

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 3RD, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Vice Mayor Greg Rosamond called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Steve Lemmings, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Golf Director Dennis Bowman, Library Director Cari Rerat, Building Inspector/ Code Enforcement Officer Doug Moore and Mayor Tramel.

Others: Gary Musgrave, Board of Adjustment Member Connie Musgrave, Donna Bowman, Police Dispatcher Nick Dobbs (to be voted as patrol officer).

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

There were no petitions from the audience.

3. MAYOR'S REPORT:

Mayor Tramel was not present to give the Mayor's Report.

4. CITY ATTORNEY'S REPORT:

a. FIRST READING OF AN ORDINANCE AMENDING PRYOR CREEK CITY CODE SECTION 10-4-1 REGARDING DEFINITIONS PROVIDING FOR INCLUSION OF DEFINITIONS OF "TRANSITIONAL LIVING FACILITY" AND "HALFWAY HOUSE".

Motion was made by Chitwood, second by Thompson to waive first reading of Ordinance amending Pryor Creek City Code Section 10-4-1 regarding definitions providing for inclusion of definitions of "Transitional Living Facility" and "Halfway House". Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

b. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE AMENDING PRYOR CREEK CITY CODE TITLE 10 ADDING NEW SECTION 10-13-10 REGARDING "TRANSITIONAL LIVING FACILITIES" AND "HALFWAY HOUSES".

There was no action on this item.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of October 20th, 2015 Council meeting.
 - b. Approve payroll purchase orders through November 6th, 2015.
 - c. Approve claims for purchase orders through November 3rd, 2015.
- APPROVE PURCHASE ORDERS THROUGH NOVEMBER 3RD, 2015.**

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151004 - 1520150978	\$ 45,387.85
STREET & DRAINAGE	1520150978 - 1520150973	23,078.05
GOLF	1520150990 - 1520150986	7,326.50
CAPITAL OUTLAY	1520151012	1,519.18
RECREATION CENTER	1520150965 - 1520150886	20,896.77
E-911 CASH	910696B - 1520150933	2,712.06
DONATIONS	1520150938 - 1520150928	\$ 8,726.42
	TOTAL	\$ 109,646.83

NEW BLANKET PURCHASE ORDERS

910723B
910724B

FIBER INTERACTIVE TECHNOLOGY
PRYOR STONE CO

	\$	119,538.35
	\$	<u>3,000.00</u>
TOTAL	\$	122,538.35

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve a Resolution Calling for the Special General Election in 2016.
- f. Approve authorizing Mayor to sign A T & T BUSINESS BLOCK OF TIME_{SM} II Service Agreement.
- g. Approve closing East Graham Avenue from Adair Street to Rowe Street on Saturday, November 14th, 2015 from 8:00 a.m. until 5:00 p.m. for the Third Annual Pryor Chili Christmas Festival.
- h. Approve expenditure in the amount of \$2,611.44 to the International Code Council for the purchase of the 2015 International Building Code Manuals from Planning and Zoning Publications and Periodicals (Account #02-205-5313).
- i. Approve use of Graham Community Hall on November 11th, 2015 for Pryor Girls Softball Banquet at discount of 50%.
- j. Approve expenditure in the amount of \$5,970.00 to Dewberry for preliminary design phase of the Pryor Creek Bicycle Trail from blanket purchase order in the amount of \$19,900.00 from Park – Donations (Account #96-965-5508).
- k. Approve the transfer of one (1) John Deere Zero Turn Mower (Serial No. DM 997SC022008) from the Park Department to the Pryor Creek Golf Course.
- l. Approve the surplus of one (1) 1979 International Tractor (Serial No. 2020001J010109) from the Park Inventory.
- m. Approve the surplus of one (1) 1954 McCormick Farmall Cub Cycle Mower from the Park Inventory.
- n. Approve authorizing the Park Superintendent to seek sealed bids on: 1 (one) 1979 International Tractor (Serial No. 2022221J010109) and 1 (one) 1954 McCormick Farmall Cub Cycle Mower from the Park Inventory.
- o. Approve selling vehicles and dumbbells to highest bidder from sealed auction ending at 9:00 a.m. on Wednesday, October 28th, 2015 as indicated by asterisks on Attachment A.
- p. Approve an expenditure of \$1,247.00 to GT Distributors for a discrepancy on the inventory for the trade-in ammunition from the January 20th, 2015 Council item which read: ‘Approve expenditure of \$3,373.00 to GT Distributors for the purchase of 40 Glock 17 Gen 4 with Glock night sights and three magazines and 7 Glock 26 Gen 4 with Glock night sights and three magazines all engraved with Pryor Police Department Badge. This price reflects trade-in value of 38 Glock 21 C Police Department firearms and 43 pistols and 56 long guns that were confiscated or abandoned and awarded to the Police Department by the Mayes County Court system. GT Distributors, Inc. has agreed to allow Officers to buy back Officer issued handguns. Other bids received: Glock - \$8,728.00. Others receiving proposal and no response: Green Country Gun and Pawn and Doc’s Gun Shop.’ The original amount of ammunition to trade-in was insufficient due to a discrepancy in the inventory.
- q. Approve the transfer of Nicholas Dobbs from Dispatch Position, Range D, Step 2 (annual wage \$30,857.00) to vacant Patrol Position, Range J, Step 2 (annual wage \$37,174.00) effective November 7th, 2015. Dobbs has passed his physical, is a C.L.E.E.T. certified officer, has been accepted in the police pension and is currently serving as a Pryor Police Department Reserve Officer.

Motion was made by Brittain, second by Chitwood to approve items a-q (there was no action on item p) less items a, g, k, l, n. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

a. APPROVE MINUTES OF OCTOBER 20TH, 2015 COUNCIL MEETING.

Motion was made by Chitwood, second by Stott to approve minutes of October 20th, 2015 Council meeting. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Stott, Willcutt, White. Voting no: none. Abstaining (counting as a no vote): Rains.

g. APPROVE CLOSING EAST GRAHAM AVENUE FROM ADAIR STREET TO ROWE STREET ON SATURDAY, NOVEMBER 14TH, 2015 FROM

8:00 A.M. UNTIL 5:00 P.M. FOR THE THIRD ANNUAL PRYOR CHILI CHRISTMAS FESTIVAL.

Motion was made by Thompson, second by White to approve closing East Graham Avenue from Adair Street to Rowe Street on Saturday, November 14th, 2015 from 8:00 a.m. until 5:00 p.m. for the Third Annual Pryor Chili Christmas Festival. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

k. APPROVE THE TRANSFER OF ONE (1) JOHN DEERE ZERO TURN MOWER (SERIAL NO. DM 997SC022008) FROM THE PARK DEPARTMENT TO THE PRYOR CREEK GOLF COURSE.

Motion was made by Willcutt, second by Brittain to approve the transfer of one (1) John Deere Zero Turn Mower (Serial No. DM 997SC022008) from the Park Department to the Pryor Creek Golf Course. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

l. APPROVE THE SURPLUS OF ONE (1) 1979 INTERNATIONAL TRACTOR (SERIAL NO. 2020001J010109) FROM THE PARK INVENTORY.

Motion was made by Chitwood, second by Willcutt to approve the surplus of one (1) 1979 International Tractor (Serial No. 2020001J010109) from the Park Inventory. Voting yes: Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond. Voting no: none.

n. APPROVE AUTHORIZING THE PARK SUPERINTENDENT TO SEEK SEALED BIDS ON: 1 (ONE) 1979 INTERNATIONAL TRACTOR (SERIAL NO. 2022221J010109) AND 1 (ONE) 1954 MCCORMICK FARMALL CUB CYCLE MOWER FROM THE PARK INVENTORY.

Motion was made by Chitwood, second by Brittain to approve with correct serial number authorizing the Park Superintendent to seek sealed bids on: 1 (one) 1979 International Tractor (Serial No. 2022221J010109) and 1 (one) 1954 McCormick Farmall Cub Cycle Mower from the Park Inventory. Voting yes: Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood. Voting no: none. (*Scrivener's error, the Serial No. should read: 2020001J010109*)

p. APPROVE AN EXPENDITURE OF \$1,247.00 TO GT DISTRIBUTORS FOR A DISCREPANCY ON THE INVENTORY FOR THE TRADE-IN AMMUNITION FROM THE JANUARY 20TH, 2015 COUNCIL ITEM WHICH READ: 'APPROVE EXPENDITURE OF \$3,373.00 TO GT DISTRIBUTORS FOR THE PURCHASE OF 40 GLOCK 17 GEN 4 WITH GLOCK NIGHT SIGHTS AND THREE MAGAZINES AND 7 GLOCK 26 GEN 4 WITH GLOCK NIGHT SIGHTS AND THREE MAGAZINES ALL ENGRAVED WITH PRYOR POLICE DEPARTMENT BADGE. THIS PRICE REFLECTS TRADE-IN VALUE OF 38 GLOCK 21 C POLICE DEPARTMENT FIREARMS AND 43 PISTOLS AND 56 LONG GUNS THAT WERE CONFISCATED OR ABANDONED AND AWARDED TO THE POLICE DEPARTMENT BY THE MAYES COUNTY COURT SYSTEM. GT DISTRIBUTORS, INC. HAS AGREED TO ALLOW OFFICERS TO BUY BACK OFFICER ISSUED HANDGUNS. OTHER BIDS RECEIVED: GLOCK - \$8,728.00. OTHERS RECEIVING PROPOSAL AND NO RESPONSE: GREEN COUNTRY GUN AND PAWN AND DOC'S GUN SHOP.' THE ORIGINAL AMOUNT OF AMMUNITION TO TRADE-IN WAS INSUFFICIENT DUE TO A DISCREPANCY IN THE INVENTORY.

There was no action on this item.

Vice Mayor Rosamond moved to the Addendum

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, NOVEMBER 3RD, 2015 AT 6:00 P.M.**

1. DISCUSS, POSSIBLY ACT ON APPROVAL OF THE 2016 CITY OF PRYOR CREEK HOLIDAY SCHEDULE AS FOLLOWS:

Friday, January 01, 2016	New Year's Day
Monday, January 18, 2016	Martin Luther King Day
Friday, March 25, 2016	Good Friday
Monday, May 30, 2016	Memorial Day
Monday, July 4, 2016	Independence Day
Monday, September 05, 2016	Labor Day
Monday, October 10, 2016	Columbus Day
Friday, November 11, 2016	Veteran's Day
Thursday, November 24, 2016	Thanksgiving Day
Friday, November 25, 2016	Thanksgiving Day After
Friday, December 23, 2016	Christmas Eve (Observance)
Monday, December 26, 2016	Christmas Day (Observance)

Motion was made by Chitwood, second by Stott to approve the 2016 City of Pryor Creek Holiday Schedule as stated above. Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF AN EXPENDITURE OF AN ADDITIONAL \$1,247.00 TO GT DISTRIBUTORS FOR THE PURCHASE OF 40 SAFARILAND 6360 HOLSTERS AND 40 SAFARILAND DOUBLE MAG POUCHES WITH TRADE-IN OF INVENTORY AMMUNITION ON HAND DUE TO A DISCREPANCY FROM THE ORIGINAL EXPENDITURE OF \$808.00 WHICH WAS APPROVED ON THE JANUARY 20TH, 2015 COUNCIL MEETING. (TOTAL EXPENDITURE - \$2,055.00.) THIS ITEM REPLACES ITEM 5.P. ON THE REGULAR NOVEMBER 3RD, 2015 AGENDA.

Motion was made by Brittain, second by Willcutt to approve an expenditure (from forfeiture fund) of an additional \$1,247.00 to GT Distributors for the purchase of 40 Safariland 6360 Holsters and 40 Safariland double mag pouches with trade-in of inventory ammunition on hand due to a discrepancy from the original expenditure of \$808.00 which was approved on the January 20th, 2015 Council meeting. (Total expenditure - \$2,055.00.) This item replaces item 5.p. on the regular November 3rd, 2015 agenda. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Sott. Voting no: none.

Vice Mayor Rosamond moved to Committee Reports.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee and stated that there will be a meeting next week.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee and stated that there would be a meeting on Monday, November 16th, 2015.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported for the Street / Maintenance Garage Committee and stated they will possibly meet in special session on Tuesday, November 10th, 2015 following the Budget / Personnel meeting.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Vice Mayor Rosamond called the Pryor Public Works Authority meeting to order at 6:25 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF OCTOBER 20th, 2015 MEETING.

Motion was made by White, second by Chitwood to approve minutes of October 20th, 2015 meeting. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Stott, Willcutt, White. Voting no: none. Abstaining (counting as a no vote): Rains.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by White, second by Brittain to adjourn from the Pryor Public Works Authority meeting. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH