

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JUNE 21<sup>st</sup>, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Willard Buchanan, Yolanda Thompson, Greg Rosamond, Travis Noland, Jill White and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief Tim Thompson.

Others: Police Captain Kevin Tramel, Police Officer Dustin Van Horn, Recreation Center Board Member Steve Wyneken, Recreation Center Employee Chrystalina Flerchinger, Cabin Creek Fire Chief Jason Miller, Citizens Scott Craft, Chris Curnett.

**2. PETITIONS FROM THE AUDIENCE.  
(LIMITED TO 5 MINUTES)**

No petitions were presented.

**3. MAYOR'S REPORT:**

**a. DISCUSSION AND POSSIBLE ACTION REGARDING MAYOR'S APPOINTMENT OF SCOTT CRAFT TO FILL VACANT WARD 2 COUNCIL SEAT CREATED BY RESIGNATION OF HOUSTON BRITAIN.**

Motion was made by Rosamond, second by Stott to approve Mayor's appointment of Scott Craft to fill vacant Ward 2 Council Seat created by resignation of Houston Brittain. Voting yes: Willcutt, Buchanan, Thompson, Rosamond, Noland, White, Stott. Voting no: none.

City Attorney K. Ellis Ritchie administered the Oath of Office to Scott Craft and he assumed his position on the Council.

**4. CITY ATTORNEY'S REPORT:**

**a. DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENT WITH JAMES DUNN AS CIRCUIT RIDER BUILDING INSPECTOR AT A RATE OF \$30.00 PER INSPECTION.**

Motion was made by Rosamond, second by Willcutt to approve agreement with James Dunn as Circuit Rider Building Inspector at a rate of \$30.00 per inspection. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: Buchanan.

**b. DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY OF PRYOR CREEK AFFIRMING THE CITY OF PRYOR CREEK'S SUPPORT FOR FAVORABLE CONSIDERATION TO BE GIVEN FOR AN AFFORDABLE HOUSING TAX CREDIT AWARD FOR THE DEVELOPMENT OF FORTY TO FORTY-EIGHT (40 - 48) AFFORDABLE SENIOR HOUSING UNITS BY ARZON HOUSING CORPORATION OF PRYOR, LLC.**

Motion was made by Willcutt, second by Rosamond to approve Resolution #2016-7 of the City of Pryor Creek affirming the City of Pryor Creek's support for favorable consideration to be given for an affordable housing tax credit award for the development of forty to forty-eight (40 - 48) affordable senior housing units by Arzon

Housing Corporation of Pryor, LLC. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of June 7<sup>th</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through July 1<sup>st</sup>, 2016.
- c. Approve claims for purchase orders through June 21<sup>st</sup>, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1520152759-1520152817	120,854.73
STREET & DRAINAGE	910641B - 1520152582	3,785.20
GOLF	1520152862-1520152869	176.57
CAPITAL OUTLAY	910737B - 1520152827	33,775.10
REAL PROPERTY ACQUISITION	1520152885-910671B	95,885.79
RECREATION CENTER	1520152874-1520152785	17,205.59
PRYOR PUBLIC WORKS AUTHORITY	1520152847-1520152887	4,670.93
E-911	1520152883	25.00
DONATIONS	1520152852-1520152749	7,135.61
<b>TOTAL</b>		<b>283,514.52</b>
<b>NEW BLANKET PURCHASE ORDERS</b>		
NONE		
<b>TOTAL</b>		

- d. Acknowledge receipt of deficient purchase orders.  
*No deficient purchase orders were presented.*
- e. Approve May Appropriation Requests.
- f. Discussion and possible action regarding authorizing the Jail Use Agreement with the Mayes County Board of County Commissioners.
- g. Discussion and possible action regarding declaring the following property as surplus. Legal Description – REEVES ADDITION 1264/872 BLK A PART BLK A LYING BETWEEN S 65’ LOT 3 BLK 4 OT, GARFIELD ST DESC AS BEG 40’ N OF SE COR BLK A THEN N ALONG E BLK LINE 65.6’ NW 31.3’ TO W LINE BLK A THEN S 65.6’ SE 31.3’ TO POB.
- h. Discussion and possible action regarding seeking sealed bids for surplus of the property with the legal description as follows: REEVES ADDITION 1264/872 BLK A PART BLK A LYING BETWEEN S 65’ LOT 3 BLK 4 OT, GARFIELD ST DESC AS BEG 40’ N OF SE COR BLK A THEN N ALONG E BLK LINE 65.6’ NW 31.3’ TO W LINE BLK A THEN S 65.6’ SE 31.3’ TO POB.
- i. Discussion and possible action regarding the surplus of one (1) battery-operated emergency siren located on Ninth Street near the Lutheran Church which is outdated and hasn’t been utilized since 2013 to the Town of Pensacola as requested by the Cabin Creek Fire Chief in Pensacola, Oklahoma.
- j. Discussion and possible action regarding expenditure in the amount of \$3,775.00 to SCIFIT of Tulsa, Oklahoma for one (1) SONE03 Step One recumbent stepper with premium seat including delivery from Recreation Center Capital Outlay – Equipment (Account #84-845-5410).

Motion was made by Stott, second by Thompson to approve items a-j (less items a, f, h, i.) Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Abstaining, counting as a no vote: Craft. Voting no: none.

**a. APPROVE MINUTES OF JUNE 7<sup>TH</sup>, 2016 COUNCIL MEETING.**

Motion was made by Noland, second by Rosamond to approve minutes of June 7<sup>th</sup>, 2016 Council meeting. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan. Abstaining, counting as a no vote: Thompson, Craft. Voting no: none.

**f. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE JAIL USE AGREEMENT WITH THE MAYES COUNTY BOARD OF COUNTY COMMISSIONERS.**

Motion was made by Rosamond, second by Noland to approve authorizing the Jail Use Agreement with the Mayes County Board of County Commissioners. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Rosamond. Abstaining, counting as a no vote: Craft. Voting no: none.

**h. DISCUSSION AND POSSIBLE ACTION REGARDING SEEKING SEALED BIDS FOR SURPLUS OF THE PROPERTY WITH THE LEGAL DESCRIPTION AS FOLLOWS: REEVES ADDITION 1264/872 BLK A PART BLK A LYING BETWEEN S 65' LOT 3 BLK 4 OT, GARFIELD ST DESC AS BEG 40' N OF SE COR BLK A THEN N ALONG E BLK LINE 65.6' NW 31.3' TO W LINE BLK A THEN S 65.6' SE 31.3' TO POB.**

Motion was made by Willcutt, second by Rosamond to approve seeking sealed bids for surplus of the property with the legal description as follows: REEVES ADDITION 1264/872 BLK A PART BLK A LYING BETWEEN S 65' LOT 3 BLK 4 OT, GARFIELD ST DESC AS BEG 40' N OF SE COR BLK A THEN N ALONG E BLK LINE 65.6' NW 31.3' TO W LINE BLK A THEN S 65.6' SE 31.3' TO POB. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland. Abstaining, counting as a no vote: Craft. Voting no: none.

**i. DISCUSSION AND POSSIBLE ACTION REGARDING THE SURPLUS OF ONE (1) BATTERY-OPERATED EMERGENCY SIREN LOCATED ON NINTH STREET NEAR THE LUTHERAN CHURCH WHICH IS OUTDATED AND HASN'T BEEN UTILIZED SINCE 2013 TO THE TOWN OF PENSACOLA AS REQUESTED BY THE CABIN CREEK FIRE CHIEF IN PENSACOLA, OKLAHOMA.**

Motion was made by Willcutt, second by Rosamond to approve the surplus of one (1) battery-operated emergency siren located on Ninth Street near the Lutheran Church which is outdated and hasn't been utilized since 2013 to the Town of Pensacola as requested by the Cabin Creek Fire Chief in Pensacola, Oklahoma. Voting yes: Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland, White. Abstaining, counting as a no vote: Craft. Voting no: none.

**6. POSSIBLE EXECUTIVE SESSION PURSUANT TO THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSING:**

**a. WAGE CLAIM OF JEFF MITCHELL CLAIMING UNPAID WAGES AGAINST THE CITY FOR SERVICES AS A POLICE DEPARTMENT CANINE OFFICER.**

Motion was made by Noland, second by Thompson to enter executive session at 6:25. Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

**7. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.**

Motion was made by Noland, second by Thompson to resume Regular session at 6:45. No action taken during executive session. Voting yes: Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

**8. POSSIBLE ACTION BASED ON EXECUTIVE SESSION CONCERNING:**

**a. WAGE CLAIM OF JEFF MITCHELL CLAIMING UNPAID WAGES AGAINST THE CITY FOR SERVICES AS A POLICE DEPARTMENT CANINE OFFICER.**

No action was taken regarding Wage claim of Jeff Mitchell claiming unpaid wages against the City for services as a Police Department Canine Officer.

**9. COMMITTEE REPORTS:**

**a. BUDGET / PERSONNEL (ROSAMOND)**

Rosamond reported that the Budget / Personnel Committee met last week. They will meet again on the second Tuesday in July and may meet for a couple of special meetings.

**b. ORDINANCE / INSURANCE**

No report was given.

**c. STREET / MAINTENANCE GARAGE (WILLCUTT)**

Willcutt stated that he had nothing to report at this time.

**10. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

- a. Stott reported that the Splash Pad water expense is \$7,000.00 for the first month.

Mayor moved back to Item #2.

**2. PETITIONS FROM THE AUDIENCE.**  
(LIMITED TO 5 MINUTES)

Petition from the audience: Chris Curnett would like to have the PYO discussed at a future meeting.

**11. ADJOURN.**

Motion was made by Willcutt, second by Buchanan to adjourn. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the meeting to order at 6:50 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JUNE 7<sup>th</sup>, 2016 MEETING.**

Motion was made by Rosamond, second by Noland to approve minutes of June 7<sup>th</sup>, 2016 Meeting. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Abstaining, counting as a no vote: Craft. Voting no: none.

**3. DISCUSSION AND POSSIBLE ACTION REGARDING PAYMENT OF AN EXPENDITURE OF \$4,000.00 TO GRAND GATEWAY ECONOMIC DEVELOPMENT ASSOCIATION FOR GRAND GATEWAY ANNUAL MEMBERSHIP FOR FISCAL YEAR 2017 (JULY 1<sup>ST</sup>, 2016 TO JUNE 30<sup>TH</sup>, 2017).**

Motion was made by Noland, second by Willcutt to approve payment of an expenditure of \$4,000.00 to Grand Gateway Economic Development Association for Grand Gateway Annual Membership for Fiscal Year 2017 (July 1<sup>st</sup>, 2016 to June 30<sup>th</sup>, 2017). Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: none.

**4. UNFORESEEABLE BUSINESS.** (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

**5. ADJOURN.**

Motion was made by Stott, second by Rosamond to adjourn the Pryor Public Works Authority meeting. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK EVA SMITH

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