

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 7TH, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Dennis Olson, Leonard Barnes, Houston Brittain, Greg Rosamond and Drew Stott. Council members absent: Randy Chitwood and Ryan Rains.

Department Heads and other City Officials present were: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief Derek Melton, Fire Chief Tim Thompson, Park Superintendent Frank Powell, Street Superintendent Jack Downing, Assistant Fire Chief B.K. Young, Building Inspector / Code Enforcer Doug Moore, Recreation Center Director Laura Holloway.

Others: Mehlburger Brawley Engineer Steve Powell, Municipal Utility Board Manager Gary Pruett, Pryor Main Street Director B.J. Cummings, Planning and Zoning Member and Pryor Main Street Member Travis Noland, Fireman John Ballew.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

Mayor Tramel moved to item 3b.

3. MAYOR'S REPORT:

b. APPROVE ACCEPTANCE OF OKLAHOMA TOBACCO SETTLEMENT ENDOWMENT TRUST (TSET) GRANT IN THE AMOUNT OF \$50,000.00 FOR THE PURPOSE OF SUPPORTING IMPROVED HEALTH FOR THE CITIZENS OF PRYOR CREEK, OKLAHOMA.

There was no action on this item.

c. APPROVE AUTHORIZING MAYOR TO SIGN PROCLAMATION DECLARING KIDS TO PARKS DAY: SATURDAY, MAY 16TH, 2015.

Motion was made by Willcutt, second by Barnes to approve authorizing Mayor to sign Proclamation declaring Kids to Parks Day: Saturday, May 16th, 2015. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Stott. Voting no: none.

d. APPROVE AUTHORIZING MAYOR TO SIGN RESOLUTION PROCLAIMING THE MONTH OF APRIL 2015 AS "FAIR HOUSING MONTH."

Motion was made by Rosamond, second by Brittain to approve authorizing Mayor to sign Resolution 2015-1 proclaiming the Month of April 2015 as "Fair Housing Month." Voting yes: Olson, Barnes, Brittain, Rosamond, Stott, Willcutt. Voting no: none.

e. APPROVE A RESOLUTION IN SUPPORT OF CREATION OF COMMUNITY WIDE DRUG AND ALCOHOL FREE "AFTER" PROM AND "AFTER" HIGH SCHOOL GRADUATION EVENTS FOR THE CITY OF PRYOR CREEK.

Motion was made by Brittain, second by Barnes to approve Resolution # 2015-2 in support of creation of community wide Drug and Alcohol Free "after" Prom and "after" High School Graduation events for the City of Pryor Creek. Voting yes: Barnes, Brittain, Rosamond, Stott, Willcutt, Olson. Voting no: none.

Mayor Tramel moved back to item 3a.

a. SCOTT DAY (OKLAHOMA MAIN STREET ARCHITECT) TO ENTERTAIN QUESTIONS FOR THE POCKET PARK PROJECT.

There was a conference call with Scott Day to ask questions regarding the Pocket Park.

f. JOHN VINCENT CHARTER REVIEW REPORT.

There was no action on this item. The Charter will be reviewed at the next Council meeting April 21st, 2015.

4. CITY ATTORNEY’S REPORT:

There was no report presented.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of March 17th, 2015 Council meeting.
- b. Approve payroll purchase orders through April 10th, 2015.
- c. Approve claims for purchase orders through April 7th, 2015.

APPROVE PURCHASE ORDERS THROUGH APRIL 7th, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420142281 - 1420142191	\$ 64,752.22
STREET & DRAINAGE	1420142191 - 1420142291	24,253.39
CEMETERY CARE FUND	1420142281	62.50
GOLF	1420142233 - 1420142235	11,120.05
CAPITAL OUTLAY	1420142181 - 1420142268	26,011.40
REAL PROPERTY	910561B	1,800.00
RECREATION	1420142214 - 1420142137	27,675.96
P.P.W.A.	1420142306	5,000.00
E-911	1420142145 - 1420142264	695.91
CDBG	1420142229 - 1420142231	12,462.70
DONATIONS	1420142262	\$ 221.85
	TOTAL	\$ 174,055.98
<u>NEW BLANKET PURCHASE ORDER</u>		
910616B	TRACTOR SUPPLY	\$ 100.00
910617B	WALMART COMMUNITY	150.00
910618B	SAM’S CLUB	150.00
910619B	CHEMSEARCH	\$ 765.00
	TOTAL	\$ 1,165.00

- d. Acknowledge receipt of deficient purchase orders.

<u>PO NUMBER</u>	<u>INVOICE#</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>REASON FOR DEFICIENCY</u>	<u>ISSUING DEPARTMENT</u>
1420142286	16622	SADLER PAPER COMPANY	\$796.50	ORDERED W/O PURCHASE ORDER	RECREATION CENTER
1420142185	14494	SUNBELT POOLS	\$570.74	ORDERED W/O PURCHASE ORDER	RECREATION CENTER
1420142227	073681	C & R OIL COMPANY	\$1,148.93	ORDERED W/O PURCHASE ORDER	GOLF
1420142234	RM15013057	DOLESE BROS. CO.	\$581.00	ORDERED W/O PURCHASE ORDER	GOLF
1420142232	90488178	E-Z GO DIVISION OF TEXTRON	\$851.95	ORDERED W/O PURCHASE ORDER	GOLF
1420142182	203205	YARBROUGH INDUSTRIES	\$671.55	ORDERED W/O PURCHASE ORDER	STREET

- e. Approve Infrastructure Solutions Group, LLC. dba Mehlburger Brawley to advertise for bids for the Whitaker Park Splash Pad.
- f. Approve Phase 1 design of Fairview Cemetery expansion, sections 234 and military section 224. (*Scrivener’s error: Agenda should have read sections 35 and 36.*)
- g. Approve Volunteer Firefighter’s Annual Compensation increase of \$11.60 per month (from \$289.60 to \$301.20) as defined by §49-101.2.
- h. Approve expenditure in the amount of \$5,000.00 for Invoice #0001 to Pryor Area Chamber of Commerce to sponsor Pryor Freedom Fest/Fourth of July Celebration from Account 88-885-5346.
- i. Approve expenditure in the amount of \$2,250.00 to Ladd’s Anytime Plumbing for plumbing work on installation of backup generator at the Pryor Street Department from Account 44-445-5491. Other bid received: S&J Plumbing - \$4,200.00. (*Scrivener’s error: Account number should read 44-445-5419.*)
- j. Approve expenditure in the amount of \$1,450.00 to Big Electric Co. Inc, for electrical work on the installation of backup generator at Pryor Street Department from Account 44-445-5491. Other bid received: Jerry Moore – ESI - \$3,000.00. (*Scrivener’s error: Account number should read 44-445-5419.*)
- k. Approve proposal from Infrastructure Solutions, LLC. dba Mehlburger Brawley to modify asphalt overlay project on Graham Avenue (Main Street) to include all North / South crosswalks. Total Project Estimate Cost - \$151,514.78.

- l. Approve authorizing Infrastructure Solutions, LLC. dba Mehlburger Brawley to seek bids for striping of Graham Avenue (Main Street) from US 69 to Hogan Street for asphalt overlay project.
- m. Approve Billy Roberts bid - \$4,751.00 as high bid for mower from sealed bids. Other bids received: Roger Willcutt - \$4,101.00, David Going - \$4,365.00.
- n. Approve purchase of one (1) John Deere 2025R Compact Utility Tractor (18 PTO hp) at \$13,955.94 and one (1) 62D In. OnRamp Mid-Mount Side Discharge Mower at \$2,231.46 for a total price of \$16,187.40 per State Contract OK SW190 from P&K Equipment Pryor, Oklahoma from Cemetery Capital Outlay Account 44-445-5413.
- o. Authorize Mayor to sign work order for professional services project number PRY-15-01 for N. Elliott Drainage Study in the amount of \$2,000.00 from Account 14-145-5075.
- p. Approve Pay Application #3 to Carter Douglas for CDBG Sidewalk Improvement Project in the amount of \$9,514.20.
- q. Approve Pay Application # 4 (Final) to Carter Douglas for CDBG Sidewalk Improvement Project PRY-13-04 in the amount of \$2,848.50.
- r. Approve Longan Construction Company, Inc/ Longan Ready Mix as sole source for Cold Patch Asphalt.
- s. Approve expenditure in the amount of \$2,522.63 for Invoice 12584 to Longan Construction Company, Inc/ Longan Ready Mix for Cold Patch Asphalt from Account 14-145-5033.
- t. Approve purchase of two (2) vehicle radar from Applied Concepts, Inc. in the amount of \$1,408.95 each to total \$2,817.90 from Account # 96-965-5543. Other bid received: Galls - \$1,427.99 each to total \$2,855.98. (No additional bids received.) (*Scrivener's error: Account number should read 96-965-5544.*)
- u. Approve payment of \$3,557.22 to Sunbelt Pools for Chemicals for the Pryor Creek Recreation Center from account 84-846-5032.
- v. Approve repair of 2005 Ford F250 Vin: 1FTSX21525EC88205, installation of remanufactured Ford engine including 3 year unlimited mileage warranty in the amount of \$7,491.00 from Account #14-145-5342.

Motion was made by Barnes, second by Willcutt to approve a - v less items e, k, v. Voting yes: Brittain, Rosamond, Stott, Willcutt, Olson, Barnes. Voting no: none.

e. APPROVE INFRASTRUCTURE SOLUTIONS GROUP, LLC. DBA MEHLBURGER BRAWLEY TO ADVERTISE FOR BIDS FOR THE WHITAKER PARK SPLASH PAD.

Motion was made by Brittain, second by Rosamond to approve Infrastructure Solutions Group, LLC. dba Mehlburger Brawley to advertise for bids for the Whitaker Park Splash Pad. Voting yes: Rosamond, Willcutt, Olson, Barnes, Brittain. Voting no: Stott.

k. APPROVE PROPOSAL FROM INFRASTRUCTURE SOLUTIONS, LLC. DBA MEHLBURGER BRAWLEY TO MODIFY ASPHALT OVERLAY PROJECT ON GRAHAM AVENUE (MAIN STREET) TO INCLUDE ALL NORTH / SOUTH CROSSWALKS. TOTAL PROJECT ESTIMATE COST - \$151,514.78.

Motion was made by Rosamond, second by Barnes to approve proposal from Infrastructure Solutions, LLC. dba Mehlburger Brawley to modify asphalt overlay project on Graham Avenue (Main Street) to include all North / South crosswalks. Total Project Estimate Cost - \$151,514.78. Voting yes: Stott, Willcutt, Olson, Barnes, Brittain, Rosamond. Voting no: none.

Randy Chitwood entered the meeting at 6:40 p.m.

v. APPROVE REPAIR OF 2005 FORD F250 VIN: 1FTSX21525EC88205, INSTALLATION OF REMANUFACTURED FORD ENGINE INCLUDING 3 YEAR UNLIMITED MILEAGE WARRANTY IN THE AMOUNT OF \$7,491.00 FROM ACCOUNT #14-145-5342.

Motion was made by Stott, second by Barnes to approve in the best interest of the city the repair of 2005 Ford F250 Vin: 1FTSX21525EC88205, installation of remanufactured Ford engine including 3 year unlimited mileage warranty by Roberts Lincoln Ford in the amount of \$7,491.00 from Account #14-145-5342. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Stott. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that a regular meeting will be held next week for the Budget / Personnel Committee.

b. ORDINANCE / INSURANCE (RAINS)

Rains was not present. Mayor reported there are items being prepared by Mr. Ritchie and Mr. Moore for a future Ordinance / Insurance meeting.

c. STREET / MAINTENANCE GARAGE (BARNES)

Barnes reported there will be a meeting for the Street / Maintenance Garage Committee the last Tuesday of this month.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn. Voting yes: Olson, Barnes, Brittain, Rosamond, Chitwood, Stott, Willcutt. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 7:45 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF MARCH 17TH, 2015 MEETING.

Motion was made by Stott, second by Rosamond to approve minutes of March 17th, 2015 meetings. Voting yes: Barnes, Brittain, Rosamond, Chitwood, Stott, Willcutt, Olson. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

4. ADJOURN.

Motion was made by Brittain, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Brittain, Rosamond, Chitwood, Stott, Willcutt, Olson, Barnes. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH
