidance. For instance, StreetMap Data may not be used to alert a user about upcoming maneuvers (such as warning of an upcoming turn) or to calculate an alternate route if a turn is missed. StreetMap Data may not be used to perform synchronized multivehicle routing or route optimization. StreetMap Data acquired for use with ArcGIS for Desktop, ArcGIS for Server, ArcPad, or ArcGIS for Transportation Analytics may only be used with the Product for which the StreetMap Data was acquired, and may not be used with any other Product. StreetMap for Windows Mobile Data is licensed for use solely on mobile devices or in conjunction with ArcGIS for Mobile applications. StreetMap Data may include data from either of the following sources:
- a. HERE data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>. HERE data, when licensed for use in StreetMap Premium for ArcGIS for Transportation Analytics, permits tracking, synchronized multivehicle routing, and route optimization.
  - b. Tele Atlas/TomTom data is subject to the terms of use at [http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas\\_use\\_data.pdf](http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas_use_data.pdf).
3. *Data Appliance for ArcGIS:* Data provided with Data Appliance is subject to the following additional terms of use:
- a. HERE data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>.
  - b. Tele Atlas/TomTom data is subject to the terms of use at [http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas\\_use\\_data.pdf](http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas_use_data.pdf).
  - c. Data from i-cubed is subject to the terms of use at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9946-icubed.pdf>.
  - d. BODC bathymetry data is subject to the terms of use found at <http://www.esri.com/terms-of-use-bodc>.
4. *Business Analyst Data:* Business Analyst Data is provided with Esri Business Analyst (Server, Desktop). The Data is subject to the following additional terms of use:
- a. The Data is provided for Licensee's internal business use solely in connection with Licensee's authorized use of Software. Subject to Addendum 2, Note 10, Business Analyst Data, including derivative products (e.g., geocodes), are restricted for use only in conjunction with the respective Business Analyst extension. If Licensee orders a license for Esri Business Analyst or Business Analyst (Canadian Edition) with a subset of the national dataset (i.e., Region, State, Local), Licensee may use only the licensed subset, not any other portion of the national dataset.
  - b. Business Analyst Data provided with Business Analyst for Server may not be cached or downloaded by client applications and devices.

- c. Infogroup data is subject to the following terms of use: "Users" means end users of Esri Software. Any use of the Infogroup database not expressly authorized in this License Agreement is strictly prohibited. Without limiting the generality of the foregoing, Users are expressly prohibited from (i) sublicensing or reselling the Infogroup database; (ii) using or allowing third parties to use the Infogroup database for the purpose of compiling, enhancing, verifying, supplementing, adding to, or deleting from any mailing list, geographic or trade directories, business directories, classified directories, classified advertising, or other compilation of information that is sold, rented, published, furnished, or in any manner provided to a third party; (iii) using the Infogroup database in any service or product not specifically authorized in this License Agreement or offering it through any third party; (iv) disassembling, decompiling, reverse engineering, modifying, or otherwise altering the Infogroup database or any part thereof without Infogroup's prior written consent, such consent to be granted or withheld at Infogroup's sole discretion; or (v) using the Infogroup database for any direct marketing purposes.
  - d. HERE data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>.
  - e. Tele Atlas/TomTom data is subject to the terms of use at [http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas\\_use\\_data.pdf](http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas_use_data.pdf).
  - f. MBR Data: Users are prohibited from (i) using MBR Data, including, without limitation, European demographic data, consumer demand data, and postal and geographic boundaries, for the purpose of compiling, enhancing, verifying, supplementing, adding to, or deleting from any database or other compilation of information that is sold, rented, published, furnished, or in any manner provided to a third party or (ii) modifying, or otherwise altering MBR Data without MBR's prior written consent, such consent to be granted or withheld at MBR's sole discretion.
  - g. D&B Data: May not be used for direct mailing or direct marketing purposes.
5. *Demographic, Consumer, and Business Data ("Esri Data")*: This Data category includes the Updated Demographic Database, Census Data, American Community Survey (ACS) Data, Consumer Spending, Business, Retail MarketPlace, Tapestry Segmentation, Market Potential, Crime Index, Major Shopping Center, Traffic Count, and Banking datasets. Esri Data may be used independently of Software or Online Services. Each dataset is available under one or more of the following license types:
- **Single Use**: Permits access by a single user to access the data for development or internal use on a desktop computer or server. No Internet access is permitted.
  - **Internal Site/Server—Known User**: Permits access by named (known) users for Licensee's internal use. Web access by those named users is permitted.
  - **Public website (noncommercial)—Constituent-Served Model**: Permits a municipal government Licensee to use the Data in an externally facing Value-Added Application serving a defined population, provided Licensee does not generate revenue from such use.
  - **Public website (commercial) Known User**: Permits Licensee to use the Data in an externally facing Value-Added Application for use by named users and to generate revenue from such Value-Added Application.
  - **Public website (commercial) Anonymous User**: Permits Licensee to use the Data in an externally facing Value-Added Application for general use and to generate revenue from such Value-Added Application.
6. *Data and Maps for ArcGIS*: The Data is available to licensed users of ArcGIS for Desktop, ArcGIS for Server, and ArcGIS Online. Data and Maps for ArcGIS is provided for use solely in conjunction with authorized use of ArcGIS for Desktop, ArcGIS for Server, and ArcGIS Online.
- a. Licensee may redistribute the Data as described in the Redistribution Rights Matrix available at <http://www.esri.com/legal/redistribution-rights>, in the Help system, or in supporting metadata files, subject to the specific attribution descriptions and requirements for the dataset accessed.
  - b. StreetMap Data may be used for mapping, geocoding, and routing purposes but is not licensed for dynamic routing purposes. For instance, StreetMap USA may not be used to alert a user about upcoming maneuvers (such as warning of an upcoming turn) or to calculate an alternate route if a turn is missed.
7. Reserved.
8. Reserved.

9. *MapStudio Data*: Use of this Data is subject to the following terms and conditions:
- a. HERE data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>.
  - b. Tele Atlas/TomTom data is subject to the terms of use at [http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas\\_use\\_data.pdf](http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9792-teleatlas_use_data.pdf).
  - c. Data from i-cubed is subject to the terms of use at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/j9946-icubed.pdf>.
  - d. D&B Data: May not be used for direct mailing or direct marketing purposes.
10. Licensee may include Data in hard-copy or read-only format ("Outputs") in presentation packages, marketing studies, or other reports or documents prepared for third parties. Licensee shall not resell or otherwise externally distribute Outputs in stand-alone form.
11. *ArcGIS for Transportation Analytics—HERE traffic data option*: This online data service is available as an option for use exclusively with ArcGIS for Transportation Analytics. Use of this data is subject to the following terms and conditions:
- a. HERE traffic data is subject to the terms of use at <http://www.esri.com/supplierterms-HERE>.
  - b. No automatic routing or rerouting based on traffic conditions is permitted without the Navigation add-on.
  - c. HERE traffic data may not be archived and may be delivered only for end users' personal, near-term use, not to exceed one (1) twenty-four (24)-hour period.
  - d. HERE traffic data may not be used to display or broadcast in any FM/AM/HD radio broadcast or television broadcast **or through any RDS delivery method**.
  - e. HERE traffic data may not be used with or incorporated into any traffic system that provides voice traffic reports to inbound callers.
  - f. HERE traffic data may not be used to develop or commercially make available a text-to-voice e-mail alert or message or voice mail application using any portion of HERE traffic data.

**ADDENDUM 3  
ONLINE SERVICES ADDENDUM  
(E300-3)**

This Online Services Addendum ("Addendum 3") sets forth the terms of Licensee's use of Online Services and includes the Licensee's existing master license agreement, if any, or the License Agreement found at <http://www.esri.com/legal/software-license> (as applicable, the "License Agreement"), which is incorporated by reference. This Addendum 3 takes precedence over conflicting General License Terms and Conditions of the License Agreement. Esri reserves the right to update the terms from time to time. [Section 1](#) of this Addendum 3 contains terms applicable to all Online Services; [Section 2](#) contains common terms applicable to specific Online Services.

**SECTION 1—COMMON TERMS OF USE OF ONLINE SERVICES**

**ARTICLE 1—DEFINITIONS**

In addition to the definitions provided in the License Agreement, the following definitions apply to this Addendum 3:

- a. "Anonymous Users" refers to anyone who has public access to any part of the Licensee's Content or Value-Added Applications, which Licensee has published through the use of the Sharing Tools, included with Licensee's licensed use of the Software or Online Services, as further described in Section 2 of this Addendum.
- b. "API" means application programming interface.
- c. "App Login Credential" means a system-generated application login and associated password, provided by registering a Value-Added Application with ArcGIS Online, which can be embedded in a Value-Added Application to enable the Value-Added Application to access and use Online Services.
- d. "ArcGIS Website" means <http://www.arcgis.com> and any related or successor websites.
- e. "Content" means data, images, photographs, animations, video, audio, text, maps, databases, data models, spreadsheets, user interfaces, software applications, and Developer Tools.
- f. "Developer Tools" means software development kits (SDKs), APIs, software libraries, code samples, and other resources.
- g. "Licensee's Content" means any Content that Licensee, a Licensee's Named User, or any other user submits to Esri in connection with Licensee's use of the Online Services, any results derived from the use of Licensee's Content with Online Services, and any Value-Added Applications Licensee builds with Developer Tools and deploys with Online Services. Licensee's Content excludes any feedback, suggestions, or requests for Product improvements that Licensee provides to Esri.
- h. "Named User(s)" means individuals to whom Licensee specifically enables private access to Online Services and Value-Added Applications through Licensee's Online Services account. Named Users can be anyone whom Licensee authorizes to access Online Services, but only for the exclusive benefit of Licensee, for example, Licensee's employees, agents, consultants, or contractors. For Education Plan accounts, Named Users may include registered students. No other third parties may be Named Users. Named Users have private access to features of Online Services that are not publicly accessible to Anonymous Users. Named Users have unique, individual login credentials.
- i. "Online Content" means Content hosted or provided by Esri as part of Online Services, including any Map Services, Task Services, Image Services, and Developer Tools and excluding Content provided by third parties that Licensee accesses through Online Services.
- j. "Service Components" means each of the following: Online Services, Online Content, ArcGIS Website, Developer Tools, Documentation, or related materials.
- k. "Sharing Tools" means publishing capabilities included with Online Services and ArcGIS Website that allow Licensee to make Licensee's Content and Value-Added Applications available to third parties and/or Anonymous Users.
- l. "Value-Added Application" means an application developed by Licensee for use in conjunction with the authorized use of any Software, Data, or Online Services.
- m. "Web Services" as used under Licensee's existing signed license agreement, if any, means Online Services and any Content delivered by such Online Services.

## ARTICLE 2—USE OF ONLINE SERVICES

**2.1 License to Online Services.** Esri grants Licensee a personal, nonexclusive, nontransferable, worldwide license to access and use Online Services as set forth in the applicable Ordering Documents (i) for which the applicable license fees have been paid (if required), (ii) for Licensee's own internal use by Licensee and Licensee's Named Users or Anonymous Users (if applicable), and (iii) in accordance with this License Agreement and the licensed configuration on file as authorized by Esri.

**2.2 Provision of Subscription Online Services.** For subscription Online Services, Esri will

- a. Provide Online Services to Licensee in accordance with the Documentation;
- b. Provide customer support in accordance with Esri's standard customer support policies and any additional support Licensee may purchase; and
- c. Use commercially reasonable efforts to ensure that Online Services will not transmit to Licensee any Malicious Code, provided Esri is not responsible for Malicious Code that was introduced to Online Services through Licensee's account or through third-party Content.

**2.3 Licensee's Responsibilities.**

- a. Licensee shall be responsible for Named Users' compliance with this Agreement. Licensee and Licensee's Named Users or Anonymous Users (if applicable) are the only persons authorized to access Online Services through Licensee's accounts. Named Users' login credentials are for designated Named Users only and may not be shared among multiple individuals. Named Users' login credentials may be reassigned to new Named Users if the former users no longer require access to Online Services.
- b. Licensee and Licensee's Named Users are responsible for maintaining the confidentiality of Authorization Codes, Access Codes, Named Users' login credentials, or any other method that is provided that enables access to Online Services and for ensuring that unauthorized third parties do not access Licensee's account. Licensee will immediately notify Esri if Licensee becomes aware of any unauthorized use of Licensee's account or any other breach of security.
- c. Licensee is solely responsible for the development and operation of Licensee's Content and Value-Added Applications and the manner in which it chooses to allow or provide use, access, transfer, transmission, maintenance, or processing ability to or by others, including any use and access to Products, and any subsequent end user, end use, and destination restrictions issued by the US government and other governments.

**2.4 Prohibited Uses of the Online Services.** In addition to the prohibited uses or except as provided under the License Agreement, Licensee shall not (i) attempt to gain unauthorized access to the Online Services or assist others to do so; (ii) use Online Services for spamming, to transmit junk e-mail or offensive or defamatory material, or for stalking or making threats of physical harm; (iii) use Online Services to store or transmit software viruses, worms, time bombs, Trojan horses, or any other computer code, files, or programs designed to interrupt, destroy, or limit the functionality of any computer software, hardware, or telecommunications equipment ("Malicious Code"); (iv) mirror, reformat, or display Online Services in an attempt to mirror and/or make commercial use of Online Services except to the degree that Online Services directly enable such functionality; (v) share the client-side data cache derived from Online Content with other licensed end users or third parties; (vi) distribute the client-side data cache derived from Online Services to third parties; (vii) manually or systematically collect or scrape (screen or web scraping) Content from Online Services; (viii) use ArcGIS Online Map Services, Geocoding Services, or Routing Services in communication with any in-vehicle navigation system installed in a vehicle (this does not include portable navigation devices) or that provides real-time, dynamic routing to any device (for instance, these services may not be used to alert a user about upcoming maneuvers such as warning of an upcoming turn or to calculate an alternate route if a turn is missed); or (ix) incorporate any portion of Online Services into a commercial product or service unless the commercial product adds material functionality to Online Services. Licensee shall not use Online Services to (a) infringe or misappropriate any third-party proprietary rights or privacy rights; (b) process, store, transmit, or enable access to any information, data, or technology controlled for export under the International Traffic in Arms (ITAR) regulations; (c) violate any export law; or (d) store or process Content online that is unclassified controlled technical information (UCTI) under DFARS 204.73, or is protected health information (PHI) under the Health Insurance Portability and Accountability Act (HIPAA). Licensee shall not attempt to (a) probe, scan, or test the vulnerability of the Online Services or to breach any security or authentication measures used by the Online Services; or (b) benchmark the availability, performance, or functionality of Online Services for competitive purposes. Licensee is responsible for any fines, penalties, or claims against Esri, including reasonable attorneys' fees, arising out of Licensee's noncompliance with any of the foregoing prohibitions.

**2.5 Evaluations.** Esri may provide licenses to use certain Services for Licensee's internal evaluation purposes. Such licenses continue until the stated evaluation period expires or until Licensee purchases a subscription, whichever occurs first. **IF LICENSEE DOES NOT CONVERT LICENSEE'S EVALUATION LICENSE TO A SUBSCRIPTION PRIOR TO EXPIRATION OF THE EVALUATION TERM, ANY CONTENT AND CUSTOMIZATIONS THAT LICENSEE UPLOADED OR MADE DURING THE EVALUATION TERM WILL BE PERMANENTLY LOST. IF LICENSEE DOES NOT WISH TO PURCHASE A SUBSCRIPTION, LICENSEE MUST EXPORT SUCH CONTENT BEFORE THE END OF LICENSEE'S EVALUATION PERIOD.**

**2.6 Modifications of Online Services.** Esri reserves the right to alter or modify Online Service(s) and related APIs at any time. If reasonable under the circumstances, Esri will provide thirty (30) days' prior notice of any material alterations.

**2.7 Discontinuation or Deprecation of Online Services.** Esri reserves the right to discontinue or deprecate an Online Service(s) and related API(s) at any time. If reasonable under the circumstances, Esri will provide ninety (90) days' prior notice of any Online Service discontinuation or deprecation. Esri will attempt to support any deprecated APIs for up to six (6) months, unless there are legal, financial, or technological reasons not to support them.

**2.8** If any modification, discontinuation, or deprecation of Online Service(s) causes a material, adverse impact to Licensee's operations, Esri may at its sole discretion attempt to repair, correct, or provide a workaround for Online Services. If a viable solution is not commercially reasonable, Licensee may cancel its subscription to Online Services, and Esri will issue a prorated refund.

**2.9 Attributions.** Licensee is not permitted to remove any Esri or Esri's licensors' logos or other attribution associated with any use of ArcGIS Online Services.

### **ARTICLE 3—TERM AND TERMINATION**

The following supplements Article 5—Term and Termination of the License Agreement:

**3.1 Term of Subscriptions.** The term of any subscription will be provided in the Ordering Document under which it is purchased or in the Online Services description referenced therein.

**3.2 Subscription Rate Changes.** Monthly subscription rates may be increased upon thirty (30) days' notice. Esri may increase rates for subscriptions with a term greater than one (1) month by notifying Licensee at least sixty (60) days prior to expiration of the then-current subscription term.

**3.3 Service Interruption.** Licensee's access (including access on behalf of Licensee's customers) to and use of Online Service(s) may be temporarily unavailable, without prior notice, for any unanticipated or unscheduled downtime or unavailability of all or any portion of Online Services, including system failure or other events beyond the reasonable control of Esri.

**3.4 Service Suspension.** Esri shall be entitled, without any liability to Licensee, to suspend access to any portion or all of Online Services at any time on a service-wide basis (a) if Licensee breaches the License Agreement; (b) if Licensee exceeds usage limits and fails to purchase additional license capacity sufficient to support Licensee's continued use of Online Services as described in Article 5 of this Addendum; (c) if there is reason to believe that Licensee's use of Online Service(s) will adversely affect the integrity, functionality, or usability of the Online Service(s); (d) if Esri and its licensors may incur liability by not suspending Licensee's account; (e) for scheduled downtime to conduct maintenance or make modifications to Online Service(s); (f) in the event of a threat or attack on Online Service(s) (including a denial-of-service attack) or other event that may create a risk to the applicable part of Online Services; or (g) in the event that Esri determines that Online Services (or portions thereof) are prohibited by law or otherwise that it is necessary or prudent to do so for legal or regulatory reasons. If feasible under these circumstances, Licensee will be notified of any Service Suspension beforehand and allowed reasonable opportunity to take remedial action.

**3.5** Esri is not responsible for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Licensee or any Licensee customer may incur as a result of any Service Interruption or Service Suspension.

## ARTICLE 4—LICENSEE'S CONTENT, FEEDBACK

**4.1 Licensee's Content.** Licensee retains all right, title, and interest in Licensee's Content. Licensee hereby grants Esri and Esri's licensors a nonexclusive, nontransferable, worldwide right to host, run, and reproduce Licensee's Content solely for the purpose of enabling Licensee's use of Online Services. Without Licensee's permission, Esri will not access, use, or disclose Licensee's Content except as reasonably necessary to support Licensee's use of Online Services, respond to Licensee's requests for customer support, or troubleshoot Licensee's account or for any other purpose authorized by Licensee in writing. If Licensee accesses Online Services with an application provided by a third party, Esri may disclose Licensee's Content to such third party as necessary to enable interoperation between the application, Online Services, and Licensee's Content. Esri may disclose Licensee's Content if required to do so by law or pursuant to the order of a court or other government body, in which case Esri will reasonably attempt to limit the scope of disclosure. It is Licensee's sole responsibility to ensure that Licensee's Content is suitable for use with Online Services and for maintaining regular offline backups using the Online Services export and download capabilities.

**4.2 Removal of Licensee's Content.** Licensee will provide information and/or other materials related to Licensee's Content as reasonably requested by Esri to verify Licensee's compliance with this License Agreement. Esri may remove or delete any portions of Licensee's Content if there is reason to believe that uploading it to, or using it with, Online Services violates this License Agreement. If reasonable under these circumstances, Esri will notify Licensee before Licensee's Content is removed. Esri will respond to any Digital Millennium Copyright Act take-down notices in accordance with Esri's Copyright Policy, available at [http://www.esri.com/legal/dmca\\_policy](http://www.esri.com/legal/dmca_policy).

**4.3 Sharing Licensee's Content.** If Licensee elects to share Licensee's Content using Sharing Tools, then Licensee acknowledges that it has enabled third parties to use, store, cache, copy, reproduce, (re)distribute, and (re)transmit Licensee's Content through Online Services. **ESRI IS NOT RESPONSIBLE FOR ANY LOSS, DELETION, MODIFICATION, OR DISCLOSURE OF LICENSEE'S CONTENT RESULTING FROM USE OR MISUSE OF SHARING TOOLS OR ANY OTHER SERVICE COMPONENTS. LICENSEE'S USE OF SHARING TOOLS IS AT LICENSEE'S SOLE RISK.**

**4.4 Retrieving Licensee's Content upon Termination.** Upon termination of the License Agreement or any trial, evaluation, or subscription, Esri will make Licensee's Content available to Licensee for download for a period of thirty (30) days unless Licensee requests a shorter window of availability or Esri is legally prohibited from doing so. Thereafter, Licensee's right to access or use Licensee's Content with Online Services will end, and Esri will have no further obligations to store or return Licensee's Content.

## ARTICLE 5—LIMITS ON USE OF ONLINE SERVICES; SERVICE CREDITS

Esri may establish limits on the Online Services available to Licensee. These limits may be controlled through Service Credits. Service Credits are used to measure the consumption of ArcGIS Online services made available through Licensee's account. The maximum Service Credits provided with Licensee's ArcGIS Online account will be addressed in the applicable Ordering Document. Esri will notify Licensee's account administrator when Licensee's Service Credit consumption reaches approximately seventy-five percent (75%) of the Service Credits allocated to Licensee through Licensee's subscription. Esri will notify Licensee's account administrator if Licensee's Service Credit consumption reaches or exceeds one hundred percent (100%). If Licensee's account exceeds one hundred percent (100%) of the available Service Credits, Licensee may continue to access its account; however, Licensee's access to services that consume Service Credits will be suspended. Licensee's access to the services that consume Service Credits will be restored immediately upon the completion of Licensee's purchase of additional Service Credits.

## ARTICLE 6—ONLINE CONTENT; THIRD-PARTY CONTENT AND WEBSITES

**6.1 Online Content.** ArcGIS Online Data is included as a component of Online Services and is licensed under the terms of the License Agreement.

**6.2 Third-Party Content and Websites.** Online Services and ArcGIS Website may reference or link to third-party websites or enable Licensee to access, view, use, and download third-party Content. This Agreement does not address Licensee's use of third-party Content, and Licensee may be required to agree to different or additional terms in order to use third-party Content. Esri does not control these websites and is not responsible for their operation, content, or availability; Licensee's use of any third-party websites and third-party Content is *as is*, without warranty, and at Licensee's sole risk. The presence of any links or references in Online Services to third-party websites and resources does not imply an endorsement, affiliation, or sponsorship of any kind.

## SECTION 2—TERMS OF USE FOR SPECIFIC ONLINE SERVICES

The following table is a list of Esri Products that have specific terms of use in addition to the general terms of use as set forth in the General License Terms and Conditions of the License Agreement. Additional terms of use are listed immediately below this table and are referenced by number(s), shown in parentheses, immediately following each Product name in the following table (in some cases, the additional terms of use referenced may be found in a separate Addendum, as noted):

|  |   |
|--|---|
| <ul style="list-style-type: none"><li>▪ ArcGIS Online (1; 2; <a href="#">Addendum 2, Note 1</a>; <a href="#">Addendum 2, Note 6</a>)</li><li>▪ Esri Business Analyst Online (3; <a href="#">Addendum 2, Note 1</a>)</li><li>▪ Esri Business Analyst Online Mobile (3; <a href="#">Addendum 2, Note 1</a>)</li><li>▪ Esri Community Analyst (3; <a href="#">Addendum 2, Note 1</a>)</li></ul> | <ul style="list-style-type: none"><li>▪ Esri Redistricting Online (<a href="#">Addendum 2, Note 1</a>)</li><li>▪ Esri MapStudio (4; <a href="#">Addendum 2, Note 1</a>; <a href="#">Addendum 2, Note 9</a>)</li></ul> |
|--|---|

### Notes:

- If you do not license any of the Products in the table above, these additional terms of use do not apply to you.
- Additional terms of use for Products ONLY APPLY to the Products that reference them by number in the table above.

### Additional Terms of Use for Products listed above:

1. In addition to the common terms of use of Online Services:
  - a. Licensee may use Licensee's Esri Online Services account to build a Value-Added Application(s) for Licensee's internal use.
  - b. Licensee may also provide access to Licensee's Value-Added Application(s) to third parties, subject to the following terms:
    - i. Licensee may allow Anonymous Users to access Licensee's Value-Added Application(s).
    - ii. Licensee shall not add third parties as Named Users to Licensee's ArcGIS Online account for the purpose of allowing third parties to access Licensee's Value-Added Application(s). This restriction does not apply to third parties included within the definition of Named Users.
    - iii. Licensee shall not provide a third party with access to ArcGIS Online Services enabled through Licensee's ArcGIS Online account other than through Licensee's Value-Added Application(s). This restriction does not apply to third parties included within the definition of Named Users.
    - iv. Licensee is responsible for any fees accrued through the use of Licensee's ArcGIS Online account by third parties accessing Licensee's Value-Added Application(s). This includes Service Credits required to support third-party Online Services usage and any additional subscription fees for Online Services as required.
    - v. Licensee is solely responsible for providing technical support for Licensee's Value-Added Application(s).
    - vi. Licensee will restrict third-party use of Online Services as required by the terms of this Agreement.
    - vii. Licensee may not remove or obscure any trademarks or logos that would normally be displayed through the use of the Online Services without written permission. Licensee must include attribution acknowledging that its application is using Online Services provided by Esri, if attribution is not automatically displayed through the use of Online Services. Guidelines are provided in the Documentation.
    - viii. Licensee may not embed a Named User credential into a Value-Added Application. For ArcGIS Online for Organizations, Education, and Nongovernmental Organization/Nonprofit Organization (NGO/NPO) Plan accounts, an App Login Credential may only be embedded into Value-Added Applications that are used to provide public, anonymous access to ArcGIS Online. Licensee may not embed or use ArcGIS Online App Login Credentials in Value-Added Applications for internal use. Value-Added Applications used internally require Named User login credentials.

- c. For ArcGIS Online ELA, ArcGIS Online for Organizations, and paid Developer Plan accounts:
  - i. Licensee is also permitted to
    - (1) Charge an additional fee to third parties to access Licensee's Value-Added Application(s), subject to the terms of this License Agreement; and
    - (2) Transfer Licensee's Value-Added Application(s) to a third party's ArcGIS Online account, subject to the following:
      - (a) Licensee may charge third parties a fee for Licensee's Value-Added Application(s).
      - (b) Licensee is not obligated to provide technical support for the third party's general use of its ArcGIS Online account not related to Licensee's Value-Added Application(s).
      - (c) Licensee is not responsible for any fees accrued through the third party's use of Licensee's Value-Added Application(s) that have been transferred to or implemented on the third party's ArcGIS Online account.
      - (d) Licensee is not permitted to invite licensees of an ArcGIS Online Public Plan to participate in private groups. This restriction also applies to licensees of Education Plan accounts and NGO/NPO Plan accounts.
- d. For ArcGIS Online Public Plan accounts, Development and Testing Plan accounts, Education Plan accounts, and NGO/NPO use of ArcGIS Online for Organizations accounts: Licensee is not permitted to charge an additional fee to third parties to access Licensee's Value-Added Application(s) or generate more than incidental advertising revenue as a consequence of the deployment or use of the Value-Added Application(s). Charging a fee to access Licensee's Value-Added Application(s) or generating more than incidental advertising revenue requires an ArcGIS Online ELA, ArcGIS Online for Organizations, or paid Developer Plan account.
- e. For ArcGIS Online Public Plan accounts:
  - i. Public Plan accounts are licensed for the personal use of an individual. Any use of Public Plan accounts by an individual for the benefit of a for-profit business or a government agency is prohibited.
    - This restriction does not apply to educational institutions when used for teaching purposes only, qualified NGO/NPO organizations, and press or media organizations. Individuals affiliated with these specific types of organization are permitted to use ArcGIS Online Public Plan accounts for the benefit of their affiliated organization(s).
  - ii. Public Plan account Licensees are not permitted to create private groups or participate in any private group created by licensees of ArcGIS Online for Organizations, Education, NGO/NPO, or ELA Plans.
- f. For ArcGIS Online Development and Testing Plan accounts:
  - i. Subject to the terms of this License Agreement, Licensee is permitted to
    - (1) Allow third parties to access Licensee's Value-Added Application(s) powered by their Development and Testing Plan account, but only if the Value-Added Application(s) is published for public access and is not used for the benefit of a for-profit business or government agency.
      - This restriction does not apply to educational institutions when used for teaching purposes only, qualified NGO/NPO organizations, and press or media organizations. Individuals affiliated with these specific types of organizations are permitted to use ArcGIS Online Development and Testing Plan accounts for the benefit of their affiliated organization(s).
  - ii. Development and Testing Plan account licensees are not permitted to create private groups or participate in any private group created by licensees of ArcGIS Online for Organizations, Education, NGO/NPO, or ELA Plans.

- g. For ArcGIS Online paid Developer Plan accounts or Development and Testing Plan accounts:
  - i. Licensee is limited to one million (1,000,000) basemap and one million (1,000,000) geospatial Transactions per month in conjunction with Licensee's account. "Transaction" is defined in the Documentation at ArcGIS Resources at <http://links.esri.com/agol/transactiondef>.
  - h. Licensee is not permitted to be the licensee of an ArcGIS Online account for or on behalf of a third party.
    - This restriction does not apply to education institutions that are permitted to be licensees of ArcGIS Online Public Plan accounts on behalf of registered students of the education institution for teaching purposes only. Education institutions are also permitted to provide access to a single ArcGIS Online Public Plan account to more than one (1) registered student when used for teaching purposes only.
  - i. The terms "Online ELA account," "Organizations Plan account," "Developer Plan account," "Public Plan account," "Development and Testing Plan account," and "Education Plan account" refer to different types of ArcGIS Online accounts.
- 2. Terms of Use for ArcGIS Online Services:
  - a. World Geocoding Service: Licensee may not store the geocoded results generated by the service without an ArcGIS Online account.
  - b. Infographics Service: Licensee may use the data accessible through this service for display purposes only. Licensee is prohibited from saving any data accessible through this service.
- 3. Licensee may not display or post any combination of more than one hundred (100) Esri Business Analyst Online or Esri Community Analyst Reports and maps on Licensee's external websites.
- 4. Licensee may create, publicly display, and distribute maps in hard copy and static electronic format for news-reporting purposes, subject to any restrictions for ArcGIS Online Data set forth in [Addendum 2, Note 1](#).

**ADDENDUM 4**  
**LIMITED USE PROGRAMS**  
**(E300-4)**

This Limited Use Programs Addendum ("Addendum 4") applies to any Licensee that has been qualified by Esri or its authorized distributor to participate in any of the programs described herein. This Addendum 4 includes the Licensee's existing master license agreement, if any, or the License Agreement found at <http://www.esri.com/legal/software-license> (as applicable, the "License Agreement"), which is incorporated by reference. This Addendum 4 takes precedence over conflicting terms of the License Agreement. Esri reserves the right to update the terms from time to time.

|   |  |
|---|--|
| <ul style="list-style-type: none"><li>▪ Educational Programs (1)</li><li>▪ Grant Programs (2)</li></ul> | <ul style="list-style-type: none"><li>▪ Home Use Program (3)</li><li>▪ Other Esri Limited Use Programs (4)</li></ul> |
|---|--|

Notes

1. *Educational Programs:* Licensee agrees to use Products solely for educational purposes during the educational use Term. Licensee shall not use Products for any Administrative Use unless Licensee has acquired an Administrative Use Term License. "**Administrative Use**" means administrative activities that are not directly related to instruction or education, such as asset mapping, facilities management, demographic analysis, routing, campus safety, and accessibility analysis. Licensee shall not use Products for revenue-generating or for-profit purposes.
2. *Grant Programs:* Licensee may use Products only for Noncommercial purposes. Except for cost recovery of using and operating the Products, Licensee shall not use Products for revenue-generating or for-profit purposes.
3. *ArcGIS for Home Use Program:*
  - a. All ArcGIS for Home Use Program Products are provided as Term Licenses and are identified on Esri's Home Use Program website found at <http://www.esri.com/software/arcgis/arcgis-for-home> or Licensee's authorized distributor's website.
  - b. Esri grants to Licensee a personal, nonexclusive, nontransferable, Single Use License, without the authorization to install or use a second copy, solely to use the Products provided under the ArcGIS for Home Use Program as set forth in the applicable Ordering Documents (i) for which the applicable license fees have been paid, (ii) for Licensee's own Noncommercial internal use, (iii) in accordance with this License Agreement and the configuration ordered by Licensee or as authorized by Esri or its authorized distributor, and (iv) for a period of twelve (12) months unless terminated earlier in accordance with the License Agreement. "**Noncommercial**" means use in a personal or individual capacity that (i) is not compensated in any fashion; (ii) is not intended to produce any works for commercial use or compensation; (iii) is not intended to provide a commercial service; and (iv) is neither conducted nor funded by any person or entity engaged in the commercial use, application, or exploitation of works similar to the licensed Products.
  - c. **Installation Support.** Installation Support for a period of ninety (90) days is included with ArcGIS for Home Use. As discussed further on the Esri or authorized distributor's website, Esri provides technical support in response to specific inquiries. Installation Support will apply only to unmodified Software. Software is provided only for standard hardware platforms and operating systems supported by Esri as described in the Software Documentation. Esri is not responsible for making or arranging for updates to interfaces for nonstandard devices or custom applications.

Esri Installation Support will be provided in compliance with the Esri ArcGIS for Home Use Installation Support document on the Esri website at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/home-use-installation-support.pdf>. Esri supports users solely with the installation of Esri Software. Esri's Support website is at <http://support.esri.com/en/support>. Support provided by an authorized distributor will be in accordance with the distributor's technical support program terms and conditions.
4. *Other Esri Limited Use Programs:* If Licensee acquires Products under any limited use program not listed above, Licensee's use of the Products may be subject to the terms set forth in the applicable launching page or enrollment form or as described on Esri's website in addition to the nonconflicting terms of this Addendum 4. All such program terms are incorporated herein by reference.

**LEASE AGREEMENT**

**LANDOWNER: THE CITY OF PRYOR CREEK, OKLAHOMA**

**TENANT: PRYOR AREA ARTS & HUMANITIES COUNCIL, INC.**  
**(a non-profit Oklahoma Corporation)**

**DESCRIPTION OF PROPERTY:**



Old City Hall (1st floor and 2<sup>nd</sup> floor), 12 North Adair Street, Pryor, Oklahoma, exclusive of the community hall portion of the building.

THIS AGREEMENT, Made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the above named parties concerning the above described real property, is as follows:

Landowner hereby rents the property to the Tenant under the following terms and conditions:

1. Rent shall be paid by the Tenant to the Landowner, as follows: **\$1.00 per year (12 months), payable on the first business day following the 1st day of July, 2015.** At the conclusion of the term the lease may be extended, under the same terms and provisions as the original lease, for an additional twelve (12) months, and every twelve (12) months thereafter, unless written notice of intent not to renew is given to either party by the other party at least 30 days prior to the expiration of a said twelve (12) month term.

2. The Tenant shall commit no waste and shall allow no waste to be committed to the property.

3. The Tenant shall keep and maintain all portions of the interior of the premises in as good state of repair as the same are now, at the signing of this lease, usual wear and tear alone excepted, and to hold said Landowner free from any and all expenses on said interior of the building incidental to the occupancy of said property. It is further agreed that Tenant will

repair, at Tenant's expense, any damage, injury, or breakage done by Tenant, its agents and employees. Tenant shall not make any alterations to the property without the prior approval of the Landowner.

4. The Tenant agrees to hold free and harmless and does hereby release said Landowner from any and all damages that occur to the contents of any portion of the building here leased.

5. The Landowner shall maintain liability and hazard insurance on the real property and premises and shall be responsible for all exterior maintenance and repairs (to include the roof, guttering and windows), and Landowner will be responsible for repairs and maintenance to major heating, cooling, water and plumbing systems. Tenant shall maintain a policy of public liability insurance upon the premises and tenant's use of the premises insuring against loss, cost, damage, personal injury or death related to tenants occupation and use of the premises in an amount as approved by the Landowner, and shall maintain insurance on the contents kept by Tenant or invitees of Tenant in the leased premises.

6. The Landowner shall pay the ad valorem taxes, if any, on the real property and premises each year when due.

7. The Tenant shall be responsible for 2/3 of the monthly cost of all necessary utility services of water, gas and electric to the premises, and 100% of the cost of trash, water, and phone. The 2/3 fraction is apportioned taking into consideration that the community hall portion of the building is not being rented to the tenant.

8. Both parties agree that Landowner shall not be liable or responsible in any way for any loss, cost, claim, death or injury arising from or out of any occurrence in, upon, or at the

premises or property, or for damage to property of Tenant or others located in the premises, nor shall it be responsible in the event of damage to any property of Tenant or others from any cause whatsoever, unless such damage, loss, injury, or death results from the gross negligence of Landowner. All property of Tenant or an invitee of Tenant kept or stored on the premises shall be so kept or stored at the risk of the Tenant and invitee only.

9. The lease contains all agreements of the parties and may be modified only by an agreement in writing by these parties or their successors in interest.

10. If either part files suit to enforce the terms and representations of this lease agreement, the prevailing party shall be entitled to all costs, including reasonable attorney fees.

11. This agreement shall bind these parties, the successors and assigns of each.

WITNESS our hands the day and year first above set out.

LANDOWNER

TENANT

CITY OF PRYOR CREEK, OK.

PRYOR AREA ARTS & HUMANITIES  
COUNCIL, INC.

BY: \_\_\_\_\_  
JIM TRAMEL, MAYOR

BY: \_\_\_\_\_  
DIANA REEVES, PRESIDENT

STATE OF OKLAHOMA        )  
  ) ss.  
COUNTY OF MAYES        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
2015, by Jim Tramel, Mayor, Pryor Creek, Oklahoma, on behalf of the City of Pryor Creek,  
Oklahoma, as Landowner.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires:  
My commission number:

STATE OF OKLAHOMA        )  
  ) ss.  
COUNTY OF MAYES        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
2015, by Diana Reeves, President of the Pryor Area Arts & Humanities Council, Inc., on behalf  
of said non-profit corporation, as Tenant.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires:

My commission number:

**VIWO Inc.**

10801 National Blvd  
 Suite 410  
 Los Angeles California 90064  
 U.S.A  
 Website: www.viwoinc.com

**Proposal**

**Date** April 17, 2015  
**Invoice#** PRP-38892

| Bill To  |
|--|
| <b>City of Pryor Creek</b><br>P.O. Box 1167<br>Pryor, OK 74362 |

**P.O.#** MK  
**Terms** Due on Receipt

**Date** April 17, 2015  
**Due Date** April 17, 2015

| Item  | Description   | Qty   | Rate   | Amount   |
|---|---|-------|--------|----------|
| Google Apps for Work License                                      | Google Apps for Work License<br><br>Includes:<br>-30GB of space<br>-Real time collaboration<br>-Chat<br>-User administration<br>-Spam filtering<br>-No Advertising<br><br>**Yearly Fee.**   | 75.00 | 50.00  | 3,750.00 |
| Google Apps Domain Provisioning & Account Management for Business | ViWo will perform the following:<br>- Verify domain ownership and make all DNS record entries.<br>- Create all users, aliases, and Google Groups.<br>- Enter SPF and DKIM records to ensure mail security.<br>- Provide you with your own account manager for this project and future questions.<br><br>Includes Google Apps Functionality Support via Phone or Email.<br><br>**1 x Fee** | 1.00  | 199.00 | 199.00   |
| Google Apps Data Migration: IMAP                                  | Mail, Calendar, and Contacts migration from current Apps account (pryorok.org) to new Apps account (pryorcreek.org).  | 75.00 | 35.00  | 2,625.00 |

Thank you for your business.

|                    |                    |
|--------------------|--------------------|
| <b>Sub Total</b>   | 6,574.00           |
| <b>Total</b>       | USD6,574.00        |
| <b>Balance Due</b> | <b>USD6,574.00</b> |

**Terms & Conditions**

All services purchased can be returned / refunded within 7 days, so long as the service attached to the order has not been performed or provided. A 15% restocking / processing fee will be applied to any refunds.

ViWo does not own, and is not responsible for any 3rd party applications, including updates, changes to features or functionality.

Google Apps Business, Google Vault, Backupify, and Postini User Licenses purchased are final and cannot be refunded.

Additional Google Apps Business and Google Vault Annual Licenses are prorated to the month.

**Process for Payment Check List - Grants**

|   |                              |             |
|---|------------------------------|-------------|
| NAME: <u>PRYOR AREA ARTS &amp; HUMANITIES COUNCIL</u> |                              |             |
| Awarded<br>\$ <u>3,000<sup>00</sup></u>               | Receipt Approved<br>\$ _____ | Acct# _____ |
| Notes:  |                              |             |

NE OK Artist  
SHOW - SEPT 26 -  
Oct 4

Below this sheet attach:

| Date     |  |
|----------|--|
| 7/30/14  | ✓ 1 Summary Letter of Intent / Application   |
| 8/8/14   | ✓ 2 Hotel / Motel Minutes  |
| 8/12/14  | ✓ 3 Budget / Personnel Committee Minutes   |
| 8/19/14  | ✓ 4 City Council Minutes   |
| 10/20/14 | ✓ 5 Final Expense Report and Receipts for Event - Emailed copies to H/M Board 10/21/14 |
| 4/28/15  | ✓ 6 Hotel / Motel Minutes (showing receipt approval)                                   |
|          | 7 Budget / Personnel Committee Minutes (showing receipt approval)                      |
|          | 8 City Council Minutes (showing receipt approval)                                      |
|          | 9 Agreement for Funding and Provision of Services Signed                               |
|          | 10 PO# _____   |
|          | 11 Paid w/CK # _____   |
|          | 12   |

**FOLLOW UP WITH THIS APPLICANT**  
 (DATE): NOV 2014  
~~REQUEST EXPENDITURE SUMMARY~~  
~~FOR BOARD REVIEW.~~

Complete:

Amount Awarded 3,000<sup>00</sup>

Pay Recipient when receipts are received and approved by:

Hotel/Motel 4/28/15 Approved

Budget/Personnel \_\_\_\_\_

City Council \_\_\_\_\_

Amount of Receipts APPROVED by

City Council \_\_\_\_\_

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
TUESDAY, APRIL 28<sup>TH</sup>, 2015  
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: \*\*TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:05 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather. Members absent: Evett Barham and Tracey Dean.

Others present: Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Main Street Program Director BJ Cummings, Mayor Tramel and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 26<sup>TH</sup>, 2014 SPECIAL MEETING.**

Motion was made by Yates, second by Prather to approve minutes of August 26<sup>th</sup>, 2014 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS:**

**a. PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014.**

Motion was made by Yates, second by Prather to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant in the amount of \$3,000.00. All voted yes.

**b. PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant in the amount of \$2,000.00. All voted yes.

**c. PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant in the amount of \$2,500.00. All voted yes.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION RECEIVED FROM PRYOR MAIN STREET FOR MAYFEST BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 – 2015 FISCAL YEAR.**

Motion was made by Yates, second by Prather to recommend Council action on Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to be held June 20<sup>th</sup>, 2015. (This event is no longer called MayFest.) All voted yes.

**5. Prepare for opening application process for FY 2015-2016.**

**a. DISCUSS AND RECOMMEND ANY CHANGES TO THE APPLICATION FOR FY 2015-2016.**

Motion was made by Prather, second by Yates to change the date to receive applications for the FY 2015 – 2016 to June 1<sup>st</sup> through July 31<sup>st</sup>, 2015. All voted yes.

**b. DISCUSS AND RECOMMEND DATE TO ADVERTISE APPLICATIONS FOR FY 2015-2016.**

There was no action on this item.

Discussion reinforced the applications will be advertised 30 days prior to applications due date July 31<sup>st</sup>, 2015.

**c. DISCUSS AND CONFIRM DATE APPLICATIONS ARE TO BE RECEIVED AS JUNE 30<sup>TH</sup>, 2015.**

There was no action on this item, the agenda item was incorrect. Refer to item 5a.

**6. SCHEDULE NEXT BOARD MEETING.**

The Hotel / Motel Board will meet again June 5<sup>th</sup>, 2015 at 4:00 p.m.

**7. ADJOURN.**

Motion was made by Yates, second by Prather to adjourn at 4:20 p.m. All voted yes.



City of Pryor - Final Receipts for Hotel/Motel Appropriations and Applicants

Pryor Area Arts & Humanities Council (PAAHC) -

Submitted for the Expenses Related to Northeast Oklahoma Area Artist Show 2014

| <u># of Checks</u> | <u>Vendor</u>                | <u>Check #</u> | <u>Description</u>  | <u>Amount</u> |
|--------------------|------------------------------|----------------|---|---------------|
| 1                  | Pryor Printing               | 2004           | Art show fliers   | \$ 55.00      |
| 2                  | Pryor Printing               | 2005           | Art Show Letters & brochures                                  | \$ 369.02     |
| 3                  | United States Postal Service | 2008           | Art Show Mailing to artist, etc.                              | \$ 134.00     |
| 4                  | Dryden, Ron                  | 2009           | Printing for Art Show   | \$ 46.92      |
| 5                  | Wilson, Karen                | 2010           | Postage for additional Art Show Mailers                       | \$ 235.20     |
| 6                  | The Paper                    | 2017           | Advertising - Full page ad - Art Show - Invoice 25713         | \$ 180.00     |
| 7                  | Rogers, Kate                 | 2020           | Art Show Awards - Adult, Photography, 3rd Place               | \$ 50.00      |
| 8                  | Hunter, Brooke               | 2021           | Art Show Awards - Junior, Graphics, 1st Place                 | \$ 50.00      |
| 9                  | Palmer, Trinity              | 2022           | Art Show Awards - Junior, Graphics, 2nd Place                 | \$ 25.00      |
| 10                 | Davis, Drew                  | 2023           | Art Show Awards - Junior, Graphics, 3rd Place                 | \$ 15.00      |
| 11                 | Miller, Tristan              | 2024           | Art Show Awards - Junior, Photography, 1st Place              | \$ 50.00      |
| 12                 | Rogers, Ethan                | 2025           | Art Show Awards - Junior, Photography, 2nd Place              | \$ 25.00      |
| 13                 | Farnum, Dan                  | 2028           | Judge for Art Show Fee  | \$ 300.00     |
| 14                 | Wallis, Renda                | 2029           | Art Show Supplies Ink & Cards for Hangings                    | \$ 51.47      |
| 15                 | Walters, Crystal             | 2030           | Art Show Awards - Best of Show Place                          | \$ 750.00     |
| 16                 | Hunter, Lance                | 2031           | Art Show Awards - Professional, Painting, 1st Place           | \$ 200.00     |
| 17                 | Mulcare, Carol               | 2032           | Art Show Awards - Professional, Painting, 2nd Place           | \$ 100.00     |
| 18                 | Gunter, Lizet                | 2033           | Art Show Awards - Professional, Painting, 3rd Place           | \$ 75.00      |
| 19                 | Marcoux, Cynthia             | 2034           | Art Show Awards - Professional, Graphics, 1st Place           | \$ 200.00     |
| 20                 | Nitti, Sylvia                | 2035           | Art Show Awards - Professional, Graphics, 2nd Place           | \$ 100.00     |
| 21                 | Ball, Brian                  | 2036           | Art Show Awards - Professional, Graphics, 3rd Place           | \$ 75.00      |
| 22                 | Lovelace, Loren "Bo"         | 2037           | Art Show Awards - Professional, Sculpture/Ceramics, 1st Place | \$ 200.00     |
| 23                 | Lovelace, Loren "Bo"         | 2039           | Art Show Awards - Professional, Sculpture/Ceramics, 3rd Place | \$ 75.00      |
| 24                 | Vivion, Charles S.           | 2040           | Art Show Awards - Professional, Photography, 1st Place        | \$ 200.00     |
| 25                 | Miller, Tina                 | 2041           | Art Show Awards - Professional, Photography, 2nd Place        | \$ 100.00     |
| 26                 | Vivion, Charles S.           | 2042           | Art Show Awards - Professional, Photography, 3rd Place        | \$ 75.00      |
| 27                 | Bell, Josh                   | 2043           | Art Show Awards - Adult, Painting, 1st Place                  | \$ 100.00     |
| 28                 | Gauntt, Kasey                | 2044           | Art Show Awards - Adult, Painting, 2nd Place                  | \$ 75.00      |

City of Pryor - Final Receipts for Hotel/Motel Appropriations and Applicants

Pryor Area Arts & Humanities Council (PAAHC) -  
Submitted for the Expenses Related to Northeast Oklahoma Area Artist Show 2014

| <u># of Checks</u> | <u>Vendor</u>            | <u>Check #</u> | <u>Description</u>   | <u>Amount</u>      |
|--------------------|--------------------------|----------------|--|--------------------|
| 29                 | Morris, Sarah            | 2045           | Art Show Awards - Adult, Painting, 3rd Place                   | \$ 50.00           |
| 30                 | Rolseth, Becky           | 2049           | Art Show Awards - Adult, Graphics, 1st Place                   | \$ 100.00          |
| 31                 | Anderson, Malorie        | 2050           | Art Show Awards - Adult, Graphics, 2nd Place                   | \$ 75.00           |
| 32                 | Husted, Mick             | 2051           | Art Show Awards - Adult, Graphics, 3rd Place                   | \$ 50.00           |
| 33                 | Rolseth, Becky           | 2052           | Art Show Awards - Adult, Sculpture/Ceramics, 1st Place         | \$ 100.00          |
| 34                 | Barbee, Susan            | 2053           | Art Show Awards - Adult, Sculpture/Ceramics, 2nd Place         | \$ 75.00           |
| 35                 | Gauntt, Kasey            | 2054           | Art Show Awards - Adult, Sculpture/Ceramics, 3rd Place         | \$ 50.00           |
| 36                 | Kellam, Shelby           | 2055           | Art Show Awards - Adult, Photography, 1st Place                | \$ 100.00          |
| 37                 | Vang, Mai Pa Chee        | 2056           | Art Show Awards - Adult, Photography, 2nd Place                | \$ 75.00           |
| 38                 | Vivion, Charles          | 2057           | Printing of books to log artist work                           | \$ 38.49           |
| 39                 | Vivion, Charles          | 2059           | Art Show Printing and Supplies                                 | \$ 400.00          |
| 40                 | Pack, Linda              | 2060           | Art Show - Ribbons display on arat work that placed for prizes | \$ 37.98           |
| 41                 | Mawby, Elisa             | 2063           | Art Show Awards - Junior, Sculpture/Ceramics, 1st Place        | \$ 50.00           |
| 42                 | Burke, Corrie (Cornelia) | 2064           | Art Show Awards - Junior, Sculpture/Ceramics, 2nd Place        | \$ 25.00           |
| 43                 | Burke, Corrie (Cornelia) | 2065           | Art Show Awards - Junior, Sculpture/Ceramics, 3rd Place        | \$ 15.00           |
| 44                 | Webster, Don             | 2066           | Art Show Awards - Professional, Sculpture/Ceramics, 2nd Place  | \$ 100.00          |
| 45                 | Hunter, Brooke           | 2067           | Art Show Awards - Junior, Painting, 1st Place                  | \$ 50.00           |
| 46                 | Vang, Pakou              | 2068           | Art Show Awards - Junior, Painting, 2nd Place                  | \$ 25.00           |
| 47                 | Myers, Bella             | 2069           | Art Show Awards - Junior, Painting, 3rd Place                  | \$ 15.00           |
| 48                 | Wilson, Karen            | 2070           | Art Show Reception - Food and Paper goods                      | \$ 189.99          |
| 49                 | Kizer, Brooklynn         | 2071           | Art Show Awards - Junior, Photography, 3rd Place               | \$ 15.00           |
| 50                 | The Paper                | 2072           | AdvertisingNewspapers ads for Art Show - Invoice 25713         | \$ 180.00          |
| 51                 | The Daily Times          | 2086           | Advertising 26th Annual Art Show                               | \$ 360.00          |
| 52                 | Hunter, Lance            | 2088           | Art Show Awards - People's Choice Award                        | \$ 50.00           |
| <b>Totals</b>      |                          |                |  | <b>\$ 6,138.07</b> |

City of Pryor - Final Receipts for Hotel/Motel Appropriations and Applicants

Pryor Area Arts & Humanities Council (PAAHC) -

Submitted for the Expenses Related to Northeast Oklahoma Area Artist Show 2014

| <u>Vendor</u>                         | <u>Check #</u> | <u>Description</u>                                      | <u>Amount</u>    |
|---------------------------------------|----------------|---|------------------|
| Anderson, Malorie                     | 2050           | Art Show Awards - Adult, Graphics, 2nd Place            | \$ 75.00         |
| <b>Anderson, Malorie Total</b>        |                |   | <b>\$ 75.00</b>  |
| Ball, Brian                           | 2036           | Art Show Awards - Professional, Graphics, 3rd Place     | \$ 75.00         |
| <b>Ball, Brian Total</b>              |                |   | <b>\$ 75.00</b>  |
| Barbee, Susan                         | 2053           | Art Show Awards - Adult, Sculpture/Ceramics, 2nd Place  | \$ 75.00         |
| <b>Barbee, Susan Total</b>            |                |   | <b>\$ 75.00</b>  |
| Bell, Josh                            | 2043           | Art Show Awards - Adult, Painting, 1st Place            | \$ 100.00        |
| <b>Bell, Josh Total</b>               |                |   | <b>\$ 100.00</b> |
| Burke, Corrie (Cornelia)              | 2064           | Art Show Awards - Junior, Sculpture/Ceramics, 2nd Place | \$ 25.00         |
| Burke, Corrie (Cornelia)              | 2065           | Art Show Awards - Junior, Sculpture/Ceramics, 3rd Place | \$ 15.00         |
| <b>Burke, Corrie (Cornelia) Total</b> |                |   | <b>\$ 40.00</b>  |
| Davis, Drew                           | 2023           | Art Show Awards - Junior, Graphics, 3rd Place           | \$ 15.00         |
| <b>Davis, Drew Total</b>              |                |   | <b>\$ 15.00</b>  |
| Dryden, Ron                           | 2009           | Printing for Art Show                                   | \$ 46.92         |
| <b>Dryden, Ron Total</b>              |                |   | <b>\$ 46.92</b>  |
| Farnum, Dan                           | 2028           | Judge for Art Show Fee                                  | \$ 300.00        |
| <b>Farnum, Dan Total</b>              |                |   | <b>\$ 300.00</b> |
| Gauntt, Kasey                         | 2044           | Art Show Awards - Adult, Painting, 2nd Place            | \$ 75.00         |
| Gauntt, Kasey                         | 2054           | Art Show Awards - Adult, Sculpture/Ceramics, 3rd Place  | \$ 50.00         |
| <b>Gauntt, Kasey Total</b>            |                |   | <b>\$ 125.00</b> |
| Gunter, Lizet                         | 2033           | Art Show Awards - Professional, Painting, 3rd Place     | \$ 75.00         |
| <b>Gunter, Lizet Total</b>            |                |   | <b>\$ 75.00</b>  |
| Hunter, Brooke                        | 2021           | Art Show Awards - Junior, Graphics, 1st Place           | \$ 50.00         |
| Hunter, Brooke                        | 2067           | Art Show Awards - Junior, Painting, 1st Place           | \$ 50.00         |
| <b>Hunter, Brooke Total</b>           |                |   | <b>\$ 100.00</b> |
| Hunter, Lance                         | 2031           | Art Show Awards - Professional, Painting, 1st Place     | \$ 200.00        |
| Hunter, Lance                         | 2088           | Art Show Awards - People's Choice Award                 | \$ 50.00         |
| <b>Hunter, Lance Total</b>            |                |   | <b>\$ 250.00</b> |
| Husted, Mick                          | 2051           | Art Show Awards - Adult, Graphics, 3rd Place            | \$ 50.00         |
| <b>Husted, Mick Total</b>             |                |   | <b>\$ 50.00</b>  |
| Kellam, Shelby                        | 2055           | Art Show Awards - Adult, Photography, 1st Place         | \$ 100.00        |

City of Pryor - Final Receipts for Hotel/Motel Appropriations and Applicants

Pryor Area Arts & Humanities Council (PAAHC) -

Submitted for the Expenses Related to Northeast Oklahoma Area Artist Show 2014

| <u>Vendor</u>                     | <u>Check #</u> | <u>Description</u>  | <u>Amount</u>    |
|-----------------------------------|----------------|---|------------------|
| <b>Kellam, Shelby Total</b>       |                |   | <b>\$ 100.00</b> |
| Kizer, Brooklynn                  | 2071           | Art Show Awards - Junior, Photography, 3rd Place              | \$ 15.00         |
| <b>Kizer, Brooklynn Total</b>     |                |   | <b>\$ 15.00</b>  |
| Lovelace, Loren "Bo"              | 2037           | Art Show Awards - Professional, Sculpture/Ceramics, 1st Place | \$ 200.00        |
| Lovelace, Loren "Bo"              | 2039           | Art Show Awards - Professional, Sculpture/Ceramics, 3rd Place | \$ 75.00         |
| <b>Lovelace, Loren "Bo" Total</b> |                |   | <b>\$ 275.00</b> |
| Marcoux, Cynthia                  | 2034           | Art Show Awards - Professional, Graphics, 1st Place           | \$ 200.00        |
| <b>Marcoux, Cynthia Total</b>     |                |   | <b>\$ 200.00</b> |
| Mawby, Elisa                      | 2063           | Art Show Awards - Junior, Sculpture/Ceramics, 1st Place       | \$ 50.00         |
| <b>Mawby, Elisa Total</b>         |                |   | <b>\$ 50.00</b>  |
| Miller, Tina                      | 2041           | Art Show Awards - Professional, Photography, 2nd Place        | \$ 100.00        |
| <b>Miller, Tina Total</b>         |                |   | <b>\$ 100.00</b> |
| Miller, Tristan                   | 2024           | Art Show Awards - Junior, Photography, 1st Place              | \$ 50.00         |
| <b>Miller, Tristan Total</b>      |                |   | <b>\$ 50.00</b>  |
| Morris, Sarah                     | 2045           | Art Show Awards - Adult, Painting, 3rd Place                  | \$ 50.00         |
| <b>Morris, Sarah Total</b>        |                |   | <b>\$ 50.00</b>  |
| Mulcare, Carol                    | 2032           | Art Show Awards - Professional, Painting, 2nd Place           | \$ 100.00        |
| <b>Mulcare, Carol Total</b>       |                |   | <b>\$ 100.00</b> |
| Myers, Bella                      | 2069           | Art Show Awards - Junior, Painting, 3rd Place                 | \$ 15.00         |
| <b>Myers, Bella Total</b>         |                |   | <b>\$ 15.00</b>  |
| Nitti, Sylvia                     | 2035           | Art Show Awards - Professional, Graphics, 2nd Place           | \$ 100.00        |
| <b>Nitti, Sylvia Total</b>        |                |   | <b>\$ 100.00</b> |
| Pack, Linda                       | 2060           | Art Show - Ribbons display on art work that placed for prizes | \$ 37.98         |
| <b>Pack, Linda Total</b>          |                |   | <b>\$ 37.98</b>  |
| Palmer, Trinity                   | 2022           | Art Show Awards - Junior, Graphics, 2nd Place                 | \$ 25.00         |
| <b>Palmer, Trinity Total</b>      |                |   | <b>\$ 25.00</b>  |
| Pryor Printing                    | 2004           | Art show fliers   | \$ 55.00         |
| Pryor Printing                    | 2005           | Art Show Letters & brochures                                  | \$ 369.02        |
| <b>Pryor Printing Total</b>       |                |   | <b>\$ 424.02</b> |
| Rogers, Ethan                     | 2025           | Art Show Awards - Junior, Photography, 2nd Place              | \$ 25.00         |
| <b>Rogers, Ethan Total</b>        |                |   | <b>\$ 25.00</b>  |

City of Pryor - Final Receipts for Hotel/Motel Appropriations and Applicants

Pryor Area Arts & Humanities Council (PAAHC) -

Submitted for the Expenses Related to Northeast Oklahoma Area Artist Show 2014

| <u>Vendor</u>                             | <u>Check #</u> | <u>Description</u>  | <u>Amount</u>      |
|---|----------------|---|--------------------|
| Rogers, Kate                              | 2020           | Art Show Awards - Adult, Photography, 3rd Place               | \$ 50.00           |
| <b>Rogers, Kate Total</b>                 |                |   | <b>\$ 50.00</b>    |
| Rolseth, Becky                            | 2049           | Art Show Awards - Adult, Graphics, 1st Place                  | \$ 100.00          |
| Rolseth, Becky                            | 2052           | Art Show Awards - Adult, Sculpture/Ceramics, 1st Place        | \$ 100.00          |
| <b>Rolseth, Becky Total</b>               |                |   | <b>\$ 200.00</b>   |
| The Daily Times                           | 2086           | Advertising 26th Annual Art Show                              | \$ 360.00          |
| <b>The Daily Times Total</b>              |                |   | <b>\$ 360.00</b>   |
| The Paper                                 | 2017           | Advertising - Full page ad - Art Show - Invoice 25713         | \$ 180.00          |
| The Paper                                 | 2072           | AdvertisingNewspapers ads for Art Show - Invoice 25713        | \$ 180.00          |
| <b>The Paper Total</b>                    |                |   | <b>\$ 360.00</b>   |
| United States Postal Service              | 2008           | Art Show Mailing to artist, etc.                              | \$ 134.00          |
| <b>United States Postal Service Total</b> |                |   | <b>\$ 134.00</b>   |
| Vang, Mai Pa Chee                         | 2056           | Art Show Awards - Adult, Photography, 2nd Place               | \$ 75.00           |
| <b>Vang, Mai Pa Chee Total</b>            |                |   | <b>\$ 75.00</b>    |
| Vang, Pakou                               | 2068           | Art Show Awards - Junior, Painting, 2nd Place                 | \$ 25.00           |
| <b>Vang, Pakou Total</b>                  |                |   | <b>\$ 25.00</b>    |
| Vivion, Charles                           | 2057           | Printing of books to log artist work                          | \$ 38.49           |
| Vivion, Charles                           | 2059           | Art Show Printing and Supplies                                | \$ 400.00          |
| Vivion, Charles S.                        | 2040           | Art Show Awards - Professional, Photography, 1st Place        | \$ 200.00          |
| Vivion, Charles S.                        | 2042           | Art Show Awards - Professional, Photography, 3rd Place        | \$ 75.00           |
| <b>Vivion, Charles S. Total</b>           |                |   | <b>\$ 713.49</b>   |
| Wallis, Renda                             | 2029           | Art Show Supplies Ink & Cards for Hangings                    | \$ 51.47           |
| <b>Wallis, Renda Total</b>                |                |   | <b>\$ 51.47</b>    |
| Walters, Crystal                          | 2030           | Art Show Awards - Best of Show Place                          | \$ 750.00          |
| <b>Walters, Crystal Total</b>             |                |   | <b>\$ 750.00</b>   |
| Webster, Don                              | 2066           | Art Show Awards - Professional, Sculpture/Ceramics, 2nd Place | \$ 100.00          |
| <b>Webster, Don Total</b>                 |                |   | <b>\$ 100.00</b>   |
| Wilson, Karen                             | 2010           | Postage for additional Art Show Mailers                       | \$ 235.20          |
| Wilson, Karen                             | 2070           | Art Show Reception - Food and Paper goods                     | \$ 189.99          |
| <b>Wilson, Karen Total</b>                |                |   | <b>\$ 425.19</b>   |
| <b>Grand Total</b>                        |                |   | <b>\$ 6,138.07</b> |

**Process for Payment Check List - Grants**

|  |                           |             |
|--|---------------------------|-------------|
| NAME: <u>PRYOR MAIN STREET / CHILI CHRISTMAS CAR &amp; BIKE SHOW</u> |                           |             |
| Awarded:<br>\$ <u>2,000<sup>00</sup></u>                             | Rpts Approved<br>\$ _____ | Acct# _____ |
| Notes:   |                           |             |

NOVEMBER 15, 2014

Below this sheet attach:

| Date                |              | Item  |
|---------------------|--------------|---|
| 7/31/14             | ✓            | 1 Summary Letter of Intent / Application  |
| 8/26/14             | ✓            | 2 Hotel / Motel Minutes   |
| <del>Bypassed</del> | <del>—</del> | 3 Budget / Personnel Committee Minutes  |
| 9/2/14              | ✓            | 4 City Council Minutes  |
| 12/2/14             | ✓            | 5 Final Expense Report and Receipts for Event requested 11/25/14 (HM) <i>Emailed to Board 12/2/14</i> |
| 4/28/15             | ✓            | 6 Hotel / Motel Minutes (showing receipt approval)  |
|                     |              | 7 Budget / Personnel Committee Minutes (showing receipt approval)                                     |
|                     |              | 8 City Council Minutes (showing receipt approval)   |
|                     |              | 9 Agreement for Funding and Provision of Services Signed  |
|                     |              | 10 PO# _____  |
|                     |              | 11 Paid w/CK # _____  |
|                     |              | 12  |

**FOLLOW UP WITH THIS APPLICANT  
(DATE): \_\_\_\_\_  
REQUEST EXPENDITURE SUMMARY  
FOR BOARD REVIEW.**

Complete:

Amount Awarded \$ 2,000<sup>00</sup>

Pay Recipient when receipts are received and approved by:

Hotel/Motel 4/28/15 approved

Budget/Personnel \_\_\_\_\_

City Council \_\_\_\_\_

Amount of Receipts APPROVED by

City Council \_\_\_\_\_

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
TUESDAY, APRIL 28<sup>TH</sup>, 2015  
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: \*\*TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:05 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather. Members absent: Evett Barham and Tracey Dean.

Others present: Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Main Street Program Director BJ Cummings, Mayor Tramel and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 26<sup>TH</sup>, 2014 SPECIAL MEETING.**

Motion was made by Yates, second by Prather to approve minutes of August 26<sup>th</sup>, 2014 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS:**

**a. PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014.**

Motion was made by Yates, second by Prather to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant in the amount of \$3,000.00. All voted yes.

**b. PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant in the amount of \$2,000.00. All voted yes.

**c. PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant in the amount of \$2,500.00. All voted yes.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION RECEIVED FROM PRYOR MAIN STREET FOR MAYFEST BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 – 2015 FISCAL YEAR.**

Motion was made by Yates, second by Prather to recommend Council action on Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to be held June 20<sup>th</sup>, 2015. (This event is no longer called MayFest.) All voted yes.

**5. Prepare for opening application process for FY 2015-2016.**

**a. DISCUSS AND RECOMMEND ANY CHANGES TO THE APPLICATION FOR FY 2015-2016.**

Motion was made by Prather, second by Yates to change the date to receive applications for the FY 2015 – 2016 to June 1<sup>st</sup> through July 31<sup>st</sup>, 2015. All voted yes.

**b. DISCUSS AND RECOMMEND DATE TO ADVERTISE APPLICATIONS FOR FY 2015-2016.**

There was no action on this item.

Discussion reinforced the applications will be advertised 30 days prior to applications due date July 31<sup>st</sup>, 2015.

**c. DISCUSS AND CONFIRM DATE APPLICATIONS ARE TO BE RECEIVED AS JUNE 30<sup>TH</sup>, 2015.**

There was no action on this item, the agenda item was incorrect. Refer to item 5a.

**6. SCHEDULE NEXT BOARD MEETING.**

The Hotel / Motel Board will meet again June 5<sup>th</sup>, 2015 at 4:00 p.m.

**7. ADJOURN.**

Motion was made by Yates, second by Prather to adjourn at 4:20 p.m. All voted yes.



**RECEIVED**  
DEC 02 2014  
CITY CLERK'S OFFICE  
PRYOR CREEK, OK

## HOTEL / MOTEL FUNDING YEAR: 2014-2015

### CONTACT INFORMATION:

Pryor Main Street / BJ Cummings

NAME: \_\_\_\_\_

PHONE 918.825.1095 FAX \_\_\_\_\_ EMAIL mainstreetpryor@gmail.com

ADDRESS 8 S. Vann, P. O. Box 216, Pryor, OK 74362

#### SUBMIT TO:

Hannah Moore  
12 N Rowe, Pryor, OK 74361  
[mooreh@pryorok.org](mailto:mooreh@pryorok.org)  
918-825-4077

Chili Christmas & Car & Bike Show

TOTALS

| Vendor               | Check#   | Description             | Amount            |
|----------------------|----------|-------------------------|-------------------|
| 1.Tack Design        | 1150     | T-shirts & aprons       | \$1866.96         |
| 2.Travis Kidd        | 1141     | Entertainment           | \$250.00          |
| 3.Brandon Clark      | 1140     | Entertainment           | \$250.00          |
| 4.WIX.com            | O/L VISA | Website                 | \$149.00          |
| 5.B J Cummings       | 1148     | Tasting Kits; Printing  | \$566.44          |
| 6.Portable Restrooms | 1149     | Portable toilets        | \$162.35          |
| 7.Mike Mayenschien   | 1142     | ICS Red - 1st           | \$500.00          |
| 8.Jan Barber         | 1143     | ICS Red - 2nd           | \$100.00          |
| 9.Bob Hall           | 1144     | ICS Red - 3rd           | \$75.00           |
| 10.Robert Piland     | 1145     | ICS Green - 1st         | \$200.00          |
| 11.Jim Weller        | 1146     | ICS Green - 2nd         | \$100.00          |
| 12.Judie Ellis       | 1147     | ICS Salsa - 1sst        | \$50.00           |
| 13.ICS               | 1127     | Registration/Membership | \$350.00          |
| 14.Wrist Band Res.   | OL/VISA  | Wristbands              | \$68.74           |
| 15.US Post Office    | OL/VISA  | Postage                 | \$6.70            |
| 16.Office Depot      | O/L VISA | Paper                   | \$197.38          |
| 17.                  |          |                         |                   |
| 18.                  |          |                         |                   |
| 19.                  |          |                         |                   |
| 20.                  |          |                         |                   |
| 21.                  |          |                         |                   |
| 22.                  |          |                         |                   |
| 23.                  |          |                         |                   |
| <b>TOTAL</b>         |          |                         | <b>\$4,892.57</b> |



# Tack Designs



Tack Designs  
 116 E. Graham Ave  
 Pryor, OK 74361  
 (918)825-1211  
 aimee@tackdesigns.com

## Invoice

| Date       | Invoice No. |
|------------|-------------|
| 11/17/2014 | 2014596     |
| Terms      | Due Date    |
| Net 15     | 12/02/2014  |

**Bill To**

Pryor Main Street

| Amount Due | Enclosed |
|------------|----------|
| \$1,866.96 |          |

Please detach top portion and return with your payment.

| P.O. Number | Sales Rep       |
|-------------|-----------------|
| chili       | Shelby Campbell |

| Service          | Activity                                | Quantity | Rate  | Amount  |
|------------------|---|----------|-------|---------|
| Aprons           | • APR54-Apron Without Pockets - red 1:0 | 100      | 6.50  | 650.00T |
| plaque           | • large plaques                         | 11       | 19.95 | 219.45T |
| plaque           | • small plaques                         | 12       | 12.95 | 155.40T |
| Adult Tshirts    | • 3001C Dark Grey Heather               | 100      | 6.50  | 650.00T |
| 2XT Extra Charge |   | 15       | 1.75  | 26.25T  |

*Pa 11/25/14*

Thank you so much for your order. We appreciate your business!

|              |                   |
|--------------|-------------------|
| SubTotal     | \$1,701.10        |
| Tax (9.75%)  | \$165.86          |
| <b>Total</b> | <b>\$1,866.96</b> |







ACCOUNT NUMBER 4494 5700 0100 2564

PAYMENT DUE DATE 11-12-14

AMOUNT DUE \$23.00

CURRENT BALANCE \$760.16

BJ CUMMINGS  
PRYOR MAIN STREET INC  
PO BOX 216  
PRYOR OK 74362-0216

\*\*N0000192

AMOUNT ENCLOSED

\$

4494570001002564 0002300 0076016

Please tear payment coupon at perforation.

| POSTING DATE | DESCRIPTION   | TRANSACTION DATE | REFERENCE NUMBER             | AMOUNT<br>CR = CREDIT<br>PY = PAYMENT |
|--------------|---|------------------|------------------------------|---------------------------------------|
| 09-22        | HOMELAND #539 PRYOR OK <i>food</i>                    | 09-19            | 24427334263710032798476 5411 | 26.31 ✓                               |
| 09-23        | NASCO MAIL ORDER 800-558-9595 WI - <i>chalk</i>       | 09-22            | 24492154265849173178807 5943 | 290.64 ✓                              |
| 09-24        | SHERWIN WILLIAMS #7245 PRYOR OK - <i>Spay</i>         | 09-23            | 24610434266004015472198 5231 | 53.26 ✓                               |
| 09-24        | WIX.COM 800-600-0949 800-6000949 NY <i>Chin table</i> | 09-23            | 24906414266010426208001 5968 | 149.00 ✓                              |
| 09-25        | WAL-MART #0022 PRYOR OK <i>drinks</i>                 | 09-24            | 74226384267360648122676 5411 | 18.59CR ✓                             |
| 09-25        | WAL-MART #0022 PRYOR OK                               | 09-24            | 24226384268400005933994 5411 | 23.36 ✓                               |
| 10-03        | OFFICE DEPOT #50 TULSA OK - <i>paper</i>              | 10-01            | 24445744275100350724037 5943 | 197.38 ✓                              |
| 10-06        | WAL-MART #0022 PRYOR OK                               | 10-03            | 74226384276360769212701 5411 | 3.90CR ✓                              |
| 10-06        | HARP'S #0182 SALINA OK - <i>food</i>                  | 10-03            | 24427334277710030881781 5411 | 42.70 ✓                               |
| 10-14        | PAYMENT RECEIVED - THANK YOU                          | 10-14            | 74494574287000070000810      | 224.78PY ✓                            |

| Average Daily Balance Subject to Finance Charge | Monthly Periodic Rate | Corresponding Annual Percentage Rate | FINANCE CHARGE |
|---|-----------------------|--------------------------------------|----------------|
| PURCHASES \$0.00                                | .0000% *              | .00% *                               | \$0.00         |
| CASH ADVANCES \$0.00                            | .0000% *              | .00% *                               | \$0.00         |

**Account Number:**  
4494 5700 0100 2564

GRACE PERIOD: To Avoid a Finance Charge On Purchases, Pay Entire New Balance By Payment Due Date. Finance Charge Accrues On Cash Advances Until Paid And Will Be Billed On Your Next Statement.

| To Report Lost or Stolen Cards<br>Customer Service Telephone:                    | Available Credit      | Purchases Available Credit | Account Summary           |          |
|--|-----------------------|----------------------------|---------------------------|----------|
| 1-800-356-8085   | \$1,739.84            | \$1,739.84                 | Previous Balance          | \$224.78 |
| Send Inquiries To:<br>SECURITY BANKCARD CENTER<br>PO BOX 6139<br>NORMAN OK 73070 | Cash Available Credit | Credit Line                | Purchases & Other Charges | 782.65   |
|  | \$0.00                | \$2,500.00                 | Cash Advances             | .00      |
| www.securitybankcard.com   | Days in Billing Cycle | Minimum Payment            | Credits                   | 22.49    |
|  | 30                    | \$23.00                    | Payments                  | 224.78   |
|  | Closing Date          | Payment Due Date           | Late Payment Charge       | .00      |
|  | OCT 18,2014           | NOV 12,2014                | FINANCE CHARGE            | .00      |
|  |                       |                            | New Balance               | \$760.16 |

SEE BILLING RIGHTS SUMMARY AND IMPORTANT INFORMATION ON REVERSE SIDE.





MANAGER MARK BYRD  
TULSA, OK

10/18/14 15:31 9090 8263 012 3608

CUMMINGS FAMILY MINISTRY INC

|        |         |            |        |              |
|--------|---------|------------|--------|--------------|
| 472200 | ZPLC    | SNDUCH     | 9.48   | T            |
| 472200 | ZPLC    | SNDUCH     | 9.48   | T            |
| 472200 | ZPLC    | SNDUCH     | 9.48   | T            |
| 472200 | ZPLC    | SNDUCH     | 9.48   | T            |
| 988335 | 33GAL   | PG         | 14.98  | T            |
| 988514 | WHITE   | SPOON      | 9.97   | T            |
| 988335 | 33GAL   | PG         | 14.98  | T            |
| 988514 | WHITE   | SPOON      | 9.97   | T            |
| 988514 | WHITE   | SPOON      | 9.97   | T            |
| 988514 | WHITE   | SPOON      | 9.97   | T            |
| 983826 | GLOVES  |            | 8.76   | T            |
| 770507 | SOUFFLE | CUP        | 25.38  | T            |
|        |         | SUBTOTAL   | 141.90 |              |
|        | TAX 1   | 8.517 %    | 12.09  |              |
|        |         | TOTAL      | 153.99 |              |
|        |         | DISCU TEND | 153.99 |              |
|        |         | ****       | ****   | **** 5393 \$ |

ACCOUNT #  
APPROVAL # 01857P  
TERMINAL # 168321980  
CHANGE DUE 0.00

Visit [samsclub.com](http://samsclub.com) to see your savings

# ITEMS SOLD 12

TC# 7978 2755 9857 6450 5836 8



Please tell us about your shopping experience  
<http://www.survey.samsclub.com>

IN RETURN FOR YOUR TIME YOU COULD RECEIVE  
ONE OF FIVE \$1,000 SAM'S CLUB SHOPPING CARDS  
Must be 18 or older and a legal resident of the 50 US or  
DC to enter. No purchase necessary to enter or win. To  
enter without purchase and for official rules visit:  
[www.entry.survey.samsclub.com](http://www.entry.survey.samsclub.com)

Sweepstakes period ends on the date shown in the  
official rules. Survey must be taken within  
TWO weeks of today.

Esta encuesta también se encuentra en español en la  
página de Internet.

\*\*\* MEMBER COPY \*\*\*

XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-339-7887  
Please Direct Inquiries To:   
Ship To/Installed At:

CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

Bill To:  
1124-001

 CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

10-08-14  
Invoice Date  
076368598  
Invoice Number  
717636773  
Customer Number

D240D DOCUCOLOR 240

SER.# VGW-621393

SPLY-MAINT - COST PER COPY PLAN  
AMOUNT

|                       | METER READ      | METER READ | NET COPIES |
|-----------------------|-----------------|------------|------------|
| METER USAGE           | 09-17-14 TO     | 10-07-14   |            |
| TOTAL COLOR           | 250469          | 251750     | 1281       |
| TOTAL BLACK           | 642217          | 642367     | 150        |
| METER CHARGES         |                 |            |            |
| TOTAL COLOR           | 1281            |            |            |
| COLOR BILLABLE PRINTS | 1281            | .131600    | 168.58     |
| TOTAL BLACK           | 150             |            |            |
| BLACK BILLABLE PRINTS | 150             | .019100    | 2.87       |
| NET PRINT CHARGE      |                 |            | 171.45     |
| OFFSET CATCH TRAY     | SER.# D2500CT   |            | INCL       |
| MOBILITY PLATE        | SER.# MPLATEFIN |            | INCL       |
|                       | SUB TOTAL       |            | 171.45     |
| OKLAHOMA              | TAX 4.5000%     |            | 2.85       |
| MAYES                 | TAX 1.3750%     |            | .87        |
| SALINA (MAYES COUNTY) | TAX 4.0000%     |            | 2.54       |
|                       | TOTAL           |            | 177.71     |

\*\* ALLOWANCE PRORATED FOR 020 DAYS  
SUPPLY CHARGES ARE INCLUDED IN TAX CALCULATION  
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE  
AND SUPPLY CHARGES  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

Bill To  
CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 7405  
PASADENA, CA  
91109-7405

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY

00-495-2792 1 717636773 076368598 10-08-14 THIS AMOUNT

89003837 \* 080114

Customer Information

Invoice

Payment

Customer Information

XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-339-7887  
Please Direct Inquiries To:   
Ship To/Installed At:

CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

Bill To:  
1276-001

 CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

11-06-14  
Invoice Date  
076827146  
Invoice Number  
717636773  
Customer Number

D240D DOCUCOLOR 240

SER.# VGW-621393

SPLY-MAINT - COST PER COPY PLAN  
AMOUNT

| METER USAGE | METER READ  | METER READ | NET COPIES |
|-------------|-------------|------------|------------|
|             | 10-07-14 TO | 11-04-14   |            |
| TOTAL COLOR | 251750      | 253088     | 1338       |
| TOTAL BLACK | 642367      | 645005     | 2638       |

| METER CHARGES         |                 |         |        |
|-----------------------|-----------------|---------|--------|
| TOTAL COLOR           | 1338            |         |        |
| COLOR BILLABLE PRINTS | 1338            | .131600 | 176.08 |
| TOTAL BLACK           | 2638            |         |        |
| BLACK BILLABLE PRINTS | 2638            | .019100 | 50.39  |
| NET PRINT CHARGE      |                 |         | 226.47 |
| OFFSET CATCH TRAY     | SER.# D2500CT   |         | INCL   |
| MOBILITY PLATE        | SER.# MPLATEFIN |         | INCL   |
| SUB TOTAL             |                 |         | 226.47 |
| OKLAHOMA              | TAX             | 4.5000% | 3.77   |
| MAYES                 | TAX             | 1.3750% | 1.15   |
| SALINA (MAYES COUNTY) | TAX             | 4.0000% | 3.35   |
| TOTAL                 |                 |         | 234.74 |

SUPPLY CHARGES ARE INCLUDED IN TAX CALCULATION  
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE  
AND SUPPLY CHARGES  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

Bill To  
CUMMINGS FAMILY  
MINISTRY, INC  
BLVD  
108 S OWEN WALTERS  
SALINA OK  
74365

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 7405  
PASADENA, CA  
91109-7405



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT  
00-495-2792 1 717636773 076827146 11-06-14  
RR004043 M 080114  
03 6M7C DD58 D N1010 5933 2 115

\$234.74

202100008070060 0768271463 0300234747 271763677358

Invoice

Payment



# Invoice



**Portable Restrooms of Oklahoma**  
 2763 W 520  
 Pryor, OK 74361

918-825-POTS FAX 918-825-1055  
 email: portapro1@yahoo.com  
 website: portapro1.com

Bill To

Pryor Main Street

| Date       | Invoice # |
|------------|-----------|
| 11/15/2014 | 1578      |

| Due Date   | Project |
|------------|---------|
| 11/15/2014 |         |

| Qty | Service Dat... | Service Dat... | Description                   | Rate         | Amount          |
|-----|----------------|----------------|-------------------------------|--------------|-----------------|
| 1   |                |                | 1-7 DAY TOILET RENTAL         | 17.50        | 17.50T          |
| 1   |                |                | 1-7 DAY TOILET SERVICE        | 52.50        | 52.50           |
| 1   |                |                | 1-7 DAY HANDICAP UNIT RENTAL  | 22.50        | 22.50T          |
| 1   |                |                | 1-7 DAY HANDICAP UNIT SERVICE | 67.50        | 67.50           |
|     |                |                | FEE                           |              |                 |
|     |                |                | Sales Tax                     | 5.875%       | 2.35            |
|     |                |                |                               | <b>Total</b> | <b>\$162.35</b> |

*Handwritten note: Paid 11/25/14*

|                    |                 |
|--------------------|-----------------|
| <b>Balance Due</b> | <b>\$162.35</b> |
|--------------------|-----------------|

Make all checks payable to:

**PORTABLE RESTROOMS OF OKLAHOMA**

Thank you for your business [www.portable-restrooms.com/f282cb8f](http://www.portable-restrooms.com/f282cb8f)







CORPORATE CARD

Issued Through

ARVEST BANK, TULSA

SECURITY BANKCARD CENTER, INC.  
P.O. BOX 6139  
NORMAN OK 73070-6139

ACCOUNT NUMBER 4494 5700 0100 2564

PAYMENT DUE DATE 12-13-14

AMOUNT DUE \$15.00

CURRENT BALANCE \$433.78

||||| . . . . .  
CREDIT CARD OPERATIONS  
P.O. BOX 22116  
TULSA OK 74121-2116

||||| . . . . .  
BJ CUMMINGS  
PRYOR MAIN STREET INC  
PO BOX 216  
PRYOR OK 74362-0216

\*\*N0000190

AMOUNT ENCLOSED  
\$

4494570001002564 0001500 0043378

Please tear payment coupon at perforation.

| POSTING DATE | DESCRIPTION   | TRANSACTION DATE | REFERENCE NUMBER             | AMOUNT<br>CR = CREDIT<br>PY = PAYMENT |
|--------------|---|------------------|------------------------------|---------------------------------------|
| 10-20        | WRISTBAND COM 262-3731900 WI                              | 10-17            | 24717054290172908009472 5999 | 68.74                                 |
| 10-21        | USPS 39673202133604364 PRYOR OK                           | 10-20            | 24164074293418183677217 9402 | 6.70                                  |
| 10-29        | PIZZA HUT #13863 918-825-4880 OK                          | 10-26            | 24231684302207988500060 5814 | 62.56                                 |
| 10-29        | HOMELAND #539 PRYOR OK                                    | 10-27            | 24427334301710026807196 5411 | 83.12                                 |
| 10-30        | DOLLAR-GENERAL #0593 PRYOR OK                             | 10-28            | 24445004302100338649831 5331 | 10.96                                 |
| 10-30        | WAL-MART #0022 PRYOR OK                                   | 10-29            | 24226384303400008178776 5411 | 41.09                                 |
| 11-07        | QUARTZ MT. LODGE LONE WOLF OK<br>503759 ARRIVAL: 11-03-14 | 11-06            | 24492804310118000101324 7011 | 148.86                                |
| 11-17        | PAYMENT RECEIVED - THANK YOU                              | 11-17            | 74494574321000010001745      | 760.16PY                              |
| 11-18        | PURCHASE *FINANCE CHARGE*                                 | 11-18            |                              | 11.75                                 |

OL 1212 Confirmation # 14120 20944

| Average Daily Balance Subject to Finance Charge | Monthly Periodic Rate | Corresponding Annual Percentage Rate | FINANCE CHARGE | Account Number:<br>4494 5700 0100 2564  |
|---|-----------------------|--------------------------------------|----------------|---|
| PURCHASES \$990.43                              | 1.1867% *             | 14.24% *                             | \$11.75        | GRACE PERIOD: To Avoid a Finance Charge On Purchases, Pay Entire New Balance By Payment Due Date. Finance Charge Accrues On Cash Advances Until Paid And Will Be Billed On Your Next Statement. |
| CASH ADVANCES \$0.00                            | 1.1867% *             | 14.24% *                             | \$0.00         |   |

\*Rate may vary

| To Report Lost or Stolen Cards<br>Customer Service Telephone:<br>1-800-356-8085  | Available Credit<br>\$2,066.22  | Purchases Available Credit<br>\$2,066.22 | Account Summary           |          |
|--|---------------------------------|--|---------------------------|----------|
| Send Inquiries To:<br>SECURITY BANKCARD CENTER<br>PO BOX 6139<br>NORMAN OK 73070 | Cash Available Credit<br>\$0.00 | Credit Line<br>\$2,500.00                | Previous Balance          | \$760.16 |
|  | Days in Billing Cycle<br>31     | Minimum Payment<br>\$15.00               | Purchases & Other Charges | 422.03   |
| www.securitybankcard.com   | Closing Date<br>NOV 18, 2014    | Payment Due Date<br>DEC 13, 2014         | Cash Advances             | .00      |
|  |                                 |  | Credits                   | .00      |
|  |                                 |  | Payments                  | 760.16   |
|  |                                 |  | Late Payment Charge       | .00      |
|  |                                 |  | FINANCE CHARGE            | 11.75    |
|  |                                 |  | New Balance               | \$433.78 |

SEE BILLING RIGHTS SUMMARY AND IMPORTANT INFORMATION ON REVERSE SIDE.

*Districin*

**Pryor Main Street**

**From:** "Wristband.com" <info@wristband.com>  
**Date:** Friday, October 17, 2014 11:58 AM  
**To:** <mainstreetpryor@gmail.com>  
**Cc:** <info@wristband.com>  
**Subject:** Order #68179

 Wristband.com

 Order Confirmation

Dear B J Cummings,

Thank you for ordering from Wristband.com. Your order has been received and is currently being processed. You will receive a shipping notification with your tracking number once your order ships.

If you need to contact us regarding this order, please e-mail us at [info@wristband.com](mailto:info@wristband.com) or call us at 800-481-2263 (International: +1-262-373-1900).

- ▶ [Click here to View Current Order Status](#)
- ▶ [Click here to Place Another Order](#)

## Purchasing Information

**Order Number:** 68179  
**Order Entered:** 10/17/14  
**Shipping Method:** UPS GROUND  
**Scheduled Ship:** Friday, October 17, 2014  
**Credit Card Used:** \*\*\*\*\*2564

### Bill To

B J Cummings  
Pryor Main Street, Inc.  
P O Box 216  
Pryor, OK 74362

### Ship To

B J Cummings  
Pryor Main Street, Inc.  
8 South Vann  
Pryor, OK 74361

## Order Information

| Quantity | Wristbands | Part #    | Item Description         | Unit Price | Extended Price |
|----------|------------|-----------|--------------------------|------------|----------------|
| 4        | 2000       | T3D-08-01 | 3/4" Tyvek® Green Bursts | 11.95      | 47.80          |

|   |     |        |  |       |       |
|---|-----|--------|--|-------|-------|
| 1 | 500 | T3D-01 | Tyvek® 3/4" Design (Yellow Age Verified) | 12.95 | 12.95 |
|---|-----|--------|--|-------|-------|

---

|                     |                       |
|---------------------|-----------------------|
| Subtotal:           | \$60.75               |
| Shipping:           | \$7.99                |
| Sales Tax:          | \$0.00                |
| <b>Order Total:</b> | <b><u>\$68.74</u></b> |



ACCOUNT NUMBER 4494 5700 0100 2564  
 PAYMENT DUE DATE 11-12-14  
 AMOUNT DUE \$23.00  
 CURRENT BALANCE \$760.16

BJ CUMMINGS  
 PRYOR MAIN STREET INC  
 PO BOX 216  
 PRYOR OK 74362-0216

\*\*N0000192

AMOUNT ENCLOSED  
 \$

Please tear payment coupon at perforation.

4494570001002564 0002300 0076016

| POSTING DATE | DESCRIPTION                         | TRANSACTION DATE | REFERENCE NUMBER             | AMOUNT<br>CR=CREDIT<br>PY=PAYMENT |
|--------------|-------------------------------------|------------------|------------------------------|-----------------------------------|
| 09-22        | HOMELAND #539 PRYOR OK              | 09-19            | 24427334263710032798476 5411 |                                   |
| 09-23        | NASCO MAIL ORDER 800-558-9595 WI    | 09-22            | 24492154265849173178807 5943 | 26.31 ✓                           |
| 09-24        | SHERWIN WILLIAMS #7245 PRYOR OK     | 09-23            | 24610434266004015472198 5231 | 290.64 ✓                          |
| 09-24        | WIX.COM 800-600-0949 800-6000949 NY | 09-23            | 24906414266010426208001 5968 | 53.26 ✓                           |
| 09-25        | WAL-MART #0022 PRYOR OK             | 09-24            | 74226384267360648122676 5411 | 149.00 ✓                          |
| 09-25        | WAL-MART #0022 PRYOR OK             | 09-24            | 24226384268400005933994 5411 | 18.59CR ✓                         |
| 10-03        | OFFICE DEPOT #50 TULSA OK           | 10-01            | 24445744275100350724037 5943 | 23.36 ✓                           |
| 10-06        | WAL-MART #0022 PRYOR OK             | 10-03            | 74226384276360769212701 5411 | 197.38 ✓                          |
| 10-06        | HARP'S #0182 SALINA OK              | 10-03            | 24427334277710030881781 5411 | 3.90CR ✓                          |
| 10-14        | PAYMENT RECEIVED - THANK YOU        | 10-14            | 74494574287000070000910      | 42.70 ✓                           |
|              |                                     |                  |                              | 224.78PY ✓                        |

|               | Average Daily Balance Subject to Finance Charge | Monthly Periodic Rate | Corresponding Annual Percentage Rate | FINANCE CHARGE | Account Number:<br>4494 5700 0100 2564   |
|---------------|---|-----------------------|--------------------------------------|----------------|--|
| PURCHASES     | \$0.00  | .0000% *              | .00% *                               | \$0.00         | GRACE PERIOD: To Avoid a Finance Charge On Purchases, Pay Entire New Balance By Payment Due Date. Finance Charge Accrues On Cash Advances Until Paid And Will Be Billed On Your Next Statement |
| CASH ADVANCES | \$0.00  | .0000% *              | .00% *                               | \$0.00         |  |

\*Rate may vary

| To Report Lost or Stolen Cards<br>Customer Service Telephone:<br>1-800-356-8085 | Available Credit      | Purchases Available Credit | Account Summary           |          |
|---|-----------------------|----------------------------|---------------------------|----------|
|   | \$1,739.84            | \$1,739.84                 | Previous Balance          | \$224.78 |
|   | Cash Available Credit | Credit Line                | Purchases & Other Charges | 782.65   |
|   | \$0.00                | \$2,500.00                 | Cash Advances             | .00      |
|   | Days in Billing Cycle | Minimum Payment            | Credits                   | 22.49    |
|   | 30                    | \$23.00                    | Payments                  | 224.78   |
|   | Closing Date          | Payment Due Date           | Late Payment Charge       | .00      |
|   | OCT 18, 2014          | NOV 12, 2014               | FINANCE CHARGE            | .00      |
|   |                       |                            | New Balance               | \$760.16 |

SEE BILLING RIGHTS SUMMARY AND IMPORTANT INFORMATION ON REVERSE SIDE.





CORPORATE CARD

Issued Through  
ARVEST BANK, TULSA

SECURITY BANKCARD CENTER, INC.  
P.O. BOX 6139  
NORMAN OK 73070-6139

CREDIT CARD OPERATIONS  
P.O. BOX 22116  
TULSA OK 74121-2116

ACCOUNT NUMBER 4494 5700 0100 2564  
PAYMENT DUE DATE 12-13-14  
AMOUNT DUE \$15.00  
CURRENT BALANCE \$433.78

BJ CUMMINGS  
PRYOR MAIN STREET INC  
PO BOX 216  
PRYOR OK 74362-0216

AMOUNT ENCLOSED  
\$

4494570001002564 0001500 0043378

Please tear payment coupon at perforation.

| POSTING DATE | DESCRIPTION   | TRANSACTION DATE | REFERENCE NUMBER             | AMOUNT<br>CR = CREDIT<br>PY = PAYMENT |
|--------------|---|------------------|------------------------------|---------------------------------------|
| 10-20        | WRISTBAND COM 262-3731800 WI                              | 10-17            | 24717054280172808008472 5899 | 68.74                                 |
| 10-21        | USPS 38673202133604384 PRYOR OK                           | 10-20            | 24164074283418183677217 9402 | 6.70                                  |
| 10-29        | PIZZA HUT #13863 918-825-4880 OK                          | 10-28            | 24231684802207888500060 5814 | 62.58                                 |
| 10-29        | HOMELAND #539 PRYOR OK                                    | 10-27            | 24427334301710026807198 5411 | 83.12                                 |
| 10-30        | DOLLAR-GENERAL #0593 PRYOR OK                             | 10-28            | 24445004302100338649831 5331 | 10.96                                 |
| 10-30        | WAL-MART #0022 PRYOR OK                                   | 10-29            | 24226384303400008178776 5411 | 41.09                                 |
| 11-07        | QUARTZ MT. LODGE LONE WOLF OK<br>503759 ARRIVAL: 11-03-14 | 11-06            | 24492804310118000101324 7011 | 148.86                                |
| 11-17        | PAYMENT RECEIVED - THANK YOU                              | 11-17            | 74484574321000010001745      | 760.16PY                              |
| 11-18        | PURCHASE "FINANCE CHARGE"                                 | 11-18            |                              | 11.75                                 |

OL 12/2 Confirmation # 14120 20944

| Average Daily Balance Subject to Finance Charge | Monthly Periodic Rate | Corresponding Annual Percentage Rate | FINANCE CHARGE | Account Number:<br>4494 5700 0100 2564  |
|---|-----------------------|--------------------------------------|----------------|---|
| PURCHASES \$990.43                              | 1.1867% *             | 14.24% *                             | \$11.75        | GRACE PERIOD: To Avoid a Finance Charge On Purchases, Pay Entire New Balance By Payment Due Date. Finance Charge Accrues On Cash Advances Until Paid And Will Be Billed On Your Next Statement. |
| CASH ADVANCES \$0.00                            | 1.1867% *             | 14.24% *                             | \$0.00         |   |

\*Rate may vary

| To Report Lost or Stolen Cards<br>Customer Service Telephone:<br>1-800-356-8085  | Available Credit      | Purchases Available Credit | Account Summary           |          |  |
|--|-----------------------|----------------------------|---------------------------|----------|--|
|  | \$2,066.22            | \$2,066.22                 | Previous Balance          | \$760.16 |  |
| Send Inquiries To:<br>SECURITY BANKCARD CENTER<br>PO BOX 6139<br>NORMAN OK 73070 | Cash Available Credit | Credit Line                | Purchases & Other Charges | 422.03   |  |
|  | \$0.00                | \$2,500.00                 | Cash Advances             | .00      |  |
| www.securitybankcard.com   | Days in Billing Cycle | Minimum Payment            | Credits                   | .00      |  |
|  | 31                    | \$15.00                    | Payments                  | 760.16   |  |
|  | Closing Date          | Payment Due Date           | Late Payment Charge       | .00      |  |
|  | NOV 18, 2014          | DEC 13, 2014               | FINANCE CHARGE            | 11.75    |  |
|  |                       |                            | New Balance               | \$433.78 |  |

SEE BILLING RIGHTS SUMMARY AND IMPORTANT INFORMATION ON REVERSE SIDE.

*Detruin*

-----  
PRYOR MPO  
PRYOR, Oklahoma  
743619998  
3961360210-0097  
10/20/2014 (800)275-8777 01:18:39 PM  
-----

===== Sales Receipt =====

| Product     | Sale Unit | Final |
|-------------|-----------|-------|
| Description | Qty Price | Price |

|                           |  |        |
|---------------------------|--|--------|
| @@ ~ OWASSO OK 74055-2085 |  | \$6.70 |
|---------------------------|--|--------|

Zone-1

Priority Mail 1-Day By

Weight

2 lb. 7.10 oz.

Expected Delivery: Tue 10/21/14

USPS Tracking #:

9114 9011 5981 5171 0633 16

Includes \$50 insurance

=====  
Issue Postage: \$6.70

=====  
Total: \$6.70

Paid by:

VISA \$6.70

Account #: XXXXXXXXXXXX2564

Approval #: 056907

Transaction #: 721

23903360436

@@ For tracking or inquiries go to  
USPS.com or call 1-800-222-1811.

~~ Save this receipt as evidence of  
insurance. For information on filing  
an insurance claim go to  
[usps.com/ship/file-domestic-claims.htm](http://usps.com/ship/file-domestic-claims.htm)

Order stamps at [usps.com/shop](http://usps.com/shop) or  
call 1-800-Stamp24. Go to  
[usps.com/clicknship](http://usps.com/clicknship) to print  
shipping labels with postage. For



Process for Payment Check List - GRANTS

PRYOR AREA CHAMBER OF COMMERCE  
 NAME: PRYOR CHRISTMAS PARADE OF LIGHTS 2014

~~750~~ \$ 2500<sup>00</sup> Acct# 75.755.5092  
*Awarded*

Below this sheet attach:

| Date    |   |   |
|---------|---|---|
| 6.10.14 | ✓ | 1 <del>Summary Letter of Intent</del> APPLICATION - due July 31 <sup>st</sup>         |
| 7.1.14  | ✓ | 2 Hotel / Motel Minutes   |
| 7.10.14 | ✓ | 3 Budget / Personnel Committee Minutes  |
| 7.15.14 | ✓ | 4 City Council Minutes  |
| 4.20.15 | ✓ | 5 Final Expense Report and Receipts for Event - <i>Cannot issue CK until approved</i> |
| 4.28.15 | ✓ | 6 Hotel / Motel Minutes (showing receipt approval)                                    |
|         |   | 7 Budget / Personnel Committee Minutes (showing receipt approval)                     |
|         |   | 8 City Council Minutes (showing receipt approval)                                     |
|         |   | 9 Agreement for Funding and Provision of Services Signed                              |
|         |   | 10 PO#  |
|         |   | 11 Paid w/CK #  |
|         |   | 12  |

FOLLOW UP WITH THIS APPLICANT  
 (DATE): \_\_\_\_\_  
~~REQUEST EXPENDITURE SUMMARY  
 FOR BOARD REVIEW.~~

Complete:

Amount Awarded 2,500<sup>00</sup>

Pay Recipient when receipts are received and approved by:

Hotel/Motel 4/28/15 *Approved*

Budget/Personnel \_\_\_\_\_

City Council \_\_\_\_\_

Amount of Receipts APPROVED by

City Council \_\_\_\_\_

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
TUESDAY, APRIL 28<sup>TH</sup>, 2015  
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

**BOARD MEMBERS: \*\*TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:05 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather. Members absent: Evett Barham and Tracey Dean.

Others present: Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Main Street Program Director BJ Cummings, Mayor Tramel and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 26<sup>TH</sup>, 2014 SPECIAL MEETING.**

Motion was made by Yates, second by Prather to approve minutes of August 26<sup>th</sup>, 2014 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS:**

**a. PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014.**

Motion was made by Yates, second by Prather to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant in the amount of \$3,000.00. All voted yes.

**b. PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant in the amount of \$2,000.00. All voted yes.

**c. PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant in the amount of \$2,500.00. All voted yes.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION RECEIVED FROM PRYOR MAIN STREET FOR MAYFEST BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 – 2015 FISCAL YEAR.**

Motion was made by Yates, second by Prather to recommend Council action on Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to be held June 20<sup>th</sup>, 2015. (This event is no longer called MayFest.) All voted yes.

**5. Prepare for opening application process for FY 2015-2016.**

**a. DISCUSS AND RECOMMEND ANY CHANGES TO THE APPLICATION FOR FY 2015-2016.**

Motion was made by Prather, second by Yates to change the date to receive applications for the FY 2015 – 2016 to June 1<sup>st</sup> through July 31<sup>st</sup>, 2015. All voted yes.

**b. DISCUSS AND RECOMMEND DATE TO ADVERTISE APPLICATIONS FOR FY 2015-2016.**

There was no action on this item.

Discussion reinforced the applications will be advertised 30 days prior to applications due date July 31<sup>st</sup>, 2015.

**c. DISCUSS AND CONFIRM DATE APPLICATIONS ARE TO BE RECEIVED AS JUNE 30<sup>TH</sup>, 2015.**

There was no action on this item, the agenda item was incorrect. Refer to item 5a.

**6. SCHEDULE NEXT BOARD MEETING.**

The Hotel / Motel Board will meet again June 5<sup>th</sup>, 2015 at 4:00 p.m.

**7. ADJOURN.**

Motion was made by Yates, second by Prather to adjourn at 4:20 p.m. All voted yes.



Pryor Area Chamber of Commerce • 100 E Graham Avenue, Pryor, OK 74361 • Phone: 918-825-0157 • Fax: 918-825-0158 • Email: info@pryorchamber.com

### 2014 Christmas Parade of Lights Receipts

| Check #               | Payee                          | Description  | Amount   |
|-----------------------|--------------------------------|--|----------|
| 16727                 | Pryor Printing                 | Printing of Flyers 4.25 x 5.5  | 161.70   |
| 16772                 | Pryor Printing                 | Printing of full color posters<br>8.5 x 11                                       | 131.77   |
| 16728                 | Premier Signs                  | Adhesive Car Door Stickers<br>(Parade signs, Mayor, Sheriff,<br>PACC, etc.)      | 491.12   |
| 16746                 | Tulsa Stage & Top              | PA Speakers/ Mikes, 1 Sound<br>technician  | 1,250.00 |
| 16822                 | Pryor FFA                      | 1 <sup>st</sup> Place Award for Youth<br>Organization Sponsored by a<br>business | 100.00   |
| 16823                 | Pryor 4-H                      | 1 <sup>st</sup> Place Award for Non-<br>Commercial Division                      | 200.00   |
| 16825                 | Mayes County<br>HOPE Coalition | 2 <sup>nd</sup> Place Award for Non-<br>Commercial Division                      | 150.00   |
| 16824                 | Pryor Beauty<br>College        | 3 <sup>rd</sup> Place Award for Non-<br>Commercial Division                      | 100.00   |
| <b>Total Expenses</b> |                                |  | 2584.59  |

PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

**RCB BANK**  
P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016727

12/17/2014

PAY Pryor Printing, Inc

DATE

\*\*161.70  
AMOUNT

TO THE ORDER OF One Hundred Sixty-One and 70/100\*\*\*\*\*

Pryor Printing, Inc  
15 South Vann  
Pryor, OK 74361



AUTHORIZED SIGNATURE

⑈016727⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Printing, Inc  
09 · Christmas Parade:095000 · Advertisi Parade Posters

12/17/2014

016727

161.70

Christmas Parade Acc

161.70

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Printing, Inc  
09 · Christmas Parade:095000 · Advertisi Parade Posters

12/17/2014

016727

161.70

Christmas Parade Acc

161.70



Pryor Printing, inc.  
 15 south vann  
 pryor, oklahoma 74361  
 918/825-2888  
 918/825-1757 fax

# Invoice

|            |           |
|------------|-----------|
| Date       | Invoice # |
| 11/24/2014 | 77070     |

Bill To

PACC  
 P. O. BOX 367  
 PRYOR, OK 74362

| Quantity | Description  | P.O. No. | Terms   |
|----------|--|----------|---------|
|          |  | Rate     | Amount  |
|          | 2000 CHRISTMAS PARADE FLYERS 4.25 X 5.5<br>THANK YOU | 147.50   | 147.50T |

**PAYMENT DUE UPON RECEIPT OF INVOICE(S). NO OTHER BILLING WILL OCCUR. ALL WORK COD UNLESS APPROVED.**

|                           |          |
|---------------------------|----------|
| <b>Subtotal</b>           | \$147.50 |
| <b>Sales Tax (9.625%)</b> | \$14.20  |
| <b>Total</b>              | \$161.70 |
| <b>Payments/Credits</b>   | \$0.00   |
| <b>Balance Due</b>        | \$161.70 |

PRYOR AREA  
 CHAMBER OF COMMERCE, INC.  
 P.O. BOX 337  
 PRYOR, OK 74352  
 BUILDING A BETTER COMMUNITY TODAY - FOR TOMORROW

RCB BANK  
 P.O. Box 8 Pryor, OK 74362  
 (918) 225-4321 Member FDIC

016727

12/17/2014

PAY Pryor Printing, Inc. DATE \*\*161.70  
 #115657

TO THE ORDER OF  
 Hundred Sixty-One and 70/100

Pryor Printing, Inc.  
 15 South Vanna  
 Pryor, OK 74361

*Thanks*

*[Signature]*  
 AUTHORIZED SIGNATURE

⑆016727⑆ ⑆103112594⑆ 04000121001⑆

⑆04⑆ ⑆0110209⑆ ⑆0412⑆ ⑆22-14⑆ ⑆01⑆ >103112594⑆ RCB BANK

FOR DEPOSIT ONLY  
 Pryor Printing, Inc.  
 #121857

DO NOT WRITE, STAMP OR SIGN ABOVE THIS LINE  
 FEDERAL RESERVE BANK OF OKLAHOMA

PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

**RCB BANK**  
P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016772

2/6/2015

PAY Pryor Printing, Inc

DATE

\*\*131.77  
AMOUNT

TO THE  
ONE HUNDRED THIRTY-ONE AND 77/100\*\*\*\*\*

Pryor Printing, Inc  
15 South Vann  
Pryor, OK 74361

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE



⑈016772⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Printing, Inc  
09 · Christmas Parade:095000 · Advertisi

2/6/2015

016772

131.77

Christmas Parade Acc

131.77

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Printing, Inc  
09 · Christmas Parade:095000 · Advertisi

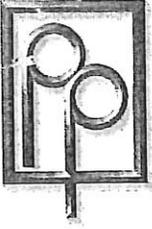
2/6/2015

016772

131.77

Christmas Parade Acc

131.77



Pryor Printing, inc.  
 15 south vann  
 pryor, oklahoma 74361  
 918/825-2888  
 918/825-1757 fax

# Invoice

|            |           |
|------------|-----------|
| Date       | Invoice # |
| 12/28/2014 | 77113     |

Bill To

PACC  
 P. O. BOX 367  
 PRYOR, OK 74362

| Quantity | Description   | P.O. No. | Terms          |
|----------|---|----------|----------------|
|          |   |          | Due on receipt |
|          |   | Rate     | Amount         |
|          | 11-20-14 24 12 X 18 FULL COLOR POSTERS AND 100 8.5 X 11 FULL COLOR FLYERS FOR 2014 PRYOR CHRISTMAS PARADE THANK YOU<br><br><i>Thank you</i> | 120.20   | 120.20T        |

**PAYMENT DUE UPON RECEIPT OF INVOICE(S). NO OTHER BILLING WILL OCCUR. ALL WORK COD UNLESS APPROVED.**

|                           |          |
|---------------------------|----------|
| <b>Subtotal</b>           | \$120.20 |
| <b>Sales Tax (9.625%)</b> | \$11.57  |
| <b>Total</b>              | \$131.77 |
| <b>Payments/Credits</b>   | \$0.00   |
| <b>Balance Due</b>        | \$131.77 |

PRYOR AREA CHAMBER OF COMMERCE, INC. RCB BANK 016772  
 P.O. BOX 357 P.O. Box Pryor, OK 74563  
 PRYOR, OK 74562 (814) 25-4231 Member FDIC  
 BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW 2/6/2015

PAY Pryor Printing, Inc DATE \*\*\*31.77  
 TO THE AMOUNT  
 ONE Hundred Thirty-One and 77/100

Pryor Printing, Inc  
 15 South Vann  
 Pryor, OK 74561

*Dan H. Hall*  
 Dan H. Hall  
 AUTHORIZED SIGNATURE

⑆016772⑆ ⑆103112594⑆ ⑆04000121004⑆

UNDEPOSITED  
 FOR DEPOSIT ONLY  
 Pryor Printing, Inc  
 # 121851

0605009800400031501>103112594<RCB BANK

1. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 2. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 3. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 4. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 5. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 6. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 7. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 8. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 9. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.  
 10. This check is not valid unless it is signed by the person named in the "PAY TO THE ORDER OF" field.

PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016728

12/17/2014

PAY Premier Signs & Design

DATE

\*\*491.12  
AMOUNT

TO THE FOUR HUNDRED NINETY-ONE AND 12/100\*\*\*\*\*

Premier Signs & Design  
210 S Mill Street  
Pryor, OK 74361

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

⑈016728⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Premier Signs & Design  
09 · Christmas Parade:095000 · Advertisi Car Signs

12/17/2014

016728

491.12

Christmas Parade Acc

491.12

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Premier Signs & Design  
09 · Christmas Parade:095000 · Advertisi Car Signs

12/17/2014

016728

491.12

Christmas Parade Acc

491.12



210 South Mill St.  
 Pryor, OK 74361  
 Bus. 918-825-6422  
 Fax: 918-825-5306

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 12/4/2014 | 2917      |

**Bill To**

PACC  
 PRYOR AREA CHAMBER OF COMMERCE  
 P.O. BOX 367  
 PRYOR, OK 74362-0367

| Job No. | P.O. No. | Terms          | Due Date  |
|---------|----------|----------------|-----------|
| 14-699  |          | Due on receipt | 12/4/2014 |

| Description  | Qty | Rate  | Amount  |
|--|-----|-------|---------|
| 12" x 22" Prints on Glass Adhere<br>(Xmas Parade Signs; Mayor, Sheriff, PACC, etc) | 14  | 14.00 | 196.00T |
| 14" x 19" Prints on Glass Adhere<br>(Xmas 1st, 2nd, 3rd Place)                     | 18  | 14.00 | 252.00T |
| All past due balances subject to SERVICE CHARGES of 2% per month                   |     |       |         |

**We Appreciate Your Business! Thank You!**

|                    |                 |
|--------------------|-----------------|
| Sales Tax (9.625%) | \$43.12         |
| <b>Total</b>       | <b>\$491.12</b> |
| Payments/Credits   | \$0.00          |
| <b>Balance Due</b> | <b>\$491.12</b> |

Received By \_\_\_\_\_

Date \_\_\_\_\_



**PRYOR AREA  
CHAMBER OF COMMERCE, INC.**

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

**RCB BANK**  
P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016746

1/6/2015

PAY Tulsa Stage and Top

DATE

\*\*1,250.00  
AMOUNT

TO THE

ORDER OF One Thousand Two Hundred Fifty and 00/100

Tulsa Stage and Top

*[Handwritten Signature]*  
\_\_\_\_\_  
*[Handwritten Signature]*  
\_\_\_\_\_  
AUTHORIZED SIGNATURE



⑈016746⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

016746

Tulsa Stage and Top

1/6/2015

09 · Christmas Parade:095390 · Event S

1,250.00

Christmas Parade Acc

1,250.00

PRYOR AREA CHAMBER OF COMMERCE, INC.

016746

Tulsa Stage and Top

1/6/2015

09 · Christmas Parade:095390 · Event S

1,250.00

Christmas Parade Acc

1,250.00



5441 S. Louisville Ave Tulsa, Ok, 74135  
[www.TulsaStage.Net](http://www.TulsaStage.Net) [Tulsa.Stage@StcGlobal.Net](mailto:Tulsa.Stage@StcGlobal.Net) 918-747-0472

## Contract/Invoice

**EVENT DATE:** Dec. 4, 2014

**Event:** Christmas Parade

**Location:** Pryor

**Pryor Chamber of Commerce**

**PO 367**

**10 E. Graham Ave.**

**Pryor, OK 74362-0367**

**Company:**

**Contact:**

**Email:**

**Phone: 918-825-4704**

**Set up: Dec. 4**

**Strike: Dec 4**

**TST agrees to provide:**

**PA Speakers/ Mikes**

**1 Sound Technician**

**Add Speakers down block and fly**

**Put speakers in block east**

**(do we need more power?)**

**Total \$1,250**

**Due Dec. 4**

**Thank You!**



PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016822

4/2/2015

PAY Pryor FFA

DATE

\*\*100.00  
AMOUNT

TO THE PENDING  
ONE Hundred and 00/100\*\*\*\*\*

Pryor FFA

*Dan... [Signature]*  
*[Signature]*  
AUTHORIZED SIGNATURE

⑈016822⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

016822

Pryor FFA

4/2/2015

09 · Christmas Parade:095380 · Event A

100.00

Christmas Parade Acc

100.00

PRYOR AREA CHAMBER OF COMMERCE, INC.

016822

Pryor FFA

4/2/2015

09 · Christmas Parade:095380 · Event A

100.00

Christmas Parade Acc

100.00



PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016823

4/2/2015

PAY Pryor 4-H

DATE

\*\*200.00  
AMOUNT

TO THE  
PRYOR 4-H  
Two hundred and 00/100\*\*\*\*\*

Pryor 4-H

*Darlene Stankin*  
*Larry Dule*  
AUTHORIZED SIGNATURE

⑈016823⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor 4-H  
09 · Christmas Parade:095380 · Event A

4/2/2015

016823

200.00

Christmas Parade Acc

200.00

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor 4-H  
09 · Christmas Parade:095380 · Event A

4/2/2015

016823

200.00

Christmas Parade Acc

200.00

PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016825

4/2/2015

PAY Mayes County Hope Coalition

DATE

\*\*150.00  
AMOUNT

TO THE  
One Hundred Fifty and 00/100\*\*\*\*\*

Mayes County Hope Coalition

  
AUTHORIZED SIGNATURE

⑈016825⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Mayes County Hope Coalition  
09 · Christmas Parade:095380 · Event A

4/2/2015

016825

150.00

Christmas Parade Acc

150.00

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Mayes County Hope Coalition  
09 · Christmas Parade:095380 · Event A

4/2/2015

016825

150.00

Christmas Parade Acc

150.00

PRYOR AREA  
CHAMBER OF COMMERCE, INC.  
P.O. BOX 337  
PRYOR, OK 74352  
BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK  
P.O. BOX 6 Pryor, OK 74352  
(817) 222-4521 Member FDIC

016825  
4/2/2015

PAY TO THE ORDER OF  
MAYES COUNTY HOPE COALITION  
DATE  
4/2/2015  
AMOUNT  
\*\*169.00

TO THE ORDER OF  
MAYES COUNTY HOPE COALITION

*Barbara Kayler*  
*Barbara Kayler*  
RCB BANK SIGNATURE

\*016825\* 1103112594 04000121004\*

2030910020 094 04 26-16 01 >103112594< RCB BANK

FOR DEPOSIT ONLY  
DO NOT WRITE, SIGN OR MAKE ANY OTHER MARKS ON THIS SLIP  
FOR FINANCIAL INSTITUTION USE

*Barbara Kayler*

MEMBER FDIC

PRYOR AREA CHAMBER OF COMMERCE, INC.  
P.O. BOX 337  
PRYOR, OK 74352

RCB BANK  
P.O. BOX 6  
PRYOR, OK 74352  
(817) 222-4521

PRYOR AREA  
CHAMBER OF COMMERCE, INC.

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

016824

4/2/2015

PAY Pryor Beauty College

DATE

\*\*100.00  
AMOUNT

TO THE ORDER OF ONE HUNDRED AND 00/100\*\*\*\*\*

Pryor Beauty College

  
AUTHORIZED SIGNATURE 

⑈016824⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Beauty College  
09 · Christmas Parade:095380 · Event A

4/2/2015

016824

100.00

Christmas Parade Acc

100.00

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Pryor Beauty College  
09 · Christmas Parade:095380 · Event A

4/2/2015

016824

100.00

Christmas Parade Acc

100.00



**Process for Payment Check List - Grants**

|   |                              |             |
|---|------------------------------|-------------|
| NAME: <u>Pryor Main Street - <del>MAYFEST</del> BBQ Cook off &amp; Car &amp; Bike</u> |                              |             |
| AWARDED \$  | <u>\$ 2,500<sup>00</sup></u> | Acct# _____ |
| Notes:  |                              |             |

Below this sheet attach:

EVENT  
JUNE 20, 2015

| Date           |                                     |   |
|----------------|-------------------------------------|---|
| <u>7/31/14</u> | <input checked="" type="checkbox"/> | 1 Summary Letter of Intent / APPLICATION                          |
| <u>4/28/15</u> | <input checked="" type="checkbox"/> | 2 Hotel / Motel Minutes   |
|                | <input type="checkbox"/>            | 3 Budget / Personnel Committee Minutes                            |
|                | <input type="checkbox"/>            | 4 City Council Minutes  |
|                | <input type="checkbox"/>            | 5 Final Expense Report and Receipts for Event                     |
|                | <input type="checkbox"/>            | 6 Hotel / Motel Minutes (showing receipt approval)                |
|                | <input type="checkbox"/>            | 7 Budget / Personnel Committee Minutes (showing receipt approval) |
|                | <input type="checkbox"/>            | 8 City Council Minutes (showing receipt approval)                 |
|                | <input type="checkbox"/>            | 9 Agreement for Funding and Provision of Services Signed          |
|                | <input type="checkbox"/>            | 10 PO# _____  |
|                | <input type="checkbox"/>            | 11 Paid w/CK # _____  |
|                | <input type="checkbox"/>            | 12  |

**FOLLOW UP WITH THIS APPLICANT  
(DATE): \_\_\_\_\_  
REQUEST EXPENDITURE SUMMARY  
FOR BOARD REVIEW.**

Complete:

Amount Awarded 2,500<sup>00</sup>

Pay Recipient when receipts are received and approved by:

Hotel/Motel \_\_\_\_\_

Budget/Personnel \_\_\_\_\_

City Council \_\_\_\_\_

Amount of Receipts APPROVED by

City Council \_\_\_\_\_

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
TUESDAY, APRIL 28<sup>TH</sup>, 2015  
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

**BOARD MEMBERS: \*\*TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:05 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather. Members absent: Evett Barham and Tracey Dean.

Others present: Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Main Street Program Director BJ Cummings, Mayor Tramel and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 26<sup>TH</sup>, 2014 SPECIAL MEETING.**

Motion was made by Yates, second by Prather to approve minutes of August 26<sup>th</sup>, 2014 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS:**

**a. PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014.**

Motion was made by Yates, second by Prather to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant in the amount of \$3,000.00. All voted yes.

**b. PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant in the amount of \$2,000.00. All voted yes.

**c. PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014.**

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant in the amount of \$2,500.00. All voted yes.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION RECEIVED FROM PRYOR MAIN STREET FOR MAYFEST BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 – 2015 FISCAL YEAR.**

Motion was made by Yates, second by Prather to recommend Council action on Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to be held June 20<sup>th</sup>, 2015. (This event is no longer called MayFest.) All voted yes.

**5. Prepare for opening application process for FY 2015-2016.**

**a. DISCUSS AND RECOMMEND ANY CHANGES TO THE APPLICATION FOR FY 2015-2016.**

Motion was made by Prather, second by Yates to change the date to receive applications for the FY 2015 – 2016 to June 1<sup>st</sup> through July 31<sup>st</sup>, 2015. All voted yes.

**b. DISCUSS AND RECOMMEND DATE TO ADVERTISE APPLICATIONS FOR FY 2015-2016.**

There was no action on this item.

Discussion reinforced the applications will be advertised 30 days prior to applications due date July 31<sup>st</sup>, 2015.

**c. DISCUSS AND CONFIRM DATE APPLICATIONS ARE TO BE RECEIVED AS JUNE 30<sup>TH</sup>, 2015.**

There was no action on this item, the agenda item was incorrect. Refer to item 5a.

**6. SCHEDULE NEXT BOARD MEETING.**

The Hotel / Motel Board will meet again June 5<sup>th</sup>, 2015 at 4:00 p.m.

**7. ADJOURN.**

Motion was made by Yates, second by Prather to adjourn at 4:20 p.m. All voted yes.

**PRYOR MAIN STREET, INC.**  
8 S. Vann  
P. O. Box 216  
Pryor, OK 74362  
918.825.1095  
mainstreetpryor@gmail.com  
pryormainstreet.com

## **Overview**

Pryor Main Street, Inc. (PMS), a 501c3 nonprofit charitable organization is the 2013 Main Street city in Oklahoma. The mission of PMS is for the revitalization and preservation of our downtown main street.

Using the National Main Street's four point approach of Organization, Promotion, Design, and Economic Restructuring achieves the purpose and direction for our main street entity.

Working with merchants and building owners, PMS searches for ways to communicate the viability of work, play, and stay in our downtown.

Current trends show that small town main streets are the place to be. We are about "place making" and being destination driven. The 30-44 year old population is looking for the "nice place to visit". If they think a place is "nice to visit", then it's also a "nice place" to live and raise their families.

One goal of PMS is creating that "nice place" to visit and one way to accomplish that goal is creating downtown events that are family friendly.

With this goal in mind, PMS have several events planned in the downtown core, two major events and several smaller retailer-oriented events. These events promote the city of Pryor Creek and attracts outsiders to make Pryor Creek a destination in their travels.

### Grant Application Number 2:

May 5, 2015 May Fest Barbeque Cook off & Car & Bike Show

This event and promotion for Pryor Main Street total \$5,000. Hotel/Motel Tax Funding request is for \$2,500 and matching funds of \$2,500 will come from sponsorships which include corporate sponsorships and individuals. In kind donations for labor will be drawn from our volunteer base that supports the Main Street effort. Details of the proposed budget are attached.

The type of promotion/attraction that we are hosting will attract thousands of potential visitors to our city. Cook-offs, car, and bike shows brings thousands of people from all over the USA to participate in the cook-off and tasters like to come out and visit the festival. This large event that PMS is planning is a day-long event that brings overnight visitors to our town. Other Main Street cities typically average 1,500 to 3,000 or more visitors for car shows, cook-offs, and bike shows. A neighboring city, Collinsville hosts their annual Hogs and Hotrods show which brings 3,000 to 4,000 visitors to their city each May. Sapulpa's Route 66 car show has over 400 cars and thousands of visitors to their city. They celebrated their 25th anniversary of their car show in June 2014.

This type of event spurs great avenues for retailers to offer their wares to potential customers, showcasing their unique shops and generating valuable retail sales dollars that in turn build our tax base.

Day long events bring overnight visitors to our city thus increasing our tax base through hotel/motel stays, dining at local restaurants, and purchases at local retail shops. This activity will increase the tax base through our hotels/motels, our restaurants, retailers, gas stations, etc. Since the trend for the next 5 years is the "small town" destination and place making, this puts Pryor in a great place to host such events to bring the people to increase our tax base and thus extending our economic development for the health and vibrancy of our community.

Besides the economic development to our community through visitors to our city, the main street program also generates economic development through increased retail in our town through retail retention and expansion and promotion of enticing new retail to come to our town. PMS always uses local resources as much as possible for development of our program.

Pryor Main Street being a main street community understands that in the first three to five years of the program it will take involvement of our city through the use of Hotel/Motel tax funding and pledges of support from local businesses. However, the long term success is dependent upon PMS becoming as self sufficient as possible. It does this through events like we are proposing. Using Sapulpa as an example, their annual car show celebrating their 25th anniversary nets them approximately \$15,000 in revenue for their program or one third of their annual budget.

All events of PMS are family oriented and open to the general public providing a safe, healthy, fun place to bring your family to experience the event. This openness provides community loyalty and makes it a place people want to be.

3-3A-4 PROJECT BUDGET

PROJECT: PRYOR MAIN STREET, INC.

MAY FEST, BARBEQUE COOK-OFF & CAR AND BIKE SHOW

MAY 2015

| ITEM          | CITY    | MATCH   | CASH | IN-KIND | TOTAL   |
|---------------|---------|---------|------|---------|---------|
| Entertainment | \$250   | \$250   |      |         | \$500   |
| T-shirts      | \$500   | \$500   |      |         | \$1,000 |
| Printing      | \$375   | \$375   |      |         | \$750   |
| Advertising   | \$375   | \$375   |      |         | \$750   |
| Awards        | \$150   | \$150   |      |         | \$300   |
| Photography   | \$150   | \$150   |      |         | \$300   |
| Port A John   | \$100   | \$100   |      |         | \$200   |
| Kids Games    | \$100   | \$100   |      |         | \$200   |
| Supplies      | \$325   | \$325   |      |         | \$650   |
| Judges        | \$175   | \$175   |      |         | \$350   |
|               |         |         |      |         |         |
| Total         | \$2,500 | \$2,500 |      |         | \$5,000 |

**Pryor Main Street  
Promotion Committee  
Work Plan**

Submitted by Chairperson: Darren Delozier

Date: 07/15/2014

Project Title: May Fest - Barbeque Cookoff/Car & Bike Show

Project #: 7

| Task   | Timetable   | Responsibility            | Budget     |
|--|-------------|---------------------------|------------|
| Determine Date of May Festival & Barbeque Cookoff  | June        | Board & Committee         |            |
| Obtain permission from ODOT & city to close street | February    | BJ; Travis                |            |
| Determine budget for Event                         | Jan         | BJ; Committee; Board      | \$5,000    |
| Advertising:                                       | Jan - May   | BJ; Travis;Maddie         |            |
| Website  | Jan - May   | BJ; Travis;Maddie         |            |
| Facebook   | Jan - May   | BJ; Travis;Maddie         |            |
| Twitter  | Jan - May   | BJ; Travis;Maddie         |            |
| Newspaper  | Jan - May   | BJ; Travis;Maddie         |            |
| Flyers and Posters and Postcards                   | Jan - May   | BJ; Travis;Maddie         |            |
| Radio  | Apr - May   | Lisa; Travis              |            |
| TV - possibly RSU TV Remote                        | May         | Barbara; Lisa             |            |
| Sponsorships                                       | Jan - May   | Lisa; Committee           |            |
| Apply for Grant-Hotel Motel Tax Fund               | July        | BJ                        | \$2,500.00 |
| Recruit Cookoff participants                       | Jan - May   | BJ; Board; Committee      |            |
| Recruit Car Show participants                      | Jan - May   | Christina & Committee     |            |
| Recruit Bike Show participants                     | Jan - May   | Danielle & Committee      |            |
| Recruit Food Truck vendors                         | Jan - May   | Kenny & Committee         |            |
| Recruit Craft Vendors                              | Jan - May   | Donna; Mary               |            |
| Job Descriptions for Volunteers                    | February    | B J & Committee           |            |
| Determine Games for Kids                           | February    | Leadership Class          |            |
| Secure judges                                      | February    | JC Smith                  | TBD        |
| Determine Categories & Prizes                      | February    | Committee                 |            |
| Order T Shirts                                     | April       | BJ -Tack Design           | \$2,000    |
| Order Prizes                                       | April       | BJ - Christina - Danielle |            |
| Recruit & Schedule Volunteers                      | March - May | Lisa                      |            |
| Set Up   | May         | All Committee             |            |
| Clean Up   | May         | All Committee             |            |
| Photography  | May         | Jeremy; Cydney; Ara       |            |
| Wrap Up  | May         | BJ; Committee; Board      |            |

OFFICE OF THE SECRETARY OF STATE



**NOT FOR PROFIT  
CERTIFICATE OF INCORPORATION**

*WHEREAS, the Not For Profit Certificate of Incorporation of*

**PRYOR MAIN STREET, INC.**

*has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.*

*NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.*

*IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.*



*Filed in the city of Oklahoma City this  
25th day of February, 2013.*

*Auchelle R. Day*

*Secretary of State*

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 17 2014**

PRYOR MAIN STREET INC  
PO BOX 216  
PRYOR, OK 74362-0216

Employer Identification Number:  
35-2446748  
DLN:  
17053296415003  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 25, 2013  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

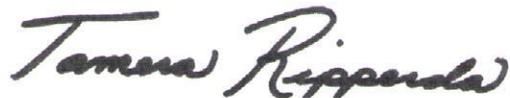
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

**CERTIFICATE OF INCORPORATION**  
**(Not for Profit)**  
of

**PRYOR MAIN STREET, INC.**

**FIRST:** The name of the corporation is PRYOR MAIN STREET, INC.

**SECOND:** The mailing address of the corporation's registered office in the State of Oklahoma is P.O. Box 216, Pryor, OK 74362-0216 with a physical address of 100 E. Graham, Pryor, Oklahoma. The name of the corporation's registered agent at such address is Travis Noland.

**THIRD:** The corporation is not a church.

**FOURTH:** The duration of the corporation is: perpetual.

**FIFTH:** Said corporation is organized exclusively for charitable, educational, and community purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or (b) by a corporation, contributions to which are deductible under section 170 (c)(2) of the Internal revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**SIXTH:** This corporation does not have authority to issue capital stock.

**SEVENTH:** This corporation is not for profit and as such, does not afford pecuniary gain, incidentally or otherwise, to its members.

**EIGHTH:** The name and mailing address of each person who will serve as a trustee or director is:

| <u>NAME</u>     | <u>MAILING ADDRESS</u>                   |
|-----------------|--|
| Travis Noland   | 815 SE 2 <sup>nd</sup> , Pryor, OK 74361 |
| Barbara Hawkins | PO Box 367, Pryor, OK 74362              |
| Lisa Melchior   | 6186 W 480, Pryor, OK 74361              |

**NINTH:** The number of directors or trustees to be elected at the first meeting is: three (3).

**TENTH:** The conditions of membership of such corporation are as stated in the by-laws.

**ELEVENTH:** The powers of the incorporators will terminate upon the filing of the Certificate of Incorporation. The names and mailing addresses of those persons who are to serve as directors are as follows:

| <u>NAME</u>     | <u>MAILING ADDRESS</u>                   |
|-----------------|--|
| Travis Noland   | 815 SE 2 <sup>nd</sup> , Pryor, OK 74361 |
| Barbara Hawkins | PO Box 367, Pryor, OK 74362              |
| Lisa Melchior   | 6186 W 480, Pryor, OK 74361              |

**TWELFTH:** The name and mailing address of the undersigned incorporators are as follows:

| <u>NAME</u>     | <u>MAILING ADDRESS</u>                   |
|-----------------|--|
| Travis Noland   | 815 SE 2 <sup>nd</sup> , Pryor, OK 74361 |
| Barbara Hawkins | PO Box 367, Pryor, OK 74362              |
| Lisa Melchior   | 6186 W 480, Pryor, OK 74361              |

## **Pryor Main Street Minutes**

Meeting Date: July 18, 2014

Time: 8:30 a.m.

Location: Pryor Main Street office

Chairperson: Travis Noland

### **Board Member Attendance:**

Kenny Giager Barbara Hawkins

Danielle Dorler Sherian Davis

Travis Noland BJ Cummings

### **Advisory Board Members:**

Diane Lay

### **President's Report:**

- Roll call
- Minutes from June 20, 2014 Meeting - Tabled due to lack of quorum
- Discussion regarding board member terms for existing and future board members  
No action taken due to lack of quorum
- Discussion regarding upcoming repaving of Graham Avenue – 69 to Hogan St. Repaving will begin in mid-August. Projected to take approximately 90 days, May impact Downtown Halloween Event & Chili Cook-Off
- Discussion of Pryor Freedom Fest:  
Event was great success, especially for a first year event.  
\$1,100 cash reserve to begin Freedom Fest 2015 planning.  
Main Street Program made \$66 profit. Games \$300 profit.  
Do not yet know how much school made. Both concession stand and Geno's sold out of food.
- Agreement among attending board members that there should be further discussion regarding ways to engage and involve merchants in 2015.

### **Treasurer's Report:**

- Financial report for June 2014 - Tabled due to lack of quorum
- Discussion ensued regarding outstanding pledges and the need to collect those pledges and find new pledges and sources of income.

## Director's Report:

- Updates
  - Annual Contract State Work Plan –  
BJ led a review and discussion of the State Work Plan for Pryor Main Street.  
Complete Annual Contract, including work plan, is included in each board member's packet.
  - Hotel/Motel Grant applications  
Motion to apply for Hotel Motel Grants for Main Street Events  
No quorum – therefore all board members will be polled electronically.  
Results will be included with Grant Requests  
All attending members agreed to request Hotel/Motel Tax Grants, but will participate in the electronic polling
  - Updates
    - Cash Mob  
July Cash Mob mobbed Rhinestones and Ruffles  
Attendance at the events has been erratic
    - Federal Home Loan Grants  
Grant was denied. Only 4 Oklahoma communities received grants.  
BJ is going to speak with them regarding improving our application to better qualify for the next cycle.
    - Website  
Website is still under construction

Respectfully Submitted

Barbara Hawkins

July 18, 2014

**From:** [bjcummins-ss](#)

**Sent:** Friday, July 18, 2014 11:18 AM

**To:** [B J Cummings](#) ; [Barbara Hawkins-Pryor Chamber](#) ; [Danielle Dorler](#) ; [Darrell Moore](#) ; [Darren Delozier](#) ; [Diane Lay](#) ; [Kenny Giager](#) ; [Lesa Ritchie](#) ; [Lisa Melchior](#) ; [Mary Kirby](#) ; [Mary Kirby](#) ; [Sherian Davis](#) ; [Terry Lamar](#) ; [Travis Noland](#)

**Subject:** Please reply with your agreement

At today's board meeting we did not have a quorum.

There is one action item that we need to vote on this month. I am attaching the preliminary draft of the application for grant money from the Hotel Motel Tax Fund for events for downtown. Each of these events have gone through the Promotion Committee for review and were discussed in today's meeting. A poll was taken by those present and all were in agreement to request and apply for these funds.

Please email me back with your vote of agreement or disagreement for applying for this funding.

I appreciate all your help. If you have any questions, please call. I will have to submit each event as a different application and the dead line is July 31st.

Thanks,

B J Cummings  
Director  
Pryor Main Street, Inc.  
8 South Vann  
P. O. Box 216  
Pryor, OK 74362  
918.825.1095  
918.825.1577 fax  
918.261.3929 cell  
[mainstreetpryor@gmail.com](mailto:mainstreetpryor@gmail.com)

P.S. Sorry it scanned crooked 😊

Travis Noland " Yes  
Barbara Hawkins " Yes  
Lisa Melchior " Yes  
Terry Lamar " Yes  
Kenny Giager " Yes  
Sherian Davis " Yes  
Danielle Dorler " Yes

Mary Kirby â€" Yes  
Darrell Moore â€" Yes  
Lesa Ritchie â€" Yes  
Christina Shipman â€" Yes

Motion Passed

3-3A-8 PROJECT APPLICATION

Project Title: Pryor Main Street, Inc. Events and Promotion

Contact Person: B J Cummings, Director

Address: 8 S. Vann, P. O B0x 216

City: Pryor State: OK Zip: 74362

Phone No: 918.825.1095 or 918.261.3929 Email: [bjcummings@sstelco.com](mailto:bjcummings@sstelco.com)

Contact Person: Lisa Melchior

Address: 8 S. Vann, P. O. Box 216

City: Pryor State: OK Zip: 74362

Phone No: 918.825.0625 Email: [lisamelchior@yahoo.com](mailto:lisamelchior@yahoo.com)

Project Sponsor: Pryor Main Street, Inc.

Address: 8 S. Vann, P. O. Box 216

City: Pryor State: OK Zip: 74362

Phone No: 918.825.1095 Email: [mainstreetpryor@gmail.com](mailto:mainstreetpryor@gmail.com)

Sponsor is: Non Profit

Amount Requested: \$2,500 Applicant's Match: \$2,500

Total Project Budget: \$5,000

### 3-3A-9 PROJECT SUMMARY

PROJECT: PRYOR MAIN STREET, INC.

MAYFEST BARBEQUE COOKOFF & CAR & BIKE SHOW

In summary, the purpose of this daylong event is to provide and encourage visitors and citizens of our community to come to the downtown area. Our downtown is a historical treasure and creates the heartbeat of our community. Revitalization of our downtown is imperative for the growth and economic development of our town. Small towns across America face the same issues we face and it is up to us, as concerned citizens to mobilize our resources and efforts to create that vibrant "third place" to be for families. Families gather and have three places they gather to: home, work, and play. Let's make sure our community desires to make our downtown that third place to be.

With more people coming to downtown and generating activities leads to more and more activity, thus creating that tax base which is critical for our future.

Hotel Motel funding is instrumental in our ability to accomplish the vision that is set before us.