

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 16TH, 2016 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes.)
3. Mayor's Report:
 - a. Congratulations to William Bradford Christian School named the 2015-2016 Oklahoma Christian School Athletics Association 2A Junior High State Basketball Champs.
4. City Attorney's Report:
 - a. First reading of Ordinance – Complete Streets.
 - b. Discuss, possibly act on approval of the Pryor Creek Bicycle / Pedestrian Master Trail Plan.
5. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of February 2nd, 2016 Council meeting.
 - b. Approve payroll purchase orders through February 26th, 2016.
 - c. Approve claims for purchase orders through February 16th, 2016.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve January Appropriation Requests.
 - f. Approve expenditure of \$1,229.79 to the Pryor Area Chamber of Commerce for American Cowboy Trader Days from Hotel / Motel Grant funds.
 - g. Approve expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for the Comfort of Home Quilt Show from Hotel / Motel Grant funds.
 - h. Approve expenditure of \$1,500.00 to Pryor Area Arts and Humanities Council for the Northeast Oklahoma Area Art Show from Hotel / Motel Grant funds.
 - i. Approve acknowledgment of expenditure of \$2,470.00 from Hotel / Motel Grant funds as approved for the Pryor Creek Golf Course.
 - j. Approve expenditure of \$2,500.00 to Pryor Main Street for Chili Christmas from Hotel / Motel Grant funds.
 - k. Approve the 2016 Emergency Operation Plan presented by Mayes County Emergency Management.
 - l. Approve expenditure of \$3,934.00 to EBSCO Information Services for subscription to three (3) databases for the Library from EBSCO (Learning Express and Job and Career Accelerator - \$2,054.00, Auto Repair Reference Center - \$940.00 and Small Engine Repair Reference Center - \$940.00) from Library State Aid Fund (Account #92-925-5233).
 - m. Approve purchase of one (1) F250 Ford Pickup from Hurley Ford, LLC in the amount of \$36,076.00 (State Contract pricing through Oklahoma Central Purchasing). Ten thousand of the total will be spent from the Capital Outlay Reserve Fund (Account #45-455-5412) and \$26,076.00 will be spent from Capital Outlay – Fire Fund (Account #44-445-5422).
 - n. Approve expenditure of \$3,000.00 to Extendo Bed for the purchase of one (1) slide-out bed for Fire Department pickup from the Fire Department Capital Outlay Fund (Account #44-445-5422).
 - o. Approve expenditure of \$5,098.32 to Champion Collision for the repair of a 2014 Ford Explorer (VIN #1FM5K8AR5EGB27333) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$6,282.40 and Eason Collision - \$7,776.31. Insurance loss estimated at \$5,626.81.
 - p. Approve expenditure of \$5,805.53 to Champion Collision for the repair of a 2015 Chevrolet Tahoe (VIN #1GNLC2EC3FR629394) that was damaged during a pursuit on January 20th, 2016. Other bids received: Quality Collision - \$7,819.46 and Eason Collision - \$10,958.66. Insurance loss estimated at \$9,109.40.
 - q. Accept resignation of Police Chief Steve Lemmings effective immediately.

- r. Approve the Mayor's appointment of Dennis Nichols to fill vacant Police Chief position with an annual salary of \$70,422.00.
6. Committee Reports:
 - a. Budget / Personnel (Rosamond)
 - b. Ordinance / Insurance (Chitwood)
 - c. Street / Maintenance Garage (Willcutt)
7. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
8. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Discuss, possibly act on approval of minutes of February 2nd, 2016 meeting.
3. Unforeseeable business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED FEBRUARY 15TH, 2016 AT 5:00 P.M. BY MAYOR JIMMY TRAMEL.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, FEBRUARY 15TH, 2016 AT 5:00 P.M.
BY CITY CLERK EVA SMITH.





**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 2ND, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond, Randy Chitwood, Ryan Rains and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Library Director Cari Rerat, Building Inspector/Code Enforcement Officer Doug Moore, Recreation Director Laura Holloway.

Others: Barbara Hawkins, Doug Barham, Evett Barham, Justin Couch, Michael Moore, Jessica Long, Johnny Janzen, Jeanette Anderson, Kathy LaValley, Frank Cantey and Jeff Cantey.

2. PETITIONS FROM THE AUDIENCE.

(LIMITED TO 5 MINUTES)

Jessica Long spoke regarding the need for the city to provide some type of health program for the young people in Pryor.

3. MAYOR'S REPORT:

- a. DECLARE FEBRUARY AS NATIONAL HEART HEALTH MONTH AND ANNOUNCE THAT WEDNESDAY, FEBRUARY 3RD AT 11:30 A.M. AND THURSDAY, FEBRUARY 4TH AT 5:00 P.M. SARAN D. OLIVER M.D. WILL SPEAK AT PRYOR RECREATION CENTER.**

Motion was made by Chitwood, second by White to approve to declare February as National Heart Health Month and announce that Wednesday, February 3rd at 11:30 a.m. and Thursday, February 4th at 5:00 p.m. Saran D. Oliver M.D. will speak at Pryor Recreation Center. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

4. CITY ATTORNEY'S REPORT:

- a. FIRST READING OF ORDINANCE – COMPLETE STREETS.**

The first reading was waived and there was no action.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of January 19th, 2016 Council meeting.
- b. Approve payroll purchase orders through February 12th, 2016.
- c. Approve claims for purchase orders through February 2, 2016. (*Scrivener's error*)
APPROVE PURCHASE ORDERS THROUGH FEBRUARY 2ND, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151662 - 1520151330	\$ 30,646.01
STREET & DRAINAGE	1520151707 - 1520151637	8,123.13
GOLF	1520151652 - 1520151653	8,371.92
CAPITAL OUTLAY	910729B	52,012.50
RECREATION CENTER	1520151673 - 1520151708	30,809.54
PPWA	1520151732 - 1520151734	2,100.00
E-911	1520151682 - 1520151736	1,076.76
DONATIONS	1520151680 - 1520151647	<u>\$ 4,452.72</u>
	TOTAL	\$ 137,592.58

Acknowledge receipt of deficient purchase orders.

There were no deficient purchase orders presented.

- d. Approve December Appropriation Requests.
- e. Approve reduced rate of rental fee as allowed for the Graham Community Hall for the Northeast Oklahoma Area Artists Show to be held beginning Friday,

September 23rd and running through Saturday, October 1st, 2016 for the annual Art Show.

- f. Approve authorizing the City Attorney to draft an Ordinance regarding Open Records Request and Fee Schedule to include all City departments.
- g. Approve authorizing the City Attorney to draft an Ordinance regarding Drug Free Zone.
- h. Approve authorizing the City Attorney to draft an Ordinance limiting the number of canines and felines and requiring registration of felines per residence.
- i. Approve authorizing the City Attorney to draft an Ordinance regarding texting while driving.
- j. Approve authorizing the City Attorney to modify Chapter 7 – Tree Trimmers Licensing for clarification of insurance and bonding requirements.
- k. Approve authorizing the City Attorney to modify City of Pryor Creek Code 3-7-1 Tree Trimmers Licensing - Permits Required - for public safety.
- l. Approve authorizing the City Attorney to modify the City of Pryor Creek Code 3-7-2 Tree Trimmers Licensing – Residents; Exemptions regarding property owners where tree trimming or pruning is concerned.
- m. Approve authorizing Infrastructure Solutions Group, LLC, Mehlburger Brawley to create specifications and seek bids for roof replacement or repair at the Thomas J. Harrison Pryor Public Library, Pryor Police Department, Old City Hall, Whitaker Park Swimming Pool and the Graham Community Building.
- n. Approve authorizing Infrastructure Solutions Group, LLC, Mehlburger Brawley to create specifications and seek bids for Option 1 and 2, 2015 Concrete Street Repairs as defined by engineer.
- o. Approve transfer of \$72,487.74 from unspent CDBG funds on deposit at First Priority Bank of Pryor Creek to the Street Department Fund – Sales Tax (Account #14-000-4111).
- p. Approve transfer of \$3,500.00 from Pryor Public Works Authority Bond Fund 86 from unspent seven million dollar bond proposal to Street Department Fund – Sales Tax (Account #14-000-4111).
- q. Approve promotion of Eric Lee from “B” Operator, Range C, Step 2 (annual salary \$29,310.00) to “A” Operator, Range D, Step 2 (annual salary \$30,857.00).
- r. Approve expenditure in the amount of \$3,360.33 from Recreation Center Capital Outlay – Equipment (Account #84-845-5410) to Push-Pedal-Pull for one (1) 3G Cardio 6.0 Vibration Plate for Pryor Creek Recreation Center. Other quotes received: All American Fitness - \$4,319.00 and Elite Exercise Equipment - \$4,622.00.
- s. Approve reinstatement of Jordan Madole to volunteer firefighter effective immediately.
- t. Approve promotion of Kevin Tramel from Sergeant, Range L, Step 4 (annual salary \$47,000.00) to Captain, Range M, Step 4 (annual salary \$47,504.00).
- u. Approve hiring Meloni A. Brogden to fill vacant Dispatch position created by promotion of Nicholas Dobbs at Range D, Step 1 (annual salary \$28,597.00) effective after February 18th, 2016.
- v. Approve expenditure of \$3,020.00 to “The Siding Man” to remove and replace wood around new windows and seal with caulk at the Police Department from Capital Outlay – Properties (Account #44-445-5419). Other quotes received: Panther Creek Construction - \$ 3,400.00, “James Hardie” “12” - \$4,125.00, Jerry Yoder - \$6,450.00.
- w. Approve hiring Ann Goossen to fill vacant deputy clerk position in the City Clerk’s Office at Range D, Step 1 (annual salary \$28,597.00) effective February 22nd, 2016.

Motion was made by Stott, second by Brittain to approve items a-x less item a, c, i, n, o, q, u. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

a. APPROVE MINUTES OF JANUARY 19TH, 2016 COUNCIL MEETING.

Motion was made by Brittain, second by Rosamond to approve minutes of January 19th, 2016 Council meeting. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none. Abstain (counting as a no vote): White.

c. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH 2016.

Motion was made by Chitwood, second by Stott to approve claims for purchase orders through February 2, 2016. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

i. APPROVE AUTHORIZING THE CITY ATTORNEY TO DRAFT AN ORDINANCE LIMITING THE NUMBER OF CANINES AND FELINES AND REQUIRING REGISTRATION OF FELINES PER RESIDENCE.

Motion was made by Chitwood, second by White to approve authorizing the City Attorney to draft an Ordinance limiting the number of canines and felines and requiring registration of felines per residence. Voting yes: Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

n. APPROVE AUTHORIZING INFRASTRUCTURE SOLUTIONS GROUP, LLC, MEHLBURGER BRAWLEY TO CREATE SPECIFICATIONS AND SEEK BIDS FOR ROOF REPLACEMENT OR REPAIR AT THE THOMAS J. HARRISON PRYOR PUBLIC LIBRARY, PRYOR POLICE DEPARTMENT, OLD CITY HALL, WHITAKER PARK SWIMMING POOL AND THE GRAHAM COMMUNITY BUILDING.

Motion was made by Rosamond, second by Brittain to approve authorizing Infrastructure Solutions Group, LLC, Mehlburger Brawley to create specifications and seek bids for roof replacement or repair at the Thomas J. Harrison Pryor Public Library, Pryor Police Department, Old City Hall, Whitaker Park Swimming Pool and the Graham Community Building. Voting yes: Chitwood, Rains, Stott, Willcutt, White, Thompson, Brittain, Rosamond. Voting no: none.

o. APPROVE AUTHORIZING INFRASTRUCTURE SOLUTIONS GROUP, LLC, MEHLBURGER BRAWLEY TO CREATE SPECIFICATIONS AND SEEK BIDS FOR OPTION 1 AND 2, 2015 CONCRETE STREET REPAIRS AS DEFINED BY ENGINEER.

Motion was made by Brittain, second by White to approve authorizing Infrastructure Solutions Group, LLC, Mehlburger Brawley to create specifications and seek bids for Option 1 and 2, 2015 Concrete Street Repairs as defined by engineer. Voting yes: Rains, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood. Voting no: Stott.

q. APPROVE TRANSFER OF \$3,500.00 FROM PRYOR PUBLIC WORKS AUTHORITY BOND FUND 86 FROM UNSPENT SEVEN MILLION DOLLAR BOND PROPOSAL TO STREET DEPARTMENT FUND – SALES TAX (ACCOUNT #14-000-4111).

Motion was made by Chitwood, second by Brittain to approve transfer of \$3,500.00 from Pryor Public Works Authority Bond Fund 86 from unspent seven million dollar bond proposal to Street Department Fund – Sales Tax (Account #14-000-4111). Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains. Voting no: none.

u. APPROVE PROMOTION OF KEVIN TRAMEL FROM SERGEANT, RANGE L, STEP 4 (ANNUAL SALARY \$47,000.00) TO CAPTAIN, RANGE M, STEP 4 (ANNUAL SALARY \$47,504.00).

Motion was made by Rosamond, second by White to approve promotion of Kevin Tramel from Sergeant, Range L, Step 4 (annual salary \$47,000.00) to Captain, Range M, Step 4 (annual salary \$47,504.00). Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported for the Budget / Personnel Committee and stated the committee met last week and there will be a regular meeting in February.

b. ORDINANCE / INSURANCE (CHITWOOD)

Chitwood reported for the Ordinance / Insurance Committee and stated the committee is working on new ordinances and will schedule a meeting for later this month.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt reported for the Street / Maintenance Garage Committee and stated there was nothing scheduled at this time.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

8. ADJOURN.

Motion was made by White, second by Willcutt to adjourn. Voting yes: White, Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:35 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JANUARY 19th, 2016 MEETING.

Motion was made by Rosamond, second by Stott to approve minutes of January 19th, 2016 meeting. Voting yes: Thompson, Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt. Voting no: none. Abstain (counting as a no vote): White.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

4. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn from the Pryor Public Works Authority meeting. Voting yes: Brittain, Rosamond, Chitwood, Rains, Stott, Willcutt, White, Thompson. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH

CERTIFICATE OF EXCELLENCE



*The City of Pryor Creek is proud to acknowledge and congratulate
William Bradford Christian School as the
2015-16 Oklahoma Christian School Athletic Association
2A Junior High State Basketball Champs.*

Eva Smith, City Clerk

Jimmy Tramel, Mayor



February 16th, 2016

ORDINANCE NO. 2016-

AN ORDINANCE PROVIDING FOR COMPLETE STREETS AND AMENDING THE PRYOR CREEK CITY CODE.

SECTION I. FINDINGS. The City of Pryor Creek hereby finds and declares as follows:

WHEREAS, the term “Complete Streets” describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, people with disabilities, motorists, movers of commercial goods, users and operators of public transportation, emergency vehicles, seniors, children, youth; and

WHEREAS, the lack of Complete Streets is dangerous for pedestrians, bicyclists, and public transportation riders, particularly children, older adults, and persons with disabilities; In 2012, 4,743 pedestrians and bicyclists were killed by motor vehicles in America, and many of these fatalities were preventable, and the severity of injuries could readily be decreased by implementing Complete Streets policy and design approaches; and the City of Pryor Creek wishes to ensure greater safety for those traveling its streets and roads; and

WHEREAS, the City of Pryor Creek acknowledges the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation, which can help address a wide variety of challenges, including pollution, traffic congestion, social isolation, obesity, physical inactivity, limited recreational opportunities, and safety; and

WHEREAS, in 2014 thirty two percent (32%) of Mayes County residents reported that they have no physical activity. Lack of physical activity level, sedentary lifestyles and limited opportunities to integrate exercise into daily activities are factors contributing to increased obesity among adults and children, and the consequences of obesity, such as diabetes, heart disease, stroke, high blood pressure, high cholesterol, cancer, asthma, depression, and reduced academic performance; and

WHEREAS, the City of Pryor Creek recognizes that the careful planning and coordinated development of Complete Streets infrastructure provides long-term cost savings for local governments by reducing road construction, repair, and maintenance costs, and expanding the tax base; improves public health and lowers health care expenses; provides financial benefits to property owners and businesses; and decreases air and water pollution; in contrast, the lack of Complete Streets imposes significant costs on government, employers, and individuals, including the cost of obesity, and physical inactivity, which can amount to billions of dollars in medical expenses, workers’ compensation, and lost productivity; and

WHEREAS, the dramatic increase in the population of older adults in the near future requires immediate changes to street design and transportation planning to meet Americans with Disabilities Act design standards; and

WHEREAS, seven Oklahoma cities have adopted Complete Streets policies and legislation since 2010 in order to further the health, safety, welfare, economic vitality, and environmental well-being of their communities; and

WHEREAS, the City of Pryor Creek will be prepared to leverage new funding opportunities from the Federal Highway Administration and Oklahoma Department of Transportation intended to integrate public health into transportation planning and decision-making; and

WHEREAS, the City of Pryor Creek, in light of forthcoming benefits and considerations, wishes to commit to Complete Streets and form a comprehensive and integrated transportation network that promotes safe, equitable, and convenient travel for all users while preserving flexibility, recognizing community context, and using the best design guidelines and standards.

NOW THEREFORE, it is the intent of the City of Pryor Creek City Council in enacting this ordinance to encourage healthy and active living, reduce traffic congestion and fossil fuel use, and improve the safety and quality of life of residents of Pryor Creek by providing safe, convenient, and comfortable routes for walking, bicycling, and public transportation.

SECTION II. ORDINANCE. Part 14, Chapter 8 of the City of Pryor Creek City Code is hereby created to read as follows:

A. Complete Streets Commitments.

1. Complete Streets Serving All Users. The City of Pryor Creek expresses its commitment to creating and maintaining Complete Streets that provide safe, comfortable, and convenient travel along and across streets (including streets, roads, highways, bridges, and other portions of the transportation system) through a comprehensive, integrated transportation network that serves all categories of users, including but not limited to pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, emergency vehicles, seniors, children, youth, and families.

2. Complete Streets Infrastructure. The City of Pryor Creek recognizes the importance of Complete Streets infrastructure and modifications that enable safe, convenient, and comfortable travel for all categories of users, including but not limited to sidewalks, shared use paths, bicycle lanes, bicycle routes, paved shoulders, street trees and landscaping, planting strips, accessible curb ramps, crosswalks, pedestrian islands, pedestrian signals, signs, street furniture, bicycle racks, public transit stops, traffic signals, and other features assisting the safe travel for all users, such as traffic circles, raised medians, dedicated transit lanes, and transit bump outs.

3. Context Sensitivity. In planning and implementing street projects, the City of Pryor Creek shall maintain sensitivity to local conditions in residential, commercial, and rural districts and shall work with residents, merchants, and other stakeholders to ensure that a strong sense of place continues.

B. Safe Travel Requirements.

1. Complete Streets Routinely Addressed by Relevant Departments. The Street Department, Maintenance Department, and Planning and Development Department of the City of Pryor Creek shall work towards making Complete Streets practices a routine part of everyday operations, approaching every relevant project, program, and practice as an opportunity to improve streets and the transportation network for all categories of users, and working in coordination with other departments, agencies, and Pryor Municipal Utility Board to maximize opportunities for Complete Streets, connectivity, and cooperation.

2. Complete Streets Required.

a. All Projects and Phases. Complete Streets infrastructure sufficient to enable reasonably safe travel along and across the right of way for each category of users shall be incorporated into all planning, funding, design, approval, and implementation processes for any new construction, reconstruction, retrofit, maintenance operations, alteration, or repair of streets (including streets, roads, highways, bridges, and other portions of the transportation system), except that specific infrastructure for a given category of users may be excluded if an exemption is approved via the process set forth in section B.3 of this ordinance.

b. Community Development Department Consultation. Transportation projects shall be reviewed by the Community Development Department early in the planning and design stage prior to seeking funding or commencing environmental review, to provide an opportunity to allow comments and recommendations regarding Complete Streets features to be incorporated into the project.

c. Complete Streets in Routine Work and Projects. The Street Department, Parks Department, and Pryor Municipal Utility Board shall improve Complete Streets and street functionality for all categories of users as part of routine work or projects involving pavement resurfacing, restriping, accessing or relocating utilities, signalization operations, or maintenance of landscaping or other features unless an exemption is approved via the process set forth in section B.3 of this ordinance.

d. Plan Consultation and Consistency. Maintenance, planning, and design of projects affecting the transportation system shall be consistent with local bicycle, pedestrian, transit, multimodal, comprehensive and other relevant plans, except as approved via the process set forth in section B.3 of this ordinance.

3. Leadership Approval for Exemptions. Specific infrastructure for a given category of users may be excluded where all of the following conditions are met:

a. Supporting data and documentation are assembled indicating one of the following bases for the exemption:

- i. Use by a specific category of users is prohibited by law; or
- ii. The project is a maintenance activity that does not involve resurfacing, restriping or reconfiguring the street. Examples of exempt projects include patching, sidewalk repair or cleaning; or
- iii. The project is limited by available publicly owned right-of-way; or
- iv. The project is located on state or federal right-of-way, the City has made an effort to obtain permission, and the agency with control of the right-of-way has indicated they will not grant permission; or
- v. The cost for specific infrastructure would be excessively disproportionate to the need and probable future use over the long term (costs in excess of 20% of project total may be regarded as evidence that cost is excessively disproportionate, as set forth by the United States Department of Transportation in its policy statement on accommodating bicycle and pedestrian travel); or
- vi. There is an absence not only of current need, but also of future need (absence of future need may be shown via demographic, school, employment, and public transportation route data that demonstrate a low likelihood of bicycle, pedestrian, or transit activity in an area over the next 10 to 20 years); or
- vii. **Planned Unit Developments (PUD) that provide a method of alternative compliance approved by the Planning and Zoning Commission; or**
- viii. Significant adverse impacts outweigh the positive effects of the infrastructure; and

- b. The proposed exemption, as well as the supporting data and documentation, shall be made publicly available prior to approval by the City Council; and
- c. The Planning and Zoning Commission shall review the proposed exemption, as well as the supporting data and documentation, during the planning and design phase of the project and make a recommendation to the City Council on whether or not the exemption is appropriate, the City Council shall make the final decision whether the exemption will be approved after hearing the recommendation of the Planning and Zoning Commission.

4. **Street Network and Connectivity.** As feasible, the City of Pryor Creek shall incorporate Complete Streets infrastructure into existing streets to improve the safety and convenience of users and to create employment, with the particular goal of creating a connected network of facilities accommodating each category of users, and increasing connectivity across jurisdictional boundaries for existing and anticipated development.

5. **Deficiency.** Deficiency projects ~~are those required to~~ **when fiscally feasible shall** correct inadequate service and bring system capacity to adopted levels of service standards. Deficiency expenditures shall enhance the capacity, safety and efficiency of all modes of travel within the roadway network. New roads and improvements to existing roadway facilities shall include improvements for all transportation and mobility modes, including motor vehicles, transit operations, pedestrians and bicyclists. Deficiency projects shall improve connections between the various transportation and mobility modes and complete missing links within the arterial roadway network. Deficiency projects shall follow complete streets policies as prescribed in C and D. Deficiency projects shall also include the continued development of Intelligent Transportation System (ITS) management tools, managed lanes (using existing lanes for different travel directions depending on demand and time of day), queue jump lanes (providing transit priority) and other traffic management strategies that increase the efficiency of existing and newly-constructed roadways for all transportation and mobility modes.

C. Policies, Plans, and Studies.

1. **Revising Policies and Plans.** The Street Department and Community Development Department are hereby directed to assess additional steps and potential obstacles to implementing Complete Streets in the City of Pryor Creek and to recommend proposed revisions to all appropriate ordinances, zoning and land use development codes, policies, procedures, regulations, guidelines, programs, templates, and design manuals, in order to integrate, accommodate, and balance the needs of all users in all projects.

2. **Studies.** All initial planning and design studies, health impact assessments, environmental reviews, and other reviews for projects requiring funding or approval by the City of Pryor Creek shall:

- a. Evaluate the effect of the proposed project on safe, comfortable, and convenient travel by all categories of users, and
- b. Identify measures to mitigate any adverse impacts on such travel that are detected.

D. Performance Standards, Evaluation, and Reporting. The following steps shall be taken to support implementation of Complete Streets goals:

1. **Performance Standards.** The Community Development Department, with the assistance of the Street Department, shall put into place performance standards with measurable outcomes to assess safety, comfort, actual use, and functionality, particularly with regard to the development of a bicycle and pedestrian network, for each category of users.
2. **Evaluation.** The Community Development Department shall perform evaluations of how well the streets and transportation network of Pryor Creek are serving each category of users by collecting baseline data over the next four years and collecting follow-up data on a two year basis, including data that:
 - a. Tracks performance standards, including new miles of bicycle lanes, sidewalks, and street trees or plantings, number of new curb ramps, improved crossings, and signage;
 - b. Measure latent demand and existing levels of service for different modes of transport and categories of users, including public transportation ridership;
 - c. Tracks collision statistics by neighborhood and mode of transportation, and bicycle and pedestrian injuries and fatalities;
 - d. Assess the safety, functionality, and actual use of the neighborhoods and areas within the corporate limits of Pryor Creek by each category of users.
 - e. Assess the number of bicycle, pedestrian and transit users and how this changes over time as more infrastructure is developed.
3. **Reporting.** The Director of the Community Development and the Street Department shall provide an annual report to the City Council summarizing how well the City of Pryor Creek is implementing Complete Streets, with the report including: the performance standards and goals from section D.1 of this ordinance; the evaluations from section D.2 of this ordinance, with an assessment of the evaluation data; and a list and map of street projects undertaken in the past year, with a brief summary of the Complete Streets infrastructure used in those projects and, if applicable, the basis for excluding Complete Streets infrastructure from any projects.

SECTION III. STATUTORY CONSTRUCTION & SEVERABILITY.

- A. This ordinance shall be construed so as not to conflict with applicable federal or state laws, rules, or regulations. Nothing in this ordinance authorizes the City of Pryor Creek to impose any duties or obligations in conflict with limitations on municipal authority established by federal or state law at the time action is taken.
- B. In the event that a court or agency of competent jurisdiction holds that a federal or state law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this ordinance or the application thereof to any person or circumstances, it is the intent of the ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this ordinance remains in effect.
- C. In undertaking the enforcement of this ordinance, the City of Pryor Creek is assuming only an undertaking to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation through which it might incur liability in monetary damages to any person who claims that a breach proximately caused injury.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR, AND THE COUNCIL OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, TO-WIT:

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA, ON THIS ___ DAY OF _____, 2016.

Jimmy Tramel, Mayor

Attest by:

Eva Smith, City Clerk

Approved for Form and Legality:

K. Ellis Ritchie, City Attorney

DRAFT

HOTEL MOTEL PAYMENT PROCESSING

Process for Payment Check List - Grants

RECIPIENT: <u>PRYOR CHAMBER OF COMMERCE</u>		
EVENT: <u>AMERICAN COWBOY TRADER DAYS</u>		
Date of Event: <u>JULY 24-25-2015</u>		
Amt Awarded:	<u>\$2,500⁰⁰</u>	Acct# _____
Notes: <u>THIS EVENT WILL NOT BE FUNDED IN 2016-2017. EVENTS IN JULY & AUG ARE NOT ELIGIBLE FOR FUNDING.</u>		

Below this sheet attach:

Date		
7/28/15	✓	1 Application
8/4/15	✓	2 Hotel / Motel Minutes → 2500
9/8/15	✓	3 Budget / Personnel Committee Minutes → 2500
9/15/15	✓	4 City Council Minutes DO NOT PAYOUT UNTIL EXPENSE REPORT IS APPROVED
9/23/15	✓	5 Final Expense Report and Receipts for Event DUE SEPTEMBER 23, 2015
		6 Hotel / Motel Minutes (showing receipt approval)
		7 Budget / Personnel Committee Minutes (showing receipt approval)
		8 City Council Minutes (showing receipt approval)
		9 Agreement for Funding and Provision of Services Signed
		10 PO# _____
		11 Paid w/CK # _____ Mailed _____ Delivered _____
		12

FOLLOW UP WITH THIS APPLICANT
 (DATE): SEPT 23, 2015 *no later than June 30, 2016*
REQUEST EXPENDITURE SUMMARY
FOR BOARD REVIEW.

Complete:



RECEIVED
SEP 23 2015
CITY CLERK'S OFFICE
PRYOR CREEK, OK

▪ Pryor Area Chamber of Commerce ▪ PO Box 367 ▪ Pryor, OK 74362 ▪
▪ p: 918.825.0157 ▪ f: 918.825.0158 ▪ www.PryorChamber.com ▪

American Cowboy Trade Days 2015

Check #	Vendor	Description	Amount
2900	Pryor Printing	Event Posters	222.79
3013	Harold Blake	Event Entertainment	500.00
3022	Green Country Port-A-John	Port-A-John Rental for Event	409.00
16975	US Post Office	Postage for Event Posters	98.00
	Total		1229.79

I have requested
for check # 3022
to be deposited in
the bank on
numerous occasions.
Will have cleared check
to the City ASAP.

002900

59

5/20/2015

222.79

Amount

[Handwritten Signature]
SIGNATURE



ORIGINAL DOCUMENT HAS RED KEYHOLE ICON THAT DISAPPEARS WITH HEAT
THE BACK OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES

THIS DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER

PRYOR AREA FOUNDATION
P.O. BOX 1523 PRYOR, OK 74362
918-825-0157

PAY
Pryor Printing

TO TWO Hundred Twenty-Two and 79/100 *****
ORDER OF: *****

Pryor Printing
15 South Vann
Pryor, OK 74361

Payment

002900 10311

0010010110 004 0602-15 01 >103112594< R



The security features listed below, exceed industry guidelines

Security Feature

Invisible Fibers

Chemical Protection

Heat Sensitive Image

Warning Band

Microprint

Diagonal Dimensional Backer

Chemical Wash Warning Box

Colored Background

Description of Features:

Invisible randomly embedded fibers that fluoresce in yellow under a black light.

When chemically altered, the area treated will appear as a brown stain or spot.

Responds to warmth. Hold between thumb and forefinger or breathe on it. The image will fade and reappear.

Alerts handler the document contains security features.

Endorse lines appear as dotted lines when copied.

Different spacing of diagonal lines used as an anti-cut and paste device.

Located in the checks backer; a boxed in area with a call out to the check verifier.

Pattern protects against alterations

© Padlock design is a certification mark of Check Payment Systems Association

ENDORSE HERE

X **FOR DEPOSIT ONLY** MP

Pryor Printing, Inc.

#121851 MP

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
★RESERVED FOR FINANCIAL INSTITUTION USE★

proof of dep



Pryor Printing, inc.
 15 south vann
 pryor, oklahoma 74361
 918/825-2888
 918/825-1757 fax

Invoice

Date	Invoice #
4/29/2015	77283

Bill To

PACC
 P. O. BOX 367
 PRYOR, OK 74362

Quantity	Description	P.O. No.	Terms
			Due on receipt
Quantity	Description	Rate	Amount
	2015 10TH ANNUAL AMERICAN COWBOY TRADERS DAYS - 1000 FLYERS, 50 POSTERS THANK YOU	203.00	203.00T
<i>Thank You</i>			

**THIS INVOICE IS DUE AND PAYABLE UPON RECEIPT, OR
 WITHIN TEN DAYS OF RECEIPT BY MAIL. THANK YOU**

Subtotal	\$203.00
Sales Tax (9.75%)	\$19.79
Total	\$222.79
Payments/Credits	\$0.00
Balance Due	\$222.79

PRYOR AREA FOUNDATION
P.O. BOX 1523 PRYOR, OK 74362
918-825-0157



CENTURY BANK
OF OKLAHOMA
Drawer 159 - Pryor, OK 74362-0159
918-825-7200

003013

7/27/2015

PAY Harold Blake

**500.00

TO Five Hundred and 00/100
ORDER OF:

Harold Blake

Date

Amount

Barbara Hawkins
Harold Blake
AUTHORIZED SIGNATURE



⑈003013⑈ ⑆103102821⑆ ⑈10723⑈

PRYOR AREA FOUNDATION
Harold Blake

7/27/2015

003013

500.00

Cowboy Trade Days

500.00

PRYOR AREA FOUNDATION
Harold Blake

7/27/2015

003013

500.00

Cowboy Trade Days

500.00

ORIGINAL DOCUMENT HAS BEEN REMOVED (DON'T LET THIS DISAPPEAR WITH HEAT)

WASH. WARNING BOX 14

ALL DOCUMENTS PRINTED ON CHEMICALLY RESISTIVE PAPER

003013

JK

2-0159

7/27/2015

**500.00

*****Amount*****

Harold Blake
SIGNATURE



THE BACK OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES

PRYOR AREA FOUNDATION
P.O. BOX 1523 PRYOR, OK 74362
918-825-0157

PAY Harold Blake

TO FIVE Hundred and 00/100 *****
ORDER OF: Harold Blake

Payment

⑈003013⑈ ⑆10310

047

Not On Us Check
07-27-15 01 >103112594< 1

DOCUMENT TRANS#:



The security features listed below, exceed industry guidelines

Security Features

Invisible Fibers

Chemical Protection

Heat Sensitive Icon

Warm to the Touch

Microprint

Diagonal Dimensional Backer

Chemical Wash Warning Box

Colored Background

Description of Features:

- Invisible randomly embedded fibers that fluoresce in yellow under a black light.
- When chemically altered, the area treated will appear as a brown stain or spot.
- Responds to warmth. Hold between thumb and forefinger or breathe on it. The image will fade and reappear.
- Alerts handler the document contains security features.
- Endorse lines appear as dotted lines when copied.
- Different spacing of diagonal lines used as an anti-cut and paste device.
- Located in the checks backer, a boxed in area with a call out to the check verifier.
- Pattern protects against alterations.

© Padlock design is a certification mark of Check Payment Systems Association

ENDORSE HERE

X *Paul Bleh* MP

MP

MP

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

proof of dep

{Check->129} - 11/27/2015

DOCUMENTS PRINTED ON CHEMICALLY REACTIVE PAPER. THE BACK OF THIS DOCUMENT INCLUDES AN TAMPER EVIDENT CHEMICAL WASH WARNING BOX.

PRYOR AREA FOUNDATION
P.O. BOX 1523 - PRYOR, OK 74362
918-825-0157

CENTURY BANK
OF OKLAHOMA
Drawer 159 - Pryor, OK 74362-0159
918-825-7200

003022

8/27/2015

PAY **Green Country Port a John** **409.00

TO **Pay** **Hundred Nine and 00/100** Date **8/27/15**

ORDER OF: **Green Country Port a John**
PO Box 832
Chouteau, OK 74337

Darlene Hankins
AUTHORIZED SIGNATURE

⑈003022⑈ ⑆403402824⑆ ⑈10723⑈

{Check->129} - 11/27/2015

CAUTION The Security Features listed below protect industry guidelines and are designed to help you identify counterfeit money. They are intended to help you identify counterfeit money. They are intended to help you identify counterfeit money.

Security Features:

- Watermark: A portrait of George Washington is visible when held up to the light.
- Color Shifting Ink: The number "100" changes color from blue to green as the angle of view changes.
- Microprint: Tiny, repeating patterns of the number "100" are visible throughout the bill.
- Security Thread: A continuous, woven thread is embedded in the paper.
- Ultraviolet Light: The bill glows with a yellow-green color under UV light.
- Tactile Features: Raised lines and the number "100" are visible to the touch.
- Infrared Light: The bill shows a dark color when scanned with an infrared scanner.
- Chemical Wash Warning Box: A box on the back of the bill that indicates if the bill has been washed with chemicals.

⑈003022⑈ ⑆403402824⑆ ⑈10723⑈

ENDORSE HERE

DUPLICATE OF ORIGINAL CHECK
RESERVED FOR BANK USE

003022

PRYOR AREA FOUNDATION
P.O. BOX 1523 PRYOR, OK 74362
918-825-0157



CENTURY BANK
OF OKLAHOMA
Drawer 159 - Pryor, OK 74362-0159
918-825-7200

8/27/2015

PAY Green Country Port a John

**409.00

TO ~~Four~~ Hundred Nine and 00/100 ***** Date ***** Amount *****
ORDER OF:

Green Country Port a John
PO Box 832
Chouteau, OK 74337

Barbara Hankins
[Signature]
AUTHORIZED SIGNATURE

⑈003022⑈ ⑆103102821⑆ ⑈10723⑈

PRYOR AREA FOUNDATION
Green Country Port a John

8/27/2015
409.00

003022

Cowboy Trade Days

409.00

PRYOR AREA FOUNDATION
Green Country Port a John

8/27/2015
409.00

003022

Cowboy Trade Days

409.00

INVOICE

**GREEN COUNTRY
PORT-A-JOHN**

DATE: 7-22-15

BILLED TO:

Pryor Chambers

P.O. Box 832
CHOUTEAU, OKLAHOMA 74337
918/476-5344

SITE DELIVERED TO:

Cowboy Trade Days

DATE DELIVERED	NO. UNITS DELIVERED	TERMS:	UNIT PRICE	AMOUNT
		<i>net 10</i>		
		DESCRIPTION		
<i>7-22-15</i>	<i>3</i>	<i>Regular Toilet Rental</i>	<i>50</i>	<i>150⁰⁰</i>
	<i>1</i>	<i>Handicap " "</i>		<i>75⁰⁰</i>
<i>7-25-15</i>		<i>Extra Cleaning Requested</i>		<i>100⁰⁰</i>
		<i>Deliver + Pickup</i>		<i>75⁰⁰</i>
			SUB-TOTAL	
			TAX	<i>9.00</i>
			MISC. CHG.	
			TOTAL	<i>409.⁰⁰</i>

FRYOR AREA CHAMBER OF COMMERCE, INC. RCB BANK 016073

PAY TO THE ORDER OF: PAUL MASTI

NINETY DOLLARS

DATE: 11-1-15

AMOUNT: \$90.00

001-017-0200-001-00-0-16 RCB 3105112004

RCB *** Central Business 308347044

90-1101924000-2015-09-15 1 00 001 00

11/01/15 11:21 AM

POST OFFICE proof of payment

aster 9-16-15 98.00
t + ^{no} 100

Stamps

=====
PRYOR
111 S ADAIR ST
PRYOR
OK
743619998
3967320210
09/16/2015 (800)275-8777 3:33 PM
=====

Table with 3 columns: Product Description, Sale Qty, Final Price. Includes rows for (Forever) Star-Spangled Banner PSA Coil/100, Total, and Personl/Bus Check.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post-Office Box. Sign up for a box online at usps.com/poboxes.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER
TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
https://postalexperience.com/Pos

or scan this code with
your mobile device:



or call 1-800-410-7420.
YOUR OPINION COUNTS

Bill #: 840-57300377-3-130356-2
Clerk: 04

Process for Payment Check List - Grants

RECIPIENT: <u>PRYOR CHAMBER OF COMMERCE</u>		
EVENT: <u>COMFORTS OF HOME QUILT SHOW</u>		
Date of Event: <u>SEPT 18 & 19, 2015</u>		
Amt Awarded:	<u>\$2,500⁰⁰</u>	Acct# _____
Notes: <u>REQUESTED 3,000</u>		

Below this sheet attach:

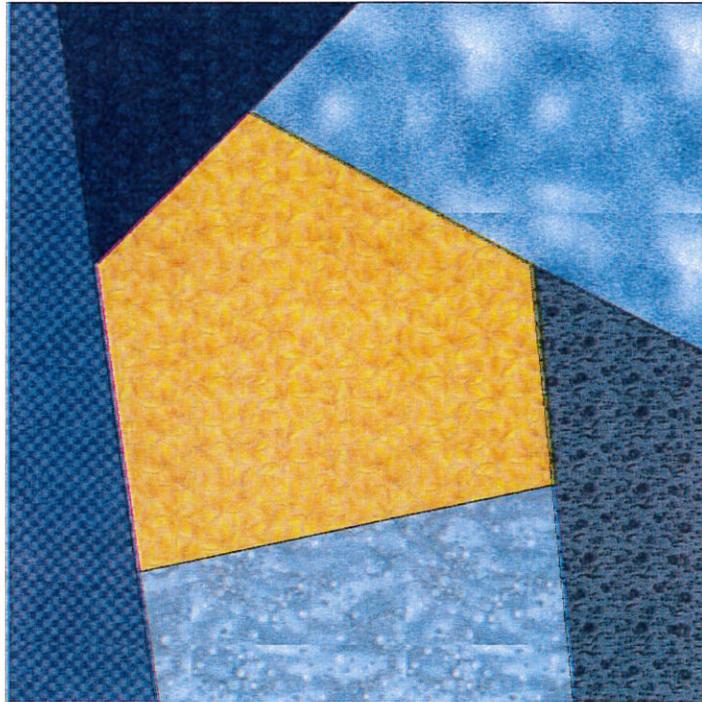
Date		
7/31/15	✓	1 Application
8/4/15	✓	2 Hotel / Motel Minutes → Awarded \$ 2,500 ⁰⁰
9/8/15	✓	3 Budget / Personnel Committee Minutes → 2500 ⁰⁰
9/15/15	✓	4 City Council Minutes DO NOT PAYOUT UNTIL EXPENSE REPORTS ARE APPROVED
11/18/15	✓	5 Final Expense Report and Receipts for Event \$2,500 ⁰⁰
		6 Hotel / Motel Minutes (showing receipt approval)
		7 Budget / Personnel Committee Minutes (showing receipt approval)
		8 City Council Minutes (showing receipt approval)
		9 Agreement for Funding and Provision of Services Signed
		10 PO# _____
		11 Paid w/CK # _____ Mailed _____ Delivered _____
		12

**FOLLOW UP WITH THIS APPLICANT
(DATE): NOVEMBER 18, 2015 due no later than June 30, 2016
REQUEST EXPENDITURE SUMMARY
FOR BOARD REVIEW.**

Complete:

R E C E I V E **D**
NOV 18 2015
CITY CLERK'S OFFICE
PRYOR CREEK, OK

Comforts of Home Quilt Show 2015





▪ Pryor Area Chamber of Commerce ▪ PO Box 367 ▪ Pryor, OK 74362 ▪
 ▪ p: 918.825.0157 ▪ f: 918.825.0158 ▪ www.PryorChamber.com ▪

Comforts of Home Quilt Show 2015

Check #	Vendor	Description	Amount
609	Premier Signs	Banner	\$87.70
610	Mayes County Fair Board	Ad for Quit Show	\$30.00
611	Ann Underwood	Ribbon Supplies	\$99.73
612	Office Everything	Pre-paid copies	\$65.85
613	Carol Kessler	Envelopes & Postage to mail flyers to quilt shops	\$26.76
614	OOWA	Rent for Expo Center	\$420.17
615	Pryor Printing	Programs & Boutique Bucks	\$887.88
617	Linda Shafer	Post Driver for putting up signs	\$25.00
618	Betty New	Judge	\$374.75
619	Alice McElwain	Judge	\$381.99
620	Julia Minton	Supplies for quilt entries	\$75.17
636	Capstone Creations	Gift Certificate for Valor Block Challenge	\$25.00
Total			\$2,500.00

RECEIVED
 NOV 18 2015
 CITY CLERK'S OFFICE
 PRYOR CREEK, OK



Pryor, OK 74361
 Bus. 918-825-6422
 Fax: 918-825-5306

Invoice

Date	Invoice #
1/22/2015	3019

Bill To

PRYOR PATCHERS QUILT GUILD
 P.O. Box 1604
 Pryor, OK 74361

Job No.	P.O. No.	Terms	Due Date
14-673			1/22/2015

Description	Qty	Rate	Amount
4' x 8' Banner (1/2 Price Sale Was \$160)	1	80.00	80.00T
<p>All past due balances subject to SERVICE CHARGES of 2% per month</p>			

<p>We Appreciate Your Business! Thank You!</p> <p>Received By _____</p> <p>Date _____</p>	<p>Sales Tax (9.625%) \$7.70</p>
	<p>Total \$87.70</p>
	<p>Payments/Credits \$0.00</p>
	<p>Balance Due \$87.70</p>

The Mayes County Fair Board

PO Box 39 • Pryor, OK 74362

www.mayescountyfair.com

Please complete this form and mail back to MCFB, PO Box 39, Pryor, OK 74362.

I am happy with my ad and would like to advertise in the 2015 Fair Book.

Your current ad size is 1/2 page
Please send #30 and your ad back to us.

Thanks, but I do not wish to participate this year.

I would like to change the size and or content of my ad.

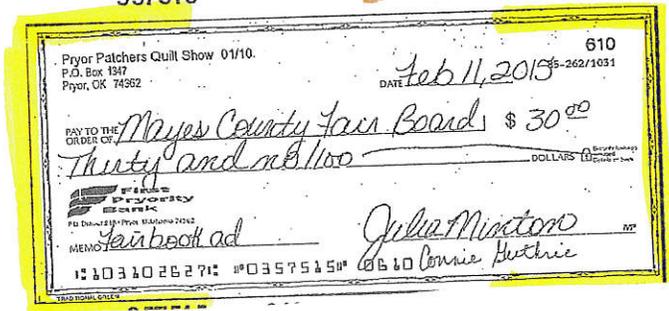
Please circle the size you prefer.

Business Card \$20.00

1/2 Page \$30.00

Full Page \$50.00

Make all changes below or email changes to april.hauenstein@okstate.edu



Business Name: Pryor Patches Quilt Show

Mailing Address: PO Box 1604

Town: Pryor State: OK Zip: 74361

Contact Person: Julia Minton Phone #: 918-825-0086

Email address: juliaminton@sbcglobal.net

Please respond by March 10, 2015

Mayes County Fair Board PO Box 39, Pryor, OK 74362

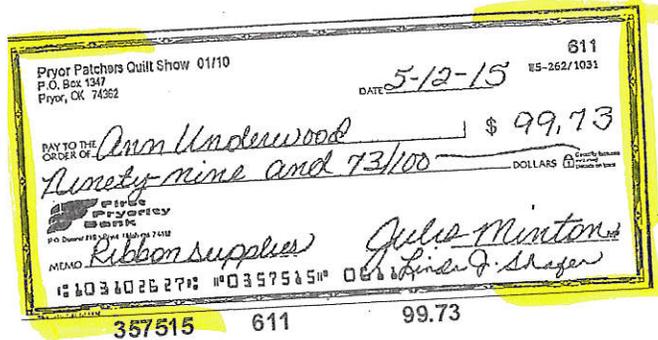
Please photocopy as needed

Payment Voucher

Date: 5-12-15

Pay to: Ann Underwood
(Copy of bill or statement must be attached.)

Items purchased:	Category:	Amount:
Ribbon supplies		\$99.73



Approved: _____

Linda Shager Date: 5/12/15

Guild president's signature

_____ Date: _____

Guild vice president's signature

_____ Date: _____

Guild secretary's signature

Julia Minton Date: _____

Guild treasurer's signature

Check number: _____ Date: _____

By: _____

*Only one officer signature needed if less than \$100

PRYOR PATCHERS QUILT SHOW PAYMENT VOUCHER

DATE: 7-8-15

PAY TO: Office Everything
(Copy of bill or statement must be attached for payment)

CHECK NUMBER: 612 CHECK DATE: 7-7-15

BY: _____

Items Purchased: _____ Category: _____ Amount: _____

replenish 1000 pre-paid \$65.85
Copies

**YOUR RECEIPT!
THANK YOU
CALL AGAIN!**

REG 07-08-2015 16:00
000004

1000 X	T1	@0.08	\$80.00
DEPT02			
REFUND			
1000 X	T1	@0.08	-80.00
DEPT02			
1000 X	T1	@0.06	\$60.00
DEPT02			
TAX-AMT 1			\$60.00
TAX 1			\$5.85
CHECK			\$65.85

**OFFICE
EVERYTHING**

Pryor Patchers Quilt Show 01/10 612
P.O. Box 1347 65-262/1031
Pryor, OK 74362

DATE: July 7, 2015

PAY TO THE ORDER OF: Office etc \$ 65.85
replenish 1000 pre-paid
Copies

MEMO: replenish 1000 pre-paid

Julia Minton

⑆ 103102627⑆ ⑈0357515⑈ 10612 Julia Minton

APPROVAL: (only one quilt show officer signature needed if less than \$100.)

Date: _____
Quilt Show Chairman Signature

Date: _____
Quilt Show Co-Chairman Signature

Date: _____
Quilt Show Secretary Signature

Julia Minton
Date: 7-8-15
Quilt Show Treasurer Signature

Please photocopy as needed

Payment Voucher

Date: 7-31-15

Pay to: Carol Kessler
(Copy of bill or statement must be attached.)

Items purchased:	Category:	Amount:
envelopes + postage flyers to give	Publicity	261.76



Approved: _____

_____ Date: _____

Guild president's signature _____

_____ Date: _____

Guild vice president's signature _____

_____ Date: _____

Guild secretary's signature _____

Julia Minton Date: 7-31-15

Guild treasurer's signature _____

Check number: 613 Date: 7-31-15

By: _____

*Only one officer signature needed if less than \$100

Pryor Printing Inc.
15 South Vann
Pryor, OK 74361

Sales/Charge Receipt

Date	Sale No.
9/14/2015	77684

Sold To

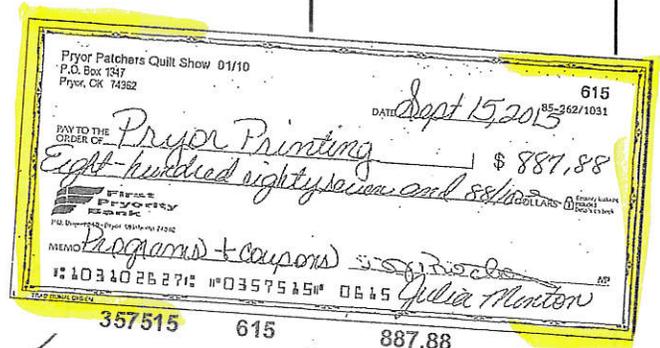
PRYOR PATCHERS

P.O.#	Check No.	Payment Method	Charge
	615		

Description	Amount
600 QUILT SHOW PROGRAMS - 32 PAGES + COVER	782.00T
480 BOUTIQUE BUCKS	27.00T
THANK YOU	

PAID

JK



Subtotal	\$809.00
Sales Tax (9.75%)	\$78.88
Total	\$887.88

Please photocopy as needed

Payment Voucher

Date: 9/16/15

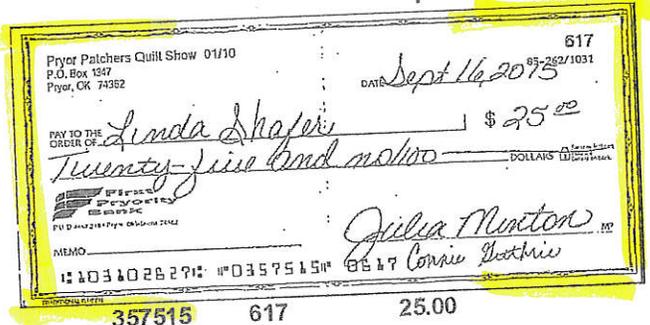
Pay to: Linda Shafer
(Copy of bill or statement must be attached.)

Items purchased:	Category:	Amount:
Post Driver	Tools for Signs	25.00

*pd
ch
6/17*



935 SOUTH MILL ST
PRYOR, OK 74361
918-825-3364



APF Ticket: 409375
Date: 9/13/15 Time: 2:41 PM
Store: 1102 Register: 2
Cashier: Elizabeth

Item	Qty	Price	Amount
POST DRIVER DELX 3609617	1	24.99	24.99
PPLN 34LB SH WT HG SV 1008458	1	49.99	49.99
		Subtotal	74.98
		Tax	7.31
		Total	82.29

Guil Visa
*****2383
Auth # 027770

Guil Change 0.00
I agree to pay the above amount according to my card issuer's agreement.

Chex For our Returns Policy, visit
TractorSupply.com/returns

By: _____

Date: _____
Date: _____
Date: _____
Date: 9-16-15
Date: 9-16-15

*Only one officer signature needed if less than \$100

JUDGE CONTRACT QUILT SHOW

Betty New Judge

Agrees to preside as Judge for the Pryor Patchers 2015 Quilt Show "Comforts of Home". The show will be held on September 18th and 19th, 2015 from 9AM-4PM. Judging for the show will be held Thursday Sept 17, 2015 from 9 AM to 4 PM. The judging and the quilt show will be held at the MidAmerica Expo Center located at Highway 69, Gate 3, Pryor, Oklahoma.

Pryor Patchers Quilt Show will pay \$ ~~500.00~~ ^{BNew} to judge this show. (maximum items)

Additional requirements of the judge include:

Critiquing Quilts

The judge requests the following from the Guild:

The contract is executed on this 1st day of Sept, 2015.

Betty New

Dy Patcher

CONTACT INFORMATION

JUDGE Betty New

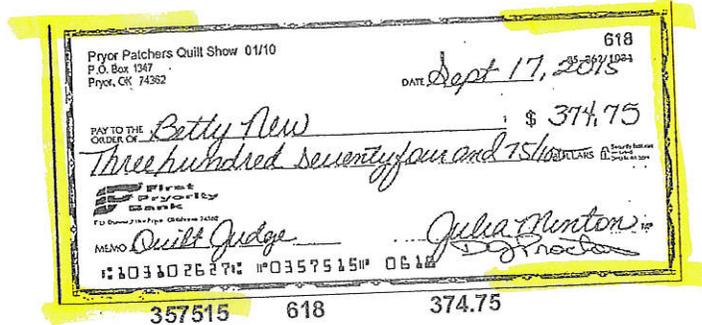
QUILT SHOW Comforts of H

Address 304 E Cedar St

City/St./Zip Stilwell, OK 74960

Phone 239-370-2434

Email bettynew71@gmail.com



OK 618

Mileage: 65 miles x 2 x 0.575 = \$74.75
Judging \$ 300.00
\$ 374.75

Betty New



Quilted Textiles

AQS Certified Quilt Appraiser-PAAQT

Alice F. McElwain
18 Timbercrest Lane
Bella Vista, AR 72715
479-855-4976 Home
479-644-1813 Cell

September 17, 2015

Invoice

Judging for quilt show, one day	\$300.00
Mileage at \$.57 per mile 143.84 Miles	81.99
Total Due on Receipt	\$381.99

CK 6/19

Pryor Patchers Quilt Show 01/10
P.O. Box 1317
Pryor, OK 74382

DATE Sept 17, 2015 619 05-262/1031

PAY TO THE ORDER OF Alice McElwain \$ 381.99

Three hundred eighty-one and 99/100 DOLLARS

MEMO Quilt Judge Julia Minton

⑆03⑆02⑆27⑆ ⑆03575⑆5⑆ 06⑆9

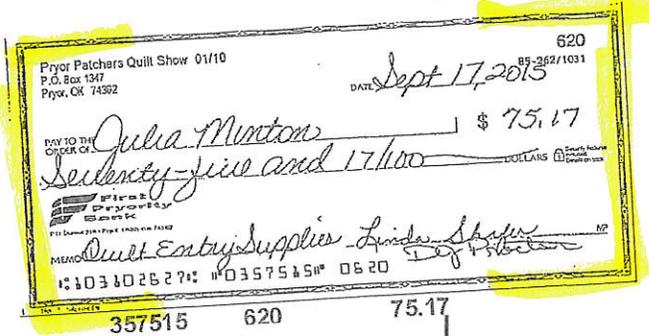
357515 619 381.99

Please photocopy as needed

Payment Voucher

Date: 9/16/15

Pay to: Julia Minton
 (Copy of bill or statement must be at



Items purchased:	Category:	Amount:
Binder Clips	Quilt Entries	34.85
Stamps	Quilt Entries	9.80
Envelopes + ^{Paper} clips	Quilt Entries	11.06
Envelopes)	Quilt Entries	4.91
Pins etc	Quilt Entries	4.39
Pins)	Quilt Entries	6.90
Pins	Quilt Ribbons	3.26
		<u>75.17</u>

Approved: _____

Co Chair _____ Date: _____

Guild president's signature _____

Dee Proctor _____ Date: 9-17-15

Guild vice president's signature _____

_____ Date: _____

Guild secretary's signature _____

_____ Date: _____

Guild treasurer's signature _____

Check number: _____ Date: _____

By: _____

*Only one officer signature needed if less than \$100

OFFICE EVERYTHING
 PRYOR OK 74361

09/15/2015 1:26PM 01
 000000#3219 CLERK

5 @ \$6.35
 11 \$31.75
 \$31.75
 \$3.10

OFFICE SUPP
 PULSE ST
 TAXI
 ITEMS CHARGE 50 \$34.85

918 825 4954
THANK YOU

Quilt Show
Walmart 
 Save money. Live better.

(918) 825 - 6000
 MANAGER JEFF JOHNSON
 4901 S MILL ST
 PRYOR OK 74361

ST# 0022 OP# C0006876 TE# 17 TR# 07234
 ENVELOPES 008522760742 1.64 X
 PRIMARY 075959898766 3.97 X
 ENVELOPE 007431974076 4.47 X

SUBTOTAL 10.08
 TAX 1 9.750 % 0.98
 TOTAL 11.06
 CASH TEND 20.00
 CHANGE DUE 8.94

ITEMS SOLD 3

TC# 2789 8486 6386 0167 3787


Low Prices You Can Trust. Every Day.
 07/29/15 17:52:46

Savings Catcher! Scan with Walmart app



Stamps

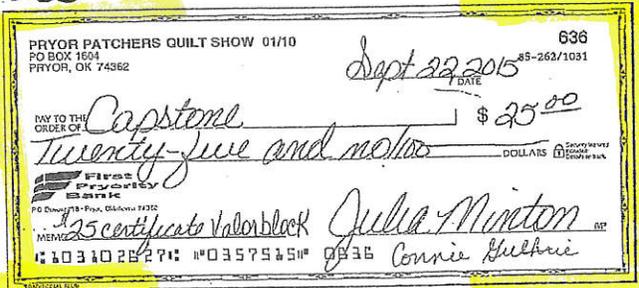
PRYOR MPO
 PRYOR, Oklahoma
 743619998
 3961360210-0098
 07/22/2015 (800)275-8777 09:39:07 AM

Product Description	Sales Receipt		Final Price
	Sale Qty	Unit Price	
(Forever) Water Lilies PSA Bklt/20	1	\$9.80	\$9.80
Total:			\$9.80

Paid by: Cash
 Change Due: \$10.00
 -\$0.20

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print.

Please photocopy as need



Payn

Date: 9-22-15

Pay to: Capstone Creations
(Copy of bill or statement must be attached.)

Items purchased:	Category:	Amount:
Certificate for Valor Block Challenge		\$25.00

Capstone Creations
504 S. MILL
Pryor, OK 74361
9188241990
www.capstonequilts.com
2015-09-22 10:37:16
Transaction ID: 7504138
Clerk: capstone

Price	Qty.	Disc.	Total
25.00	1	0.00	25.00
Gift Certificate			
Subtotal			\$25.00
Discount			\$0.00
Tax			\$0.00
Total			\$25.00
Check Pmt			-25
Change:			\$0.00



Guild vice president's signature

Date: _____

Guild secretary's signature

Julia Minton

Date: 9-22-15

Guild treasurer's signature

Check number: 636

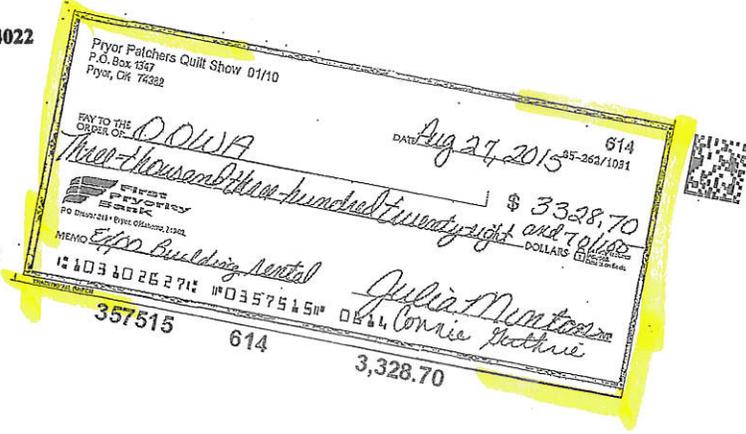
Date: 9-22-15

By: _____

*Only one officer signature needed if less than \$100

PRYOR, OK 74362-0945
 PH. 918-825-3500 FAX 918-825-4022

PRYOR PATCHERS QUILT S
 PO BOX 1347
 Pryor, OK 74362



Customer Account

Invoice Date

P140

08/27/15

3797.00

RENTAL OF MIDAMERICA EXPO CENTER ON 09-16-15
 THROUGH 09-19-15 FOR QUILT SHOW.

2 1/2 DAYS OF EXPO HALL.....	\$1437.50
3 DAYS OF ROOMS A,B,C.....	1635.00
TABLES (50 @ \$1.80).....	90.00
CHAIRS (120 @ \$0.60).....	72.00
DUMPSTER FEE.....	90.00
OPENING/CLOSING FEES.....	200.00
SET UP/TAKE DOWN.....	272.50
TOTAL CHARGES	\$3797.00

pd deposit 6-0-14 \$ 468.30
pd remaining 8-27-15 3328.70

B due

Total Amount Due

pd in full
 3797.00

Process for Payment Check List - Grants

RECIPIENT: <u>PRYOR AREA ARTS & HUMANITIES Council</u>		
EVENT: <u>NEOK AREA ART SHOW</u>		
Date of Event: <u>SEPTEMBER 25 - OCT 3, 2015</u>		
Amt Awarded:	<u>\$ 1,500⁰⁰</u>	Acct# <u> </u>
Notes: <u>REQUESTED 3,000</u>		

Below this sheet attach:

Date		
7/24/15	✓	1 Application
8/4/15	✓	2 Hotel / Motel Minutes → Awarded \$ 1500 ⁰⁰
9/8/15	✓	3 Budget / Personnel Committee Minutes → 1500 ⁰⁰
9/15/15	✓	4 City Council Minutes DO NOT PAYOUT UNTIL EXPENSE REPORTS ARE APPROVED
10/29/15	✓	5 Final Expense Report and Receipts for Event
		6 Hotel / Motel Minutes (showing receipt approval)
		7 Budget / Personnel Committee Minutes (showing receipt approval)
		8 City Council Minutes (showing receipt approval)
		9 Agreement for Funding and Provision of Services Signed
		10 PO# _____
		11 Paid w/CK # _____ Mailed _____ Delivered _____
		12

<p>FOLLOW UP WITH THIS APPLICANT (DATE): <u>December 2, 2015</u> <i>no later than June 30, 2016</i> REQUEST EXPENDITURE SUMMARY FOR BOARD REVIEW.</p>
--

Complete:

10/27/2015

Pryor Area Arts and Humanities Council
P.O. Box 1043
Pryor Creek, OK 74362
918.864.7224



NEOK Artist Show
9/27/2015 thru 10/2/2015
\$1,500

Received **RECEIVED**
OCT 29 2015
CITY CLERK'S OFFICE
PRYOR CREEK, OK

Project Manager
Ron Dryden

Prepared By
B J Cummings

Telephone: 918.864.7224

Fax

Address: P O Box 1043

Phone: 918.864.7224

Email: dianareeves24@gmail.com



Pryor Area Arts and Humanities Council
P.O. Box 1043
Pryor Creek, OK 74362
918.864.7224



Pryor Area Arts and Humanities Council
 P.O. Box 1043
 Pryor Creek, OK 74362
 918.864.7224

Hotel Motel Expense Report

~~INSERT PAYEE NAME HERE~~

USE TEMPLATE PROV

CHECK #		PAYEE	DESCRIPTION	AMOUNT
2119		Malorie Anderson	Best of Show	750
2120		Lance Hunter	1st Prof	200
2121		Brian Ball	1st Prof	200
2122		Bo Lovelace	1st Prof	200
2123		Crystal Walters	1st Prof	200
2154		Charles Vivion	Reimburse printing	187.73
2155	o/s	Pryor Printing	Printing	429.2
				2166.93

PRYOR AREA ARTS & HUMANITIES COUNCIL
PO BOX 1043
PRYOR, OK 74362-1043

2119
18-12501031

9-27-15

Pay to the Order of: Malone Anderson \$ 750.00
Seven hundred fifty and 00/100 Dollars

RCB BANK

For: Best of Show 2015 By Cammyj
Diana Reeves

001 023 0141 301 09 29-15 RCB >103112594<

001 023 0141 301 09 29-15 RCB >103112594<
237 2015 52900100 755308
0017517818 \$5,000.00 1755.100
-01300312- Arden Bank

Malone Anderson

PRYOR AREA ARTS & HUMANITIES COUNCIL
PO BOX 1043
PRYOR, OK 74902-1043

212
AL-12345678

9-27-15
DATE

Pay to the Order of Lance Hunter \$ 200.00
Two Hundred and 00/100 Dollars

RCB BANK

For Cash 1st Printing B. J. Cunningham
Drawer Reserves

2120

68-0270 dat 10-05-15 RCB >103112594<

0750070015932640
109005632< 10/22/15



PRYOR AREA ARTS & HUMANITIES COUNCIL PO BOX 1043 PRYOR, OK 74362-1043		2121 06 1299 RCB
Date <u>9-27-15</u>		
Pay to the Order of <u>Brian Ball</u>		\$ 200 ⁰⁰
<u>Two hundred and 00/100</u>	Dollars	
RCB BANK	<u>B. J. Cummings</u>	
For Prop. - 1st - Graphics	<u>Diana Reeves</u>	

0700030065 004 09-28-15 01 >103112594< RCB BANK	Deposited to the Account of the Which named payee RCB Bank
---	--

PRYOR AREA ARTS & HUMANITIES COUNCIL PO BOX 1043 PRYOR, OK 74362-1043		2122 <small>© 1999</small>
Date <u>9-27-15</u>		
Pay to the Order of <u>B. Loulax</u>	\$ <u>200.</u> ⁰⁰	
<u>Two hundred and 00/100</u>	Dollars	
RCB BANK	<u>B. J. Cummings</u>	
For <u>Pr. - 1st - Sculpt. Ctr.</u>	<u>Diana Reeves</u>	

001-037-0308 dat 09-29-15 RCB >103112594<

303986313
BRANCH 0011
0276 - 9/28/2015

Pr. to B. J. Cummings

PRYOR AREA ARTS & HUMANITIES COUNCIL PO BOX 1043 PRYOR, OK 74362-1043		2123 98-219/1031
Date: <u>9-27-15</u>		
Pay to the Order of: <u>Crystal Waters</u>	\$ <u>200.⁰⁰</u>	
<u>Two Hundred and 00/100</u>	Dollars	
RCB BANK	<u>Bj Gunnung</u>	
For: <u>Pray - 1st - Photography</u>	<u>Diana Reeves</u>	

0049020031 010 09-28-15 01 >103112594< RCB BANK	<u>Good Now</u>
---	-----------------



FedEx Office is your destination
for printing and shipping.

8228 E 61ST ST
Tulsa, OK 74133
Tel: (918) 252-3757

9/27/2015 8:16:31 AM CST
Team Member: Matthew S.
Customer: Stan Vivion

SALE

Color Prints	Qty 150	113.75
CLR 1S Copy/Print	150 @	0.5900 T
000173 Reg. Price	0.65	
Fold Per Sheet	150 @	0.0300 T
000373 Reg. Price	0.03	
Folding Setup Fee	1 @	1.2500 T
000374 Reg. Price	1.25	
BW 1S on 24# Wht	150 @	0.1300 T
000330 Reg. Price	0.13	
Price per piece	0.76	
Regular Total	122.75	
Discounts	9.00	

BW Prints	Qty 200	59.25
BW 2S on 24# Wht	200 @	0.2600 T
000331 Reg. Price	0.26	
Fold Per Sheet	200 @	0.0300 T
000373 Reg. Price	0.03	
Folding Setup Fee	1 @	1.2500 T
000374 Reg. Price	1.25	
Price per piece	0.30	
Regular Total	59.25	
Discounts	0.00	

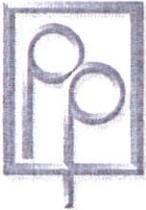
Sub-Total	173.00
Tax	14.73
Deposit	0.00

Total 187.73

Visa (S) 187.73

Account: 6045
Auth: 732428 (A)

Total Tender 187.73



Pryor Printing, inc.
 15 south vanna
 pryor, oklahoma 74361
 918/825-2888
 918/825-1757 fax

Invoice

Date	invoice #
8/31/2015	77447

Bill To

PAAHC
 P. O. BOX 1043
 PRYOR, OK 74362

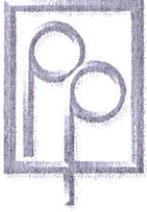
P.O. No.	Terms
	Due on receipt

Quantity	Description	Rate	Amount
	2015 ENTRY BOOK - 48 PAGES ON 11X17 80# WHITE COVER	55.20	55.20
	350 REGISTRATION CARDS	41.00	41.00
	350 27TH ANNUAL ART SHOW BROCHURES	101.00	101.00
	THANK YOU - WE APPRECIATE IT		

Thank you

*Pay 10/25/15
 ac # 2155
 429.20*

PAYMENT IS DUE UPON RECEIPT OF INVOICE; PAST DUE AFTER TEN (10) DAYS. NO CREDIT TERMS OFFERED.	Subtotal	\$197.20
	Sales Tax (0.0%)	\$0.00
	Total	\$197.20
	Payments/Credits	\$0.00
	Balance Due	\$197.20



Pryor Printing, inc.
 15 south vann
 pryor, oklahoma 74361
 918/825-2888
 918/825-1757 fax

Invoice

Date	invoice #
9/10/2015	77465

Bill To

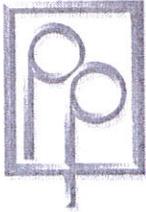
PAAHC
 P. O. BOX 1043
 PRYOR, OK 74362

P.O. No.	Terms
	Due on receipt

Quantity	Description	Rate	Amount
	10 11X17 POSTERS FOR 2015 ART SHOW THANK YOU	20.00	20.00
<i>Thank you</i>			

PAYMENT IS DUE UPON RECEIPT OF INVOICE; PAST DUE AFTER TEN (10) DAYS. NO CREDIT TERMS OFFERED.

Subtotal	\$20.00
Sales Tax (0.0%)	\$0.00
Total	\$20.00
Payments/Credits	\$0.00
Balance Due	\$20.00



Pryor Printing, inc.
 15 south vann
 pryor, oklahoma 74361
 918/825-2888
 918/825-1757 fax

Invoice

Date	Invoice #
9/15/2015	77468

Bill To

PAAHC
 P. O. BOX 1043
 PRYOR, OK 74362

P.O. No.	Terms
	Due on receipt

Quantity	Description	Rate	Amount
	100 "HONORABLE MENTION" GREEN RIBBONS FOR 2015 ART SHOW	64.00	64.00
	5 "BILL RABBIT LEGACY ART AWARD" RIBBONS	74.00	74.00
	5 "BEST OF SHOW" RIBBONS	74.00	74.00
	THANK YOU - WE APPRECIATE IT!		
<i>Thank you</i>			

PAYMENT IS DUE UPON RECEIPT OF INVOICE; PAST DUE AFTER TEN (10) DAYS. NO CREDIT TERMS OFFERED.

Subtotal	\$212.00
Sales Tax (0.0%)	\$0.00
Total	\$212.00
Payments/Credits	\$0.00
Balance Due	\$212.00

Process for Payment Check List - Grants

RECIPIENT: <u>PRYOR AREA ARTS & HUMANITIES Council</u>		
EVENT: <u>NEOK AREA ART SHOW</u>		
Date of Event: <u>SEPTEMBER 25 - OCT 3, 2015</u>		
Amt Awarded:	<u>\$ 1,500⁰⁰</u>	Acct# <u> </u>
Notes: <u>REQUESTED 3,000</u>		

Below this sheet attach:

Date	
7/24/15	✓ 1 Application
8/4/15	✓ 2 Hotel / Motel Minutes → Awarded \$1500 ⁰⁰
9/8/15	✓ 3 Budget / Personnel Committee Minutes → 1500 ⁰⁰
9/15/15	✓ 4 City Council Minutes DO NOT PAYOUT UNTIL EXPENSE REPORTS ARE APPROVED
10/29/15	✓ 5 Final Expense Report and Receipts for Event
	6 Hotel / Motel Minutes (showing receipt approval)
	7 Budget / Personnel Committee Minutes (showing receipt approval)
	8 City Council Minutes (showing receipt approval)
	9 Agreement for Funding and Provision of Services Signed
	10 PO# <u> </u>
	11 Paid w/CK # <u> </u> Mailed <u> </u> Delivered <u> </u>
	12

FOLLOW UP WITH THIS APPLICANT
 (DATE): December 2, 2015 or no later than June 30, 2016
REQUEST EXPENDITURE SUMMARY
FOR BOARD REVIEW.

Complete:

Hotel Motel Expense Report

OK GOLF ASSOC JR TOURNAMENT

HELD SEPT 25-27, 2015

Amount awarded \$2,470.00

Received

RECEIVED
JAN 19 2016

CITY CLERK'S OFFICE
PRYOR CREEK, OK

Project Manager

Dennis Bowman

Prepared By

Dennis Bowman

Telephone

918-373-2921

Fax

918-825-7347

Address

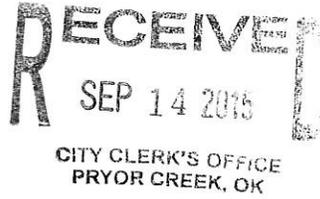
724 E 530 Road / PO Box 1167
Pryor Creek, OK 74362

Email

bomand@pryorcreek.org



RIVERVIEW SOD RANCH
 P O BOX 100
 LEONARD, OK 74043



Invoice
 Invoice Number: 20155851
 Invoice Date: Sep 6, 2015
 Page: 1

Voice: 918-366-4141
 Fax: 918-366-9222

Sold To:
 CITY OF PRYOR
 P O BOX 1167
 PRYOR CREEK, OK 74362

Ship to:
 CITY OF PRYOR
 P O BOX 1167
 PRYOR CREEK, OK 74362

Customer ID	Customer PO	Payment Terms	
PRYOR	GOLF COURSE	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	OUR TRUCK	8/20/15	10/6/15

Item	Quantity	Unit of Measure	Unit Price	Extension
BERMUDA SOD	6,000.00	SQFT	0.150	900.00
PALLET	12.00	EACH	5.000	60.00
				<i>Dennis Bowman</i>

Subtotal 960.00
 Sales Tax
 Freight 180.00
 Total Invoice Amount 1,140.00
 Payment Received
TOTAL 1,140.00

Check No:

RIVERVIEW SOD RANCH
 P O BOX 100
 LEONARD, OK 74043

Invoice

Invoice Number:
 20156107
 Invoice Date:
 Nov 21, 2015
 Page:
 1



CITY CLERK'S OFFICE
 PRYOR CREEK, OK

Voice: 918-366-4141
 Fax: 918-366-9222

Sold To:
 CITY OF PRYOR
 P O BOX 1167
 PRYOR CREEK, OK 74362

Ship to:
 CITY OF PRYOR
 P O BOX 1167
 PRYOR CREEK, OK 74362

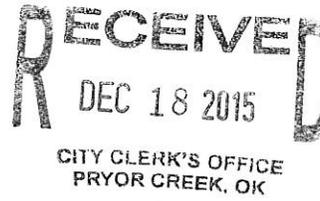
Customer ID	Customer PO	Payment Terms	
PRYOR		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	OUR TRUCK	11/6/15	12/21/15

Item	Quantity	Unit of Measure	Unit Price	Extension
BERMUDA SOD	6,000.00	SQFT	0.150	900.00
				

Subtotal 900.00
 Sales Tax
 Freight 180.00
 Total Invoice Amount 1,080.00
 Payment Received
TOTAL 1,080.00

Check No:

RIVERVIEW SOD RANCH
P O BOX 100
LEONARD, OK 74043



Invoice
Invoice Number: 20156125
Invoice Date: Nov 21, 2015
Page: 1

Voice: 918-366-4141
Fax: 918-366-9222

Sold To:
CITY OF PRYOR
P O BOX 1167
PRYOR CREEK, OK 74362

Ship to:
CITY OF PRYOR
P O BOX 1167
PRYOR CREEK, OK 74362

Customer ID	Customer PO	Payment Terms	
PRYOR		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	OUR TRUCK	11/13/15	12/21/15

Item	Quantity	Unit of Measur	Unit Price	Extension
BERMUDA SOD	1,500.00	SQFT	0.150	225.00
				<i>Dennis Bowron</i>

Subtotal 225.00
Sales Tax
Freight 25.00
Total Invoice Amount 250.00
Payment Received
TOTAL 250.00

Check No:

Process for Payment Check List - Grants

RECIPIENT: <u>PRYOR CREEK GOLF COURSE</u>		
EVENT: <u>OK GOLF ASSOC. JR TOURNAMENT</u>		
Date of Event: <u>SEPT 25-27, 2015</u>		
Amt Awarded:	<u>\$2,470⁰⁰</u>	Acct# <u>75-755-5087</u>
Notes: ^{#1} <u>Need: SOD For Tournament</u>		

Below this sheet attach:

Date		
7/21/15	✓	1 Application
8/14/15	✓	2 Hotel / Motel Minutes ^{Awarded 2,470⁰⁰}
9/8/15	✓	3 Budget / Personnel Committee Minutes → 2,470 ⁰⁰
9/15/15	✓	4 City Council Minutes DO NOT PAYOUT UNTIL EXPENSE REPORTS ARE APPROVED
1/19/16	✓	5 Final Expense Report and Receipts for Event
		6 Hotel / Motel Minutes (showing receipt approval)
		7 Budget / Personnel Committee Minutes (showing receipt approval)
		8 City Council Minutes (showing receipt approval)
		9 Agreement for Funding and Provision of Services Signed
		10 PO# <u>1520150778, 1520151048, 1520151387</u>
		11 Paid w/CK # <u>235</u> ; <u>236</u> Mailed ^{to vendor} Delivered
		12

FOLLOW UP WITH THIS APPLICANT
 (DATE): NOVEMBER 26, 2015 ^{Due no later than June 30, 2016}
REQUEST EXPENDITURE SUMMARY
FOR BOARD REVIEW.

Complete:

City Paid for Accounting purposes.

Process for Payment Check List - Grants

RECIPIENT: <u>Pryor Main Street</u>		
EVENT: <u>Chili Christmas 2015</u>		
Date of Event: <u>NOVEMBER 14, 2015</u>		
Amt Awarded:	<u>\$ 2,500⁰⁰</u>	Acct# _____
Notes: <u>REQUESTED 3,000</u>		

Below this sheet attach:

Date		
7/22/15	✓	1 Application
8/4/15	✓	2 Hotel / Motel Minutes → Awarded 2,500 ⁰⁰
9/8/15	✓	3 Budget / Personnel Committee Minutes → 2500 ⁰⁰
9/15/15	✓	4 City Council Minutes DO NOT PAY OUT UNTIL EXPENSE REPORTS ARE APPROVED
11/11/16	✓	5 Final Expense Report and Receipts for Event
		6 Hotel / Motel Minutes (showing receipt approval)
		7 Budget / Personnel Committee Minutes (showing receipt approval)
		8 City Council Minutes (showing receipt approval)
		9 Agreement for Funding and Provision of Services Signed
		10 PO# _____
		11 Paid w/CK # _____ Mailed _____ Delivered _____
		12

FOLLOW UP WITH THIS APPLICANT
 (DATE): January 13, 2015 Due no later than June 30, 2016
REQUEST EXPENDITURE SUMMARY
FOR BOARD REVIEW.

Complete:

ChiliChristmas Festival 2015

November 14, 2015

Grant Amount \$2,500

Project Manager: B J Cummings, Director, Pryor Main Street

Prepared by: B J Cummings

918.825.1095

8 S Vann

Pryor, OK 74361

918.825.1095

mainstreetpryor@gmail.com



8 S. Vann / P.O. Box 216
Pryor, OK 74362



8 S. Vann / P.O. Box 216
Pryor, OK 74362

• P: 918-825-1095 •

• Email: mainstreetpryor@gmail.com •

Summary of Expenses

Larry Walton	\$500.00
Bob Alexander	\$100.00
Mike Barber	\$ 75.00
Mike Mayenschein	\$200.00
Bob Hall	\$100.00
Kevin Stovall	\$50.00
Donnie Going	\$250.00
Frank Cantey	\$400.00
Travis Kidd	\$450.00
Clayton Loos/Rendition	\$400.00
Total	\$2,525.00



• P: 918-825-1095 •

• Email: mainstreetpryor@gmail.com •

Vendors

Check No.	Payee	Description	Amount
1001	Larry Walton	Winner 1st Place -ICS Red	\$500.00
1002	Bob Alexander	Winner 2nd Place - ICS Red	\$100.00
1003	Mike Barber	Winner 3rd Place - ICS Red	\$75.00
1004	Mike Mayenschein	Winner 1st Place - Verde	\$200.00
1005	Bob Hall	Winner 2nd Place - Verde	\$100.00
1006	Kevin Stovall	Winner 1st Place - Salsa	\$50.00
1007	Donnie Going	Winner - People's Choice	\$250.00
1008	Frank Cantey/ Law Dawgs	Entertainment	\$400.00
1009	Travis Kidd	Entertainment	\$450.00
1010	Clayton Loos/Rendition	Entertainment	\$400.00
		Totals	\$2,525.00

PRYOR MAIN STREET INC
PROJECT FUNDING
PO BOX 216 PH 918-825-1095
PRYOR, OK 74362-0216

1003

86-1259/1031
4

11-14-15

DATE

Pay TO THE ORDER OF Mike Barber

\$ 75⁰⁰

Seventy Five and No/100

DOLLARS



Security Features Details on Back

RCB BANK

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1002

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DATE

Pay TO THE ORDER OF Bob Alexander

\$ 100.⁰⁰

One Hundred and No/100

DOLLARS



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FOR Red - 2nd

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Pay TO THE ORDER OF Larry Walton

\$ 500.⁰⁰

Five Hundred and No/100

DOLLARS



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FOR 1st Red

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PAY TO THE ORDER OF Kevin Stovall \$ 50.⁰⁰

Fifty and No/100 DOLLARS



Security Features
Details on Back

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BANK

FOR Salsa

BJ Cummings
Pina Melchior

MP

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1005
86-1259/1031
4

11-14-15 DATE

PAY TO THE ORDER OF Bob Hale \$ 100.⁰⁰

One Hundred & No/100 DOLLARS



Security Features
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FOR 2nd - Verde

BJ Cummings
Pina Melchior

MP

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11-14-15 DATE

PAY TO THE ORDER OF Mike Mayerschein \$ 200.⁰⁰

Two Hundred and No/100 DOLLARS



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FOR 1st - Verde

BJ Cummings
Pina Melchior

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DATE

Pay TO THE ORDER OF Donnie Young
Two hundred fifty & no/100

\$250.⁰⁰

DOLLARS



Security Features Details on Back.

RCB BANK

FOR

Perkins Charci

Bj Cummings
Risa Melchior

MP

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DATE

PAY TO THE ORDER OF Clayton Loos

\$400 -

Four Hundred & no/100

DOLLARS



Security Features
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Back.

RCB
BANK

B J Cummins
Pia Melchior

FOR Rendition

MP

⑆103⑆12594⑆00⑆109462⑆1⑆1010

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DATE

PAY TO THE ORDER OF Frank Carley

\$400 -

Four Hundred & no/100

DOLLARS



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DATE

PAY TO THE ORDER OF Travis Kidd

\$450 -

Four Hundred Fifty & no/100

DOLLARS



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FOR

MP

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Date 11/27/15
 Primary Account
 Total Enclosed

Page 1 of 2
 *****6211

*****AUTO**SCH 5-DIGIT 74361
 2282 0.4800 AV 0.391 6 1 415

 Pryor Main Street Inc
 Project Funding
 PO Box 216
 Pryor OK 74362-0216

Checking Accounts

Account Title: Pryor Main Street Inc
 Project Funding

Corporate Free Checking

Account Number	110946211
Previous Balance	6,755.82
3 Deposits/Credits	5,045.00
12 Checks/Debits	3,167.92
Service Charge	.00
Interest Paid	.00
Current Balance	8,632.90

Items Truncated

Statement Dates	10/30/15 thru 11/29/15
Days in the statement period	31
Average Ledger	7,469.60
Average Collected	7,281.70

Deposits and Other Credits

Date	Description	Amount
11/16	Regular Deposit	585.00
11/16	Regular Deposit	2,460.00
11/20	Regular Deposit	2,000.00

Checks and Withdrawals

Date	Description	Amount
11/13	On Us Item (Fed) Ck#1000001 CREDIT CARD OPERATIONS	261.22-
11/16	On Us Item Ck#1000003 THE PAPER	270.00-
11/23	On Us Item (Fed) Ck#1000002 PRYORITY PRINTWORKS	161.70-

Checks in Check Number Order

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
11/18	1001 ✓	500.00	11/19	1004 ✓	200.00	11/16	1008 ✓	400.00
11/18	1002 ✓	100.00	11/18	1005 ✓	100.00	11/17	1009 ✓	450.00
11/16	1003 ✓	75.00	11/17	1007* ✓	250.00	11/18	1010 ✓	400.00

* Denotes a Skip in Check Number

**Pryor Main Street, Inc. wishes to thank the Hotel Motel Tax Board for this grant
for our annual ChiliChristmas Festival!**

This year we had 15 cooks representing cooks from 5 states competing in the ICS portion of the cook-off. Cooks came from as far away as Illinois. Estimated participants in this years' event totaled over 2,000 making this a great downtown event/destination, not only for locals, but for tourists as well.

The car and bike show more than doubled their entries from last year and we had car from as far west as Oklahoma City.

Beautiful weather, beautiful community, wonderful volunteers provided a fun-filled day for young and old with Santa in attendance, human snow globe, Santa Village, food trucks, craft vendors, people's choice cooks, and International Chili Society cooks.

We look forward to another outstanding year in November 2016. Mark your calendars for the second Saturday in November.

Again, thank you Hotel Motel Tax Board. Your sponsorship helps make this event happen and is critical for the economic development in our downtown.

***MAYES COUNTY, OKLAHOMA
EMERGENCY OPERATIONS PLAN**



***Mayes County Emergency Management Agency**

February, 2016

MAYES COUNTY EMERGENCY OPERATIONS PLAN

"Prevention, Protection, Response, Recovery, and Mitigation for all Hazards"

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MAYES COUNTY EMERGENCY OPERATIONS PLAN

“Prevention, Protection, Response, Recovery, and Mitigation for all Hazards”

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MAYES COUNTY EMERGENCY OPERATIONS PLAN

“Prevention, Protection, Response, Recovery, and Mitigation for all Hazards”

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Administrative Appendices

Appendix A - List of Acronyms/Abbreviations

Appendix B - Terms and Definitions

Emergency Support Functions

- ESF 1 – Transportation
- ESF 2 – Communications
- ESF 3 – Public Works/Infrastructure Management
- ESF 4 – Fire Fighting
- ESF 5 – Emergency Management
- ESF 6 – Mass Care, Housing & Human Services
- ESF 7 – Resource Management
- ESF 8 – Public Health and Medical Services
- ESF 9 – Search & Rescue
- ESF 10 –Hazardous Materials
- ESF 11 – Agriculture

MAYES COUNTY EMERGENCY OPERATIONS PLAN

"Prevention, Protection, Response, Recovery, and Mitigation for all Hazards"

ESF 12 – Energy and Utilities/Infrastructure Management

ESF 13 – Public Safety & Security

ESF 14 – Long-Term Community Recovery, Mitigation and Damage Assessment

ESF 15 – Public Information

From: [Cari Rerat](#)
To: [Hannah Moore](#)
Subject: Fwd: Database Quotes
Date: Friday, February 05, 2016 2:51:30 PM

Hannah,

Below is the email from my EBSCO rep that details the prices of the databases.

Please let me know if you need anything else.

Thanks!

Cari R erat
Director
Pryor Public Library
Pryor, OK
918-825-0777
pryorlibrary.org
@tjhppl

----- Forwarded message -----

From: **Devon Hermenau** <dhermenau@ebSCO.com>
Date: Tue, Feb 2, 2016 at 11:00 AM
Subject: RE: Database Quotes
To: Cari Rerat <reratc@pryorlibrary.org>

Hello Cari,

I met with my boss this morning and we can offer you a 20% discount on the package of LearningExpress Library with Job & Career Accelerator, Auto Repair Reference Center, and Small Engine Repair Reference Center. Therefore the pricing looks like this for the package:

LearningExpress and Job & Career Accelerator discounted 20%: \$2,054

Auto Repair Reference Center discounted 20%: \$940

Small Engine Repair Reference Center discounted 20%: \$940

Total: \$3,934

Please let me know if you have any questions!

Best Regards,

Devon Hermenau

HSPL Account Executive

EBSCO Information Services

[1-800-653-2726 ext. 3401](tel:1-800-653-2726)

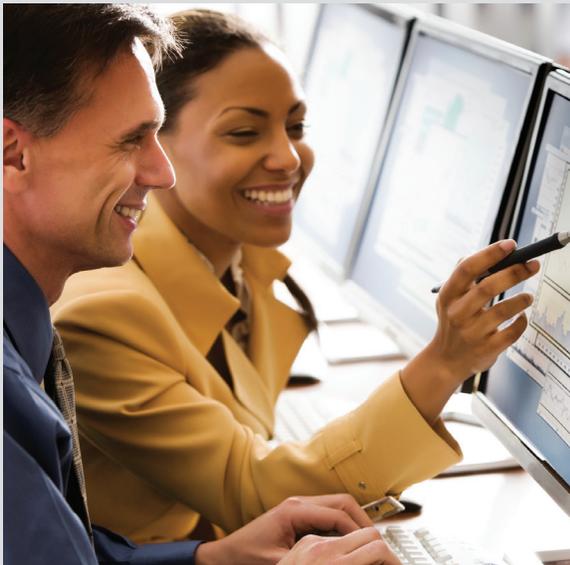
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- ▶ Internet Basics 7: Understanding Social Networking
- ▶ Internet Basics 8: Using Web Tools

Internet Safety

- ▶ Internet Basics 9: Protecting Yourself Online



Popular Software Tools

Microsoft Access

- ▶ Access 2013 - Basic
- ▶ Access 2013 - Int.
- ▶ Access 2013 - Adv.
- ▶ Access 2010 - Basic
- ▶ Access 2010 - Int.
- ▶ Access 2010 - Adv.
- ▶ Access 2007 - Basic
- ▶ Access 2007 - Int.
- ▶ Access 2007 - Adv.

Microsoft Excel

- ▶ Excel 2013 - Basic
- ▶ Excel 2013 - Int.
- ▶ Excel 2013 - Adv.
- ▶ Excel 2013 - What's New
- ▶ Excel 2010 - Basic
- ▶ Excel 2010 - Int.
- ▶ Excel 2010 - Adv.
- ▶ Excel 2010 - Expert
- ▶ Excel 2008 - Basic (Mac)
- ▶ Excel 2008 - Adv. (Mac)
- ▶ Excel 2007 - Basic
- ▶ Excel 2007 - Int.
- ▶ Excel 2007 - Adv.

Microsoft Outlook

- ▶ Outlook 2013 - Basic
- ▶ Outlook 2013 - Int.
- ▶ Outlook 2013 - Adv.
- ▶ Outlook 2013 - What's New
- ▶ Outlook 2010 - Basic
- ▶ Outlook 2010 - Int.
- ▶ Outlook 2010 - Adv.
- ▶ Outlook 2007 - Basic
- ▶ Outlook 2007 - Int.
- ▶ Outlook 2007 - Adv.

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- ▶ PowerPoint 2013 - Basic
- ▶ PowerPoint 2013 - Int.
- ▶ PowerPoint 2013 - Adv.
- ▶ PowerPoint 2013 - What's New
- ▶ PowerPoint 2010 - Basic
- ▶ PowerPoint 2010 - Adv.
- ▶ PowerPoint 2008 - Basic (Mac)
- ▶ PowerPoint 2008 - Adv. (Mac)
- ▶ PowerPoint 2007 - Basic
- ▶ PowerPoint 2007 - Adv.

Microsoft Project

- ▶ Project Pro 2013 - Basic
- ▶ Project Pro 2013 - Adv.
- ▶ Project Professional 2010 - Basic
- ▶ Project Professional 2010 - Adv.
- ▶ Project 2007 - Basic
- ▶ Project 2007 - Int.
- ▶ Project 2007 - Adv.

Microsoft Publisher

- ▶ Publisher 2007

Microsoft SharePoint

- ▶ SharePoint Designer 2010 - Basic
- ▶ SharePoint Designer 2010 - Adv.

- ▶ SharePoint Designer 2007 - Basic
- ▶ SharePoint Designer 2007 - Int.
- ▶ SharePoint Designer 2007 - Adv.

Microsoft Visio

- ▶ Visio 2010 - Basic
- ▶ Visio 2010 - Int.
- ▶ Visio 2010 - Adv.
- ▶ Visio 2007

Microsoft Word

- ▶ Word 2013 - Basic
- ▶ Word 2013 - Int.
- ▶ Word 2013 - Adv.
- ▶ Word 2013 - What's New
- ▶ Word 2010 - Basic
- ▶ Word 2010 - Int.
- ▶ Word 2010 - Adv.
- ▶ Word 2008 for Mac - Basic
- ▶ Word 2008 for Mac - Adv.
- ▶ Word 2007 - Basic
- ▶ Word 2007 - Int.
- ▶ Word 2007 - Adv.



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- ▶ Illustrator CS5 - Adv.

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Understanding Your Operating System

Windows Operating Systems

- ▶ Microsoft Windows XP - Basic
- ▶ Microsoft Windows XP - Adv.
- ▶ Microsoft Vista Business - Basic
- ▶ Microsoft Vista Business - Adv.
- ▶ Microsoft Windows 7 - Basic
- ▶ Microsoft Windows 7 - Int.
- ▶ Microsoft Windows 7 - Adv.
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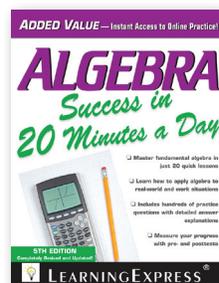
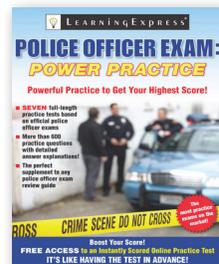
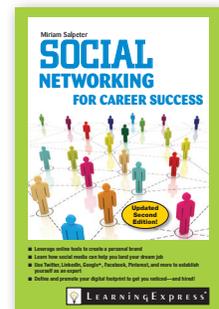
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 501 Writing Prompts
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 ACT® Flash Review
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 ACT® Word Games
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 Algebra Success in 20 Minutes a Day
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 AP® U.S. History Flash Review
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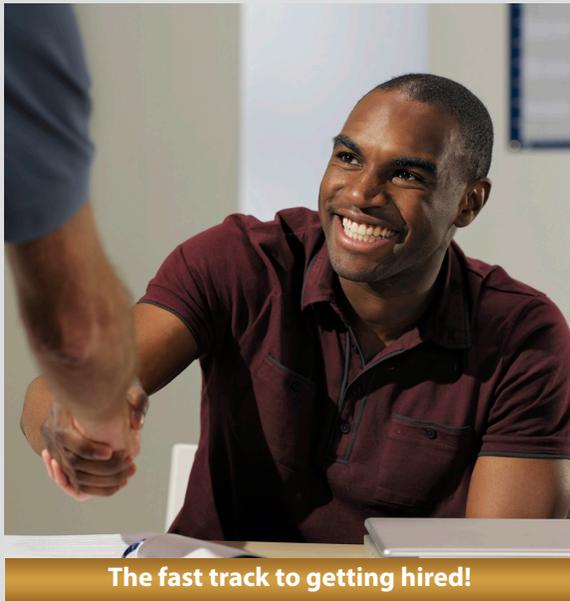
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Today's job market is tougher than ever and job seekers need the right tools to help them succeed. LearningExpress Job & Career Accelerator™ can help. It gives job seekers of all ages, the most comprehensive collection of job and career resources anywhere—all in one place and always available online.



JOB & CAREER HELP THAT WORKS!

- ▶ Search for colleges
- ▶ Explore occupations
- ▶ Build workplace skills
- ▶ Search for jobs and internships
- ▶ Write winning resumes and cover letters
- ▶ Prepare for interviews
- ▶ Conduct effective follow up
- ▶ Get hired!

LEARN MORE TODAY!

Call 800.295.9556 or email
LEX-Sales@ebSCO.com

Job & Career Accelerator is available as an add-on to LearningExpress platforms.



Job & Career Accelerator

Featured Resources

Job & Career Accelerator is a powerful online resource for job seekers. It delivers award winning content, cutting edge job search and resume tools, and extensive guidance to help people overcome the challenging task of getting a job. Job & Career Accelerator is available as an add-on to LearningExpress platforms.



▶ Powerful online job search and career exploration

▶ My Job & Career Accelerator

This is the job seeker's personal job search management center! *My Dashboard* keeps track of everything—job searches, resumes, cover letters, important tasks, and more. The *Occupation Matcher* helps job seekers find the careers that best fit their interests and experience.

▶ College Finder

Search more than 3,600 schools by location, type of school, selectivity, majors, enrollment, and more.

▶ Explore Occupations

View and compare over 1,100 occupations, using the latest data from U.S. Bureau of Labor Statistics on wages, salaries, and expected growth.

▶ Find a Job and More

Access over 5 million, up-to-date job and internship postings. Search jobs by location, interest, job type, education level, and more.

▶ Build Great Resumes and Cover Letters

Get step-by-step instructions, tips, and powerful tools to create professional, attention-getting resumes and letters. Access more than 200 model resumes, 25,000 job-specific keywords, and 750 action words. Find guidance in expertly crafted sample cover letters.

▶ Prepare for an Interview

Learn how to do effective pre-interview research. Explore a variety of interview styles, gain practice answering the most commonly-asked interview questions, and learn how to evaluate a job offer.

The screenshot shows the 'My Dashboard' page of the Job & Career Accelerator. It features a navigation bar with tabs for Dashboard, Occupation Matcher, Explore Occupations, Job and Internship Search, Resumes, and Letters. Below this is a 'Tasks' table with columns for Task, Job Title, Company, Due, and Completed. The table lists tasks like 'Thank You Letter', 'Follow up email', and 'Send Resume' with their respective due dates and completion status. There are also sections for 'Search Jobs' with input fields for job title, keywords, location, and an 'Advanced Search' button. A 'Saved Searches' section lists previous searches like 'Allied Health', 'Hospitals-NY', and 'EMT-NY'. At the bottom, there are sections for 'Saved Resumes' and 'Saved Letters'.

▶ Job Search Sample Letters

Stay connected with potential employers throughout the entire job search process. See sample letters for every need—networking, interview thank yous and follow-up, and job offer acceptance.

▶ Build Workplace Skills

Connect to additional skill-building resources and computer tutorials in LearningExpress platforms, including interactive computer tutorials for the most commonly used software applications.



TO LEARN MORE!

Call 800.295.9556 or email
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How many lives will your library change today?

LearningExpress Library™ helps libraries improve the lives of their patrons every day with online access to the most comprehensive selection of academic and career-related resources available. It features skill-building tools for reading, writing, math, and science. There is test preparation for high school equivalency and college admissions exams. The workplace resources include tools for job searching, exploring new careers, and preparing for occupational licensing exams—and much more. Change more lives today with LearningExpress Library!



College Center

High School
Equivalency

Adult Learning Center

College Prep Center

Career Center

Recursos en español

School Center

A center for everyone

Targeted learning centers provide patrons of all ages with easy, one-stop access to relevant interactive tutorials, practice tests, and eBooks.

Features that enhance learning

- ▶ Easy-to-use navigation
- ▶ Timed and untimed practice test modes
- ▶ Instant test scoring
- ▶ Detailed answer explanations
- ▶ Individualized study plans
- ▶ Built-in guidance pages & learning roadmaps
- ▶ Secure personal portfolio
- ▶ Downloadable eBooks
- ▶ Additional learning centers available as add-ons

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Featured Resources

► Interactive, easy-to-use, unlimited remote access



School Center (Common Core State Standards)

Elementary School

- Mathematics Skills Improvement
- English Language Arts Skills Improvement

Middle School

- Mathematics Skills Improvement
- English Language Arts Skills Improvement
- Social Studies Skills Improvement
- High School Entrance Exams Preparation

High School

- Mathematics Skills Improvement
- English Language Arts Skills Improvement
- Science Skills Improvement
- Social Studies Skills Improvement
- Logic and Reasoning Skills Improvement



College Preparation Center

Prepare for Your ACT® Test

- ACT® Test Preparation Tutorial
- ACT® Practice Tests
- ACT® Test Preparation eBooks

Prepare for Your SAT® Test

- SAT® Test Preparation Tutorial
- SAT® Practice Tests
- SAT® Test Preparation eBooks

Prepare for Your AP® Exam

- Practice for Your AP® Exam
- AP® Exam Preparation eBooks

Prepare for Your PSAT/NMSQT® Test

- Practice for Your PSAT/NMSQT® Test
- PSAT/NMSQT® Test Preparation eBooks

Prepare for Your TOEFL iBT® Test

- Practice for Your TOEFL iBT® Test
- TOEFL iBT® Test Preparation eBooks

College Admissions Essay Writing

- Learn to Write a College Admissions Essay

Prepare for Your THEA® Test

- Practice for Your THEA® Tests
- THEA® Test Preparation eBooks



College Center

Math Skills Review

- Algebra
- Basic Math
- Calculus
- Geometry and Measurement
- Trigonometry
- Statistics
- Logic and Reasoning
- Quantitative Comparison and Word Problems

Reading Skills Review

- Reading Comprehension
- Vocabulary and Spelling

Grammar and Writing Skills Review

- Grammar
- Writing
- Public Speaking

Science Skills Review

- Chemistry
- Biology

Prepare for Graduate School

Admissions Exams

- GMAT® Preparation
- GRE® Preparation
- LSAT® Preparation
- MAT® Preparation
- MCAT® Preparation
- PCAT® Preparation

Prepare for College Placement Exams

- ACCUPLACER® Preparation
- ASSET® Preparation
- COMPASS® Preparation
- College Placement Preparation eBooks

Prepare for the CLEP® Exams

- CLEP® College Composition Modular Practice Tests
- CLEP® College Mathematics Practice Tests
- CLEP® Humanities Practice Tests
- CLEP® Natural Sciences Practice Tests
- CLEP® Social Sciences and History Practice Tests



High School Equivalency Center

Are You Ready?

- Test Yourself: TABE®-Based Skills Check

Build Your Basic Skills

- Build Your Reading Skills
- Build Your Writing Skills
- Build Your Math Skills
- Build Your Grammar Skills
- Build Your Vocabulary and Spelling Skills

Prepare for the GED® Test

- Learn About the New GED® Test
- Reasoning through Language Arts
- Mathematical Reasoning
- Social Studies
- Science

GED® en Español

- Aprenda Sobre el Nuevo Examen de GED®
- Razonamiento a través de las Artes del Lenguaje
- Razonamiento Matemático
- Estudios Sociales
- Ciencia

Prepare for the HiSET®

- Language Arts Practice Exams
- Mathematics Practice Exams
- Social Studies Practice Exams
- Science Practice Exams
- HiSET® Preparation Tutorial

Prepare for the TASC

- Language Arts Practice Tests
- Mathematics Practice Tests
- Social Studies Practice Tests
- Science Practice Tests
- TASC Test Preparation Tutorial



Adult Learning Center

Build Your Math Skills

- Learn and Review Your Math Skills
- Practice Your Math Skills
- Math eBooks

Become a Better Reader

- Learn and Review Your Reading Skills
- Practice Your Reading Skills
- Reading Skills eBooks

Improve Your Writing, Speaking, and Grammar

- Learn and Review Your Writing and Grammar Skills
- Practice Your Writing and Grammar Skills
- Writing, Speaking, and Grammar eBooks

Become a U.S. Citizen

- Prepare for Your Citizenship Exam
- Get Your Green Card
- Prepárese para su Examen de Ciudadanía
- Gana su Tarjeta Verde



Career Center

Learn More About a Career

- Allied Health
- Caseworker
- Culinary Arts
- Firefighting
- Green Careers
- Homeland Security
- Law Enforcement
- Legal
- Nursing
- Teaching
- Career Information for Veterans

Prepare for an Entrance Exam

- Prepare for Allied Health Programs Entrance Tests
- Prepare for Nursing School Entrance Tests

Prepare for an Occupation Exam

- Allied Health
- Air Traffic Controller
- Civil Service
- Commercial Driver's License (CDL)
- Cosmetology
- Culinary Arts
- Electrical
- Emergency Medical Services
- Firefighting
- Homeland Security
- Law Enforcement
- Postal Worker
- Nursing
- Plumbing
- Real Estate
- Teaching

Join the Military or Become an Officer

- Prepare for the ASVAB
- Prepare for the Military Flight Aptitude Tests
- Prepare for the Officer Candidate Tests
- Prepare for the CFAT

Job Search and Workplace Skills

- Improve Your Job Search, Interviewing, and Networking Skills
- Build Your Workplace Skills

Prepare for the WorkKeys® Assessments and the TOEIC®

- Prepare for the WorkKeys® Assessments
- Prepare for the TOEIC®



Recursos para Hispanohablantes (Resources for Spanish Speakers)

Mejore sus habilidades escritas, orales y gramaticales

- Aprenda y repase sus habilidades escritas y gramaticales
- Libros electrónicos de habilidades escritas, orales y gramaticales

Sea Mejor Lector

- Aprenda y repase sus habilidades de lectura
- Practique sus habilidades de lectura
- Libros electrónicos de habilidades de lectura

Desarrolle sus Habilidades Matemáticas

- Aprenda y repase sus habilidades matemáticas
- Practique sus habilidades matemáticas

Sea ciudadano estadounidense

- Prepárese para su Examen de Ciudadanía
- Gana su Tarjeta Verde

Prepárese para su examen de GED®

- Aprenda Sobre el Nuevo Examen de GED®
- Razonamiento a través de las Artes del Lenguaje
- Razonamiento Matemático
- Estudios Sociales
- Ciencia