

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 6TH, 2016 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.)
3. Mayor's Report.
4. City Attorney's Report.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of August 16th, 2016 Council meeting.
 - b. Approve payroll purchase orders through September 9th, 2016.
 - c. Approve claims for purchase orders through September 6th, 2016.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding authorizing the Police Chief to close streets as necessary for the 25th Annual Dam J.A.M. Bicycle Tour to be held September 10th, 2016.
 - f. Discussion and possible action regarding the resignation of Jim Harrison from Pryor Creek Recreation Board Seat #7.
 - g. Discussion and possible action regarding authorizing Mayor to sign 2016-2017 Agreement with Pelivan Transit (Grand Gateway Economic Development Association).
 - h. Discussion and possible action regarding an expenditure in the amount of \$25,000.00 to Pelivan Transit (Grand Gateway Economic Development Association) from Pelivan Account #02-201-5337 per agreement.
 - i. Discussion and possible action regarding authorizing Mayor to sign 2016 – 2017 Agreement with Pryor Main Street.
 - j. Discussion and possible action regarding an expenditure in the amount of \$15,000.00 to Pryor Main Street from Promotion Account #02-201-5334 per agreement.
 - k. Discussion and possible action regarding an expenditure in the amount of \$5,000.00 to the Senior Citizen Nutrition Center from Senior Citizen's Nutrition Center Account #02-201-5340 per agreement.
 - l. Discussion and possible action regarding an expenditure in the amount of \$3,750.00 to the Sertoma Senior Citizens Center from Senior Citizens Program Account #02-201-5345 per agreement.
 - m. Discussion and possible action regarding an expenditure in the amount of \$1,000.00 to the DAV from DAV Account #02-201-5347 per agreement.
 - n. Discussion and possible action regarding an expenditure in the amount of \$1,000.00 to the American Legion from Veteran's Program / American Legion Account #02-201-5346 per agreement.
 - o. Discussion and possible action regarding an expenditure in the amount of \$3,960.00 to WebQA, Invoice #761-160601 from General Software Account #02-201-5260.
 - p. Discussion and possible action regarding Mayor's re-appointment of Steve Riff to Recreation Center Board Seat #2, term expiring 8/31/18.
 - q. Discussion and possible action regarding Mayor's appointment of Randy Chitwood to Board of Adjustment Seat #2, term expiring 8/31/19 to replace Travis Noland.
 - r. Discussion and possible action regarding Mayor's appointment of Marty Wenger to vacant Library Board Seat #5, term expiring June 30, 2017.
 - s. Discussion and possible action regarding an expenditure in the amount of \$1,500.00 to the Pryor Area Arts and Humanities Council – Missoula Children's Theater for reimbursement from Hotel / Motel grant funds for fiscal year 2015-2016.
 - t. Discussion and possible action regarding an expenditure in the amount of \$2,000.00 to the Pryor Main Street – Dad's Drag Main Event for reimbursement from Hotel / Motel grant funds for fiscal year 2015-2016.
 - u. Discussion and possible action regarding an expenditure of \$36,796.20 to the Pryor Area Chamber of Commerce for 40% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.
 - v. Discussion and possible action regarding an expenditure in the amount of \$15,898.00 to Pryor Public Schools plus \$2,500.00 for Pryor Band Day for 20% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.
 - w. Discussion and possible action regarding an expenditure in the amount of \$9,199.05 to Pryor Main Street for 10% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.

- x. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for Cowboy Trader Days from Hotel / Motel Tax Grant Applications received for 2016-2017.
- y. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for the Pryor Christmas Parade of Lights from Hotel / Motel Tax Grant Applications received for 2016-2017.
- z. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Main Street – Chili Christmas Festival from Hotel / Motel Tax Grant Applications received for 2016-2017.
- aa. Discussion and possible action regarding an expenditure of \$1,150.00 to the Mayes County Hope Coalition Pryor Fever Run for promotion and advertising from Hotel / Motel Tax Grant Applications received for 2016-2017.
- bb. Discussion and possible action regarding an expenditure of \$1,500.00 to the Pryor Area Arts and Humanities Council – Missoula Children’s Theater from Hotel / Motel Tax Grant Applications received for 2016-2017.
- cc. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Arts and Humanities Council – NEOK Artist Show from Hotel / Motel Tax Grant Applications received for 2016-2017.
- dd. Discussion and possible action regarding an expenditure of \$25,000.00 to John Henzel Tennis Court Systems to resurface four (4) East courts using DECO System as sole source from Parks Capital Outlay Account #44-445-5415.
- ee. Discussion and possible action regarding an expenditure to purchase a utility vehicle for the Park Department from quotes received using Parks Capital Outlay Account #44-445-5415. Other quote received: Kubota Center, Pryor - \$12,404.56.
- ff. Discussion and possible action regarding the Maintenance Garage declaring surplus the BG Automatic Transmission Flush Machine, ID No. 02445, Serial No. 6681 purchased in February 2000 for \$2,750.00.
- gg. Discussion and possible action regarding transfer of Hypotherm Plasma Cutter ID No. 03305, Serial No. 600-052864 to the Park Department from the Maintenance Garage.
- hh. Discussion and possible action regarding the transfer of Alkota Steam Cleaner, ID No. 00011 to the Park Department from the Maintenance Garage.
- ii. Discussion and possible action regarding transfer of Hunter DSP Balancing Machine, ID No. 03826, Serial No. IVC436 to the Street Department from the Maintenance Garage.
- jj. Discussion and possible action regarding transfer of Viper AC Unit ID No. 03276, Serial No. H476-186 to the Street Department from the Maintenance Garage.
- kk. Discussion and possible action regarding transfer of Snap-On Scanner and 2 Cart. ID No. 00870, Serial No. SUB3S207187171 to the Street Department from the Maintenance Garage.
- ll. Discussion and possible action regarding an expenditure of \$33,135.00 to Chupp Implement Company for the purchase of one (1) New Holland ROPS 4X4 Tractor, New Holland Loader with 6 ft. bucket, aluminum tread plate canopy and 4-105 lb. rear wheel weights per state contract with \$6,500.00 trade-in allowance for 2006 Massey Ferguson 451 Tractor 2-wheel drive ROPS for the Street Department from Street Capital Outlay Account #14-145-5411.
- mm. Discussion and possible action regarding expenditure of \$149,848.67 to Cherokee Pride Construction, Inc. for Application No: 2 for the Street Maintenance Project No: PRY 15-05.
- nn. Discussion and possible action regarding authorizing the Mayor to sign annual agreement for engineering services with Infrastructure Solutions Group, LLC dba Mehlburger Brawley for fiscal year 2016-2017.
- oo. Discussion and possible action regarding authorizing the Mayor to sign Memorandum of Understanding for (MIPS) Mass Immunization / Prophylaxis Site Point of Dispensing (POD) locations between the City of Pryor Creek and the Mayes County Health Department.
- pp. Discussion and possible action regarding expenditure of \$4,630.00 to Infinisource, Invoice #791482 for ESA Contract non-leased hardware, annual Timeforce renewal from General Software Account #02-201-5260.
- qq. Discussion and possible action regarding an expenditure of \$11,114.72 to the Oklahoma Municipal League for fiscal year 2016-2017 membership dues / service fees from General Dues and Subscriptions Account #02-201-5032.
- rr. Discussion and possible action regarding approval of agreement from Oklahoma Emergency Management for the Emergency Management Performance Grant (EMPC) for fiscal year 2016-2017 for an amount to be determined as funds become available.
- ss. Discussion and possible action regarding the Pryor Area Arts and Humanities Council to paint the old City Hall and Mayes County Cultural Center Building.
- tt. Discussion and possible action regarding acceptance of resignation of Firefighter Bret Hollingsworth effective September 10, 2016.
- uu. Discussion and possible action regarding Memorandum of Agreement between the Pryor Police Department and the Oklahoma Highway Safety Office for the ‘Obey the Sign or Pay the Fine’ Mobilization on September 23rd through the 25th with reimbursement from the Oklahoma Highway Safety Office up to \$3,300.00 for the Police Officers’ overtime during that time.

- vv. Discussion and possible action regarding the Memorandum of Understanding between the Pryor Police Department and Hope4Youth Coalition and ROCMND Area Youth Services, Inc. for a prescription pill mobile takeback event on October 21st, 2016. ROCMND will reimburse the City in the amount of \$503.52 for the overtime of two Police Officers.
 - ww. Discussion and possible action regarding promoting Officer David Carpenter from Range J, Step 4 (annual wage - \$43,633.00) to the vacant position of Corporal Range K, Step 4 (annual wage - \$44,827.00) that has remained vacant since July 1st, 2016.
 - xx. Discussion and possible action regarding hiring Johnnie Jenkins to fill vacant patrolman position at the Police Department at Range J, Step 1 (annual wage - \$32,295.00) effective September 26th, 2016 pending approval from the Oklahoma Police Pension and Retirement Board.
 - yy. Discussion and possible action regarding accepting the donation of a 2007 Pontiac 4-door (VIN #2G2WP552C71202568) from the Oklahoma Bureau of Narcotics to the Pryor Police Department.
 - zz. Discussion and possible action regarding Amendment No. 1 to Professional Services Agreement Comprehensive Plan Update between the City of Pryor Creek and the Lakota Group.
 - aaa. Discussion and possible action regarding hiring Jesse Philpot to fill vacant Recreation Center Staff Support position at Range A, Step 1 (annual wage - \$24,079.00).
 - bbb. Discussion and possible action regarding hiring Tyler Schlosser to fill vacant A Operator position at the Street Department at Range D, Step 1 (annual wage - \$28,597.00).
 - ccc. Discussion and possible action regarding authorizing the Mayor to sign agreement with Hood and Associates for the City of Pryor Creek annual audit.
6. Department Head Reports:
- a. Street Department – Jack Downing
 - b. Park / Cemetery Department – Frank Powell
 - c. Library – Cari Rerat
 - d. Recreation Center – Laura Holloway
 - e. Golf – Dennis Bowman
 - f. Police Department – Dennis Nichols
 - g. Fire Department – Tim Thompson
7. Committee Reports:
- a. Budget / Personnel (Rosamond)
 - b. Ordinance / Insurance (Thompson)
 - c. Street / Maintenance Garage (Willcutt)
8. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Discuss, possibly act on approval of minutes of August 16th, 2016 meeting.
- 3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED SEPTEMBER 2ND, 2016 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL:



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 2ND, 2016 AT 5:00 P.M. BY CITY CLERK EVA SMITH.

