

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, MARCH 1<sup>ST</sup>, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

**1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.**

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Houston Brittain. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Yolanda Thompson, Houston Brittain, Randy Chitwood and Drew Stott. Council members absent: Cheryl White, Greg Rosamond, Ryan Rains.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Golf Director Dennis Bowman, Library Director Cari Rerat.

Others: Recreation Center Board Chairman Jim Harrison and member Steve Wyneken, Jessica Long, Library Board Chairman Jeanette Anderson and Integrated Insurance Services Representative John Hawkins.

**2. PETITIONS FROM THE AUDIENCE.**

(LIMITED TO 5 MINUTES)

There were no petitions presented.

**3. MAYOR'S REPORT:**

- a. **ACKNOWLEDGE PARTNERSHIP BETWEEN THE CITY OF PRYOR CREEK AND THE CHEROKEE NATION IN CONJUNCTION WITH COWBOY TRADER DAYS TO HOST NATIVE AMERICAN GAMES AT PRYOR CREEK WHITAKER PARK ON JULY 21<sup>ST</sup> THROUGH JULY 24<sup>TH</sup>, 2016.**

There was no action on this item.

- b. **DISCUSS, POSSIBLY ACT ON APPROVAL FOR THE MAYES COUNTY AMATEUR RADIO CLUB TO USE WHITAKER PARK ON SATURDAY, JUNE 25<sup>TH</sup> AND SUNDAY, JUNE 26<sup>TH</sup>, 2016 TO HOST "FIELD DAY" (A 24 HOUR HAM RADIO EMERGENCY COMMUNICATION TRAINING DEMONSTRATION).**

Motion was made by Chitwood, second by Stott to approve the Mayes County Amateur Radio Club to use Whitaker Park on Saturday, June 25<sup>th</sup> and Sunday, June 26<sup>th</sup>, 2016 to host "Field Day" (a 24 hour ham radio emergency communication training demonstration). Voting yes: Willcutt, Thompson, Brittain, Chitwood, Stott. Voting no: none.

**4. CITY ATTORNEY’S REPORT:**

**a. SECOND AND FINAL READING, DISCUSSION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE – COMPLETE STREETS.**

Motion was made by Chitwood, second by Brittain to approve the second and final reading, discussion and possible action to approve an Ordinance – Complete Streets. Voting yes: Thompson, Brittain, Chitwood, Stott, Willcutt. Voting no: none.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of February 16<sup>th</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through March 11<sup>th</sup>, 2016.
- c. Approve claims for purchase orders through March 1<sup>st</sup>, 2016.

**APPROVE PURCHASE ORDERS THROUGH MARCH 1<sup>ST</sup>, 2016.**

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520151862 - 1520151956	\$ 41,465.80
STREET & DRAINAGE	1520151956 - 1520151896	8,451.93
GOLF	1520151908 - 1520151912	9,221.13
CAPITAL OUTLAY	1520151774 - 1520151950	47,529.84
REAL PROPERTY ACQUISITION	910723B - 1520151882	57,524.82
HOTEL MOTEL TAX REV	1520151944 - 1520151942	7,729.79
RECREATION CENTER	1520151873 - 1520151888	11,763.78
E-911	1520151924 - 1520151866	2,174.11
DONATIONS	910628B	<u>\$ 1,685.85</u>
	TOTAL	\$ 187,547.05
 <u>NEW BLANKET PURCHASE ORDER</u>		
910736B	HILL'S PET NUTRITION SALES	2,500.00
910737B	THE LAKOTA GROUP	155,197.00
910738B	AT&T	4,300.00
910739B	ROBERTS AUTO CENTER	<u>\$ 7,500.00</u>
	TOTAL	\$ 169,497.00

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders presented.*
- e. Accept resignation of Kenneth D. Prather from Hotel / Motel Board Seat #2, term expiring June 30<sup>th</sup>, 2016.
- f. Approve Mayor’s appointment of John Hawkins as Local Agent Representative for Oklahoma Municipal Assurance Group property and liability policies in the City’s name.
- g. Approve authorizing the City Attorney to seek legal action against Larry Michael Lee for damages to the Animal Control Vehicle.
- h. Approve creating a new regular player green fee rate of \$11.50 for 9 holes of golf at the Pryor Creek Golf Course.
- i. Approve creating a new senior / junior green fee rate of \$8.00 for 9 holes of golf at the Pryor Creek Golf Course.
- j. Approve the separation of service by Lianne Wray from the Thomas J. Harrison Pryor Public Library.
- k. Authorize Mayor to sign license and service agreement with Mango Languages for Thomas J. Harrison Pryor Public Library and approve a one-time expenditure of \$5,200.00 for a language learning database from Fund 92, State Aid Account.
- l. Approve seeking applications for Fitness Coordinator at the Pryor Creek Recreation Center at Range B, Step 1 (annual salary \$25,546.00).

- m. Approve an expenditure of \$1,982.00 to Architectural Flooring for repair and replacement of grey stair treads and risers at the Pryor Creek Recreation Center. Other quotes received: Phase II Floor Covering, Claremore, OK - \$2,700.00 and Heritage Flooring, L.L.C., Pryor, OK - \$2,662.00.
- n. Approve retiring the Pryor Creek Police Drug Dog Rambo, a 13 year 10 month old Belgian Malinois, to his handler Jeff Mitchell per recommendation of the Pryor Veterinary Hospital.
- o. Approve expenditure of \$2,992.80 to Morgan's Collision Services, Inc. for repair of a 2013 Ford Taurus Police vehicle damaged on January 9<sup>th</sup>, 2015. (Insurance reimbursement - \$2,492.80.)
- p. Approve expenditure of \$2,625.54 to Morgan's Collision Services, Inc. for repair of a 2011 Chevy Tahoe 4x2 Police vehicle damaged on January 9<sup>th</sup>, 2015. (Insurance reimbursement - \$2,125.54.)

Motion was made by Brittain, second by Willcutt to approve items a-p less items e, g, k, o, p. Voting yes: Brittain, Chitwood, Stott, Willcutt, Thompson. Voting no: none.

**e. ACCEPT RESIGNATION OF KENNETH D. PRATHER FROM HOTEL / MOTEL BOARD SEAT #2, TERM EXPIRING JUNE 30<sup>TH</sup>, 2016.**

Motion was made by Chitwood, second by Thompson to approve resignation of Kenneth D. Prather from Hotel / Motel Board Seat #2, term expiring June 30<sup>th</sup>, 2016. Voting yes: Chitwood, Stott, Willcutt, Thompson, Brittain. Voting no: none.

**g. APPROVE AUTHORIZING THE CITY ATTORNEY TO SEEK LEGAL ACTION AGAINST LARRY MICHAEL LEE FOR DAMAGES TO THE ANIMAL CONTROL VEHICLE.**

Motion was made by Chitwood, second by Willcutt to approve authorizing the City Attorney to seek legal action against Larry Michael Lee for damages to the Animal Control Vehicle. Voting yes: Stott, Willcutt, Thompson, Brittain, Chitwood. Voting no: none.

**k. AUTHORIZE MAYOR TO SIGN LICENSE AND SERVICE AGREEMENT WITH MANGO LANGUAGES FOR THOMAS J. HARRISON PRYOR PUBLIC LIBRARY AND APPROVE A ONE-TIME EXPENDITURE OF \$5,200.00 FOR A LANGUAGE LEARNING DATABASE FROM FUND 92, STATE AID ACCOUNT.**

Motion was made by Stott, second by Chitwood to table until the next Council meeting on March 15<sup>th</sup>, 2016. Voting yes: Willcutt, Thompson, Brittain, Chitwood, Stott. Voting no: none.

**o. APPROVE EXPENDITURE OF \$2,992.80 TO MORGAN'S COLLISION SERVICES, INC. FOR REPAIR OF A 2013 FORD TAURUS POLICE VEHICLE DAMAGED ON JANUARY 9<sup>TH</sup>, 2015. (INSURANCE REIMBURSEMENT - \$2,492.80.)**

Motion was made by Brittain, second by Willcutt to approve expenditure of \$2,992.80 to Morgan's Collision Services, Inc. for repair of a 2013 Ford Taurus Police vehicle damaged on January 9<sup>th</sup>, 2015. (Insurance reimbursement - \$2,492.80.) Voting yes: Thompson, Brittain, Chitwood, Stott, Willcutt. Voting no: none.

**p. APPROVE EXPENDITURE OF \$2,625.54 TO MORGAN'S COLLISION SERVICES, INC. FOR REPAIR OF A 2011 CHEVY TAHOE 4X2 POLICE**

**VEHICLE DAMAGED ON JANUARY 9<sup>TH</sup>, 2015. (INSURANCE REIMBURSEMENT - \$2,125.54.)**

Motion was made by Willcutt, second by Chitwood to approve expenditure of \$2,625.54 to Morgan's Collision Services, Inc. for repair of a 2011 Chevy Tahoe 4x2 Police vehicle damaged on January 9<sup>th</sup>, 2015. (Insurance reimbursement - \$2,125.54.) Voting yes: Brittain, Chitwood, Stott, Willcutt, Thompson. Voting no: none.

**6. COMMITTEE REPORTS:**

**a. BUDGET / PERSONNEL (ROSAMOND)**

There was no report given.

**b. ORDINANCE / INSURANCE (CHITWOOD)**

Chitwood reported for the Ordinance / Insurance Committee and stated the committee will meet near the end of the month.

**c. STREET / MAINTENANCE GARAGE (WILLCUTT)**

Willcutt reported for the Street / Maintenance Garage Committee and stated bids for street went out this week.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**8. ADJOURN.**

Motion was made by Brittain, second by Stott to adjourn. Voting yes: Chitwood, Stott, Willcutt, Thompson, Brittain. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:15 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF FEBRUARY 16<sup>TH</sup>, 2016 MEETING.**

Motion was made by Chitwood, second by Willcutt to approve minutes of February 16<sup>th</sup>, 2016 meeting. Voting yes: Stott, Willcutt, Thompson, Brittain, Chitwood. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORSEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**4. ADJOURN.**

Motion was made by Stott, second by Thompson to adjourn from the Pryor Public Works Authority meeting. Voting yes: Willcutt, Thompson, Brittain, Chitwood, Stott. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK EVA SMITH

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