

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 16TH, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Larry Stamper. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood and Drew Stott. Council members absent: Ryan Rains.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Library Director Cari Rerat.

Others: Dennis Nichols, Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Pryor Main Street Director B.J. Cummings, Travis Noland, Mike Dunham, Police Officers Kevin Tramel, Michael Moore, Chuck Ward, Doug Barham, Dustin Van Horn and Jeremy Cantrell, Animal Control Officers Maria Harges and Rebecca Payne, Fire Fighters Randy Gibbs, Chris Young and Trey Larremore, Library Board Chairman Jeanette Anderson, William Bradford Administrator Larry Stamper and Basketball Team. (See attached signatures.)

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

There were no petitions presented.

3. MAYOR'S REPORT:

- a. **CONGRATULATIONS TO WILLIAM BRADFORD CHRISTIAN SCHOOL NAMED THE 2015-2016 OKLAHOMA CHRISTIAN SCHOOL ATHLETICS ASSOCIATION 2A JUNIOR HIGH STATE BASKETBALL CHAMPS.**

Mayor Tramel congratulated and acknowledged William Bradford Christian School who were named the 2015-2016 Oklahoma Christian School Athletics Association 2A Junior High State Basketball Champs.

4. CITY ATTORNEY'S REPORT:

- a. **FIRST READING OF ORDINANCE – COMPLETE STREETS.**

Mayor announced the first reading of Ordinance – Complete Streets and waived the reading.

- b. **DISCUSS, POSSIBLY ACT ON APPROVAL OF THE PRYOR CREEK BICYCLE / PEDESTRIAN MASTER TRAIL PLAN.**

Motion was made by Chitwood, second by Brittain to approve the Pryor Creek Bicycle / Pedestrian Master Trail Plan. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Stott. Voting no: none.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of February 2nd, 2016 Council meeting.
 - b. Approve payroll purchase orders through February 26th, 2016.
 - c. Approve claims for purchase orders through February 16th, 2016.
- APPROVE PURCHASE ORDERS THROUGH FEBRUARY 16TH, 2016.**

FUNDS
GENERAL
STREET & DRAINAGE
GOLF
CAPITAL OUTLAY

PURCHASE ORDER NUMBER
1520151857 - 1520151843
910641B - 1520151776
1520151814 - 1520151795
910607B - 1520151394

TOTALS
\$116,535.79
10,038.76
13,351.25
9,031.00

REAL PROPERTY ACQUISITION
RECREATION CENTER
DONATIONS

910671B
1520151822 - 1520151823
1520151783 - 1520151730

1,800.00
7,883.45
3,151.05
TOTAL \$ 161,791.30

910734B
910735B

NEW BLANKET PURCHASE ORDER
PRYOR VETERINARY HOSPITAL
ADVANCE AUTO PARTS

TOTALS
5,000.00
2,000.00
TOTAL \$ 7,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders presented.
e. Approve January Appropriation Requests.

JANUARY 2016

FEE IN LIEU	\$	20.95
STREET & DRAINAGE	\$	118,438.19
CEMETERY CARE INTEREST	\$	33.28
CEMETERY CARE FUND	\$	500.00
GOLF COURSE CASH FUND	\$	8,732.59
CAPITAL OUTLAY FUND	\$	38,774.79
CAPITAL OUTLAY RESERVE	\$	26.26
REAL PROPERTY ACQUISITION	\$	142.05
HOTEL/MOTEL TAX	\$	4,934.06
LIBRARY BUILDING FUND	\$	4.46
GOB 2002-RECREATION CENT	\$	-
PPWA BOND PROCEEDS (86)	\$	-
PPWA SINKING FUNDS	\$	86,120.47
PPWA BOND PROCEEDS (88)	\$	2,723.02
RECREATION CENTER-CASH FUND	\$	80,444.37
E-911	\$	153.77
LIBRARY SPECIAL	\$	12,514.33
SEIZURES	\$	6.04
DONATIONS	\$	2,123.75
COMMUNITY DEVELOPMENT BLOCK GRANT	\$	-
TOTAL	\$	355,687.12

- f. Approve expenditure of \$1,229.79 to the Pryor Area Chamber of Commerce for American Cowboy Trader Days from Hotel / Motel Grant funds.
- g. Approve expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for the Comfort of Home Quilt Show from Hotel / Motel Grant funds.
- h. Approve expenditure of \$1,500.00 to Pryor Area Arts and Humanities Council for the Northeast Oklahoma Area Art Show from Hotel / Motel Grant funds.
- i. Approve acknowledgment of expenditure of \$2,470.00 from Hotel / Motel Grant funds as approved for the Pryor Creek Golf Course.
- j. Approve expenditure of \$2,500.00 to Pryor Main Street for Chili Christmas from Hotel / Motel Grant funds.
- k. Approve the 2016 Emergency Operation Plan presented by Mayes County Emergency Management.
- l. Approve expenditure of \$3,934.00 to EBSCO Information Services for subscription to three (3) databases for the Library from EBSCO (Learning Express and Job and Career Accelerator - \$2,054.00, Auto Repair Reference Center - \$940.00 and Small Engine Repair Reference Center - \$940.00) from Library State Aid Fund (Account #92-925-5233).
- m. Approve purchase of one (1) F250 Ford Pickup from Hurley Ford, LLC in the amount of \$36,076.00 (State Contract pricing through Oklahoma Central Purchasing). Ten thousand of the total will be spent from the Capital Outlay Reserve Fund (Account #45-455-5412) and \$26,076.00 will be spent from Capital Outlay – Fire Fund (Account #44-445-5422).
- n. Approve expenditure of \$3,000.00 to Extendo Bed for the purchase of one (1) slide-out bed for Fire Department pickup from the Fire Department Capital Outlay Fund (Account #44-445-5422).
- o. Approve expenditure of \$5,098.32 to Champion Collision for the repair of a 2014 Ford Explorer (VIN #1FM5K8AR5EGB27333) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$6,282.40 and Eason Collision - \$7,776.31. Insurance loss estimated at \$5,626.81.
- p. Approve expenditure of \$5,805.53 to Champion Collision for the repair of a 2015 Chevrolet Tahoe (VIN #1GNLC2EC3FR629394) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$7,819.46 and Eason Collision - \$10,958.66. Insurance loss estimated at \$9,109.40.
- q. Accept resignation of Police Chief Steve Lemmings effective immediately.
- r. Approve the Mayor's appointment of Dennis Nichols to fill vacant Police Chief position with an annual salary of \$70,422.00.

Motion was made by Stott, second by Chitwood to approve items a-r less items m, n, o, p, r.
Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Stott, Willcutt. Voting no: none.

- m. APPROVE PURCHASE OF ONE (1) F250 FORD PICKUP FROM HURLEY FORD, LLC IN THE AMOUNT OF \$36,076.00 (STATE CONTRACT PRICING THROUGH OKLAHOMA CENTRAL PURCHASING). TEN THOUSAND OF THE TOTAL WILL BE SPENT FROM THE CAPITAL OUTLAY RESERVE FUND (ACCOUNT #45-455-5412) AND \$26,076.00 WILL BE SPENT FROM CAPITAL OUTLAY – FIRE FUND (ACCOUNT #44-445-5422).**

Motion was made by Chitwood, second by Stott to approve purchase of one (1) F250 Ford Pickup from Hurley Ford, LLC in the amount of \$36,076.00 (State Contract pricing through Oklahoma Central Purchasing). Ten thousand of the total will be spent from the Capital Outlay Reserve Fund (Account #45-455-5412) and \$26,076.00 will be spent from Capital Outlay – Fire Fund (Account #44-445-5422). Voting yes: Thompson, Brittain, Rosamond, Chitwood, Stott, Willcutt, White. Voting no: none.

- n. APPROVE EXPENDITURE OF \$3,000.00 TO EXTEND BED FOR THE PURCHASE OF ONE (1) SLIDE-OUT BED FOR FIRE DEPARTMENT PICKUP FROM THE FIRE DEPARTMENT CAPITAL OUTLAY FUND (ACCOUNT #44-445-5422).**

There was no action on this item. Bids are needed to continue.

- o. APPROVE EXPENDITURE OF \$5,098.32 TO CHAMPION COLLISION FOR THE REPAIR OF A 2014 FORD EXPLORER (VIN #1FM5K8AR5EGB27333) THAT WAS DAMAGED DURING A PURSUIT ON JANUARY 20TH, 2016. OTHER BIDS RECEIVED: QUALITY COLLISION - \$6,282.40 AND EASON COLLISION - \$7,776.31. INSURANCE LOSS ESTIMATED AT \$5,626.81.**

Motion was made by Stott, second by Rosamond to approve expenditure of \$5,098.32 to Champion Collision for the repair of a 2014 Ford Explorer (VIN #1FM5K8AR5EGB27333) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$6,282.40 and Eason Collision - \$7,776.31. Insurance loss estimated at \$5,626.81. Voting yes: Brittain, Rosamond, Chitwood, Stott, Willcutt, White, Thompson. Voting no: none.

- p. APPROVE EXPENDITURE OF \$5,805.53 TO CHAMPION COLLISION FOR THE REPAIR OF A 2015 CHEVROLET TAHOE (VIN #1GNLC2EC3FR629394) THAT WAS DAMAGED DURING A PURSUIT ON JANUARY 20TH, 2016. OTHER BIDS RECEIVED: QUALITY COLLISION - \$7,819.46 AND EASON COLLISION - \$10,958.66. INSURANCE LOSS ESTIMATED AT \$9,109.40.**

Motion was made by Stott, second by Chitwood to approve expenditure of \$5,805.53 to Champion Collision for the repair of a 2015 Chevrolet Tahoe (VIN #1GNLC2EC3FR629394) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$7,819.46 and Eason Collision - \$10,958.66. Insurance loss estimated at \$9,109.40. Voting yes: Rosamond, Chitwood, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

- r. APPROVE THE MAYOR'S APPOINTMENT OF DENNIS NICHOLS TO FILL VACANT POLICE CHIEF POSITION WITH AN ANNUAL SALARY OF \$70,422.00.**

Motion was made by Rosamond, second by White to approve the Mayor's appointment of Dennis Nichols to fill vacant Police Chief position with an annual salary of \$70,422.00 effective immediately. Voting yes: Chitwood, Stott, Willcutt, White, Thompson, Brittain, Rosamond. Voting no: none.

Dennis Nichols was sworn in by the City Attorney.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee and stated the committee met last week and everything discussed at the meeting was addressed this evening.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee and stated the committee will meet within the next three weeks.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt had nothing to report for the Street / Maintenance Garage Committee.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by Brittain, second by Rosamond to adjourn. Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:25 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF FEBRUARY 2ND, 2016 MEETING.

Motion was made by Stott, second by Willcutt to approve minutes of February 2nd, 2016 meeting. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Stott. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Stott, Willcutt. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH