

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, OCTOBER 1<sup>ST</sup>, 2019 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
3. Petitions from the Audience. (Limited to 5 minutes.).
4. Mayor's Report:
  - a. Presentation by Jim Graber regarding Fire and Police Emergency Center and Library designs.
5. City Attorney's Report.
  - a. Discussion with Christie Littlefield/City Attorney regarding the Economic Development Trust Indenture.
  - b. Discussion and possible action regarding Draft 3 of an Economic Development Trust Authority proposal.
  - c. Discussion and possible action regarding Memorandum of Understanding between City of Pryor Creek and the Municipal Utility Board for Pryor/Mayes Resilience, Transportation and Economic Project.
  - d. Discussion and possible action regarding a resolution appointing W.B. Smith, P.E., CFM as City Floodplain Administrator.
6. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the September 17<sup>th</sup>, 2019 Council meeting.
  - b. Approve payroll purchase orders through October 4<sup>th</sup>, 2019.
  - c. Approve claims for purchase orders through October 1<sup>st</sup>, 2019.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Discussion and possible action regarding closure of South Adair from Graham to Southeast First Street on October 31<sup>st</sup>, 2019 from 2:30 p.m. until 5:30 p.m. for Pryor Downtown Trick or Treating.
  - f. Discussion and possible action regarding closure of Graham Avenue from Hogan to Elliott on Saturday, November 9<sup>th</sup>, 2019 from 8:45 a.m. – 10:30 a.m. for the Pryor Academic Excellence Foundation Turkey Trot 5K & Fun Run.
  - g. Discussion and possible action regarding closure of Adair Street from Southeast First Street to Northeast First Street, including Graham Avenue on November 14<sup>th</sup>, 2019 from 5:30 p.m. to 9:00 p.m. for the Festival of Lights, sponsored by the Pryor Area Arts and Humanities Council and Pryor Main Street.
  - h. Discussion and possible action regarding an expenditure not to exceed \$12,950.00 to Power Play for the purchase of two splash pad features to be added to existing splash pad at Whitaker Park.
  - i. Discussion and possible action regarding hiring Dispatcher Chance Keim to fill budgeted Patrolman position at the Pryor Creek Police Department at Range J, Step 1 (annual wage - \$36,028.00) pending approval from the Oklahoma Police Pension Retirement Board.
  - j. Discussion and possible action regarding hiring Natalie Maher to fill vacant dispatch position at the Pryor Creek Police Department at Range D, Step 1 (annual wage - \$31,896.00) effective 10/09/2019. This position was created by the promotion of Chance Keim to Patrolman.
  - k. Discussion and possible action regarding hiring Stephen Stockham to fill vacant Deputy Clerk position in the City Clerk's office at Range D, Step 1 (annual wage - \$31,896.00) effective October 2<sup>nd</sup>, 2019.
  - l. Discussion and possible action regarding reappointment of Gerald Clack to Seat #3 of the Planning and Zoning Board of Adjustment/Multi-Hazard Mitigation Committee, term ending 8/31/22.

- m. Discussion and possible action regarding reappointment of Andy Rogers to Seat #5 of the Planning and Zoning Board of Adjustment/Multi-Hazard Mitigation Committee, term ending 8/31/22.
  - n. Discussion and possible action regarding transfer of two used back-up generators for use by the Street Department and Parks Department from Mayes County Emergency Management.
  - o. Discussion and possible action regarding the addition of a stop sign for the Eastbound traffic at the corner of Southeast First and Cherokee.
  - p. Discussion and possible action regarding the removal of the Eastbound stop sign at the Southwest corner of Southwest First and Oak Street.
  - q. Discussion and possible action regarding authorizing Graber and Associates to secure a certified "Site Geotech Report" on the future Pryor Emergency Center location (the old Homeland property). The cost for the report is estimated as not to exceed \$5,000.00.
  - r. Discussion and possible action regarding authorizing CMSWillowbrook to seek bids for demolition of the old Homeland building.
  - s. Discussion and possible action regarding authorizing CMSWillowbrook to engage all pre-demolition and site survey process regarding the old Homeland property, not the least of which is existing pier evaluation and present utilities location, to define scope of work for demolition bidding. Cost for the pre-demolition site survey is estimated as not to exceed \$5,000.00.
  - t. Discussion and possible action regarding an expenditure in the amount of \$15,600.00.00 to Graber and Associates, PC, Architects for 25% of Design Development fee, 55% of Construction Documents fee, and 20% of Construction Administration fee for Police and Fire Emergency Center Bond Project.
  - u. Discussion and possible action regarding an expenditure in the amount of \$40,562.50 to Graber and Associates, PC, Architects for 25% of Design Development fee, 55% of Construction Documents fee, and 20% of Construction Administration fee for Library Bond Project.
7. Committee Reports:
- a. Budget and Personnel (Doyle)
  - b. Ordinance and Insurance (Sherman)
  - c. Street (Smith)
8. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of September 17<sup>th</sup>, 2019 meeting.
- 3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED SEPTEMBER 27<sup>TH</sup>, 2019 AT 5:00 P.M. BY MAYOR LARRY LEES.

  
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POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 27<sup>TH</sup>, 2019 AT 5:00 P.M.  
BY CITY CLERK EVA SMITH.

  
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