

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 16TH, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Willard Buchanan, Yolanda Thompson, Scott Craft, Greg Rosamond, Travis Noland, Jill White and Drew Stott. Council members absent: none.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Park Superintendent Frank Powell, Library Director Cari Rerat and Recreation Center Director Laura Holloway.

Others: Police Officers David Carpenter, Kevin Tramel, Doug Barham and Scott Garrett, Fire Fighters Tim Bonea, Chris Peters, Don Hess and Brandon Merritt, Volunteer Firefighter Trey Larremore, MUB General Manager Gary Pruett, MUB Assistant General Manager Jared Crisp, Chamber of Commerce President Barbara Hawkins, Pryor Main Street Director BJ Cummings, Integrated Insurance Services Representative John Hawkins, Recreation Center Board Member Steve Wyneken, Library Board Member Jeanette Anderson, Mehlburger Brawley Engineer Steve Powell, Cemetery Employee Joel Keith, Citizens Evett Barham, Tony and Joyce Smith, Linda Jaggars and Carol Morgan.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

Carol Morgan asked to voice her opinion and object to the utility increase.

3. MAYOR'S REPORT:

a. DISCUSSION AND POSSIBLE ACTION REGARDING EXPENDITURE IN THE AMOUNT OF \$18,511.00 TO INTEGRATED INSURANCE SERVICES FOR THE CITY OF PRYOR CREEK FIRE DEPARTMENT FROM INSURANCE – FIRE ACCOUNT # 02-201-5044.

Motion was made by Rosamond, second by Willcutt to approve expenditure in the amount of \$18,511.00 to Integrated Insurance Services for the City of Pryor Creek Fire Department from Insurance – Fire Account # 02-201-5044. Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

b. DISCUSSION AND POSSIBLE ACTION REGARDING THE CLOSING OF SOUTH ADAIR STREET FROM 4:00 P.M. UNTIL 7:00 P.M. FROM GRAHAM AVENUE TO SOUTHEAST FIRST STREET ON AUGUST 19TH, 2016, SEPTEMBER 16TH, 2016, AND OCTOBER 20TH, 2016 FOR MAIN STREET'S THIRD THURSDAY FESTIVAL.

Motion was made by Noland, second by Rosamond to approve the closing of South Adair Street from 4:00 p.m. until 7:00 p.m. from Graham Avenue to Southeast First Street on August 19th, 2016, September 16th, 2016, and October 20th, 2016 for Main Street's Third Thursday Festival. (Scrivener's error: dates should read August 18th, 2016, September 15th, 2016, and October 20th, 2016.) Noland amended the motion, Rosamond seconded the amendment to approve the closing of South Adair Street from 4:00 p.m. until 7:00 p.m. from Graham Avenue to Southeast First Street on August 18th, 2016, September 15th, 2016, and October 20th, 2016. Voting yes: Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

c. DISCUSSION AND POSSIBLE ACTION REGARDING THE MUNICIPAL UTILITY BOARD'S REQUEST FOR UTILITY RATE INCREASE AS PER ATTACHMENT A TO BECOME EFFECTIVE SEPTEMBER 1ST, 2016.

Motion was made by Willcutt, second by Thompson to approve the Municipal Utility Board's request for utility rate increase as per Attachment A to become effective September 1st, 2016. Voting yes: Thompson, Rosamond, Noland, White, Willcutt. Voting no: Craft, Stott, Buchanan.

Gary Pruett explained the reasons for the request of an increase, followed by discussion.

d. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK GENERAL FUND BUDGET.

Motion was made by Rosamond, second by Willcutt to approve the 2016-2017 City of Pryor Creek General Fund Budget. Voting yes: Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

e. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK STREET BUDGET.

Motion was made by Rosamond, second by Thompson to approve the 2016-2017 City of Pryor Creek Street Budget. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: none.

f. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK GOLF FUND BUDGET.

Motion was made by Rosamond, second by Craft to approve the 2016-2017 City of Pryor Creek Golf Fund Budget. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond. Voting no: none.

g. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK CAPITAL OUTLAY FUND BUDGET.

Motion was made by Willcutt, second by Rosamond to approve the 2016-2017 City of Pryor Creek Capital Outlay Fund Budget. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland. Voting no: none.

h. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK REAL PROPERTY ACQUISITION RESERVE FUND BUDGET.

Motion was made by Willcutt, second by Rosamond to approve the 2016-2017 City of Pryor Creek Real Property Acquisition Reserve Fund Budget. Voting yes: Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White. Voting no: none.

i. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK RECREATION CENTER FUND BUDGET.

Motion was made by Rosamond, second by Thompson to approve the 2016-2017 City of Pryor Creek Recreation Center Fund Budget. Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

j. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK PUBLIC WORKS AUTHORITY FUND BUDGET.

Motion was made by Willcutt, second by Thompson to approve the 2016-2017 City of Pryor Creek Public Works Authority Fund Budget. Voting yes: Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

k. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 2016-2017 CITY OF PRYOR CREEK E-911 FUND BUDGET.

Motion was made by Thompson, second by Willcutt to approve the 2016-2017 City of Pryor Creek E-911 Fund Budget. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

4. CITY ATTORNEY'S REPORT:

No report was given.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of August 2nd, 2016 Council meeting.
- b. Approve payroll purchase orders through August 26th, 2016.
- c. Approve claims for purchase orders through August 16th, 2016.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1620160413 – 910789B	150,805.67
STREET & DRAINAGE	910760B – 910766B	6,255.73
GOLF	1620160360 - 1620160354	14,760.65
REAL PROPERTY ACQUISITION	1620160386 – 910808B	41,580.00
RECREATION CENTER	1620160299 - 1620160333	4,132.03
LIBRARY	1620160171	1,809.44
DONATIONS	1620160346 - 1620160043	1,677.93
TOTAL		221,021.45

<u>NEW BLANKET PURCHASE ORDERS</u>		
910835B	WEX BANK	40,000.00
TOTAL		40,000.00

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Approve July Appropriations Requests.
- f. Discussion and possible action regarding the separation of Sylvia Morgan from the Pryor Creek Recreation Center effective August 1st, 2016.
- g. Discussion and possible action regarding the resignation of Jack Hardy from the Thomas J. Harrison Pryor Public Library Board, Seat #5, term expiring June 30th, 2017.
- h. Discussion and possible action regarding a reduction in fee for use of the Graham Community Hall on October 26th, 27th, and 28th, 2016 by the Sertoma Club of Pryor Creek for the 26th Annual Charity Dinner and Drawing.
- i. Discussion and possible action regarding an expenditure of \$3,193.38 to Thyssenkrup Elevator Corporation for Gold – Full Maintenance Elevator Service effective August 1st, 2016 through July 31st, 2017.
- j. Discussion and possible action regarding an expenditure of \$7,357.80 from General – Software (Account #02-201-5260) to Cardinal Tracking, Inc. for Annual Software License and Customer Support Renewal Package effective November 1st, 2016 through October 31st, 2017.

Motion was made by Thompson, second by Willcutt to approve items a-j. Voting yes: Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

6. POSSIBLE EXECUTIVE SESSION PURSUANT TO THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSING:

- a. Consultation with City Attorney concerning negotiations regarding ‘Last Best Offers’ exchanged between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations and proceedings on same. (25 O.S. § 307 (B) (2)).
- b. Consultation with City Attorney concerning negotiations regarding ‘Last Best Offers’ exchanged between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).
- c. Consultation with City Attorney concerning expired collective bargaining agreement between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).
- d. Consultation with City Attorney concerning expired collective bargaining agreement between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).

Motion was made by Rosamond, second by Willcutt to enter Executive Session at 7:00 p.m. pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the above items. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: none.

7. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.

Motion was made by Noland, second by Buchanan to resume regular session at 7:15. No action taken during executive session. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond. Voting no: none.

8. POSSIBLE ACTION BASED ON EXECUTIVE SESSION CONCERNING:

- a. Negotiations regarding ‘Last Best Offers’ exchanged between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

Motion was made by Noland, second by Buchanan to accept Fraternal Order of Police’s offer to roll the contract. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland. Voting no: none.

- b. Negotiations regarding ‘Last Best Offers’ exchanged between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

Motion was made by Noland, second by Stott to accept Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC’s offer to roll the contract. Voting yes: Stott, Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White. Voting no: none.

- c. Expired collective bargaining agreement between the City of Pryor Creek and Lodge #116 Fraternal Order of Police and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

No action was taken.

- d. Expired collective bargaining agreement between the City of Pryor Creek and Local 3567 of the International Association of Fire Fighters, AFL – CIO / CLC and regarding further negotiations or proceedings on same. (25 O.S. § 307 (B) (2)).**

No action was taken.

9. COMMITTEE REPORTS:

- a. BUDGET / PERSONNEL (ROSAMOND)**

Rosamond reported that everything was covered earlier in the meeting.

- b. ORDINANCE / INSURANCE (THOMPSON)**

Thompson reported that the committee will be calling for a meeting in the next couple of weeks.

- c. STREET / MAINTENANCE GARAGE (WILLCUTT)**

Willcutt stated that he had no report.

10. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

11. ADJOURN.

Motion was made by Stott, second by Willcutt to adjourn. Voting yes: Willcutt, Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

- 1. CALL TO ORDER.**

Mayor Tramel called the meeting to order at 7:20 p.m.

- 2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF AUGUST 2ND, 2016 MEETING.**

Motion was made by Stott, second by Rosamond to approve the minutes of August 2nd, 2016 meeting. Voting yes: Buchanan, Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

- 3. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)**

No unforeseeable business was presented.

4. ADJOURN.

Motion was made by Stott, second by Craft to adjourn the Pryor Public Works Authority meeting. Voting yes: Thompson, Craft, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK EVA SMITH
