

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 1ST, 2015 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: Cheryl White.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Steve Lemmings, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Park Superintendent Frank Powell, Library Director Cari Rerat, Building Inspector/ Code Enforcement Officer Doug Moore.

Others: Kolker and Kolker CPA Ron Kolker, Park Board Chairman Bill Kannegiesser, Recreation Center Board Member Steve Wyneken, Municipal Utility Board Employee Ryan Stout, Library Board Chairman Jeanette Anderson, Infrastructure Solutions Group Engineer Steve Powell, NHSOKC CIESTALLA Homes of Pryor, LLC Representative Josh Pettijohn.

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

Dr. Mobley spoke regarding building codes and the lack of storm shelters in the schools.

3. MAYOR'S REPORT:

There was no report.

4. CITY ATTORNEY'S REPORT:

- a. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING THE 2015 (IBC) INTERNATIONAL BUILDING CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTES.**

Motion was made by Chitwood, second by Willcutt to approve and waive the reading of Ordinance 2015-19 Adopting the 2015 (IBC) *International Building Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statutes. Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

- b. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IEBC) INTERNATIONAL EXISTING BUILDING CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTES.**

Motion was made by Brittain, second by Chitwood to approve Ordinance 2015 – 20 Adopting 2015 (IEBC) *International Existing Building Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statutes. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

- c. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IFC) INTERNATIONAL FIRE CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTES.**

Motion was made by Chitwood, second by Willcutt to approve and waive the reading of Ordinance 2015 – 21 Adopting 2015 (IFC) *International Fire Code* per Title 59 O.S. Section

1000.20 to 1000.29 of Oklahoma State Statutes. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson. Voting no: none.

d. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IFGC) *INTERNATIONAL FUEL GAS CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

Motion was made by Brittain, second by Chitwood to approve and waive the reading of Ordinance 2015 – 22 Adopting 2015 (IFGC) *International Fuel Gas Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statute. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson, Brittain. Voting no: none.

e. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF ORDINANCE 2015 – 23 ADOPTING 2015 (IMC) *INTERNATIONAL MECHANICAL CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

Motion was made by Chitwood, second by Rosamond to approve and waive the reading of Ordinance 2015 – 23 Adopting 2015 (IMC) *International Mechanical Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statute. Voting yes: Chitwood, Rains, Stott, Willcutt, Thompson, Brittain, Rosamond. Voting no: none.

f. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IPMC) *INTERNATIONAL PROPERTY MAINTENANCE CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

There was no action.

g. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IPSDC) *INTERNATIONAL PRIVATE SEWAGE DISPOSAL CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

Motion was made by Brittain, second by Thompson to approve and waive the reading of Ordinance 2015 – 24 Adopting 2015 (IPSDC) *International Private Sewage Disposal Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statute. Voting yes: Rains, Stott, Willcutt, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

h. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2009 (IRC) *INTERNATIONAL RESIDENTIAL CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

Motion was made by Willcutt, second by Chitwood to approve and waive the reading of Ordinance 2015 – 25 Adopting 2009 (IRC) *International Residential Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statute. Voting yes: Stott, Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

i. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION OF AN ORDINANCE ADOPTING 2015 (IPC) *INTERNATIONAL PLUMBING CODE* PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE.

Motion was made by Willcutt, second by Chitwood to approve and waive the reading of Ordinance 2015 – 26 Adopting 2015 (IPC) *International Plumbing Code* per Title 59 O.S. Section 1000.20 to 1000.29 of Oklahoma State Statute. Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

- j. **DISCUSS, POSSIBLY ACT ON APPROVAL OF A RESOLUTION OF THE CITY OF PRYOR CREEK AFFIRMING THE CITY OF PRYOR CREEK SUPPORT FOR FAVORABLE CONSIDERATION TO BE GIVEN FOR AN AFFORDABLE HOUSING TAX CREDIT AWARD FOR THE DEVELOPMENT OF A SEVENTY-TWO (72) UNIT HOUSING DEVELOPMENT BY NHSOKC CIESTALLA HOMES OF PRYOR, LLC.**

Motion was made by Chitwood, second by Rosamond to approve Resolution 2015 – 7 of the City of Pryor Creek affirming the City of Pryor Creek Support for favorable consideration to be given for an affordable housing tax credit award for the development of a seventy-two (72) unit housing development by NHSOKC CIESTALLA homes of Pryor, LLC. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

- k. **DISCUSS, POSSIBLY ACT ON APPROVAL TO AUTHORIZE THE MAYOR TO SEEK ADDITIONAL FUNDING AMOUNT FOR 2015-2016 STREET PROJECT BASED ON PRYOR PUBLIC WORKS AUTHORITY SINKING FUND (87) BALANCE AS OF JUNE 30TH, 2015 OF 2011 CAPITAL IMPROVEMENT BOND PROJECT TO BE APPROVED FOR LEGALITY AND AMOUNT BY RON KOLKER, TOM HILBORNE AND KIM RITCHIE.**

Motion was made by Chitwood, second by Brittain to approve to authorize the Mayor to seek additional funding amount for 2015-2016 Street Project based on Pryor Public Works Authority Sinking Fund (87) balance as of June 30th, 2015 of 2011 Capital Improvement Bond Project to be approved for legality and amount by Ron Kolker, Tom Hilborne and Kim Ritchie. Voting yes: Brittain, Chitwood, Rains, Willcutt, Thompson. Voting no: Rosamond, Stott.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of November 17th, 2015 Council meeting.
- b. Approve payroll purchase orders through December 4th, 2015.
- c. Approve claims for purchase orders through December 1st, 2015.

APPROVE PURCHASE ORDERS THROUGH DECEMBER 1ST, 2015.

| <u>FUNDS</u> | <u>PURCHASE ORDER NUMBER</u> | <u>TOTALS</u> |
|------------------------------------|------------------------------|---------------------|
| GENERAL | 1520151177 - 1520151254 | \$ 28,873.15 |
| STREET & DRAINAGE | 910641B – 910632B | 2,932.22 |
| CEMETERY CARE FUND | 1520151201 | 2,693.25 |
| GOLF | 1520151167 - 1520151159 | 11,503.29 |
| CAPITAL OUTLAY | 1520151228 - 1520151228 | 81.24 |
| RECREATION CENTER | 1520151211 - 1520151256 | 5,288.65 |
| DONATIONS | 1520151213 - 1520151046 | <u>\$ 980.41</u> |
| | TOTAL | \$ 52,352.21 |
| <u>NEW BLANKET PURCHASE ORDERS</u> | | |
| 910729B | RJR ENTERPRISES INC | <u>\$ 91,500.00</u> |
| | TOTAL | \$ 91,500.00 |

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Discuss, possibly act on approval of Pryor Creek Financial Statements for Fiscal Year 2014-2015 as presented by Violet F. Kirkendall, CPA, PC.

There was no action on this item.

- f. Approve authorizing the Park Department to demolish the restrooms at Bobby Buck Park.
- g. Approve expenditure of \$71,000.00 to Jaybelle Construction, LLC, Rose, OK as low bid received for Whitaker Park Spillway Repair Project from General Fund – Repair and Maintenance (02-201-5091). Other bids received: Cook Consulting, LLC, Ft. Gibson, OK - \$74,400.00.
- h. Approve expenditure of \$91,500.00 to RJR Enterprises, LLC for the Whitaker Park Splash Pad Project. No other bids were received.

There was no action on this item.

- i. Approve expenditure of \$5,779.00 to Desco Systems of Arkansas to replace CREMONA DB shower floors at Pryor Creek Recreation Center from Recreation

Center – Repair and Maintenance (Account #84-845-5091). Other bid received: Stonhard Maple Shade, NJ - \$9,750.00.

- j. Approve expenditure of \$2,764.35 to CMS Willowbrook for replacement, removal of partitions, overhead and fee for completion of shower stalls and floors for the Recreation Center project. No other quotes were received.
- k. Approve expenditure in the amount of \$14,000.00 to Vanguard Builders, Inc., Broken Arrow, OK for replacement of canopy at Thomas J. Harrison Pryor Public Library from General Fund – Repair and Maintenance (Account #02-201-5091). No other quotes received.
- l. Approve expenditure of \$2,100.00 to CMS Willowbrook for preconstruction, overhead and fee for replacement of canopy at the Thomas J. Harrison Pryor Public Library from General Fund – Repair and Maintenance (Account #02-201-5091).
- m. Approve expenditure of \$3,000.00 to OverDrive for Maintenance Fee and Future Content Purchases (Participation in the OK Virtual Library from General Fund Library – Non-Book Materials (Account #02-221-5032).
- n. Approve expenditure in the amount of \$12,514.92 to Preferred Pump and Equipment of Oklahoma City for 3 – 5” Motor FE 60 HP, 3PH 460 V Sandfighter for Pryor Creek Golf Course Irrigation System. Other quote received: Pumping systems of Edmond, OK - \$23,738.40.
- o. Approve expenditure in the amount of \$3,016.90 to Stalker Radar Applied Concepts, Inc. for two (2) patrol mounted radar from Donations – Police Forfeitures (Account #96-965-5524). The Cherokee Nation has donated \$3,000.00 for this purpose. Other bids received: Decatur - \$4,020.00 and Kustom Signal – \$4,930.82.
- p. Approve acceptance of the V.A.W.A. 2015 grant in the amount of \$48,122.00 for supplement wages for the Domestic Violence Officer.
- q. Approve authorizing the Mayor to sign the Collective Bargaining Agreement between the City of Pryor Creek and Fraternal Order of Police AFL – CIO / CLC Lodge No. 116 for fiscal year 2015-2016.

Motion was made by Chitwood, second by Stott to approve items a – q less items f, j, k, l, m, o, p, and q. There was no action on items e and h; item h had already been approved on October 6, 2015. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson, Brittain. Voting no: none.

f. APPROVE AUTHORIZING THE PARK DEPARTMENT TO DEMOLISH THE RESTROOMS AT BOBBY BUCK PARK.

Motion was made by Rosamond, second by Brittain to approve authorizing the Park Department to demolish the restrooms at Bobby Buck Park. Voting yes: Chitwood, Rains, Stott, Willcutt, Thompson, Brittain, Rosamond. Voting no: none.

j. APPROVE EXPENDITURE OF \$2,764.35 TO CMS WILLOWBROOK FOR REPLACEMENT, REMOVAL OF PARTITIONS, OVERHEAD AND FEE FOR COMPLETION OF SHOWER STALLS AND FLOORS FOR THE RECREATION CENTER PROJECT. NO OTHER QUOTES WERE RECEIVED.

Motion was made by Brittain, second Chitwood to approve expenditure of \$2,764.35 to CMS Willowbrook for replacement, removal of partitions, overhead and fee for completion of shower stalls and floors for the Recreation Center project. No other quotes were received. Voting yes: Rains, Willcutt, Thompson, Brittain, Rosamond, Chitwood. Voting no: Stott.

k. APPROVE EXPENDITURE IN THE AMOUNT OF \$14,000.00 TO VANGUARD BUILDERS, INC., BROKEN ARROW, OK FOR REPLACEMENT OF CANOPY AT THOMAS J. HARRISON PRYOR PUBLIC LIBRARY FROM GENERAL FUND – REPAIR AND MAINTENANCE (ACCOUNT #02-201-5091). NO OTHER QUOTES RECEIVED.

Motion was made by Chitwood, second by Rosamond to approve expenditure in the amount of \$14,000.00 to Vanguard Builders, Inc., Broken Arrow, OK for replacement of canopy at Thomas J. Harrison Pryor Public Library from General Fund – Repair and Maintenance (Account #02-201-5091). No other quotes received. Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: Stott.

- 1. APPROVE EXPENDITURE OF \$2,100.00 TO CMS WILLOWBROOK FOR PRECONSTRUCTION, OVERHEAD AND FEE FOR REPLACEMENT OF CANOPY AT THE THOMAS J. HARRISON PRYOR PUBLIC LIBRARY FROM GENERAL FUND – REPAIR AND MAINTENANCE (ACCOUNT #02-201-5091).**

Motion was made by Brittain, second by Thompson to approve expenditure of \$2,100.00 to CMS Willowbrook for preconstruction, overhead and fee for replacement of canopy at the Thomas J. Harrison Pryor Public Library from General Fund – Repair and Maintenance (Account #02-201-5091). Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: Stott.

- m. APPROVE EXPENDITURE OF \$3,000.00 TO OVERDRIVE FOR MAINTENANCE FEE AND FUTURE CONTENT PURCHASES (PARTICIPATION IN THE OK VIRTUAL LIBRARY FROM GENERAL FUND LIBRARY – NON-BOOK MATERIALS (ACCOUNT #02-221-5032).**

Motion was made by Brittain, second by Chitwood to approve expenditure of \$3,000.00 to OverDrive for Maintenance Fee and Future Content Purchases (Participation in the OK Virtual Library from General Fund Library – Non-Book Materials (Account #02-221-5032). Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

- o. APPROVE EXPENDITURE IN THE AMOUNT OF \$3,016.90 TO STALKER RADAR APPLIED CONCEPTS, INC. FOR TWO (2) PATROL MOUNTED RADAR FROM DONATIONS – POLICE FORFEITURES (ACCOUNT #96-965-5524). THE CHEROKEE NATION HAS DONATED \$3,000.00 FOR THIS PURPOSE. OTHER BIDS RECEIVED: DECATUR - \$4,020.00 AND KUSTOM SIGNAL – \$4,930.82.**

Motion was made by Chitwood, second by Rosamond to approve expenditure in the amount of \$3,016.90 to Stalker Radar Applied Concepts, Inc. for two (2) patrol mounted radar from Donations – Police Forfeitures (Account #96-965-5524). The Cherokee Nation has donated \$3,000.00 for this purpose. Other bids received: Decatur - \$4,020.00 and Kustom Signal – \$4,930.82. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson. Voting no: none.

- p. APPROVE ACCEPTANCE OF THE V.A.W.A. 2015 GRANT IN THE AMOUNT OF \$48,122.00 FOR SUPPLEMENT WAGES FOR THE DOMESTIC VIOLENCE OFFICER.**

Motion was made by Brittain, second by Thompson to approve acceptance of the V.A.W.A. 2015 grant in the amount of \$48,122.00 for supplement wages for the Domestic Violence Officer. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson, Brittain. Voting no: none.

- q. APPROVE AUTHORIZING THE MAYOR TO SIGN THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND FRATERNAL ORDER OF POLICE AFL – CIO / CLC LODGE NO. 116 FOR FISCAL YEAR 2015-2016.**

Motion was made by Rosamond, second by Chitwood to approve authorizing the Mayor to sign the Collective Bargaining Agreement between the City of Pryor Creek and Fraternal Order of Police AFL – CIO / CLC Lodge No. 116 for fiscal year 2015-2016. (The Agreement to include the corrected longevity sheet.) Voting yes: Chitwood, Rains, Stott, Willcutt, Thompson, Brittain, Rosamond. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee and stated they will meet next week.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee and stated they will be meeting within the next two weeks.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported for the Street / Maintenance Garage Committee and stated they will meet soon.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Thompson, second by Willcutt to adjourn. Voting yes: Rains, Stott, Willcutt, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 7:35 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF NOVEMBER 17TH, 2015 MEETING.

Motion was made by Stott, second by Willcutt to approve minutes of November 17th, 2015 meeting. Voting yes: Stott, Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH