

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 19TH, 2016 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.):
3. Mayor's Report:
 - a. Discuss upcoming Elected Official Training to be held in Claremore, Oklahoma on February 3rd, 2016. (This is not the training that is required by State Statute.)
4. City Attorney's Report:
 - a. Second and final reading, discussion and possible action on Amended Ordinance #2015-22 adopting 2015 (IFGC) *INTERNATIONAL FUEL GAS CODE* per Title 59 O.S. Section 1000.20 to 1000.29 of the Oklahoma State Statute.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of January 5th, 2016 Council meeting.
 - b. Approve payroll purchase orders through January 29th, 2016.
 - c. Approve claims for purchase orders through January 19th, 2016.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve authorizing the Pryor Police Department to assist Jefferson School's Color Run Fundraiser to be held April 2nd, 2016 from 8:00 a.m. to 11:30 a.m. with routes to be determined by Police Chief.
 - f. Approve reduced rate according to the Graham Community Hall rules for use of the Graham Community Hall on February 1st, 2016 by the Girl Scouts of Eastern Oklahoma for a rally.
 - g. Approve waiver of rental fee for the Graham Community Hall as requested by the Northeast Oklahoma Area Artists Show to be held beginning Friday, September 23rd and running through Saturday, October 1st, 2016 for the annual Art Show.
 - h. Approve a contract and an expenditure of \$2,200.00 to United Engines, Oklahoma City, OK for engine inspection, maintenance and repair agreement for emergency standby equipment (generator) from General Fund – Repair and Maintenance (02-201-5091) with the Municipal Utility Board to pay 1/3 of cost.
 - i. Approve an expenditure in the amount of \$2,646.60 to Emergency Communications Network, LLC for unlimited CodeRed system from General Fund – Safety Program (02-201-5331).
 - j. Approve acceptance of grant funds in the amount of \$12,057.00 from State of Oklahoma 2016 Oklahoma Department of Libraries State Aid and authorize the Mayor to sign agreement.
 - k. Approve amending the account number for the January 5th, 2016 Council Agenda Item #5. i. from Recreation Center – Repair and Maintenance (84-845-5091) to Recreation Center – Aquatic Repair and Maintenance (84-846-5901). The January 5th, 2016 Council Agenda Item #5. i. was approving an expenditure of \$7,393.00 to Melton's A / C and Appliance for repair of 40 Ton AAON Units at the Pryor Recreation Center Pool Area as the low bid, but the expenditure was approved from a different account.
6. Committee Reports:
 - a. Budget / Personnel (Rosamond)
 - b. Ordinance / Insurance (Chitwood)
 - c. Street / Maintenance Garage (Willcutt)
7. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
8. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

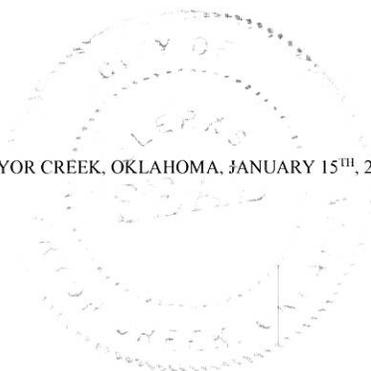
1. Call to Order.
2. Discuss, possibly act on approval of minutes of January 5th, 2016 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JANUARY 15TH, 2016 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JANUARY 15TH, 2016 AT 5:00 P.M. BY CITY CLERK EVA SMITH.





**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 5TH, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: Police Chief Steve Lemmings, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Building Inspector/Code Enforcement Officer Doug Moore, Recreation Center Director Laura Holloway. Absent: City Attorney K. Ellis Ritchie.

Others: Marie Reist, Steve Wyneken, Jim Harrison, Brent and Janees Taylor, John Hawkins, Travis Noland, Harriet Dunham, Barbara Hawkins, Sherry Stott, Trey Larremore, Bob Webster.

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

Laura Holloway and Steve Wyneken spoke on behalf of the Recreation Center. She gave an overview of the past year and he stated he would like to see additional Bond monies spent on the repair of the parking lot that is in serious need of repair.

3. MAYOR'S REPORT:

a. DISCUSS, POSSIBLY ACT ON APPROVAL OF EXPENDITURE OF \$800,000.00 FOR STREET REPAIRS FROM PRYOR PUBLIC WORKS AUTHORITY SINKING FUND (FUND 87) 2011 CAPITAL IMPROVEMENT BOND PROJECT.

Motion was made by Willcutt, second by Chitwood to approve expenditure of \$800,000.00 for street repairs from Pryor Public Works Authority Sinking Fund (Fund 87) 2011 Capital Improvement Bond Project. Voting yes: Chitwood, Rains. Voting no: Willcutt, White, Thompson, Brittain, Rosamond, Stott. Motion did not pass.

b. DISCUSS, POSSIBLY ACT ON APPROVAL OF RESOLUTION FOR THE PRESERVATION OF TAX EXEMPT FINANCING FOR LOCAL AND STATE INFRASTRUCTURE BONDS.

Motion was made by Chitwood, second by Rosamond to approve Resolution for the preservation of tax exempt financing for local and state infrastructure bonds. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

4. CITY ATTORNEY'S REPORT:

a. DISCUSS, POSSIBLY ACT ON APPROVAL TO AMEND ORDINANCE #2015-22 AN ORDINANCE ADOPTING 2015 (IFGC) INTERNATIONAL FUEL GAS CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF OKLAHOMA STATE STATUTE. (THE BODY OF THE ORDINANCE LISTED THE INTERNATIONAL MECHANICAL CODE.)

Motion was made by Rosamond, second by Brittain to approve to amend Ordinance #2015-22 an Ordinance Adopting 2015 (IFGC) *INTERNATIONAL FUEL GAS CODE* per title 59 O.S. section 1000.20 to 1000.29 of Oklahoma State Statute. (The body of the Ordinance listed the *INTERNATIONAL MECHANICAL CODE*.) Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White. Voting no: none.

b. FIRST READING OF AMENDED ORDINANCE #2015-22 ADOPTING 2015 (IFGC) INTERNATIONAL FUEL GAS CODE PER TITLE 59 O.S. SECTION 1000.20 TO 1000.29 OF THE OKLAHOMA STATE STATUTE.

There was no action on this item. This was the first reading of amended Ordinance #2015-22.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of December 15th, 2015 Council meeting.
- b. Approve payroll purchase orders through January 15th, 2016.
- c. Approve claims for purchase orders through January 5th, 2016.

APPROVE PURCHASE ORDERS THROUGH JANUARY 5th, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151400 - 1520151503	\$ 51,338.88
STREET & DRAINAGE	1520151503 - 1520151028	12,138.29
GOLF	1520151478 - 1520151474	9,580.92
CAPITAL OUTLAY	1520151401	10.00
REAL PROPERTY ACQ	910671B	1,800.00
HOTEL / MOTEL	1520151048 - 1520151387	1,330.00
RECREATION CENTER	1520151416 - 1520151503	20,962.65
E-911	910696B	1,102.10
LIBRARY SPECIAL CASH	1520151480 - 1520151480	156.55
DONATIONS	1520151459 - 1520151262	\$ 6,371.57
	TOTAL	\$ 104,790.96

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
- e. Approve re-appointment of City of Pryor Creek’s Representative Jimmy Tramel to the Grand Gateway Board of Directors for 2016.
- f. Approve re-appointment of City of Pryor Creek’s Alternate Representative Doug Moore to the Grand Gateway Board of Directors for 2016.
- g. Approve grant funding application in the amount of \$600,000.00 for Oklahoma Department of Transportation Trail Grant (TAP Grant) with 10% match by City of Pryor Creek.
- h. Approve an expenditure of \$3,668.00 to ISC (Intertribal Software Consultants, Inc.) for the Laserfiche Renewal Support and Maintenance Assurance for Period 02/17/2016 – 02/17/2017 from General Fund – General Software Account #02-201 5260.
- i. Approve an expenditure of \$7,393.00 to Melton’s A / C and Appliance for repair of 40 Ton AAON Units in the Pryor Recreation Center Pool Area from Recreation Center – Repair and Maintenance (84-845-5091). Other quotes received: Terry Shrum, Inc. - \$10,030.00 and Robison Heating and Cooling - \$13,036.00.
- j. Approve promotion of Rachel Sordahl from Recreation Center Fitness Coordinator Range B, Step 2 (annual salary - \$27,628.00) to Recreation Center Assistant Director at Range E, Step 2 (annual salary - \$35,071.00).
- k. Approve expenditure of \$29,124.00 (Oklahoma state bid price) to Roberts Auto Center for the purchase of a 2016 Chevrolet Silverado 2500HD, short wide bed, 4 wheel drive pickup to replace the 2003 Ford F150 that was totaled in an accident from Capital Outlay – Police Equipment (44-445-5424). Insurance to pay the City of Pryor Creek \$7,195.00.
- l. Approve expenditure of \$13,291.68 to Jones Trailer Company for a four (4) stall chassis mount animal control box with storage to fit a full size short bed 2016 Chevrolet 25000 per GSA Contract GS-07F-5854P Cage Code 3P5U2 from Capital Outlay – Police Equipment (44-445-5424).

Motion was made by Brittain, second by Stott to approve items a – l less items g, k, l. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

g. APPROVE GRANT FUNDING APPLICATION IN THE AMOUNT OF \$600,000.00 FOR OKLAHOMA DEPARTMENT OF TRANSPORTATION TRAIL GRANT (TAP GRANT) WITH 10% MATCH BY CITY OF PRYOR CREEK.

Motion was made by Rosamond, second by Chitwood to approve grant funding application in the amount of \$600,000.00 for Oklahoma Department of Transportation Trail Grant (TAP Grant) with 10% match by City of Pryor Creek. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

k. APPROVE EXPENDITURE OF \$29,124.00 (OKLAHOMA STATE BID PRICE) TO ROBERTS AUTO CENTER FOR THE PURCHASE OF A 2016 CHEVROLET SILVERADO 2500HD, SHORT WIDE BED, 4 WHEEL DRIVE PICKUP TO REPLACE THE 2003 FORD F150 THAT WAS TOTALED IN AN ACCIDENT FROM CAPITAL OUTLAY – POLICE EQUIPMENT (44-445-5424). INSURANCE TO PAY THE CITY OF PRYOR CREEK \$7,195.00.

Motion was made by Chitwood, second by White to approve expenditure of \$29,124.00 (Oklahoma state bid price) to Roberts Auto Center for the purchase of a 2016 Chevrolet Silverado 2500HD, short wide bed, 4 wheel drive pickup to replace the 2003 Ford F150 that was totaled in an accident from Capital Outlay – Police Equipment (44-445-5424). Insurance to pay the City of Pryor Creek \$7,195.00. Voting yes: Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond. Voting no: none.

I. APPROVE EXPENDITURE OF \$13,291.68 TO JONES TRAILER COMPANY FOR A FOUR (4) STALL CHASSIS MOUNT ANIMAL CONTROL BOX WITH STORAGE TO FIT A FULL SIZE SHORT BED 2016 CHEVROLET 25000 PER GSA CONTRACT GS-07F-5854P CAGE CODE 3P5U2 FROM CAPITAL OUTLAY – POLICE EQUIPMENT (44-445-5424).

Motion was made by Chitwood, second by White to approve expenditure of \$13,291.68 to Jones Trailer Company for a four (4) stall chassis mount animal control box with storage to fit a full size short bed 2016 Chevrolet 25000 per GSA Contract GS-07F-5854P Cage Code 3P5U2 from Capital Outlay – Police Equipment (44-445-5424). (*Scrivener's error: this item should have read 2,500 per GSA Contract not 25,000.*) Voting yes: Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee. They will meet next week.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee. They will meet January 21st, 2016.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported for the Street / Maintenance Garage Committee and stated there is nothing scheduled for this month.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Willcutt, second by Brittain to adjourn. Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:35 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF DECEMBER 15TH, 2015 MEETING.

Motion was made by White, second by Willcutt to approve minutes of December 15th, 2015 meeting. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

Free

December 29, 2015

Dear City Official:

Enclosed you'll find a flyer for OMAG sponsored training of Elected Officials conducted by David Weatherford.

Claremore is hosting this training at the Claremore Conference Center and OMAG is providing lunch! Please include these flyers in your January and February agenda meeting packet and encourage your elected officials to discuss their interest and availability in attending the February 10th meeting at their January meeting.

Information, including registration contact email and phone numbers are on the flyer – please call Pam Spinks or myself for any questions or additional information.

David Weatherford is the City Attorney for Sand Springs, Coweta and Mannford and has conducted this training all across our state – over 50 training meetings and counting!

This is a great way for your elected officials to start 2016 – please encourage their consideration of this training opportunity.

Sincerely,

Bill Tackett
Director of Risk Management Services
btackett@omag.org
1-800-237-9461



"From Ordinary People
Come Extraordinary
Results"

February 10, 2016
11:30 am—2:00 pm

**Claremore Conference
Center**

1400 W Country Club Road
Claremore, OK 74018

**FREE to OMAG plan
participants**

**Speaker: David
Weatherford**, City
Attorney for Sand
Springs, Coweta, and
Mannford. David has
twenty-five years
experience as a
municipal attorney
working with numerous
City Councils and Town
Boards.

**** NE Regional Training Meeting ****

Understanding the Role of Elected Officials

Who should attend: Mayors, Councilmembers,
Board Trustees & all governing body members.

OMAG presents Best Practices for governing bodies to use
when conducting public meetings:

- Innovations that work for highly productive boards;
- Reasonable limits of public engagement and board discussion; and
- Policies that inspire goodwill and exceptional performance resulting from positive relationships among the Board, municipal staff and citizens.



To Register:

Click this link omagevents@omag.org to RSVP by
email or call Pam Spinks at (800) 234-9461 or (405)
657-1412.

Please RSVP no later than February 3, 2016.

Hosted By: City of Claremore

Lunch will be provided by OMAG.

ORDINANCE NO. 2015 - 22

AN ORDINANCE OF THE CITY OF PRYOR CREEK ADOPTING THE 2006 2015 EDITION OF THE *INTERNATIONAL FUEL GAS CODE*, REGULATING AND GOVERNING FUEL GAS SYSTEMS AND GAS-FIRED APPLIANCES IN THE CITY OF PRYOR CREEK; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ORDINANCE NO. 2006-11 OF THE CITY OF PRYOR CREEK AND ALL PARTS OF THE ORDINANCE IN CONFLICT THEREWITH.

THE COUNCIL OF THE CITY OF PRYOR CREEK DOES ORDAIN AS FOLLOWS:

SECTION 1: That a certain document, four (4) copies of which are on file, one (1) each, in the offices of the city clerk, fire chief, building inspector, and public library of the City of Pryor Creek, being marked and designated as the *International Fuel Gas Code*, 2006 2015 edition, as published by the International Code Council (ICC), as amended and revised by the Oklahoma Uniform Building Code Commission (OUBCC), be and is hereby adopted as the Fuel Gas Code of the City of Pryor Creek, in the State of Oklahoma for regulating and governing fuel gas systems and gas-fired appliances herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fuel Gas Code on file in the office of the City of Pryor Creek are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

SECTION 2: The following sections are hereby revised:

Section 101.1. Insert: City of Pryor Creek.

Section 106.6.2. Insert: See Appendix A, Schedule of Fees and Charges.

Section 106.6.3. Insert: fifty percent (50%); fifty percent (50%).

Section 108.4. Insert: See Chapter 4, General Penalty.

Section 108.5. Insert: See Appendix A, Schedule of Fees and Charges.

Section 109 through 109.7. Deleted and Insert Replacement: Sections 109 through 109.7 of this code are intentionally deleted from the *International Fuel Gas Code*, 2006 2015 edition. Appeals from a decision of the code official shall be governed by title 10 chapter 2 of the *Pryor Creek City Code*.

SECTION 3: That Ordinance No. 2006-11 of the City of Pryor Creek and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 5: That nothing in this ordinance or in the Fuel Gas Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 6. That the City Clerk is hereby ordered and directed to cause this ordinance to be published one time in a newspaper in general circulation.

SECTION 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA, ON THIS ____ DAY OF _____, 2015.

Jimmy Tramel, Mayor

Approved for Form and Legality:

K. Ellis Ritchie, City Attorney

Attest by:

Eva Smith, City Clerk

ORDINANCE NO. 2015 - 22

AN ORDINANCE OF THE CITY OF PRYOR CREEK ADOPTING THE 2006 2015 EDITION OF THE *INTERNATIONAL FUEL GAS CODE*, REGULATING AND GOVERNING FUEL GAS SYSTEMS AND GAS-FIRED APPLIANCES IN THE IN THE CITY OF PRYOR CREEK; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ORDINANCE NO. 2006-11 OF THE CITY OF PRYOR CREEK AND ALL PARTS OF THE ORDINANCE IN CONFLICT THEREWITH.

THE CITY OF THE CITY OF PRYOR CREEK DOES ORDAIN AS FOLLOWS:

SECTION 1: That a certain document, four (4) copies of which are on file, one (1) each, in the offices of the city clerk, fire chief, building inspector, and public library of the city of Pryor Creek, being marked and designated as the *International Fuel Gas Code*, 2006 2015 edition, as published by the International Code Council (ICC), as amended and revised by the Oklahoma Uniform Building Code Commission (OUBCC), be and is hereby adopted as the Fuel Gas Code of the City of Pryor Creek, in the State of Oklahoma for regulating and governing fuel gas systems and gas-fired appliances herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fuel Gas Code on file in the office of the City of Pryor Creek are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

SECTION 2: The following sections are hereby revised:

Section 101.1. Insert: City of Pryor Creek.

Section 106.6.2. Insert: See Appendix A, Schedule of Fees and Charges.

Section 106.6.3. Insert: fifty percent (50%); fifty percent (50%).

Section 108.4. Insert: See Chapter 4, General Penalty.

Section 108.5. Insert: See Appendix A, Schedule of Fees and Charges.

Section 109 through 109.7. Deleted and Insert Replacement: Sections 109 through 109.7 of this code are intentionally deleted from the *International Mechanical Code, 2006 2015 edition*. Appeals from a decision of the code official shall be governed by title 10 chapter 2 of the *Pryor Creek City Code*.

Bad

SECTION 3: That Ordinance No. 2006-11 of the City of Pryor Creek and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 5: That nothing in this ordinance or in the Fuel Gas Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 6. That the City Clerk is hereby ordered and directed to cause this ordinance to be published one time in a newspaper in general circulation.

SECTION 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK,
OKLAHOMA, ON THIS ____ DAY OF _____, 2015.

Jimmy Tramel, Mayor

Approved for Form and Legality:

K. Ellis Ritchie, City Attorney

Attest by:

Eva Smith, City Clerk

Eva

From: Emily Allen <eallen@gseok.org>
Sent: Thursday, January 14, 2016 5:07 PM
To: smithe@pryorcreek.org
Cc: Wynne Swanson
Subject: Girl Scouts of Eastern OK - Discount Rate for Community Room
Attachments: OK State Sales Tax Exemption Permit 060713.pdf

Good evening!

My name is Emily Allen and I am with the Girl Scouts of Eastern Oklahoma. I am holding a rally in Pryor, OK February 1st, 2016 from 6:00 PM to 7:00 PM. I am looking to rent the Community Room during this time. We are a Non-Profit Organization and I was just wondering if we could get any form of discount for this room.

Attached is our Tax Exempt form – if this is not enough for us to get approved, please let me know so I can get the correct documents to you before tomorrow morning at 10:00 AM.

Have a wonderful evening,

Emily Allen
External Recruitment Specialist
918-749-2551



Oklahoma Tax Commission

www.tax.ok.gov

Date Issued: June 4, 2013
Letter ID: L0852104192
Taxpayer ID: **-***9240



GIRL SCOUTS OF EASTERN OKLAHOMA, IN
2432 E 51ST ST
TULSA OK 74105-6002

TRO

REC'D JUN 07 2013

Oklahoma Sales Tax Exemption Permit Boy/Girl Scouts of America

County TULSA

Non-Transferable

Title 68, Section 1356(9)(2001): Sales of tangible personal property or services to the council organizations or similar state supervisory organizations of the Boy Scouts of America, Girl Scouts of U.S.A. and the Campfire Boys and Girls.

Permit Number

EXM-10039827-03

Business Location	Industry Code	City Code	Permit Effective	Permit Expires
GIRL SCOUTS OF EASTERN OKLAHOMA, INC. 2432 E 51ST ST TULSA OK 74105-6002	813410	7281	June 27, 2008	NON-EXPIRING

Thomas Kemp Jr., Chairman
Jerry Johnson, Vice-Chairman
Dawn Cash, Secretary-Member

To the members of Pryor Creek City Council:

I am writing, as chair of the Northeast Oklahoma Area Artists Show to request that we be granted a waiver on rental of the banquet room of the Graham Community. The show has many expenses and not much income. It benefits the community by providing an opportunity for local artists to exhibit their works for viewing by residents of Northeastern Oklahoma. The show has been an important part of the cultural life of the community for almost 30 years. We hope that you will help us keep up this valuable tradition by waiving the rent for this year's show.

Thanks for your consideration.

Sincerely, Ron Dryden
PAAHC



5555 West Reno Ave Oklahoma City, OK 73127
405-947-3321

2015

Dated: 12/29/15

Exhibit B

The following services shall be performed on the Equipment:

	Annually	Semi-Annually	Quarterly	Monthly
Change Oil	<u>X</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Change Oil Filters	<u>X</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Change Water Filters	<u>X</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Change Fuel Filters	<u>X</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Change Air Filters	<u>Note</u>	<u>Note</u>	<u>_____</u>	<u>_____</u>
Check Air Filters and Indicators	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Antifreeze and Inhibitor Levels	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Antifreeze and Nalcool	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Cooling System Vents for Plugging	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Battery and Connections	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Operations of Battery Charger	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check and Adjust Belts	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Replace Belts as Needed	<u>Note</u>	<u>Note</u>	<u>_____</u>	<u>_____</u>
Check Hose Connections and Condition	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Replace Fuel Hoses as Needed	<u>Note</u>	<u>Note</u>	<u>_____</u>	<u>_____</u>
Check Coolant Heater for Proper Operation	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check all Safety and Alarm Signals	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Overcrank Overspeed	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
High Temperature	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Low Oil	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Low Temperature	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Low Fuel	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Others:	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check and Grease Generator and Engine				
Fan Hub Bearings	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Inspect Air Intake and Exhaust Systems	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Check Fuel Systems	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Start, Run and Test Unit	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Transfer Test	<u>X</u>	<u>X</u>	<u>_____</u>	<u>_____</u>
Test fuel condition and add stabilizers	<u>Note</u>	<u>Note</u>	<u>_____</u>	<u>_____</u>
Load bank testing	<u>Note</u>	<u>Note</u>	<u>_____</u>	<u>_____</u>

NOTE: Items not included in the maintenance agreement unless covered under standard or extended warranty coverage. This work will be performed and invoiced separately -- Upon customer approval.

INVOICE #: ECN-021977
DATE: 12/22/2015

Emergency Communications Network, LLC

780 West Granada Boulevard, Suite 200
Ormond Beach, FL 32174
Phone 386-676-0294 Fax

BILL TO: City of Pryor, OK
Accounts Payable
Johnny Janzen
1 Court Place, Suite 140
Pryor, OK 74361

REFERENCE #	MEMO	PAYMENT TERMS
	Annual Emergency Notification Service	Due on receipt

DESCRIPTION	AMOUNT
CodeRED extension for 01/01/2016 - 12/31/2016 Service Plan: Unlimited Emergency CodeRED System Minutes. Household/Business = 4,812 x \$0.55 Employee/Volunteer = 0 x \$1.00	\$2,646.60
SUBTOTAL	\$2,646.60
TOTAL	\$2,646.60

AGREEMENT
For
2016 State Aid Recipients

WHEREAS, the State of Oklahoma and the Oklahoma Department of Libraries wish to improve library service in the State.

THEREFORE, in consideration of the mutual covenants contained herein and as set forth in the Rules and Regulations for State Aid Grants to Public Libraries.

The Department will distribute funds as per approved formula. State aid funds are dependent on the Oklahoma Department of Libraries having sufficient funds to pay awards. In case of revenue failures, payments to libraries will be reduced uniformly. Ten percent of each award will be held until the end of the fiscal year to cover revenue shortfalls. Libraries will be awarded the balance of their state aid grant minus any reduction based on revenue failure.

All funds shall be administered according to Section 17.207 of Enrolled House Bill 1549, which states, "Any monies received or expended by a municipality must be accounted for by fund and account."

In accepting state aid funds, the undersigned representative of a public library agrees that said library meets these standards as adopted by the Oklahoma Department of Libraries Board on April 1, 1999 and will maintain such standards and will apply such funds for the improvement of public library services. All funds will be expended or obligated on or before July 31, 2016.

Thomas J. Harrison Public Library
Pryor



Authorized Representative

1/4/16

Date



Librarian

1/4/16

Date

**OKLAHOMA DEPARTMENT OF LIBRARIES
RULES AND REGULATIONS FOR STATE AID GRANTS TO PUBLIC
LIBRARIES
ADOPTED April 1, 1999**

Eligibility Regulations

A. Basic Requirements

1. The following Rules and Regulations for State Aid Grants to public libraries shall take effect July 1, 1999.
2. Libraries must meet the definition of a public library as given in the latest edition of the Oklahoma public library standards. (OLA/ODL Levels of Library Development, 4th ed., 1998, p. 2)
3. Libraries must be legally established and operating according to Oklahoma Statutes. Title 65, Article 4, Section 1010; Title 11, Article 31, Sect. 101 and Article 10, Sect. 10A of the Oklahoma Constitution.

Definitions: The following words or terms, when used in this section, shall have the following meanings, unless the context clearly indicates otherwise.

Bibliographic Access means the provision of author, title and subject indexes to the library materials and classification using either the Dewey or the Library of Congress classification systems.

Free Library Service means that libraries will provide circulation of books and library materials and admittance to library programs without charge in their service area, i.e., town, city, county or library system.

Library System means libraries organized under Title 65, Article 4 of the Oklahoma Statutes and funded under Article 10, Section 10A of the Oklahoma Constitution.

Long Range Plan means a written strategy for action for improvement of library service over a specified period of time officially adopted by the library board.

Statement of Purpose means a written declaration of the role the library has chosen to serve its community officially adopted by the library board.

B. User Services

1. Libraries must provide free library service.
2. Libraries must have a telephone located in the library with a listed number.
3. Libraries shall be open to the public the minimum number of hours stipulated in the following schedule. These hours shall be maintained year round. Single county systems organized under 65 O.S. 1991 Sections 151 and 552 which have branch libraries may aggregate their hours, if, discounting overlap, the citizens are served according to the following schedule:
 - (a) cities and town under 2,000 population will be open 15 hours a week. The schedule will include at least two hours after 5 p.m. each week;
 - (b) cities and town with at least 2,000 but less than 5,000 people will be open 30 hours a week. The schedule will include at least two hours after 5 p.m. each week and three hours on Saturday;
 - (c) cities with at least 5,000 but less than 10,000 people will be open 35 hours a week. The schedule will include at least four hours after 5 p.m. each week and three hours on Saturday;
 - (d) cities with at least 10,000, but less than 25,000 people, will be open 50 hours a week. The schedule will include at least eight hours after 5 p.m. each week and four hours on Saturday; and
 - (e) cities with 25,000 people or more will be open 60 hours a week. The schedule will include seven hours on Saturday.
4. All libraries and branches must provide Internet access to the public.

C. Administration and Finance

1. Legally established libraries that are not part of a library system must submit an annual report for the preceding year to the Department of Libraries by August 15th and library systems must submit such reports by October 1st.
2. Libraries must have a board of trustees appointed by the city and or county government officials which holds regularly schedule meetings at least quarterly and libraries must file annually a list of trustees, terms of office and meeting times with the Oklahoma Department of Libraries.
3. Libraries must receive operating income from local government sources, i.e., town, city or county.

4. Local government must continue to expend an amount for library service, i.e., operating expenditures, not less than that of the preceding fiscal year, as reported on the Annual Report for Public Libraries. Public library systems organized under 65 O.S. Sections 151-161, Sections 551-561, Sections 1010-108 and Sections 201-206 may not reduce their millage levy.
5. Libraries must have paid employees who are employees of the town, city, county or system. Town, city, county or system must pay said employees at least the federally required minimum wage and meet the requirements of the Fair Labor Standard Act.
6. All personnel who work more than 20 hours a week must attend at least one continuing education program each year offered by the Oklahoma Department of Libraries, or approved by the Oklahoma Department of Libraries from institutions of higher education, vo-tech schools or library associations. Staff in library systems or public libraries serving over 25,000 may meet this requirement with in-house training. Personnel are exempt if they have been employed at the library less than one year.
7. Multi-county library systems must abide by the Oklahoma Department of Libraries' Rules and Regulations concerning systems.
8. Libraries must file a report of expenditures made with state aid grant funds each year by August 15th and library systems by October 1st.
9. Libraries must have a written statement of purpose.
10. Libraries must submit performance measures data as outlined in the rotation schedule given in the latest edition of the OLA/ODL Levels of Library Development.
11. Libraries must provide bibliographic access to their collections.
12. Libraries serving a population of 10,000 or more must have submitted to the Oklahoma Department of Libraries a long range plan written or updated within the last 3 years. This document must address future directions of the library for services and resources, and must be approved by the local library board.
13. Libraries in cities serving a population of 20,000 or more must employ a director with a Master's Degree in Library and Information Science from a library school accredited by the American Library Association. Exemptions will be made for such libraries, until the resignation of the current librarian of record as of July 1, 1998.

14. Libraries will evaluate and maintain their collections on a five year schedule ensuring that their collections include up-to-date and useful materials.

Procedural Regulations

1. State aid funds cannot be used for construction, remodeling, land, vehicles, or items that will become a permanent part of the building, such as carpet or air conditioners.
2. If a city or county has less total income for the most recent fiscal year as compared to the immediate past fiscal year, exemption to Eligibility Regulation C4 may be made. If this condition exists, libraries must so notify the Oklahoma Department of Libraries by August 15th. The Oklahoma Department of Libraries will then supply forms for city or county officials to certify that the library's budget sustained no greater reduction than the total percentage reduction of income of the city or county budget. At such time as the city or county budget increases, the library budget must receive not less than the percentage increase as the total budget.
3. Rule C4 may be waived in those years when the budget is decreased according to the Procedural Regulations Rule 2.
4. When libraries are found to be ineligible for State Aid, ODL will notify the Librarian and the City Manager, and shall state the reasons for ineligibility. The Librarian will then have a period of two weeks from receipt of notification in which to submit additional evidence of eligibility. Such appeals shall be reviewed by the ODL Administration and a final decision made.
5. The Oklahoma Department of Libraries will utilize the latest census information available each year from the State Data Center of the Department of Commerce to determine per capita payments for the distribution of state aid funds for public libraries.

DEFINITION OF A PUBLIC LIBRARY

From: Levels of Library Development, 4th edition

A public library is an agency created to serve people through various informational, cultural, educational or recreational roles. In spite of this variance, there are still several common distinguishing characteristics of a public library.

1. GOVERNANCE

A public library and its board are created by and are subject to existing statutes and ordinances. A public library board approves the policies by which the library operates. The board shall review all policies within a four year cycle and shall report all current policies to ODL in conformance with the performance measures rotation schedule in the latest edition of the OLA/ODL Levels of Library Development.

2. FUNDING

A public library is primarily supported by either municipal funds or a direct library levy on a permanent basis.

3. STAFF

To fulfill its obligation to provide access and service, the public library has one or more permanent paid positions.

4. LIBRARY MATERIALS

A public library circulates to the community a collection of materials (e.g. books, periodicals, audio-visual materials) acquired as the result of a written selection policy and supported by a materials budget. Two prerequisites for the provision of library materials are: Bibliographic access using a commonly accepted cataloging and classification schedule (i.e., Dewey or Library of Congress); and participation by the public library in interlibrary loan networks or consortia. Such participation recognizes the fact that no public library can provide maximum service to its citizens without the availability of additional resources and that every library has a responsibility to share their resources.

5. ACCESS

A public library is open to the public on a regular schedule in a building that is owned and/or maintained by a local government entity. The hours of operation are conveyed throughout the community to inform the people of the library's availability.

ROTATION SCHEDULE FOR PERFORMANCE MEASURES DATA SURVEYS

Attachment 2

FISCAL YEAR	LIBRARIES SERVING OVER 25,000 & SYSTEMS	LIBRARIES SERVING 5,000 – 25,000	LIBRARIES SERVING FEWER THAN 5,000 (A – L)	LIBRARIES SERVING FEWER THAN 5,000 (M – Z)
2013	Age and Condition of Collection	Policies Review	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita
2014	Policies Review	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita	Age and Condition of Collection
2015	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita	Age and Condition of Collection	Policies Review
2016	Library Visits per Capita	Age and Condition of Collection	Policies Review	Title Fill Rate Subject/Author Fill Rate
2017	Age and Condition of Collection	Policies Review	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita
2018	Policies Review	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita	Age and Condition of Collection
2019	Title Fill Rate Subject/Author Fill Rate	Library Visits per Capita	Age and Condition of Collection	Policies Review

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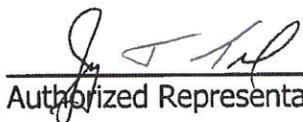
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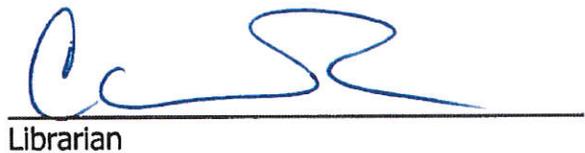
Pryor



Authorized Representative

1/4/16

Date



Librarian

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Eva

From: Holloway, Laura <hollowayl@pryorcreek.org>
Sent: Tuesday, January 12, 2016 2:21 PM
To: Smith Eva
Subject: Reminder about the change in accounts

Reminder to change on Council agenda letter i on the January 5 agenda to taking the money out of account number 846-5091. Thanks let me know you got this and understand you have alot to remember.

Recreation Center - Aquatic Repair and Maintenance

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Director of Pryor Creek Recreation Center
Consultant of Health and Wellness Pryor Public Schools
Laura Holloway