

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 3RD, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Barnes. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Dennis Olson, Leonard Barnes, Houston Brittain, Randy Chitwood and Drew Stott. Council members absent: Greg Rosamond and Ryan Rains.

Department Heads and other City Officials present were: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Fire Chief B.K. Young, Building Inspector / Code Enforcement Officer Doug Moore, Police Captain Steve Lemmings.

Others: Pryor Main Street Director B.J. Cummings, Planning and Zoning Member Yolanda Thompson, Courtside Benefits Representatives Kurt Schultz and Lisa Robertson, Mrs. Evett Barham's Class (See attached sign in sheet.), Boy Scout Elijah Arric, Gary and Connie Musgrave, Cheryl Hedgpath and Travis Noland.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

3. MAYOR'S REPORT:

Mayor Tramel recognized Mrs. Barham's Class. He also recognized Elijah Arric who is working towards becoming an Eagle Scout.

4. CITY ATTORNEY'S REPORT:

a. DISCUSS, POSSIBLY ACT ON APPROVAL OF TERMINATION OF ADMINISTRATIVE SERVICE AGREEMENT WITH AMERIBANK GROUP BENEFITS.

Motion was made by Chitwood, second by Barnes to approve termination of Administrative Service Agreement with AmeriBank Group Benefits. Voting yes: Willcutt, Olson, Barnes, Brittain, Chitwood, Stott. Voting no: none.

b. DISCUSS, POSSIBLY ACT ON APPROVAL TO CHANGE AGENT OF RECORD FOR THE CITY OF PRYOR CREEK HEALTH, LIFE, DENTAL, VISION AND AFLAC INSURANCE TO KURT SCHULTZ AND ASSOCIATES.

Motion was made by Chitwood, second by Stott to approve to change Agent of Record for the City of Pryor Creek Health, Life, Dental, Vision and AFLAC insurance to Kurt Schultz and Associates dba Courtside Benefits, LLC. Voting yes: Olson, Barnes, Chitwood, Stott, Willcutt. Voting no: Brittain.

c. DISCUSS, POSSIBLY ACT ON APPROVAL OF ADMINISTRATIVE SERVICE AGREEMENT WITH KURT SCHULTZ AND ASSOCIATES.

Motion was made by Chitwood, second by Barnes to approve Administrative Service Agreement with Kurt Schultz and Associates dba Courtside Benefits, LLC. Voting yes: Barnes, Chitwood, Stott, Willcutt, Olson. Voting no: Brittain.

d. DISCUSS, POSSIBLY ACT ON APPROVAL TO DESIGNATE THE CURRENT MEMBERS OF THE BUDGET / PERSONNEL COMMITTEE (GREG ROSAMOND, DREW STOTT, RANDY CHITWOOD (ROGER WILLCUTT – ALTERNATE) TO THE POLICE AND FIRE NEGOTIATION COMMITTEE.

Motion was made by Barnes, second by Brittain to approve to designate the current members of the Budget / Personnel Committee (Greg Rosamond, Drew Stott, Randy Chitwood (Roger

Willcutt – alternate) to the Police and Fire Negotiation Committee. Voting yes: Brittain, Chitwood, Stott, Willcutt, Olson, Barnes. Voting no: none.

5. PUBLIC HEARING ON ALLEGED PUBLIC NUISANCE: DILAPIDATED STRUCTURE. PROPERTY OWNED BY FLOYD H. CASKEY AND SHARON CASKEY, 119 NORTH ORPHAN STREET.

Entered public hearing at 6:30 p.m. Floyd and Sharon Caskey were present as well as First Pryority Bank.

Ritchie stated that the job of the City Council tonight is to do one of 3 things:

1. Affirm the Hearing Officer’s findings for 119 North Orphan Street.
2. Reverse the Hearing Officer’s findings for 119 North Orphan Street.
3. Affirm the Hearing Officer’s findings but alter the date for completion of the dilapidation of 119 North Orphan Street.

6. POSSIBLY ACT ON INFORMATION FROM PUBLIC HEARING ON ALLEGED PUBLIC NUISANCES: DILAPIDATED STRUCTURE. PROPERTY OWNED BY FLOYD H. CASKEY AND SHARON CASKEY, 119 NORTH ORPHAN STREET.

Motion was made by Brittain, second by Willcutt to approve option #1 - Affirm the Hearing Officer’s findings for 119 North Orphan Street effective from the date of order March 3rd, 2015. (Begin within 14 days of this meeting and allow 60 days to complete.) Voting yes: Chitwood, Willcutt, Olson, Barnes, Brittain. Voting no: Stott.

7. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of February 17th, 2015 Council meeting.
- b. Approve payroll purchase orders through March 13th, 2015.
- c. Approve claims for purchase orders through March 3rd, 2015.

APPROVE PURCHASE ORDERS THROUGH MARCH 3RD, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420141994 - 1420141984	\$ 34,029.35
STREET & DRAINAGE	910542B - 1420141934	5,944.18
GOLF	1420141930 - 1420141929	4,053.72
CAPITAL OUTLAY	1420141965 – 910421B	35,245.50
RECREATION	1420141958 - 1420141961	20,276.97
E-911	1420141944 – 910575B	\$ 1,259.64
CDBG	1420141933	596.00
DONATIONS	1420141939 – 1420141925	\$ 2,323.22
	TOTAL	\$ 103,728.58

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Approve expenditure of \$113,364.16 to Paragon Contractors, LLC for Application #2 of the Pryor Creek 2014 Street Maintenance project.
- f. Approve seeking bids for sale of iron on 30’ X 60’ building located on Dog Pound Road.
- g. Approve modification of speed limit on Northeast First Street at Cemetery Hill to 25 miles per hour.

Motion was made by Chitwood, second by Willcutt to approve items a-g less items a, f and g. Voting yes: Stott, Willcutt, Olson, Barnes, Brittain, Chitwood. Voting no: none.

a. APPROVE MINUTES OF FEBRUARY 17TH, 2015 COUNCIL MEETING.

This item was tabled until the next meeting.

f. APPROVE SEEKING BIDS FOR SALE OF IRON ON 30’ X 60’ BUILDING LOCATED ON DOG POUND ROAD.

Motion was made by Chitwood, second by Willcutt to approve seeking bids for sale of iron on 30’ X 60’ building located on Dog Pound Road. Voting yes: Willcutt, Olson, Barnes, Brittain, Chitwood, Stott. Voting no: none.

g. APPROVE MODIFICATION OF SPEED LIMIT ON NORTHEAST FIRST STREET AT CEMETERY HILL TO 25 MILES PER HOUR.

Motion was made by Brittain, second by Olson to send this item back to the Street / Maintenance Garage Committee for review. Voting yes: Olson, Barnes, Brittain, Chitwood, Stott, Willcutt. Voting no: none.

8. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Chitwood reported that the regular Budget / Personnel Committee will meet next Tuesday, March 10th, 2015.

b. ORDINANCE / INSURANCE (RAINS)

There was no report for the Ordinance / Insurance Committee.

c. STREET / MAINTENANCE GARAGE (BARNES)

There was no report for the Street / Maintenance Garage Committee.

9. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

10. ADJOURN.

Motion was made by Willcutt, second by Barnes to adjourn. Voting yes: Barnes, Brittain, Chitwood, Stott, Willcutt, Olson. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 8:45 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF FEBRUARY 17TH, 2015 MEETING.

This item was tabled until the next meeting.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

4. ADJOURN.

Motion was made by Stott, second by Brittain to adjourn from the Pryor Public Works Authority meeting. Voting yes: Brittain, Chitwood, Stott, Willcutt, Olson, Barnes. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH
