

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 2ND, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl Hedgpath, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Steve Lemmings, Assistant Police Chief Derek Melton, Assistant Fire Chief B.K. Young, Building Inspector/Code Enforcement Officer Doug Moore and Recreation Center Director Laura Holloway.

Others: Integrated Insurance Services Representative Louis Packard, Library Board Member Kathy LaValley and Lincoln Elementary Teacher Pam Crosthwait.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

Pam Crosthwait spoke regarding the “3rd Grader’s Go to Work” Program. She commended the participation by the Pryor Recreation Center.

3. MAYOR'S REPORT:

Mayor Tramel read the American Heart / Stroke letter of Congratulations.

4. CITY ATTORNEY’S REPORT:

There was no report.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of May 19th, 2015 Council meeting.
- b. Approve payroll purchase orders through June 5th, 2015.
- c. Approve claims for purchase orders through June 2nd, 2015.

APPROVE PURCHASE ORDERS THROUGH JUNE 2ND, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420142829 -1420142813	\$ 37,016.64
STREET & DRAINAGE	1420142754 – 910623B	56,410.38
GOLF	1420142704 - 1420142562	12,382.88
CAPITAL OUTLAY	1420142802 – 910421B	34,833.59
REAL PROPERTY	1420142727	30.00
RECREATION	1420142800 - 1420142824	18,335.73
E-911	1420142711	955.14
DONATIONS	1420142810 – 1420142332	\$ 2,873.90
	TOTAL	\$ 162,838.26

NEW BLANKET PURCHASE ORDER

910628B	LANDPLAN CONSULTANT INC	\$ 22,500.00
	TOTAL	\$ 22,500.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve and authorize the Mayor to sign Memorandum of Agreement by and between the City of Pryor Creek, Oklahoma and K. Ellis Ritchie, Attorney at Law.
- f. Approve and authorize the Mayor to sign Interlocal Agreement between the Board of County Commissioners of Mayes County, Oklahoma and City of Pryor Creek, Oklahoma.

- g. Approve and authorize the Mayor to sign Memorandum of Understanding for (MIPS) Mass Immunization / Prophylaxis Site Point of Dispensing (POD) locations between the City of Pryor Creek and Mayes County Health Department.
- h. Approve awarding Mowing of the Rights-of-Way within the City limits of Pryor Creek bid to Gary Duane Fought to include an expenditure of \$23,500.00 for the months of July 2015, August 2015, September 2015, May 2016 and June 2016 (\$4,700 per mowing). No other bids were received.
- i. Approve appointing Yolanda Thompson as abatement officer for the City of Pryor Creek. ***There was no action on this item per Mayor Tramel.***
- j. Approve surplus of one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
- k. Approve seeking bids for one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
- l. Approve accepting resignation of 20 year Maintenance Garage employee Barry Holt effective May 15th, 2015.
- m. Approve the transfer of \$231,773.76 from Capital Outlay – City Use Tax (Account #44-000-4114) to the General Fund – City Use Tax (Account # 02-000-4115).
- n. Approve authorizing the Mayor to sign a letter of appointment of Louis M. Packard, Jr. as the City of Pryor Creek’s local agent representative for the following Oklahoma Municipal Assurance Group insurance policies for the next policy year, effective 8/22/2015: Property Agmt# P-15-0041-1357-H / 8% and Liability / Auto Agmt# 15-417-62-0041 / 8%.

Motion was made by Chitwood, second by Hedgpath to approve items a. – n. less items e, f, i, l, j, k. Voting yes: Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

e. APPROVE AND AUTHORIZE THE MAYOR TO SIGN MEMORANDUM OF AGREEMENT BY AND BETWEEN THE CITY OF PRYOR CREEK, OKLAHOMA AND K. ELLIS RITCHIE, ATTORNEY AT LAW.

Motion was made by Chitwood, second by Willcutt to approve and authorize the Mayor to sign Memorandum of Agreement by and between the City of Pryor Creek, Oklahoma and K. Ellis Ritchie, Attorney at Law. Voting yes: Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

f. APPROVE AND AUTHORIZE THE MAYOR TO SIGN INTERLOCAL AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF MAYES COUNTY, OKLAHOMA AND CITY OF PRYOR CREEK, OKLAHOMA.

Motion was made by Willcutt, second by Rosamond to approve and authorize the Mayor to sign Interlocal Agreement between the Board of County Commissioners of Mayes County, Oklahoma and City of Pryor Creek, Oklahoma. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath. Voting no: none.

j. APPROVE SURPLUS OF ONE (1) SET OF 5 TO 100 POUND DUMBBELLS FROM THE PRYOR CREEK RECREATION CENTER.

Motion was made by Brittain, second by Thompson to approve surplus of one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson. Voting no: none.

k. APPROVE SEEKING BIDS FOR ONE (1) SET OF 5 TO 100 POUND DUMBBELLS FROM THE PRYOR CREEK RECREATION CENTER.

Motion was made by Chitwood, second by Willcutt to approve seeking bids for one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center. Motion made by Hedgpath, second by Brittain to table seeking bids for one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center until the next Council meeting. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain. Voting no: none.

l. APPROVE ACCEPTING RESIGNATION OF 20 YEAR MAINTENANCE GARAGE EMPLOYEE BARRY HOLT EFFECTIVE MAY 15TH, 2015.

Motion was made by Chitwood, second by Rosamond to approve resignation of 20 year Maintenance Garage employee Barry Holt effective May 15th, 2015. The City of Pryor Creek Thanks Barry Holt for his service. Voting yes: Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that the Budget / Personnel Committee will meet next week, June 9th.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood stated the Ordinance / Insurance Committee will meet soon. The tentative dates are June 18th and 23rd, 2015.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

There was no report from the Street / Maintenance Garage Committee.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn. Voting yes: Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:25 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF MAY 19TH, 2015 MEETING.

Motion was made by Stott, second by Brittain to approve minutes of May 19th, 2015 meeting. Voting yes: Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

4. ADJOURN.

Motion was made by Stott, second by Hedgpath to adjourn from the Pryor Public Works Authority meeting. Voting yes: Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond Chitwood, Rains. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH
