

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 2ND, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Willard Buchanan, Yolanda Thompson, Scott Craft, Greg Rosamond, Travis Noland, Jill White and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Assistant Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Laura Holloway.

Others: Integrated Insurance Representative John Hawkins, Mehlburger Brawley Representative Steve Powell, Recreation Center Board Member Steve Wyneken, Police Officers David Carpenter, Justin Allen, Chris Penland, Doug Barham and Michael Moore, Fire Fighters Tim Bonea, Chris Peters, Don Hess, John Ballew, Chris Young, Randy Gibbs and Kenny Cooper, Volunteer Firefighter Trey Larremore, Evett Barham, Jenny Cooper, Grace Cooper, Donna Bowman and Former Councilman Randy Chitwood.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

No petitions were presented.

3. MAYOR'S REPORT:

No report was given.

4. CITY ATTORNEY'S REPORT:

No report was given.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of July 19th, 2016 Council meeting.
- b. Approve payroll purchase orders through August 12th, 2016.

- c. Approve claims for purchase orders through August 2nd, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1620160251 - 1620160265	126,891.65
STREET & DRAINAGE	1620160265 - 1620160224	101,161.73
GOLF	1620160202 - 1620160199	16,511.20
REAL PROPERTY ACQUISITION	1620160183	6,500.00
RECREATION CENTER	1620160249 - 1620160189	41,652.26
DONATIONS	1620160184 - 1620160266	140.00
TOTAL		292,856.84
<u>NEW BLANKET PURCHASE ORDERS</u>		
910833B	CHEROKEE PRIDE CONSTRUCTION	331,833.90
910834B	ENVIRO-TEC AMERICA INC.	275.00
TOTAL		332,108.90

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Discussion and possible action regarding the use of Whitaker Park on October 8th, 2016 for the Annual Taylor Keen Memorial Car Show.
- f. Discussion and possible action regarding waiving the Fireworks Permit Fee for the rescheduled Freedom Fest Event to be held on September 4th, 2016.
- g. Discussion and possible action regarding authorization to renew the Workers' Compensation and Employer's Liability Insurance Policy number: 00002273 16 1 with CompSource Mutual Insurance Company.
- h. Discussion and possible action regarding the expenditure of \$43,789.05 to Integrated Insurance Services for property insurance policy with Oklahoma Municipal Assurance Group.
- i. Discussion and possible action regarding the expenditure of \$59,144.80 to Integrated Insurance Services for liability insurance policy with Oklahoma Municipal Assurance Group.
- j. Discussion and possible action regarding Memorandum of Agreement with K. Ellis Ritchie, Attorney at Law, City Attorney for the City of Pryor Creek.
- k. Discussion and possible action regarding the resignation of Nicholas Dobbs from the City of Pryor Creek Police Department effective July 27th, 2016.
- l. Discussion and possible action regarding the resignation of Randy Blackwell from the Street Department effective July 29th, 2016.
- m. Discussion and possible action regarding the Mayor's reappointment of Pat Richard to Park Board Seat #3, term expiring July 31st, 2019.
- n. Discussion and possible action regarding an expenditure in the amount of \$13,455.00 to Cherokee Pride Construction, Inc., Sapulpa, OK for Change Order No. 1 authorized by Steve Powell, Engineer for Infrastructure Solutions Group, LLC: DBA Mehlburger Brawley for the 2016 – 2017 Concrete Street Project PRY 15-05.
- o. Discussion and possible action regarding an expenditure in the amount of \$80,919.10 to Cherokee Pride Construction, Inc., Sapulpa, OK for Payment Application #1 approved by Steve Powell, Engineer for Infrastructure Solutions Group, LLC: DBA Mehlburger Brawley for the 2016 – 2017 Concrete Street Project, PRY 15-05.
- p. Discussion and possible action regarding declaring the following items surplus from the Golf Course and seeking sealed bids for said items.
- 1988 International Street Sweeper Serial #1HTLCZWP5JH584981 ID #04028
 - 1988 Elgin Street Sweeper VIN # G0170S ID #04027
 - John Deere 1020 Tractor Serial #122642T ID #415-03-22642
 - 1991 Dodge Pickup Serial #1B7HE16Y8MS352082 ID #04025
 - Ransoms Fairway Mower ID #415-01-04357

Motion was made by Stott, second by Thompson to approve items a-p less items a, j, l, n (items approved: b, c, d, e, f, g, h, i, k, m, o, p). Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

a. APPROVE MINUTES OF JULY 19TH, 2016 COUNCIL MEETING.

Motion was made by Stott, second by Willcutt to approve minutes of July 19th, 2016 Council meeting. Voting yes: Buchanan, Thompson, Craft, White, Stott, Willcutt. Abstaining, counting as a no vote: Rosamond and Noland. Voting no: none.

j. DISCUSSION AND POSSIBLE ACTION REGARDING MEMORANDUM OF AGREEMENT WITH K. ELLIS RITCHIE, ATTORNEY AT LAW, CITY ATTORNEY FOR THE CITY OF PRYOR CREEK.

Motion was made by Willcutt, second by Rosamond to approve Memorandum of Agreement with K. Ellis Ritchie, Attorney at Law, City Attorney for the City of Pryor Creek. Voting yes: Thompson, Craft, Rosamond, Noland, White, Willcutt. Voting no: Stott and Buchanan.

I. DISCUSSION AND POSSIBLE ACTION REGARDING THE RESIGNATION OF RANDY BLACKWELL FROM THE STREET DEPARTMENT EFFECTIVE JULY 29TH, 2016.

Motion was made by Willcutt, second by Stott to approve the resignation of Randy Blackwell from the Street Department effective July 29th, 2016. Voting yes: Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

n. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$13,455.00 TO CHEROKEE PRIDE CONSTRUCTION, INC., SAPULPA, OK FOR CHANGE ORDER NO. 1 AUTHORIZED BY STEVE POWELL, ENGINEER FOR INFRASTRUCTURE SOLUTIONS GROUP, LLC: DBA MEHLBURGER BRAWLEY FOR THE 2016 – 2017 CONCRETE STREET PROJECT PRY 15-05.

Motion was made by Willcutt, second by Buchanan to approve an expenditure in the amount of \$13,455.00 to Cherokee Pride Construction, Inc., Sapulpa, OK for Change Order No. 1 authorized by Steve Powell, Engineer for Infrastructure Solutions Group, LLC: DBA Mehlburger Brawley for the 2016 – 2017 Concrete Street Project PRY 15-05. Voting yes: Rosamond, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: Noland.

6. POSSIBLE EXECUTIVE SESSION PURSUANT TO THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSING:

- a. Consultation with City Attorney concerning negotiations regarding 'Last Best Offers exchanged between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations and proceedings on same. (25 O.S. § 307 (B) (2)).
- b. Consultation with City Attorney concerning negotiations regarding 'Last Best Offers exchanged between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).
- c. Consultation with City Attorney concerning expired collective bargaining agreement between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).
- d. Consultation with City Attorney concerning expired collective bargaining agreement between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).

Motion was made by Buchanan, second by Willcutt to enter Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the above items. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond. Voting no: none.

7. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.

Motion was made by Stott, second by Willcutt to resume regular session at 6:55. No action taken during executive session. Voting yes: Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White. Voting no: none.

8. POSSIBLE ACTION BASED ON EXECUTIVE SESSION CONCERNING:

- a. Negotiations regarding ‘Last Best Offers exchanged between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

No action was taken.

- b. Negotiations regarding ‘Last Best Offers exchanged between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

No action was taken.

- c. Expired collective bargaining agreement between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

Motion was made by Noland, second by Rosamond during the pendency of the “Last Best Offer” to Lodge #116 Fraternal Order of Police (25 O.S. § 307 (B) (2), to continue to pay wages and benefits pursuant to previous year’s contract to the next regularly scheduled Council Meeting on August 16th, 2016. Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

- d. Expired collective bargaining agreement between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

Motion was made by Noland, second by Stott during the pendency of the “Last Best Offer” to Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC (25 O.S. § 307 (B) (2), to continue to pay wages and benefits pursuant to previous year’s contract to the next regularly scheduled Council Meeting on August 16th, 2016. Voting yes: Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

9. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that the Budget / Personnel Committee will meet for their regular monthly meeting next Tuesday, August 9th, 2016.

b. ORDINANCE / INSURANCE (THOMPSON)

Mayor reported that there are a number of things for the Ordinance / Insurance Committee to discuss. He will get those items to Chairman Yolanda Thompson so that a meeting can be scheduled.

c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt stated that he had no report.

10. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

11. ADJOURN.

Motion was made by Willcutt, second by Buchanan to adjourn. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the meeting to order at 7:05 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JULY 19TH, 2016 MEETING.

Motion was made by Stott, second by Willcutt to approve the minutes of July 19th, 2016 meeting. Voting yes: Craft, White, Stott, Willcutt, Buchanan, Thompson. Abstaining, counting as a no vote: Rosamond and Noland. Voting no: none.

3. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

4. ADJOURN.

Motion was made by Stott, second by Rosamond to adjourn the Pryor Public Works Authority meeting. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH
