

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JANUARY 19<sup>TH</sup>, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

**1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.**

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: Cheryl White.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Steve Lemmings, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Library Director Cari Rerat.

Others: none.

**2. PETITIONS FROM THE AUDIENCE.**

(LIMITED TO 5 MINUTES)

Mayor Tramel announced the Pryor Creek Masonic Lodge 100 & Boy Scout Troop 83 will host a Pancake Breakfast to be held January 23<sup>rd</sup>, 2016 at the First United Methodist Church in Pryor and encouraged everyone to attend.

**3. MAYOR'S REPORT:**

- a. DISCUSS UPCOMING ELECTED OFFICIAL TRAINING TO BE HELD IN CLAREMORE, OKLAHOMA ON FEBRUARY 3<sup>RD</sup>, 2016. (THIS IS NOT THE TRAINING THAT IS REQUIRED BY STATE STATUTE.)**

There was no action on this item.

**4. CITY ATTORNEY'S REPORT:**

- a. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION ON AMENDED ORDINANCE #2015-22 ADOPTING 2015 (IFGC) INTERNATIONAL FUEL GAS CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF THE OKLAHOMA STATE STATUTE.**

Motion was made by Chitwood, second by Brittain to approve and waive the reading of Amended Ordinance #2015-22 adopting 2015 (IFGC) *INTERNATIONAL FUEL GAS CODE* per Title 59 O.S. Section 1000.20 to 1000.29 of the Oklahoma State Statute. Voting yes: Willcutt, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of January 5<sup>th</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through January 29<sup>th</sup>, 2016.
- c. Approve claims for purchase orders through January 19<sup>th</sup>, 2016.

**APPROVE PURCHASE ORDERS THROUGH JANUARY 19<sup>th</sup>, 2016.**

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151638 - 1520151589	\$ 138,197.12
STREET & DRAINAGE	1520151589 - 1520151544	13,724.96
GOLF	1520151608 - 1520151526	5,942.98
CAPITAL OUTLAY	1520151579 - 1520151528	32,611.55
REAL PROPERTY ACQ	910671B	1,800.00
RECREATION CENTER	1520151616 - 1520151624	3,193.90
PPWA	1520151533	284.96
E-911	1520151539 - 910696B	5,931.54
DONATIONS	1520151566 - 1520151388	\$ 8,001.90
	<b>TOTAL</b>	\$ 209,688.91
	<u>NEW BLANKET PURCHASE ORDER</u>	<u>TOTALS</u>
910732B	ROBERTS AUTO CENTER	5,000.00
910733B	PRYOR AUTOMOTIVE SUPPLY	\$ 3,000.00
	<b>TOTAL</b>	\$ 8,000.00

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders presented.*
- e. Approve authorizing the Pryor Police Department to assist Jefferson School's Color Run Fundraiser to be held April 2<sup>nd</sup>, 2016 from 8:00 a.m. to 11:30 a.m. with routes to be determined by Police Chief.
- f. Approve reduced rate according to the Graham Community Hall rules for use of the Graham Community Hall on February 1<sup>st</sup>, 2016 by the Girl Scouts of Eastern Oklahoma for a rally.
- g. Approve waiver of rental fee for the Graham Community Hall as requested by the Northeast Oklahoma Area Artists Show to be held beginning Friday, September 23<sup>rd</sup> and running through Saturday, October 1<sup>st</sup>, 2016 for the annual Art Show.
- h. Approve a contract and an expenditure of \$2,200.00 to United Engines, Oklahoma City, OK for engine inspection, maintenance and repair agreement for emergency standby equipment (generator) from General Fund – Repair and Maintenance (02-201-5091) with the Municipal Utility Board to pay 1/3 of cost.
- i. Approve an expenditure in the amount of \$2,646.60 to Emergency Communications Network, LLC for unlimited CodeRed system from General Fund – Safety Program (02-201-5331).
- j. Approve acceptance of grant funds in the amount of \$12,057.00 from State of Oklahoma 2016 Oklahoma Department of Libraries State Aid and authorize the Mayor to sign agreement.
- k. Approve amending the account number for the January 5<sup>th</sup>, 2016 Council Agenda Item #5. i. from Recreation Center – Repair and Maintenance (84-845-5091) to Recreation Center – Aquatic Repair and Maintenance (84-846-5901). The January 5<sup>th</sup>, 2016 Council Agenda Item #5. i. was approving an expenditure of \$7,393.00 to Melton's A / C and Appliance for repair of 40 Ton AAON Units at the Pryor Recreation Center Pool Area as the low bid, but the expenditure was approved from a different account. (*Note: The Aquatic Repair and Maintenance Account number is a scrivener's error.*)

Motion was made by Willcutt, second by Chitwood to approve items a – k less item g. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

- g. APPROVE WAIVER OF RENTAL FEE FOR THE GRAHAM COMMUNITY HALL AS REQUESTED BY THE NORTHEAST OKLAHOMA AREA ARTISTS SHOW TO BE HELD BEGINNING FRIDAY, SEPTEMBER 23<sup>RD</sup> AND RUNNING THROUGH SATURDAY, OCTOBER 1<sup>ST</sup>, 2016 FOR THE ANNUAL ART SHOW.**

Motion was made by Brittain, second by Rosamond to approve waiver of rental fee for the Graham Community Hall as requested by the Northeast Oklahoma Area Artists Show to be held beginning Friday, September 23<sup>rd</sup> and running through Saturday, October 1<sup>st</sup>, 2016 for the annual Art Show. Motion was made by Stott, second by Brittain to table this item. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson. Voting no: none.

## **6. COMMITTEE REPORTS:**

### **a. BUDGET / PERSONNEL (ROSAMOND)**

Rosamond reported for the Budget / Personnel Committee and stated there will be a special meeting on Tuesday, January 26<sup>th</sup>, 2016 at 5:00 p.m.

### **b. ORDINANCE / INSURANCE (CHITWOOD)**

Chitwood reported for the Ordinance / Insurance Committee and stated there will be a special meeting Monday, January 25<sup>th</sup>, 2016 at 5:00 p.m.

### **c. STREET / MAINTENANCE GARAGE (WILLCUTT)**

Willcutt reported for the Street / Maintenance Garage Committee and stated they will have a regular meeting on Tuesday, January 26<sup>th</sup>, 2016 at 6:00 p.m.

## **7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**8. ADJOURN.**

Motion was made by Stott, second by Rosamond to adjourn. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, Thompson, Brittain. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:10 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JANUARY 5<sup>TH</sup>, 2016 MEETING.**

Motion was made by Stott, second by Willcutt to approve minutes of January 5<sup>th</sup>, 2016 meeting. Voting yes: Chitwood, Rains, Stott, Willcutt, Thompson, Brittain, Rosamond. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**4. ADJOURN.**

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Rains, Stott, Willcutt, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK EVA SMITH

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