

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, MARCH 15<sup>TH</sup>, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also emailed to *The Paper* and *The Times* newspapers and emailed to the Council members.

**1. CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE/ ROLL CALL.**

Mayor Jimmy Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Jimmy Tramel. Roll call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Cheryl White, Yolanda Thompson, Houston Brittain, Greg Rosamond and Drew Stott. Council members absent: Randy Chitwood, Ryan Rains.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Library Director Cari Rerat.

Others: Library Board Chairman Jeanette Anderson, Library Board Member Kathy LaValley, Pryor Area Chamber of Commerce Director Barbara Hawkins, Planning and Zoning Member Travis Noland, Deputy Clerk Nena Roberts, Police Captain Kevin Tramel, Patrolman Dustin Van Horn, Hope4Youth Representative Crystal Stout, Infrastructure Solutions Group Engineer Steve Powell, Dr. Paul Mobley, Flood Plain Board Member Trey Larremore and Clay Larremore.

**2. PETITIONS FROM THE AUDIENCE.**

(LIMITED TO 5 MINUTES)

Crystal Stout discussed tobacco, vapor, and alcohol use. Students will address City Council on April 5<sup>th</sup>, 2016 regarding these issues.

Clay Larremore spoke regarding sales tax increase.

**3. MAYOR'S REPORT:**

- a. APPROVE DECLARING MARCH 15<sup>TH</sup>, 2016 AS 'MAYOR'S MONARCH PLEDGE DAY'.**

Motion was made by Brittain, second by White to approve declaring March 15<sup>th</sup>, 2016 as 'Mayor's Monarch Pledge Day'. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Stott. Voting no: none.

- b. APPROVE AUTHORIZING THE MAYOR TO DECLARE APRIL 18<sup>TH</sup>, 2016 'TERRY LAMAR DAY' IN THE CITY OF PRYOR CREEK.**

Motion was made by Willcutt, second by Stott to approve authorizing the Mayor to declare April 18<sup>th</sup>, 2016 'Terry Lamar Day' in the City of Pryor Creek. Voting yes: White, Thompson, Brittain, Rosamond, Stott, Willcutt. Voting no: none.

**4. CITY ATTORNEY'S REPORT:**

- a. APPROVE AUTHORIZING THE CITY ATTORNEY TO DRAFT A RESOLUTION CALLING FOR A SPECIAL ELECTION TO INCREASE THE CITY OF PRYOR CREEK SALES TAX BY .250% FOR THE GENERAL FUND OF THE CITY OF PRYOR CREEK.**

Motion was made by Brittain, second by Rosamond to approve with an amendment authorizing the City Attorney to draft a resolution calling for a special election to increase the City of Pryor Creek sales tax by .225% (instead of .250% per agenda item) (total sales tax 9.975%) for the general fund of the City of Pryor Creek. Voting yes: Thompson, Brittain, Rosamond. Voting no: Stott, Willcutt, White. Mayor Tramel voted yes; breaking the tie. Motion carried.

- b. APPROVE AUTHORIZING THE CITY ATTORNEY TO AMEND RESOLUTION 2011-1 CALLING FOR SPECIAL ELECTION TO MODIFY AND MAKE PERMANENT THE ½ OF 1% TAX ON GROSS RECEIPTS OR PROCEEDS ON CERTAIN SALES AS THEREIN DEFINED, PROVIDES THAT 60% OF REVENUES ON THE TAX ARE TO BE USED FOR (1) CONSTRUCTING AND IMPROVING STREETS AND RELATED DRAINAGE FACILITIES; AND TAX ON GROSS RECEIPTS OR PROCEEDS ON CERTAIN SALES TAX AS THEREIN DEFINED, PROVIDES THAT 40% OF REVENUES ON THE TAX ARE TO BE USED FOR (2) CONSTRUCTING, EQUIPPING, MAINTAINING CAPITAL OUTLAY PROJECTS AS DEFINED BY CITY OF PRYOR CREEK CITIZENS ADVISORY COMMITTEE AND CITY COUNCIL. THE HEREIN LEVIED SHALL BECOME EFFECTIVE ON THE TERMINATION DATE OF THE EXISTING ONE-HALF OF ONE PERCENT SALES TAX LEVIED UNDER ORDINANCE #2011-1 ADOPTED THE 12<sup>TH</sup> DAY OF APRIL, 2011.**

Motion was made by Rosamond, second by Brittain to approve authorizing the City Attorney to amend resolution 2011-1 calling for special election to modify and make permanent the ½ of 1% tax on gross receipts or proceeds on certain sales as therein defined, provides that 60% of revenues on the tax are to be used for (1) constructing and improving streets and related drainage facilities; and tax on gross receipts or proceeds on certain sales tax as therein defined, provides that 40% of revenues on the tax are to be used for (2) constructing, equipping, maintaining capital outlay projects as defined by City of Pryor Creek Citizens Advisory Committee and City Council. The herein levied shall become effective on the termination date of the existing one-half of one percent sales tax levied under Ordinance #2011-1 adopted the 12<sup>th</sup> day of April, 2011. Voting yes: Brittain, Rosamond, Willcutt, Thompson. Voting no: Stott, White.

- c. AUTHORIZE THE CITY ATTORNEY TO REVIEW AND DEVELOP ECONOMIC INCENTIVE PLAN FOR ECONOMIC DEVELOPMENT WITHIN CORPORATE BOUNDARIES OF THE CITY OF PRYOR CREEK.**

Motion was made by White, second by Rosamond to approve to authorize the City Attorney to review and develop Economic Incentive Plan for economic development within corporate boundaries of the City of Pryor Creek. Voting yes: Rosamond, Willcutt, White, Thompson, Brittain. Voting no: Stott.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(ITEMS DEEMED NON-CONTROVERSIAL AND ROUTINE IN NATURE TO BE APPROVED BY ONE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA.)

- a. Approve minutes of March 1<sup>st</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through March 25<sup>th</sup>, 2016.
- c. Approve claims for purchase orders through March 15<sup>th</sup>, 2016.

**APPROVE PURCHASE ORDERS THROUGH MARCH 15<sup>TH</sup>, 2016.**

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520152067 - 910739B	\$ 198,803.01
STREET & DRAINAGE	910641B - 1520151869	15,583.40
GOLF	1520152048 - 1520152062	1,738.44
CAPITAL OUTLAY	910737B - 1520152047	32,783.09
REAL PROPERTY ACQUISITION	910671B	1,800.00
RECREATION CENTER	1520152028 - 1520152027	16,032.23
PPWA	1520152051	5,000.00
E-911	1520151981 - 1520152004	336.44
DONATIONS	1520151991 - 1520151970	\$ 523.50
	TOTAL	\$ 272,600.11
	 <u>NEW BLANKET PURCHASE ORDER</u>	 <u>TOTALS</u>
910740B	GALLS AN ARAMARCK CO	5,000.00
910741B	PEOPLE LINK LLC	\$ 10,000.00
	TOTAL	\$ 15,000.00

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders presented.*

e. Approve February Appropriations Request.

FEBRUARY 2016	
FEE IN LIEU	\$ 20.95
STREET & DRAINAGE	\$ 124,974.79
CEMETERY CARE INTEREST	\$ 32.83
CEMETERY CARE FUND	\$ 1,350.00
GOLF COURSE CASH FUND	\$ 17,264.18
CAPITAL OUTLAY FUND	\$ 40,841.03
CAPITAL OUTLAY RESERVE	\$ 50.17
REAL PROPERTY ACQUISITION	\$ 136.22
HOTEL/MOTEL TAX	\$ 5,033.55
LIBRARY BUILDING FUND	\$ 4.43
GOB 2002-RECREATION CENT	\$ -
PPWA BOND PROCEEDS (86)	\$ -
PPWA SINKING FUNDS	\$ 90,721.48
PPWA BOND PROCEEDS (88)	\$ 2,749.32
RECREATION CENTER-CASH FUND	\$ 82,523.73
E-911	\$ 2,454.78
LIBRARY SPECIAL	\$ 994.25
SEIZURES	\$ 6.00
DONATIONS	\$ 8,055.05
COMMUNITY DEVELOPMENT BLOCK GRANT	\$ -
<b>TOTAL</b>	<b>\$ 377,207.40</b>

- f. Approve authorizing the Mayor to sign the Agreement for Administration for the Sales and Use Tax Ordinances of the City and an agreement to engage in compliance activities by the City of Pryor Creek.
- g. Approve reappointment of Barbara Hawkins, Pryor Area Chamber of Commerce Director, to Pryor Trust Authority Board, Seat # 2, term expiring 3/31/2021.
- h. Approve reappointment of Jimmy Tramel, Mayor, to Pryor Trust Authority Board, Seat #3, term expiring 3/31/2021.
- i. Approve appointment of B. J. Cummings, Pryor Main Street Director, to Pryor Trust Authority Board, Seat #1, term expiring 3/31/2021.
- j. Approve Mayor's reappointment of Jeff Yates to Hotel / Motel Board Seat #1, term expiring 4/30/2018.
- k. Approve expenditure of \$5,000.00 to the Pryor Area Chamber of Commerce for Pryor FreedomFest 2016 from Pryor Public Works Authority – Independence Day Account (#88-885-5346).
- l. Approve acceptance of the donation of one (1) 2016 Ford Brush Truck (approximate value of \$104,323.00) to the Pryor Creek Fire Department by Tom Giles.
- m. Approve authorizing Police Chief Dennis Nichols to close 9<sup>th</sup> Street from South Elliott Street to South Vann Street on April 23<sup>rd</sup>, 2016 from 10 a.m. to 11 a.m. for the Voices for Victims' of D.U.I. Awareness Walk.
- n. Approve an expenditure of \$6,380.00 to Infrastructure Solutions Group, LLC for Invoice #PRY 14-04 Castle Theater / PYO Roof Repair design work from Capital Outlay – Properties (Account #44-445-5419).
- o. Approve change order #1 to Jaybelle Construction, LLC in the amount of \$3,000.00 for Whitaker Park Spillway Project for additional concrete for support of the headwall.
- p. Authorize Mayor to sign license and service agreement with Mango Languages for Thomas J. Harrison Pryor Public Library and approve a one-time expenditure of \$5,200.00 for a language learning database from Fund 92, State Aid Account.

Motion was made by Brittain, second by Willcutt to approve items a-p less items a, f, l, n. Voting yes: Stott, Willcutt, White, Thompson, Brittain, Rosamond, Voting no: none.

**a. APPROVE MINUTES OF MARCH 1<sup>ST</sup>, 2016 COUNCIL MEETING.**

Motion was made by Stott, second by Willcutt to approve minutes of March 1<sup>st</sup>, 2016 Council meeting. Voting yes: Willcutt, Thompson, Brittain, Stott. Voting no: none. Abstaining (counting as a no vote.): White, Rosamond.

**f. APPROVE AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT FOR ADMINISTRATION FOR THE SALES AND USE TAX ORDINANCES OF THE CITY AND AN AGREEMENT TO ENGAGE IN COMPLIANCE ACTIVITIES BY THE CITY OF PRYOR CREEK.**

Motion was made by Brittain, second by Rosamond to approve authorizing the Mayor to sign the Agreement for Administration for the Sales and Use Tax Ordinances of the City and an

agreement to engage in compliance activities by the City of Pryor Creek. Voting yes: White, Thompson, Brittain, Rosamond, Stott, Willcutt. Voting no: none.

**I. APPROVE ACCEPTANCE OF THE DONATION OF ONE (1) 2016 FORD BRUSH TRUCK (APPROXIMATE VALUE OF \$104,323.00) TO THE PRYOR CREEK FIRE DEPARTMENT BY TOM GILES.**

Motion was made by Willcutt, second by Stott to approve acceptance of the donation of one (1) 2016 Ford Brush Truck (approximate value of \$104,323.00) to the Pryor Creek Fire Department by Tom Giles. Voting yes: Thompson, Brittain, Rosamond, Stott, Willcutt, White. Voting no: none.

A big Thanks was given to Tom Giles for all he has done for the City of Pryor Creek.

**n. APPROVE AN EXPENDITURE OF \$6,380.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR INVOICE #PRY 14-04 CASTLE THEATER / PYO ROOF REPAIR DESIGN WORK FROM CAPITAL OUTLAY – PROPERTIES (ACCOUNT #44-445-5419).**

Motion was made by Rosamond, second by Stott to approve an expenditure of \$6,380.00 to Infrastructure Solutions Group, LLC for Invoice #PRY 14-04 Castle Theater / PYO Roof Repair design work from Capital Outlay – Properties (Account #44-445-5419). Voting yes: Brittain, Rosamond, Stott, Willcutt, White, Thompson. Voting no: none.

**6. COMMITTEE REPORTS:**

**a. BUDGET / PERSONNEL (ROSAMOND)**

Rosamond reported for the Budget / Personnel Committee and stated they met last week and will meet again next month.

**b. ORDINANCE / INSURANCE (CHITWOOD)**

There was no report given for the Ordinance / Insurance Committee.

**c. STREET / MAINTENANCE GARAGE (WILLCUTT)**

Willcutt reported for the Street / Maintenance Garage Committee and stated there may be a cancellation posted for the regular meeting on March 22<sup>nd</sup>, 2016.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**8. ADJOURN.**

Motion was made by Brittain, second by Willcutt to adjourn. Voting yes: Rosamond, Stott, Willcutt, White, Thompson, Brittain. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the Pryor Public Works Authority meeting to order at 6:50 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF MARCH 1<sup>ST</sup>, 2016 MEETING.**

Motion was made by Stott, second by Willcutt to approve minutes of March 1<sup>st</sup>, 2016 meeting. Voting yes: Stott, Willcutt, Thompson, Brittain. Voting no: none. Abstaining (counting as a no vote): White, Rosamond.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business presented.

**4. ADJOURN.**

Motion was made by Stott, second by Brittain to adjourn at 6:55 p.m. from the Pryor Public Works Authority meeting. Voting yes: Willcutt, White, Thompson, Brittain, Rosamond, Stott. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

---

MINUTES WRITTEN BY CITY CLERK EVA SMITH

---