NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 1ST, 2016 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.)
3. Mayor's Report:
4. City Attorney's Report:
    a. Second and final reading, discussion and possible action regarding an Ordinance amending Title 3 by adding Chapter 2A Sections 3-2A-1 thru 3-2A-14 to the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding mobile food service establishment, purpose, definitions, permit for operation required / offense, multiple mobile food service permit requirement, conditions for issuance of permit, restrictions on location as to time, possession of valid license and tax permit required, reasonable conduct of operations, special events, use of public property and public rights-of-way, general requirements of operations, appointment of administrative officer, appeals of decisions; providing for repealer and severability.
    b. Second and final reading, discussion and possible action regarding an Ordinance amending Title 1 by adding Chapter 5A Sections 1-5A-1 thru 1-5A-12 to the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding administrative appeals and setting forth provisions as follows; purpose, application of this chapter, definitions, filings to be made with the City Clerk, requirement for administrative decision in writing, time limit to file appeal, hearing date and notice, time period calculations, form of appeal, City Council to hear and decide appeals, rules of evidence for appeals, record of hearing; providing for repealer and severability.
    c. Discussion and possible action regarding filing of the Motion to Dismiss for Failure to State a Claim Pursuant to Oklahoma Statute Title 12 § 2012 (B) (6) Regarding the City of Pryor Creek, Oklahoma.
    d. Discussion and possible action regarding a Resolution calling for the General Election in 2017.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
    a. Approve minutes of October 18th, 2016 Council meeting.
    b. Approve payroll purchase orders through November 4th, 2016.
    c. Approve claims for purchase orders through November 1st, 2016.
    d. Acknowledge receipt of deficient purchase orders.
    e. Discussion and possible action regarding the approval of the Municipal Utility Board's request for the reappointment of Dr. Robert A. Lindsey for a five year term on the Municipal Utility Board, ending June 30th, 2021.
    f. Discussion and possible action regarding closing Graham Avenue from U.S. Highway 69 to Rowe Street on November 11th, 2016 for the annual Veteran's Day Parade from 11:00 a. m. until 12:00 p.m.
    g. Discussion and possible action regarding closing Graham Avenue from U.S. Highway 69 to Rowe Street on November 12th, 2016 for Pryor Main Street Chili Christmas from 6:00 a.m. until 5:00 p.m.
    h. Discussion and possible action regarding closing Graham Avenue from Adair Street to Elliott Street on December 1st, 2016 for Annual Christmas Parade from 5:00 p.m. until 10:00 p.m.
    i. Discussion and possible action regarding approval of the 2017 City of Pryor Creek Holiday Calendar.
    j. Discussion and possible action regarding approval of the schedule for the 2017 regular City of Pryor Creek Council meetings.

k. Discussion and possible action regarding approval of the schedule for the 2017 City of Pryor Creek Budget / Personnel Committee meetings.
l. Discussion and possible action regarding approval of the schedule for the 2017 City of Pryor Creek Street Committee meetings.
m. Discussion and possible action regarding approval of the schedule for the 2017 City of Pryor Creek Park Board meetings.
n. Discussion and possible action regarding approval of the schedule for the 2017 City of Pryor Creek Planning and Zoning Commission meetings schedule.
o. Discussion and possible action regarding approval of the schedule for the 2017 City of Pryor Creek Recreation Center Board meetings.
p. Discussion and possible action regarding approval of the schedule for the 2017 Library Board meetings.
q. Discussion and possible action regarding approval of the schedule for the 2017 Municipal Utility Board meetings.
r. Discussion and possible action regarding the approval to close the Library on November 12th, 2016, November 26th, 2016 and December 24th, 2016. These dates are Saturdays that follow Friday holiday closures.
s. Discussion and possible action regarding authorizing the Mayor to sign the Cooperative Service Field Agreement between the City of Pryor Creek and the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (WS).
t. Approve an expenditure of $22,269.06 to Fiber Interactive Technologies for Phase 4 - Hardware, Fiber Cabling, Site Survey, RF Optimization for fiber optics project from Real Property Acquisition Fund – City Hall Project Account #46-465-5422
u. Discussion and possible action regarding the approval of an expenditure of $3,080.00 to Infrastructure Solutions Group, LLC in Reference to Roof Repair Bid Documents for Police Station, Graham Community Hall, Thomas J. Harrison Pryor Public Library, Whitaker Swimming Pool, and the Chamber Building from Capital Outlay – Properties Account #44-445-5419.
v. Approval of an expenditure of $4,875.00 plus $112.00 per month for the purchase of the Caselle Human Resources Module in order to interface the current Caselle information with our Affordable Care Act reporting and provide tracking for employee information from General Fund – General Software Account #02-201-5260.
w. Discussion and possible action regarding the approval for the Street Department to purchase Tracks and Track Rollers for the T-300 Skid Steer, not to exceed $5,000.00. Tracks are $1,600.00 each x 2 = $3,200.00 plus Track Rollers are $247.00 each x 2 = $494.00 plus labor = $300.00 for a total expenditure of $3,994.00 from Street Fund – Repair and Maintenance Account #14-145-5342.
x. Discussion and possible action regarding approval of an expenditure of $23,958.06 to Cherokee Pride Construction, Inc. for Application No: 4 of Street Maintenance 2016 Project from Street – Concert Repair Account #14-145-5428.
y. Discussion and possible action regarding the purchase, installation and temporary monitoring of a ground water pump at the Pryor Creek Recreation Center swimming pool from Recreation Center Fund – Repair and Maintenance Account #84-845-5091. Quotes received: Electrical Services, Inc. - $3,300.00 and American Electric of Pryor Inc. - $3,950.00. Each quote includes a 2 HP 208 Volt 3 Phase Pump.
z. Discussion and possible action regarding repair or replacement of transmission of a 2010 Crown Victoria (VIN #2FABP7BV1AX123496) from the following quotes: Roberts Auto Center - $3,660.00 to replace transmission including an $800.00 fee owed for checking the current transmission with three-year / 100,000 mile warranty, G & M Automotive - $3,350.09 with a three-year /unlimited mileage warranty for transmission replacement and Barker's Transmission Repair - $1,750.00 to repair the current transmission with a one-year, 12,000 mile warranty from General Fund – Police – Repair and Maintenance Account #02-215-5091.
aa. Discussion and possible action regarding accepting the resignation of City of Pryor Creek Police Officer Nate Reed effective November 6th, 2016.
bb. Discussion and possible action regarding approval of Derrick McNutt to fill one vacant Volunteer Firefighter position.

cc. Discussion and possible action regarding approval of Josh Taylor to fill one vacant Volunteer Firefighter position.

6. Department Head Reports:
    a. Street Department – Buddy Glenn
    b. Park / Cemetery Department – Frank Powell
    c. Library – Cari Rerat
    d. Recreation Center – Laura Holloway
    e. Golf – Dennis Bowman
    f. Police Department – Dennis Nichols
    g. Fire Department – Tim Thompson
7. Committee Reports:
    a. Budget / Personnel (Rosamond)
    b. Ordinance / Insurance (Thompson)
    c. Street / Maintenance Garage (Willcutt)
8. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Discuss, possibly act on approval of minutes of October 18th, 2016 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED OCTOBER 28TH, 2016 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL.

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, OCTOBER 28TH, 2016 AT 5:00 P.M. BY CITY CLERK EVA SMITH.

Eva Smith