

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 5TH, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: Police Chief Steve Lemmings, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Building Inspector/Code Enforcement Officer Doug Moore, Recreation Center Director Laura Holloway. Absent: City Attorney K. Ellis Ritchie.

Others: Marie Reist, Steve Wyneken, Jim Harrison, Brent and Janees Taylor, John Hawkins, Travis Noland, Harriet Dunham, Barbara Hawkins, Sherry Stott, Trey Larremore, Bob Webster.

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

Laura Holloway and Steve Wyneken spoke on behalf of the Recreation Center. She gave an overview of the past year and he stated he would like to see additional Bond monies spent on the repair of the parking lot that is in serious need of repair.

3. MAYOR'S REPORT:

a. DISCUSS, POSSIBLY ACT ON APPROVAL OF EXPENDITURE OF \$800,000.00 FOR STREET REPAIRS FROM PRYOR PUBLIC WORKS AUTHORITY SINKING FUND (FUND 87) 2011 CAPITAL IMPROVEMENT BOND PROJECT.

Motion was made by Willcutt, second by Chitwood to approve expenditure of \$800,000.00 for street repairs from Pryor Public Works Authority Sinking Fund (Fund 87) 2011 Capital Improvement Bond Project. Voting yes: Chitwood, Rains. Voting no: Willcutt, White, Thompson, Brittain, Rosamond, Stott. Motion did not pass.

b. DISCUSS, POSSIBLY ACT ON APPROVAL OF RESOLUTION FOR THE PRESERVATION OF TAX EXEMPT FINANCING FOR LOCAL AND STATE INFRASTRUCTURE BONDS.

Motion was made by Chitwood, second by Rosamond to approve Resolution for the preservation of tax exempt financing for local and state infrastructure bonds. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

4. CITY ATTORNEY'S REPORT:

a. DISCUSS, POSSIBLY ACT ON APPROVAL TO AMEND ORDINANCE #2015-22 AN ORDINANCE ADOPTING 2015 (IFGC) INTERNATIONAL FUEL GAS CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE. (THE BODY OF THE ORDINANCE LISTED THE INTERNATIONAL MECHANICAL CODE.)

Motion was made by Rosamond, second by Brittain to approve to amend Ordinance #2015-22 an Ordinance Adopting 2015 (IFGC) *INTERNATIONAL FUEL GAS CODE* per title 59 O.S. section 1000.20 to 1000.29 of Oklahoma State Statute. (The body of the Ordinance listed the *INTERNATIONAL MECHANICAL CODE*.) Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White. Voting no: none.

b. FIRST READING OF AMENDED ORDINANCE #2015-22 ADOPTING 2015 (IFGC) INTERNATIONAL FUEL GAS CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF THE OKLAHOMA STATE STATUTE.

There was no action on this item. This was the first reading of amended Ordinance #2015-22.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of December 15th, 2015 Council meeting.
- b. Approve payroll purchase orders through January 15th, 2016.
- c. Approve claims for purchase orders through January 5th, 2016.

APPROVE PURCHASE ORDERS THROUGH JANUARY 5th, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151400 - 1520151503	\$ 51,338.88
STREET & DRAINAGE	1520151503 - 1520151028	12,138.29
GOLF	1520151478 - 1520151474	9,580.92
CAPITAL OUTLAY	1520151401	10.00
REAL PROPERTY ACQ	910671B	1,800.00
HOTEL / MOTEL	1520151048 - 1520151387	1,330.00
RECREATION CENTER	1520151416 - 1520151503	20,962.65
E-911	910696B	1,102.10
LIBRARY SPECIAL CASH	1520151480 - 1520151480	156.55
DONATIONS	1520151459 - 1520151262	\$ 6,371.57
	TOTAL	\$ 104,790.96

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve re-appointment of City of Pryor Creek’s Representative Jimmy Tramel to the Grand Gateway Board of Directors for 2016.
- f. Approve re-appointment of City of Pryor Creek’s Alternate Representative Doug Moore to the Grand Gateway Board of Directors for 2016.
- g. Approve grant funding application in the amount of \$600,000.00 for Oklahoma Department of Transportation Trail Grant (TAP Grant) with 10% match by City of Pryor Creek.
- h. Approve an expenditure of \$3,668.00 to ISC (Intertribal Software Consultants, Inc.) for the Laserfiche Renewal Support and Maintenance Assurance for Period 02/17/2016 – 02/17/2017 from General Fund – General Software Account #02-201 5260.
- i. Approve an expenditure of \$7,393.00 to Melton’s A / C and Appliance for repair of 40 Ton AAON Units in the Pryor Recreation Center Pool Area from Recreation Center – Repair and Maintenance (84-845-5091). Other quotes received: Terry Shrum, Inc. - \$10,030.00 and Robison Heating and Cooling - \$13,036.00.
- j. Approve promotion of Rachel Sordahl from Recreation Center Fitness Coordinator Range B, Step 2 (annual salary - \$27,628.00) to Recreation Center Assistant Director at Range E, Step 2 (annual salary - \$35,071.00).
- k. Approve expenditure of \$29,124.00 (Oklahoma state bid price) to Roberts Auto Center for the purchase of a 2016 Chevrolet Silverado 2500HD, short wide bed, 4 wheel drive pickup to replace the 2003 Ford F150 that was totaled in an accident from Capital Outlay – Police Equipment (44-445-5424). Insurance to pay the City of Pryor Creek \$7,195.00.
- l. Approve expenditure of \$13,291.68 to Jones Trailer Company for a four (4) stall chassis mount animal control box with storage to fit a full size short bed 2016 Chevrolet 25000 per GSA Contract GS-07F-5854P Cage Code 3P5U2 from Capital Outlay – Police Equipment (44-445-5424).

Motion was made by Brittain, second by Stott to approve items a – l less items g, k, l. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

g. APPROVE GRANT FUNDING APPLICATION IN THE AMOUNT OF \$600,000.00 FOR OKLAHOMA DEPARTMENT OF TRANSPORTATION TRAIL GRANT (TAP GRANT) WITH 10% MATCH BY CITY OF PRYOR CREEK.

Motion was made by Rosamond, second by Chitwood to approve grant funding application in the amount of \$600,000.00 for Oklahoma Department of Transportation Trail Grant (TAP Grant) with 10% match by City of Pryor Creek. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

k. APPROVE EXPENDITURE OF \$29,124.00 (OKLAHOMA STATE BID PRICE) TO ROBERTS AUTO CENTER FOR THE PURCHASE OF A 2016 CHEVROLET SILVERADO 2500HD, SHORT WIDE BED, 4 WHEEL DRIVE PICKUP TO REPLACE THE 2003 FORD F150 THAT WAS TOTALED IN AN ACCIDENT FROM CAPITAL OUTLAY – POLICE EQUIPMENT (44-445-5424). INSURANCE TO PAY THE CITY OF PRYOR CREEK \$7,195.00.

Motion was made by Chitwood, second by White to approve expenditure of \$29,124.00 (Oklahoma state bid price) to Roberts Auto Center for the purchase of a 2016 Chevrolet Silverado 2500HD, short wide bed, 4 wheel drive pickup to replace the 2003 Ford F150 that was totaled in an accident from Capital Outlay – Police Equipment (44-445-5424). Insurance to pay the City of Pryor Creek \$7,195.00. Voting yes: Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond. Voting no: none.

I. APPROVE EXPENDITURE OF \$13,291.68 TO JONES TRAILER COMPANY FOR A FOUR (4) STALL CHASSIS MOUNT ANIMAL CONTROL BOX WITH STORAGE TO FIT A FULL SIZE SHORT BED 2016 CHEVROLET 25000 PER GSA CONTRACT GS-07F-5854P CAGE CODE 3P5U2 FROM CAPITAL OUTLAY – POLICE EQUIPMENT (44-445-5424).

Motion was made by Chitwood, second by White to approve expenditure of \$13,291.68 to Jones Trailer Company for a four (4) stall chassis mount animal control box with storage to fit a full size short bed 2016 Chevrolet 25000 per GSA Contract GS-07F-5854P Cage Code 3P5U2 from Capital Outlay – Police Equipment (44-445-5424). (*Scrivener's error: this item should have read 2,500 per GSA Contract not 25,000.*) Voting yes: Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee. They will meet next week.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee. They will meet January 21st, 2016.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported for the Street / Maintenance Garage Committee and stated there is nothing scheduled for this month.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Willcutt, second by Brittain to adjourn. Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:35 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF DECEMBER 15TH, 2015 MEETING.

Motion was made by White, second by Willcutt to approve minutes of December 15th, 2015 meeting. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH
