

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, OCTOBER 18<sup>TH</sup>, 2016 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.)
3. Mayor's Report:
  - a. Recognition of lifeguards Matthew McCartney, Elise Gietzen and Trent Bryan for responding in a team effort to stabilize a distressed swimmer at the Pryor Creek Public Pool on August 5<sup>th</sup>, 2016 and for the swift actions on first aid response.
  - b. Recognition of Trevor Samuel Crow for integrity at Roosevelt Elementary School.
  - c. Discussion, possible action to accept the retirement date of January 3<sup>rd</sup>, 2017 for Timothy J. Thompson from the position of Fire Chief of the Pryor Creek Fire Department.
4. City Attorney's Report:
  - a. First reading of an Ordinance amending Title 3 by adding Chapter 2A Sections 3-2A-1 thru 3-2A-14 to the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding mobile food service establishment, purpose, definitions, permit for operation required / offense, multiple mobile food service permit requirement, conditions for issuance of permit, restrictions on location as to time, possession of valid license and tax permit required, reasonable conduct of operations, special events, use of public property and public rights-of-way, general requirements of operations, appointment of administrative officer, appeals of decisions; providing for repealer and severability.
  - b. First reading of an Ordinance amending Title 1 by adding Chapter 5A Sections 1-5A-1 thru 1-5A-12 to the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding administrative appeals and setting forth provisions as follows; purpose, application of this chapter, definitions, filings to be made with the City Clerk, requirement for administrative decision in writing, time limit to file appeal, hearing date and notice, time period calculations, form of appeal, City Council to hear and decide appeals, rules of evidence for appeals, record of hearing; providing for repealer and severability.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of October 4<sup>th</sup>, 2016 Council meeting.
  - b. Approve payroll purchase orders through October 21<sup>st</sup>, 2016.
  - c. Approve claims for purchase orders through October 18<sup>th</sup>, 2016.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve September Appropriations Request.
  - f. Discussion and possible action regarding accepting the bid from Allwine Roofing as low bid in the amount of \$176,159.00 for Police and Arts (Graham) Building Roof Repair PRY 16-01 from Capital Outlay – Properties Account #44-445-5419. Other bids received: Joplin Roofing - \$276,557.00, Exterior Solutions by Craig's Roofing - \$231,000.00, AAA Property Restorations, LLC - \$219,575.00, Guarantee Roofing, Inc. - \$295,560.00.
  - g. Discussion and possible action regarding approval of transfer of Tire Machine, ID No. 145-5-03636, Serial No. GUFOML 450, from Street Department to Cemetery.
  - h. Discussion and possible action regarding approval to accept Street Superintendent Jack Downing's request to move from Street Superintendent, Range F, Step 4 (annual wage - \$48,028.00) to A Operator, Range D, Step 4 (annual wage - \$36,221.00) effective October 22<sup>nd</sup>, 2016.
  - i. Discussion and possible action regarding approval to promote Buddy Glenn from Assistant Street Superintendent, Range E, Step 4 (annual wage - \$43,240.00) to

Street Superintendent, Range F, Step 4 (annual wage - \$48,028.00) effective October 22<sup>nd</sup>, 2016.

- j. Discussion and possible action regarding approval to promote Bobby Spurlock from A Operator, Range D, Step 4 (annual wage - \$36,221.00) to Assistant Street Superintendent, Range E, Step 4 (annual wage – \$43,240.00) effective October 22<sup>nd</sup>, 2016.
6. Committee Reports:
  - a. Budget / Personnel (Rosamond)
  - b. Ordinance / Insurance (Thompson)
  - c. Street / Maintenance Garage (Willcutt)
7. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
8. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Discuss, possibly act on approval of minutes of October 4<sup>th</sup>, 2016 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED OCTOBER 14<sup>TH</sup>, 2016 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL:



---

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, OCTOBER 14<sup>TH</sup>, 2016 AT 5:00 P.M. BY CITY CLERK EVA SMITH.



---

