

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 16TH, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors. Notice was also faxed to *The Paper* and *The Times* newspapers and delivered to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl Hedgpath, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Steve Lemmings, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young.

Others: Pryor Main Street Director BJ Cummings, Mehlburger Brawley Engineer Steve Powell, Reserve Police Officer Paul Devers.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

There were no petitions from the audience.

3. MAYOR'S REPORT:

There was no report.

4. CITY ATTORNEY'S REPORT:

There was no report.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of June 2nd, 2015 Council meeting.
- b. Approve payroll purchase orders through June 19th and July 3rd, 2015.
- c. Approve claims for purchase orders through June 16th, 2015.

APPROVE PURCHASE ORDERS THROUGH JUNE 16TH, 2015.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1420142896 - 1420142915	\$ 139,171.88
STREET & DRAINAGE	1420142881 - 910625B	75,192.72
GOLF	1420142905 - 1420142752	15,824.38
CAPITAL OUTLAY	910607B - 910421B	2,127.07
REAL PROPERTY	1420142882 - 1420142853	1,815.00
RECREATION	1420142856 - 1420142827	14,128.98
LIBRARY	1420142944 - 1420142943	1,031.88
DONATIONS	1420142820	<u>\$ 46.00</u>
	TOTAL	\$ 249,337.91

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve Appropriation Request for May 2015.
- f. Approve the Municipal Utility Board's appointment of Dr. Arthur "Art" Sixkiller to Seat #3, term expiring July 1st, 2020.
- g. Approve closing of State Highway 20 from Adair Street to Rowe Street on June 20th, 2015 for the Dad's Drag Main Block Party sponsored by Pryor Main Street.
- h. Approve Jail Use Agreement between the Board of County Commissioners of the County of Mayes, State of Oklahoma and the City of Pryor Creek.
- i. Approve and authorize Mayor to sign Memorandum of Agreement by and between the City of Pryor Creek, Oklahoma and Kolker & Kolker, Inc. Certified Public Accountants for fiscal year 2015 - 2016 and approve the expenditure of \$23,000.00 for services listed.
- j. Approve year-end budget transfers recommended by Certified Public Accountant Ron Kolker as needed for fiscal year 2014-2015.

- k. Approve expenditure of \$3,780.00 to WebQA, Inc. for Code Enforcement, Permits and Inspections, Web Portal and Property Address Import for annual billing term of July 1st, 2015 through June 30th, 2016.
- l. Approve Houston Brittain as Abatement Officer for the City of Pryor Creek, Oklahoma.
- m. Approve seeking bids for repair or replacement of Pryor Youth Organization building roof.
- n. Approve seeking bids for stabilization of walls for Pocket Park Project on East Graham Avenue.
- o. Approve seeking bids for sale of one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
- p. Approve seeking bids for sale of one (1) set of 5 to 100 pound dumbbells from the Pryor Creek Recreation Center.
- q. Approve acceptance of resignation from Pryor Police Department Communications Officer Bradley Kendall effective June 26th, 2015.

Motion was made by Brittain, second by Willcutt to approve items a-q less items l, m, o, p, and q. Voting yes: Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

l. APPROVE HOUSTON BRITTAIN AS ABATEMENT OFFICER FOR THE CITY OF PRYOR CREEK, OKLAHOMA.

Motion was made by Rosamond, second by Thompson to approve Houston Brittain as Abatement Officer for the City of Pryor Creek, Oklahoma. Voting yes: Hedgpath, Thompson, Rosamond, Chitwood, Rains, Willcutt. Voting no: Stott. Abstain (counting as a no vote): Brittain.

m. APPROVE SEEKING BIDS FOR REPAIR OR REPLACEMENT OF PRYOR YOUTH ORGANIZATION BUILDING ROOF.

Motion was made by Chitwood, second by Willcutt to approve seeking bids for repair or replacement of Pryor Youth Organization building roof. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath. Voting no: none.

o. APPROVE SEEKING BIDS FOR SALE OF ONE (1) SET OF 5 TO 100 POUND DUMBBELLS FROM THE PRYOR CREEK RECREATION CENTER.

Motion was made by Chitwood, second by Brittain to table until the next meeting. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson. Voting no: none.

p. APPROVE SEEKING BIDS FOR SALE OF ONE (1) SET OF 5 TO 100 POUND DUMBBELLS FROM THE PRYOR CREEK RECREATION CENTER.

Motion was made by Brittain, second by Chitwood to table until the next meeting. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain. Voting no: none.

q. APPROVE ACCEPTANCE OF RESIGNATION FROM PRYOR POLICE DEPARTMENT COMMUNICATIONS OFFICER BRADLEY KENDALL EFFECTIVE JUNE 26TH, 2015.

Motion was made by Chitwood, second by Rosamond to approve acceptance of resignation from Pryor Police Department Communications Officer Bradley Kendall effective June 26th, 2015. Voting yes: Chitwood, Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond. Voting no: none.

Thanks was given to Officer Bradley for his service.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, JUNE 16TH, 2015 AT 6:00 P.M.**

1. DISCUSS, POSSIBLY ACT ON APPROVAL TO AWARD RE-STRIPING BID FOR GRAHAM AVENUE TO ADVANCE SERVICES, LLC IN THE AMOUNT OF \$29,018.35. (ENGINEER'S ESTIMATE - \$30,000.00)

Motion was made by Rosamond, second by Chitwood to approve to award re-striping bid for Graham Avenue to Advance Services, LLC in the amount of \$29,018.35. (Engineer's estimate - \$30,000.00) Voting yes: Rains, Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

2. DISCUSS, POSSIBLY ACT ON APPROVAL TO HIRE PAUL DEVERS TO FILL VACANT DISPATCH POSITION AT THE POLICE DEPARTMENT AT RANGE D, STEP 1 (ANNUAL SALARY OF \$28,597.00).

Motion was made by Chitwood, second by Brittain to approve to hire Paul Devers to fill vacant Dispatch position at the Police Department at Range D, Step 1 (annual salary of \$28,597.00)

effective June 22nd,2015. Voting yes: Stott, Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that the Budget / Personnel Committee met last week and most of those items were discussed earlier. A few items will be presented at the next Council meeting.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported that the Ordinance / Insurance Committee met last night. The results will be presented at the next Council meeting.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported there will be a special meeting for the Street / Maintenance Garage Committee on July 6th, 2015.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Willcutt, second by Brittain to adjourn. Voting yes: Willcutt, Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:35 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JUNE 2ND, 2015 MEETING.

Motion was made by Stott, second by Chitwood to approve minutes of June 2nd, 2015 meeting. Voting yes: Hedgpath, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

No unforeseen business was presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Thompson, Brittain, Rosamond Chitwood, Rains, Stott, Willcutt, Hedgpath. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK / P.P.W.A SECRETARY EVA SMITH
