

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 17TH, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Jimmy Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Dennis Olson, Leonard Barnes, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: None.

Department Heads and other City Officials present were: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief Derek Melton, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Park Superintendent Frank Powell, Building Inspector / Code Enforcement Officer Doug Moore.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

3. MAYOR'S REPORT:

- a. DISCUSS, POSSIBLY ACT ON APPROVAL OF MAYOR'S APPOINTMENT OF CONNIE MUSGRAVE TO BOARD OF ADJUSTMENT SEAT #5, TERM EXPIRING 8/31/2017.**

There was no action on this item.

- b. DISCUSS, POSSIBLY ACT ON APPROVAL TO PROCLAIM FEBRUARY "LET'S MOVE" MONTH.**

Motion was made by Barnes, second by Willcutt to approve proclamation as read to proclaim February "Let's Move" month. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

4. CITY ATTORNEY'S REPORT:

- a. REPORT ON OPEN RECORDS REQUEST OF LARRY STEIDLEY.**

There was no action. Ritchie asked the Council to respond accordingly.

- b. STATUS REPORT ON YATES TORT CLAIM. NO ACTION.**

There was no action on this item. The Tort claim was made in January for the address Gaither and 5th Street. Ritchie has submitted to OMAC.

- c. STATUS REPORT ON HOLMES TORT CLAIM. NO ACTION.**

There was no action on this item. The Tort claim (Holmes) was made in December for Gaither and 5th Street. Ritchie has submitted to OMAC.

- d. STATUS REPORT ON STEIDLEY TORT CLAIM. NO ACTION.**

There was no action on this item. Janice Steidley claim. Ritchie has submitted to OMAC.

- e. STATUS REPORT ON THACKER TORT CLAIM. NO ACTION.**

There was no action on this item. Thacker claim. Ritchie has submitted to OMAC.

- f. STATUS REPORT ON FLOYD CASKEY APPEAL ON DILAPIDATED STRUCTURE. NO ACTION.**

There was no action on this item. Structure found to be dilapidated and a hearing has been set for March 3rd, 2015.

- g. DISCUSS, POSSIBLY ACT ON CITY ATTORNEY'S REQUEST FOR ISSUANCE OF DISCOVERY ORDER BY CITY COUNCIL FOR ENTRY FOR INSPECTION OF PREMISES AT 119 NORTH ROWE (WHITAKER ADDITION, BLK 24, LOTS 13/14) OWNED BY FLOYD H. CASKEY AND SHARON CASKEY.**

There was no action on this item.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, FEBRUARY 17TH, 2015 AT 6:00 P.M.**

1. DISCUSS, POSSIBLY ACT ON CITY ATTORNEY’S REQUEST FOR ISSUANCE OF DISCOVERY ORDER BY CITY COUNCIL FOR ENTRY FOR INSPECTION OF PREMISES AT 119 NORTH ORPHAN (WHITAKER ADDITION, BLK 24, LOTS 13/14) OWNED BY FLOYD H. CASKEY AND SHARON CASKEY. (INCORRECT ADDRESS WAS LISTED ON THE REGULAR AGENDA.)

Motion was made by Willcutt, second by Brittain to approve City Attorney’s request for issuance of discovery order by City Council for entry for inspection of premises at 119 North Orphan (Whitaker Addition, Blk 24, Lots 13/14) owned by Floyd H. Caskey and Sharon Caskey. (Incorrect address was listed on the regular agenda.) Voting yes: Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Willcutt. Voting no: Stott.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF EXPENDITURE IN THE AMOUNT OF \$ 6,079.85 TO MARKETING ALLIANCE FOR PRYOR CREEK WEBSITE SETUP. (INCORRECT AMOUNT WAS LISTED ON THE REGULAR AGENDA.)

Motion was made by Chitwood, second by Brittain to approve expenditure in the amount of \$6,079.85 to Marketing Alliance for Pryor Creek Website setup. (Incorrect amount was listed on the regular agenda.) Voting yes: Barnes, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Olson. Voting no: none.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of February 3rd, 2015 Council meeting.
- b. Approve payroll purchase orders through February 27th, 2015.
- c. Approve claims for purchase orders through February 17th, 2015.

APPROVE PURCHASE ORDERS THROUGH FEBRUARY 17th, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420141816 - 1420141861	\$ 141,104.55
STREET & DRAINAGE	1420141782 - 1420141690	45,583.60
CEMETERY	1420141269	1,950.00
GOLF	1420141907 - 1420141908	6,903.63
CAPITAL OUTLAY	1420141888 – 910613B	19,366.11
RECREATION	1420141856 – 1420141782	12,964.10
E-911	1420141839	<u>\$ 25.00</u>
	TOTAL	\$ 227,896.99

- d. Acknowledge receipt of deficient purchase orders.

No deficient purchase orders were presented.

- e. Approve January Appropriation Request.

JANUARY 2015

FEE IN LIEU	\$ 21.25
STREET & DRAINAGE	\$ 145,232.56
CEMETERY CARE INTEREST	\$ 44.47
CEMETERY CARE FUND	\$ 25.00
GOLF COURSE CASH FUND	\$ 9,549.55
CAPITAL OUTLAY FUND	\$ 119,545.32
CAPITAL OUTLAY RESERVE	\$ 25.69
REAL PROPERTY ACQUISITION	\$ 254.72
HOTEL/MOTEL TAX	\$ 5,706.50
LIBRARY BUILDING FUND	\$ 6.04
GOB 2002-RECREATION CENT	\$ -
PPWA BOND PROCEEDS (86)	\$ -
PPWA SINKING FUNDS	\$ 105,111.18
PPWA BOND PROCEEDS (88)	\$ 2,625.38
RECREATION CENTER-CASH FUND	\$ 87,611.10
E-911	\$ 2,667.75
LIBRARY SPECIAL	\$ 12,317.35
SEIZURES	\$ 8.18
DONATIONS	\$ 2,582.98
COMMUNITY DEVELOPMENT BLOCK GRANT	\$ 3,374.07
TOTAL	\$ 496,709.09

- f. Approve expenditure in the amount of \$4,001.47 to Marketing Alliance for Pryor Creek Website setup.
- g. Approve expenditure of \$5,580.00 to Pryor Stone for the purchase of 1,200 ton of shale at \$4.65 per ton for 9th Street project.
- h. Approve acceptance of Paul Scott Devers resignation from Volunteer Firefighter position effective February 3rd, 2015.
- i. Approve surplus of one (1) John Deere 4110 Mower including front loader bucket and 60” mower deck, serial no. H312091 from the Park Department.
- j. Approve seeking sealed bids for the disposal of one (1) John Deere 4110 Mower including front loader bucket and 60” mower deck, serial no. H312091 from the Park Department.

Motion was made by Brittain, second by Barnes to approve items a-j less items i, j. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Olson, Barnes. Voting no: none.

f. APPROVE EXPENDITURE IN THE AMOUNT OF \$4,001.47 TO MARKETING ALLIANCE FOR PRYOR CREEK WEBSITE SETUP.

There was no action on this item.

g. APPROVE EXPENDITURE OF \$5,580.00 TO PRYOR STONE FOR THE PURCHASE OF 1,200 TON OF SHALE AT \$4.65 PER TON FOR 9TH STREET PROJECT.

There was no action on this item.

i. APPROVE SURPLUS OF ONE (1) JOHN DEERE 4110 MOWER INCLUDING FRONT LOADER BUCKET AND 60” MOWER DECK, SERIAL NO. H312091 FROM THE PARK DEPARTMENT.

Motion was made by Chitwood, second by Willcutt to approve surplus of one (1) John Deere 4110 Mower including front loader bucket and 60” mower deck, serial no. H312091 from the Park Department. (*Scrivener’s Error, Agenda should have read Cemetery Department.*) The motion and second were amended to read Cemetery Department not Park Department. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Olson, Barnes, Brittain. Voting no: none.

j. APPROVE SEEKING SEALED BIDS FOR THE DISPOSAL OF ONE (1) JOHN DEERE 4110 MOWER INCLUDING FRONT LOADER BUCKET AND 60” MOWER DECK, SERIAL NO. H312091 FROM THE PARK DEPARTMENT.

Motion was made by Brittain, second by Chitwood to approve seeking sealed bids for the disposal of one (1) John Deere 4110 Mower including front loader bucket and 60” mower deck, serial no. H312091 from the Park Department. (*Scrivener’s Error, Agenda should have read Cemetery Department not Park Department.*) Voting yes: Chitwood, Rains, Stott, Willcutt, Olson, Barnes, Brittain, Rosamond. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond stated that the regular Budget / Personnel Committee will meet the 2nd week of March.

b. ORDINANCE / INSURANCE (RAINS)

There was no report for the Ordinance / Insurance Committee.

c. STREET / MAINTENANCE GARAGE (BARNES)

Barnes reported the Street / Maintenance Garage Committee will meet next Tuesday the 24th.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

8. ADJOURN.

Motion was made by Willcutt, second by Barnes to adjourn. Voting yes: Rains, Stott, Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:30 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF FEBRUARY 3RD, 2015 MEETING.

Motion was made by Stott, second by Rosamond to approve minutes of February 3rd, 2015 meeting. Voting yes: Stott, Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

Mayor Tramel stated the State of Oklahoma is asking for signatures to be legible (signed and printed).

4. ADJOURN.

Motion was made by Stott, second by Barnes to adjourn from the Pryor Public Works Authority meeting. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH
