

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, APRIL 21<sup>ST</sup>, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

**1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.**

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Leonard Barnes. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Dennis Olson, Leonard Barnes, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present were: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief Derek Melton, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Park Superintendent Frank Powell, City Treasurer Lois Thompson.

Others: Municipal Utility Board Assistant General Manager Jared Crisp, Municipal Utility Board Member Dr. Robert Lindsey, Planning and Zoning Member Yolanda Thompson, Aquatics Director Jacki Moyers, Pryor Area Chamber of Commerce Director Barbara Hawkins, Patrolman Dustin Van Horn and Planning and Zoning and Board of Adjustment Member Harriett Dunham.

**2. PETITIONS FROM THE AUDIENCE.  
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

**3. MAYOR'S REPORT:**

**a. APPROVE ACCEPTANCE OF OKLAHOMA TOBACCO SETTLEMENT ENDOWMENT TRUST (TSET) GRANT IN THE AMOUNT OF \$50,000.00 FOR THE PURPOSE OF SUPPORTING IMPROVED HEALTH FOR CITIZENS OF PRYOR CREEK.**

Motion was made by Rosamond, second by Chitwood to approve acceptance of Oklahoma Tobacco Settlement Endowment Trust (TSET) grant in the amount of \$50,000.00 for the purpose of supporting improved health for citizens of Pryor Creek. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

**b. ANNOUNCEMENT REGARDING THE PRYOR CREEK FIRE DEPARTMENT TESTING FIRE HYDRANTS STARTING AROUND THE END OF APRIL.**

Mayor Tramel gave the announcement regarding the Pryor Creek Fire Department testing fire hydrants starting around the end of April.

**4. CITY ATTORNEY'S REPORT:**

**a. REPORT ON JOHN VINCENT REVIEW AND FINDINGS REGARDING THE CITY OF PRYOR CREEK CHARTER.**

Kim Ritchie explained the report submitted by John Vincent. (See attached Report.)

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of April 7<sup>th</sup>, 2015 Council meeting.
- b. Approve payroll purchase orders through April 24<sup>th</sup>, 2015.
- c. Approve claims for purchase orders through April 21<sup>st</sup>, 2015.

**APPROVE PURCHASE ORDERS THROUGH APRIL 21<sup>st</sup>, 2015.**

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420142323 - 1420142349	\$ 107,358.04
STREET & DRAINAGE	910542B - 1420142395	9,764.06
GOLF	1420142400 - 1420142404	45,543.87
CAPITAL OUTLAY	1420142367 - 1420142135	21,914.70
REAL PROPERTY	1420142405 - 1420142406	273.29
RECREATION	1420142415 - 1420142393	9,418.73
E-911	1420142354 - 1420142377	1,418.70
LIBRARY	1420142184 - 1420142419	3,194.24
DONATIONS	1420142408 - 1420142327	\$ 514.91
	<b>TOTAL</b>	<b>\$ 199,400.54</b>
	<u>NEW BLANKET PURCHASE ORDER</u>	
910620B	SUNBELT POOLS	\$ 6,200.00
910621B	CHOUTEAU LIME CO	500.00
910622B	PRYOR LUMBER	\$ 1,000.00
	<b>TOTAL</b>	<b>\$ 7,700.00</b>

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders presented.*
- e. Approve March Appropriations Request.

**MARCH 2015**

FEE IN LIEU	\$ 18.97
STREET & DRAINAGE	\$ 118,232.11
CEMETERY CARE INTEREST	\$ 39.66
CEMETERY CARE FUND	\$ 1,612.50
GOLF COURSE CASH FUND	\$ 21,536.40
CAPITAL OUTLAY FUND	\$ 103,158.52
CAPITAL OUTLAY RESERVE	\$ 3,822.93
REAL PROPERTY ACQUISITION	\$ 221.35
HOTEL/MOTEL TAX	\$ 5,052.55
LIBRARY BUILDING FUND	\$ 5.39
GOB 2002-RECREATION CENT	\$ -
PPWA BOND PROCEEDS (86)	\$ -
PPWA SINKING FUNDS	\$ 85,312.45
PPWA BOND PROCEEDS (88)	\$ 2,630.17
RECREATION CENTER-CASH FUND	\$ 82,904.87
E-911	\$ 2,345.07
LIBRARY SPECIAL	\$ 162.67
SEIZURES	\$ 7.30
DONATIONS	\$ 2,864.21
COMMUNITY DEVELOPMENT BLOCK GRANT	\$ 0.00
<b>TOTAL</b>	<b>\$ 429,927.12</b>

- f. Approve transferring Oklahoma Tax Commission's monthly Use Tax from Capital Outlay to the General Fund effective with taxes received in May.
- g. Approve expenditure of \$4,500.00 to Reed's Backhoe and Dozier Service as low bidder for the demolition of structure located at 203 North Indianola Street. Other bids received: Pat Ambler - \$5,800.00 and Delbert Eichelberger - \$4,460.00 (bid contained wrong address and no liability insurance or worker's compensation insurance provided).
- h. Approve expenditure of \$2,150.00 to Reed's Backhoe and Dozier Service as low bidder for demolition of structure located at 112 North Taylor Street. Other bids received: Pat Ambler - \$5,800.00 and Delbert Eichelberger - \$4,325.00 (no liability insurance or worker's compensation insurance provided).
- i. Approve waiving the fee as required per Pryor Creek Code of Ordinances 5-4c-2 in the amount of \$250.00 (public display – fireworks) for Pryor Freedom Fest Fourth of July Celebration.
- j. Approve increasing all Red Cross Certified Lifeguards to \$8.50 per hour (bill rate of \$11.22) through PeopleLink Staffing effective April 27<sup>th</sup>, 2015.
- k. Approve appointment of Jesse Philpot as Manager for the Pryor Public Pool at \$11.00 per hour (bill rate of \$14.52) through PeopleLink Staffing effective April 27<sup>th</sup>, 2015.
- l. Approve expenditure in the amount of \$4,792.31 less tax of \$266.16 for a total expenditure amount of \$4,526.15 for one (1) Hanovia UV Light Unit PMD200E1/W including parts and service from Recreation Center Aquatics. Other quotes received: R & K Aquatics Services - \$5,194.95 and Aquatic Resources, Inc. - \$5,075.00.
- m. Approve Proclamation proclaiming the month of May 2015 "Motorcycle Safety and Awareness Month" in the City of Pryor Creek.

- n. Approve Proclamation proclaiming the month of July 2015 as “Water’s Worth It Month” in the City of Pryor Creek.
- o. Approve awarding of Pryor Bicycle / Pedestrian Master Plan contract to Land Plan Consultants, Inc. in the amount of \$22,500.00 from TSET Grant funds.
- p. Approve rescinding the April 7<sup>th</sup>, 2015 approval of the purchase of one (1) John Deere 2025R Compact Utility Tractor (18 PTO hp) at \$13,955.94 and one (1) 62D In. OnRamp Mid-Mount Side Discharge Mower at \$2,231.45 for a total price of \$16,187.40 per State Contract OK SW190 from P & K Equipment, Pryor, Oklahoma from Cemetery Capital Outlay (Account #44-445-5413).
- q. Approve the expenditure of \$16,361.28 for the purchase of one (1) John Deere 2025R Compact Utility Tractor (18 PTO hp) and one (1) 62D In. OnRamp Mid-Mount Side Discharge Mower per State Contract OK SW196 (instead of the SW190 approved on the April 7<sup>th</sup>, 2015 agenda) from P & K Equipment, Pryor, OK from Cemetery Capital Outlay (Account #44-445-5413).

Motion was made by Brittain, second by Rosamond to approve a - q less items a, g, h, l, q. Voting yes: Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

**a. APPROVE MINUTES OF APRIL 7<sup>TH</sup>, 2015 COUNCIL MEETING.**

Motion was made by Rosamond, second by Brittain to approve minutes of April 7<sup>th</sup>, 2015 Council meeting. Voting yes: Barnes, Brittain, Rosamond, Stott, Willcutt, Olson. Voting no: none. Abstaining (counting as a no vote): Chitwood, Rains.

**g. APPROVE EXPENDITURE OF \$4,500.00 TO REED’S BACKHOE AND DOZIER SERVICE AS LOW BIDDER FOR THE DEMOLITION OF STRUCTURE LOCATED AT 203 NORTH INDIANOLA STREET. OTHER BIDS RECEIVED: PAT AMBLER - \$5,800.00 AND DELBERT EICHELBERGER - \$4,460.00 (BID CONTAINED WRONG ADDRESS AND NO LIABILITY INSURANCE OR WORKER’S COMPENSATION INSURANCE PROVIDED).**

Motion was made by Chitwood, second by Barnes to approve expenditure of \$4,500.00 to Reed’s Backhoe and Dozier Service as low bidder for the demolition of structure located at 203 North Indianola Street. Other bids received: Pat Ambler - \$5,800.00 and Delbert Eichelberger - \$4,460.00 (bid contained wrong address and no liability insurance or worker’s compensation insurance provided). Voting yes: Brittain, Rosamond, Chitwood, Rains, Willcutt, Olson, Barnes. Voting no: Stott.

**h. APPROVE EXPENDITURE OF \$2,150.00 TO REED’S BACKHOE AND DOZIER SERVICE AS LOW BIDDER FOR DEMOLITION OF STRUCTURE LOCATED AT 112 NORTH TAYLOR STREET. OTHER BIDS RECEIVED: PAT AMBLER - \$5,800.00 AND DELBERT EICHELBERGER - \$4,325.00 (NO LIABILITY INSURANCE OR WORKER’S COMPENSATION INSURANCE PROVIDED).**

Motion was made by Chitwood, second by Brittain to approve expenditure of \$2,150.00 to Reed’s Backhoe and Dozier Service as low bidder for demolition of structure located at 112 North Taylor Street. Other bids received: Pat Ambler - \$5,800.00 and Delbert Eichelberger - \$4,325.00 (no liability insurance or worker’s compensation insurance provided). Voting yes: Rosamond, Chitwood, Rains, Willcutt, Olson, Barnes, Brittain. Voting no: Stott.

**l. APPROVE EXPENDITURE IN THE AMOUNT OF \$4,792.31 LESS TAX OF \$266.16 FOR A TOTAL EXPENDITURE AMOUNT OF \$4,526.15 FOR ONE (1) HANOVIA UV LIGHT UNIT PMD200E1/W INCLUDING PARTS AND SERVICE FROM RECREATION CENTER AQUATICS. OTHER QUOTES RECEIVED: R & K AQUATICS SERVICES - \$5,194.95 AND AQUATIC RESOURCES, INC. - \$5,075.00.**

Motion was made by Barnes, second by Chitwood to approve expenditure in the amount of \$4,792.31 less tax of \$266.16 for a total expenditure amount of \$4,526.15 for one (1) Hanovia UV Light Unit PMD200E1/W including parts and service from Recreation Center Aquatics. Other quotes received: R & K Aquatics Services - \$5,194.95 and Aquatic Resources, Inc. - \$5,075.00. Voting yes: Chitwood, Rains, Stott, Willcutt, Olson, Barnes, Brittain, Rosamond. Voting no: none.

**q. APPROVE THE EXPENDITURE OF \$16,361.28 FOR THE PURCHASE OF ONE (1) JOHN DEERE 2025R COMPACT UTILITY TRACTOR (18 PTO HP) AND ONE (1) 62D IN. ONRAMP MID-MOUNT SIDE DISCHARGE MOWER PER STATE CONTRACT OK SW196 (INSTEAD OF THE SW190 APPROVED ON THE APRIL 7<sup>TH</sup>, 2015 AGENDA) FROM P & K EQUIPMENT, PRYOR, OK FROM CEMETERY CAPITAL OUTLAY (ACCOUNT #44-445-5413).**

Motion was made by Barnes, second by Chitwood to approve the expenditure of \$16,361.28 for the purchase of one (1) John Deere 2025R Compact Utility Tractor (18 PTO hp) and one (1) 62D In. OnRamp Mid-Mount Side Discharge Mower per State Contract OK SW196 (instead of the SW190 approved on the April 7<sup>th</sup>, 2015 agenda) from P & K Equipment, Pryor, OK from Cemetery Capital Outlay (Account #44-445-5413). Voting yes: Rains, Stott, Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood. Voting no: none.

**6. COMMITTEE REPORTS:**

**a. BUDGET / PERSONNEL (ROSAMOND)**

Rosamond reported that the Budget / Personnel Committee met last week.

**b. ORDINANCE / INSURANCE (RAINS)**

Rains had no report from the Ordinance / Insurance Committee.

**c. STREET / MAINTENANCE GARAGE (BARNES)**

Barnes reported there will be a meeting for the Street / Maintenance Garage Committee Tuesday, April 28<sup>th</sup>, 2015.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**8. ADJOURN.**

Motion was made by Barnes, second by Olson to adjourn at 7:00 p.m. Voting yes: Stott, Olson, Barnes, Brittain, Rosamond, Chitwood, Rains. Voting no: none. Willcutt was not present in the room at this time.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the Pryor Public Works Authority meeting to order at 7:05 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF APRIL 7<sup>TH</sup>, 2015 MEETING.**

Motion was made by Chitwood, second by Stott to approve minutes of April 7<sup>th</sup>, 2015 meetings. Voting yes: Willcutt, Olson, Barnes, Brittain, Rosamond, Chitwood, Stott. Voting no: none. Abstaining (counting as a no vote): Rains.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

**4. ADJOURN.**

Motion was made by Barnes, second by Olson to adjourn from the Pryor Public Works Authority meeting. Voting yes: Olson, Barnes, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH

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