

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, SEPTEMBER 6<sup>TH</sup>, 2016 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were conducted by Mayor Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Willard Buchanan, Yolanda Thompson, Greg Rosamond, Travis Noland, Jill White and Drew Stott. Council members absent: Scott Craft.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief Tim Thompson, Assistant Fire Chief B.K. Young, Park Superintendent Frank Powell, Golf Superintendent Dennis Bowman, Library Director Cari Rerat, Recreation Center Director Laura Holloway and Assistant Street Superintendent Buddy Glenn.

Others: Police Officers Doug Barham and Michael Moore, Firefighters Brandon Merritt and Tim Bonea, Mehlburger Brawley Engineer Steve Powell, Chamber of Commerce President Barbara Hawkins, Pryor Area Arts and Humanities Director Diana Reeves, Pryor Main Street Director BJ Cummings, Recreation Board Member Steve Wyneken, Library Board Member Nettie Anderson, Jesse Philpot and Tyler Schlosser.

**2. PETITIONS FROM THE AUDIENCE.  
(LIMITED TO 5 MINUTES)**

No petitions were presented.

**3. MAYOR'S REPORT:**

Mayor wanted to say Thank You to all the volunteers who made Freedom Fest a huge success.

**4. CITY ATTORNEY'S REPORT:**

No report was given.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of August 16<sup>th</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through September 9<sup>th</sup>, 2016.
- c. Approve claims for purchase orders through September 6<sup>th</sup>, 2016.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	1620160455 - 1620160489	146,999.34
STREET & DRAINAGE	1620160489 - 910833B	178,608.11
GOLF	1620160567 - 1620160417	16,300.44
REAL PROPERTY ACQUISITION	1620160460 - 1620160461	26.00
HOTEL / MOTEL TAX	1620160524 - 1620160558	67,893.35
RECREATION CENTER	1620160440 - 1620160500	26,388.65
PPWA	1620160511 - 1620160573	3,400.00
E-911	910783B	865.86
LIBRARY	1620160172	1,785.00
DONATIONS	1620160419 - 1620160488	938.17
<b>TOTAL</b>		<b>443,204.92</b>
<b>NEW BLANKET PURCHASE ORDERS</b>		
910777B	AUTOZONE COMMERCIAL	200.00
910778B	O'REILLY AUTOMOTIVE INC.	700.00
910779B	PRYOR AUTOMOTIVE SUPPLY	700.00
910780B	ADVANCE AUTO PARTS	200.00

- d. Acknowledge receipt of deficient purchase orders.  
*No deficient purchase orders were presented.*
- e. Discussion and possible action regarding authorizing the Police Chief to close streets as necessary for the 25<sup>th</sup> Annual Dam J.A.M. Bicycle Tour to be held September 10<sup>th</sup>, 2016.
- f. Discussion and possible action regarding the resignation of Jim Harrison from Pryor Creek Recreation Board Seat #7.
- g. Discussion and possible action regarding authorizing Mayor to sign 2016-2017 Agreement with Pelivan Transit (Grand Gateway Economic Development Association).
- h. Discussion and possible action regarding an expenditure in the amount of \$25,000.00 to Pelivan Transit (Grand Gateway Economic Development Association) from Pelivan Account #02-201-5337 per agreement.
- i. Discussion and possible action regarding authorizing Mayor to sign 2016 – 2017 Agreement with Pryor Main Street.
- j. Discussion and possible action regarding an expenditure in the amount of \$15,000.00 to Pryor Main Street from Promotion Account #02-201-5334 per agreement.
- k. Discussion and possible action regarding an expenditure in the amount of \$5,000.00 to the Senior Citizen Nutrition Center from Senior Citizen’s Nutrition Center Account #02-201-5340 per agreement.
- l. Discussion and possible action regarding an expenditure in the amount of \$3,750.00 to the Sertoma Senior Citizens Center from Senior Citizens Program Account #02-201-5345 per agreement.
- m. Discussion and possible action regarding an expenditure in the amount of \$1,000.00 to the DAV from DAV Account #02-201-5347 per agreement.
- n. Discussion and possible action regarding an expenditure in the amount of \$1,000.00 to the American Legion from Veteran’s Program / American Legion Account #02-201-5346 per agreement.
- o. Discussion and possible action regarding an expenditure in the amount of \$3,960.00 to WebQA, Invoice #761-160601 from General Software Account #02-201-5260.
- p. Discussion and possible action regarding Mayor’s re-appointment of Steve Riff to Recreation Center Board Seat #2, term expiring 8/31/18.
- q. Discussion and possible action regarding Mayor’s appointment of Randy Chitwood to Board of Adjustment Seat #2, term expiring 8/31/19 to replace Travis Noland.
- r. Discussion and possible action regarding Mayor’s appointment of Marty Wenger to vacant Library Board Seat #5, term expiring June 30, 2017.
- s. Discussion and possible action regarding an expenditure in the amount of \$1,500.00 to the Pryor Area Arts and Humanities Council – Missoula Children’s Theater for reimbursement from Hotel / Motel grant funds for fiscal year 2015-2016.
- t. Discussion and possible action regarding an expenditure in the amount of \$2,000.00 to the Pryor Main Street – Dad’s Drag Main Event for reimbursement from Hotel / Motel grant funds for fiscal year 2015-2016.
- u. Discussion and possible action regarding an expenditure of \$36,796.20 to the Pryor Area Chamber of Commerce for 40% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.
- v. Discussion and possible action regarding an expenditure in the amount of \$15,898.00 to Pryor Public Schools plus \$2,500.00 for Pryor Band Day for 20% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.
- w. Discussion and possible action regarding an expenditure in the amount of \$9,199.05 to Pryor Main Street for 10% allocation of Hotel / Motel grant funds for fiscal year 2016-2017.
- x. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for Cowboy Trader Days from Hotel / Motel Tax Grant Applications received for 2016-2017.
- y. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Chamber of Commerce for the Pryor Christmas Parade of Lights from Hotel / Motel Tax Grant Applications received for 2016-2017.
- z. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Main Street – Chili Christmas Festival from Hotel / Motel Tax Grant Applications received for 2016-2017.

- aa. Discussion and possible action regarding an expenditure of \$1,150.00 to the Mayes County Hope Coalition Pryor Fever Run for promotion and advertising from Hotel / Motel Tax Grant Applications received for 2016-2017.
- bb. Discussion and possible action regarding an expenditure of \$1,500.00 to the Pryor Area Arts and Humanities Council – Missoula Children’s Theater from Hotel / Motel Tax Grant Applications received for 2016-2017.
- cc. Discussion and possible action regarding an expenditure of \$2,500.00 to the Pryor Area Arts and Humanities Council – NEOK Artist Show from Hotel / Motel Tax Grant Applications received for 2016-2017.
- dd. Discussion and possible action regarding an expenditure of \$25,000.00 to John Henzel Tennis Court Systems to resurface four (4) East courts using DECO System as sole source from Parks Capital Outlay Account #44-445-5415.
- ee. Discussion and possible action regarding an expenditure to purchase a utility vehicle for the Park Department from quotes received using Parks Capital Outlay Account #44-445-5415. Other quote received: Kubota Center, Pryor - \$12,404.56.
- ff. Discussion and possible action regarding the Maintenance Garage declaring surplus the BG Automatic Transmission Flush Machine, ID No. 02445, Serial No. 6681 purchased in February 2000 for \$2,750.00.
- gg. Discussion and possible action regarding transfer of Hypotherm Plasma Cutter ID No. 03305, Serial No. 600-052864 to the Park Department from the Maintenance Garage.
- hh. Discussion and possible action regarding the transfer of Alkota Steam Cleaner, ID No. 00011 to the Park Department from the Maintenance Garage.
- ii. Discussion and possible action regarding transfer of Hunter DSP Balancing Machine, ID No. 03826, Serial No. IVC436 to the Street Department from the Maintenance Garage.
- jj. Discussion and possible action regarding transfer of Viper AC Unit ID No. 03276, Serial No. H476-186 to the Street Department from the Maintenance Garage.
- kk. Discussion and possible action regarding transfer of Snap-On Scanner and 2 Cart. ID No. 00870, Serial No. SUB3S207187171 to the Street Department from the Maintenance Garage.
- ll. Discussion and possible action regarding an expenditure of \$33,135.00 to Chupp Implement Company for the purchase of one (1) New Holland ROPS 4X4 Tractor, New Holland Loader with 6 ft. bucket, aluminum tread plate canopy and 4-105 lb. rear wheel weights per state contract with \$6,500.00 trade-in allowance for 2006 Massey Ferguson 451 Tractor 2-wheel drive ROPS for the Street Department from Street Capital Outlay Account #14-145-5411.
- mm. Discussion and possible action regarding expenditure of \$149,848.67 to Cherokee Pride Construction, Inc. for Application No: 2 for the Street Maintenance Project No: PRY 15-05.
- nn. Discussion and possible action regarding authorizing the Mayor to sign annual agreement for engineering services with Infrastructure Solutions Group, LLC dba Mehlburger Brawley for fiscal year 2016-2017.
- oo. Discussion and possible action regarding authorizing the Mayor to sign Memorandum of Understanding for (MIPS) Mass Immunization / Prophylaxis Site Point of Dispensing (POD) locations between the City of Pryor Creek and the Mayes County Health Department.
- pp. Discussion and possible action regarding expenditure of \$4,630.00 to Infinisource, Invoice #791482 for ESA Contract non-leased hardware, annual Timeforce renewal from General Software Account #02-201-5260.
- qq. Discussion and possible action regarding an expenditure of \$11,114.72 to the Oklahoma Municipal League for fiscal year 2016-2017 membership dues / service fees from General Dues and Subscriptions Account #02-201-5032.
- rr. Discussion and possible action regarding approval of agreement from Oklahoma Emergency Management for the Emergency Management Performance Grant (EMPC) for fiscal year 2016-2017 for an amount to be determined as funds become available.
- ss. Discussion and possible action regarding the Pryor Area Arts and Humanities Council to paint the old City Hall and Mayes County Cultural Center Building.
- tt. Discussion and possible action regarding acceptance of resignation of Firefighter Bret Hollingsworth effective September 10, 2016.
- uu. Discussion and possible action regarding Memorandum of Agreement between the Pryor Police Department and the Oklahoma Highway Safety Office for the ‘Obey the Sign or Pay

the Fine' Mobilization on September 23<sup>rd</sup> through the 25<sup>th</sup> with reimbursement from the Oklahoma Highway Safety Office up to \$3,300.00 for the Police Officers' overtime during that time.

- vv. Discussion and possible action regarding the Memorandum of Understanding between the Pryor Police Department and Hope4Youth Coalition and ROCMND Area Youth Services, Inc. for a prescription pill mobile takeback event on October 21<sup>st</sup>, 2016. ROCMND will reimburse the City in the amount of \$503.52 for the overtime of two Police Officers.
- ww. Discussion and possible action regarding promoting Officer David Carpenter from Range J, Step 4 (annual wage - \$43,633.00) to the vacant position of Corporal Range K, Step 4 (annual wage - \$44,827.00) that has remained vacant since July 1<sup>st</sup>, 2016.
- xx. Discussion and possible action regarding hiring Johnnie Jenkins to fill vacant patrolman position at the Police Department at Range J, Step 1 (annual wage - \$32,295.00) effective September 26<sup>th</sup>, 2016 pending approval from the Oklahoma Police Pension and Retirement Board.
- yy. Discussion and possible action regarding accepting the donation of a 2007 Pontiac 4-door (VIN #2G2WP552C71202568) from the Oklahoma Bureau of Narcotics to the Pryor Police Department.
- zz. Discussion and possible action regarding Amendment No. 1 to Professional Services Agreement Comprehensive Plan Update between the City of Pryor Creek and the Lakota Group.
- aaa. Discussion and possible action regarding hiring Jesse Philpot to fill vacant Recreation Center Staff Support position at Range A, Step 1 (annual wage - \$24,079.00).
- bbb. Discussion and possible action regarding hiring Tyler Schlosser to fill vacant A Operator position at the Street Department at Range D, Step 1 (annual wage - \$28,597.00).
- ccc. Discussion and possible action regarding authorizing the Mayor to sign agreement with Hood and Associates for the City of Pryor Creek annual audit.

Motion was made by Rosamond, second by Buchanan to approve items a-ccc, less items i, j, dd, ee, ff, gg, hh, ii, jj, kk, ll, nn, qq, rr, ss, tt, xx, ccc. Voting yes: Willcutt, Buchanan, Thompson, Rosamond, Noland, White, Stott. Voting no: none.

**i. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING MAYOR TO SIGN 2016 – 2017 AGREEMENT WITH PRYOR MAIN STREET.**

*(Scrivener's error: should have read 2016 - 2017 Agreement with Oklahoma Main Street.)* Motion was made by Noland, second by Willcutt to approve authorizing Mayor to sign 2016-2017 Agreement with Oklahoma Main Street. Voting yes: Thompson, Rosamond, Noland, White, Willcutt. Voting no: Buchanan and Stott.

**j. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$15,000.00 TO PRYOR MAIN STREET FROM PROMOTION ACCOUNT #02-201-5334 PER AGREEMENT.**

Motion was made by Willcutt, second by Rosamond to approve an expenditure in the amount of \$15,000.00 to Pryor Main Street from Promotion Account #02-201-5334 per agreement. Voting yes: Thompson, Rosamond, Noland, White, Willcutt. Voting no: Stott and Buchanan.

**dd. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE OF \$25,000.00 TO JOHN HENZEL TENNIS COURT SYSTEMS TO RESURFACE FOUR (4) EAST COURTS USING DECO SYSTEM AS SOLE SOURCE FROM PARKS CAPITAL OUTLAY ACCOUNT #44-445-5415.**

No action was taken regarding an expenditure of \$25,000.00 to John Henzel Tennis Court Systems to resurface four (4) East courts using DECO System as sole source from Parks Capital Outlay Account #44-445-5415. Council asked Frank Powell to seek bids and present to the Council.

**ee. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE TO PURCHASE A UTILITY VEHICLE FOR THE PARK DEPARTMENT FROM QUOTES RECEIVED USING PARKS CAPITAL OUTLAY ACCOUNT #44-445-5415. OTHER QUOTE RECEIVED: KUBOTA CENTER, PRYOR - \$12,404.56.**

No action was taken regarding an expenditure to purchase a utility vehicle for the Park Department from quotes received using Parks Capital Outlay Account #44-445-5415. Other quote received: Kubota Center, Pryor - 12,404.56. John Deere was left off the agenda as the vendor from which the Park Department was wanting to purchase the utility vehicle.

**ff. DISCUSSION AND POSSIBLE ACTION REGARDING THE MAINTENANCE GARAGE DECLARING SURPLUS THE BG AUTOMATIC TRANSMISSION FLUSH MACHINE, ID NO. 02445, SERIAL NO. 6681 PURCHASED IN FEBRUARY 2000 FOR \$2,750.00.**

Motion was made by Stott, second by Willcutt approving the Maintenance Garage declaring surplus the BG Automatic Transmission Flush Machine, ID No. 02445, Serial No. 6681 purchased in February 2000 for \$2,750.00. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

**gg. DISCUSSION AND POSSIBLE ACTION REGARDING TRANSFER OF HYPOTHERM PLASMA CUTTER ID NO. 03305, SERIAL NO. 600-052864 TO THE PARK DEPARTMENT FROM THE MAINTENANCE GARAGE.**

Motion was made by Rosamond, second by Willcutt to approve transfer of Hypotherm Plasma Cutter ID No. 03305, Serial No. 600-052864 to the Park Department from the Maintenance Garage. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Rosamond. Voting no: none.

**hh. DISCUSSION AND POSSIBLE ACTION REGARDING THE TRANSFER OF ALKOTA STEAM CLEANER, ID NO. 00011 TO THE PARK DEPARTMENT FROM THE MAINTENANCE GARAGE.**

Motion was made by Rosamond, second by Stott to approve the transfer of Alkota Steam Cleaner, ID No. 00011 to the Park Department from the Maintenance Garage. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland. Voting no: none.

**ii. DISCUSSION AND POSSIBLE ACTION REGARDING TRANSFER OF HUNTER DSP BALANCING MACHINE, ID NO. 03826, SERIAL NO. IVC436 TO THE STREET DEPARTMENT FROM THE MAINTENANCE GARAGE.**

Motion was made by Rosamond, second by Willcutt to approve the transfer of Hunter DSP Balancing Machine, ID No. 03826, Serial No. IVC436 to the Street Department from the Maintenance Garage. Voting yes: Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland, White. Voting no: none.

**jj. DISCUSSION AND POSSIBLE ACTION REGARDING TRANSFER OF VIPER AC UNIT ID NO. 03276, SERIAL NO. H476-186 TO THE STREET DEPARTMENT FROM THE MAINTENANCE GARAGE.**

Motion was made by Willcutt, second by Rosamond to approve transfer of Viper AC Unit ID No. 03276, Serial No. H476-186 to the Street Department from the Maintenance Garage. Voting yes: Willcutt, Buchanan, Thompson, Rosamond, Noland, White, Stott. Voting no: none.

**kk. DISCUSSION AND POSSIBLE ACTION REGARDING TRANSFER OF SNAP-ON SCANNER AND 2 CART. ID NO. 00870, SERIAL NO. SUB3S207187171 TO THE STREET DEPARTMENT FROM THE MAINTENANCE GARAGE.**

Motion was made by Willcutt, second by Rosamond to approve transfer of Snap-On Scanner and 2 Cart. ID No. 00870, Serial No. SUB3S207187171 to the Street Department from the Maintenance Garage. Voting yes: Buchanan, Thompson, Rosamond, Noland, White, Stott, Willcutt. Voting no: none.

**II. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE OF \$33,135.00 TO CHUPP IMPLEMENT COMPANY FOR THE PURCHASE OF ONE (1) NEW HOLLAND ROPS 4X4 TRACTOR, NEW HOLLAND LOADER WITH 6 FT. BUCKET, ALUMINUM TREAD PLATE CANOPY AND 4-105 LB. REAR WHEEL WEIGHTS PER STATE CONTRACT WITH \$6,500.00 TRADE-IN ALLOWANCE FOR 2006 MASSEY FERGUSON 451 TRACTOR 2-WHEEL DRIVE ROPS FOR THE STREET DEPARTMENT FROM STREET CAPITAL OUTLAY ACCOUNT #14-145-5411.**

Motion was made by Willcutt, second by Rosamond to approve an expenditure of \$33,135.00 to Chupp Implement Company for the purchase of one (1) New Holland ROPS 4X4 Tractor, New Holland Loader with 6 ft. bucket, aluminum tread plate canopy and 4-105 lb. rear wheel weights per state contract with \$6,500.00 trade-in allowance for 2006 Massey Ferguson 451 Tractor 2-wheel drive ROPS for the Street Department from Street Capital Outlay Account #14-145-5411. Voting yes: Thompson, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

**nn. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE MAYOR TO SIGN ANNUAL AGREEMENT FOR ENGINEERING SERVICES WITH INFRASTRUCTURE SOLUTIONS GROUP, LLC DBA MEHLBURGER BRAWLEY FOR FISCAL YEAR 2016-2017.**

Motion was made by Rosamond, second by Willcutt authorizing the Mayor to sign annual agreement for engineering services with Infrastructure Solutions Group, LLC dba Mehlburger Brawley for fiscal year 2016-2017. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

**qq. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE OF \$11,114.72 TO THE OKLAHOMA MUNICIPAL LEAGUE FOR FISCAL YEAR 2016-2017 MEMBERSHIP DUES / SERVICE FEES FROM GENERAL DUES AND SUBSCRIPTIONS ACCOUNT #02-201-5032.**

Motion was made by Rosamond, second by Willcutt to approve an expenditure of \$11,114.72 to the Oklahoma Municipal League for fiscal year 2016-2017 membership dues / service fees from General Dues and Subscriptions Account #02-201-5032. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Rosamond. Voting no: none.

**rr. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF AGREEMENT FROM OKLAHOMA EMERGENCY MANAGEMENT FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPC) FOR FISCAL YEAR 2016-2017 FOR AN AMOUNT TO BE DETERMINED AS FUNDS BECOME AVAILABLE.**

Motion was made by Rosamond, second by Willcutt to approve agreement from Oklahoma Emergency Management for the Emergency Management Performance Grant (EMPC) for fiscal year 2016-2017 for an amount to be determined as funds become available. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland. Voting no: none.

**ss. DISCUSSION AND POSSIBLE ACTION REGARDING THE PRYOR AREA ARTS AND HUMANITIES COUNCIL TO PAINT THE OLD CITY HALL AND MAYES COUNTY CULTURAL CENTER BUILDING.**

Motion was made by Rosamond, second by Thompson to approve the Pryor Area Arts and Humanities Council to paint the old City Hall and Mayes County Cultural Center Building not to exceed a cost of \$4,078.17. Voting yes: Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland, White. Voting no: none.

**tt. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF RESIGNATION OF FIREFIGHTER BRET HOLLINGSWORTH EFFECTIVE SEPTEMBER 10, 2016.**

Motion was made by Rosamond, second by Willcutt to accept resignation of Firefighter Bret Hollingsworth effective September 10, 2016. The Council thanked Bret for his years of service and wished him the best of luck. Voting yes: Willcutt, Buchanan, Thompson, Rosamond, Noland, White, Stott. Voting no: none.

**xx. DISCUSSION AND POSSIBLE ACTION REGARDING HIRING JOHNNIE JENKINS TO FILL VACANT PATROLMAN POSITION AT THE POLICE DEPARTMENT AT RANGE J, STEP 1 (ANNUAL WAGE - \$32,295.00) EFFECTIVE SEPTEMBER 26<sup>TH</sup>, 2016 PENDING APPROVAL FROM THE OKLAHOMA POLICE PENSION AND RETIREMENT BOARD.**

Motion was made by Rosamond, second by Noland to approve hiring Johnnie Jenkins to fill vacant patrolman position at the Police Department at Range J, Step 1 (annual wage - \$32,295.00) effective September 26<sup>th</sup>, 2016 pending approval from the Oklahoma Police Pension and Retirement Board. Voting yes: Buchanan, Thompson, Rosamond, Noland, White, Willcutt. Voting no: Stott.

**ccc. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE MAYOR TO SIGN AGREEMENT WITH HOOD AND ASSOCIATES FOR THE CITY OF PRYOR CREEK ANNUAL AUDIT.**

Motion was made by Rosamond, second by Willcutt to approve authorizing the Mayor to sign agreement with Hood and Associates for the City of Pryor Creek annual audit. Voting yes: Thompson, Rosamond, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

**6. DEPARTMENT HEAD REPORTS:**

a. Street Department – Jack Downing

Assistant Street Superintendent Buddy Glenn reported:

1. Mowing, spraying and weed-eating continues.
2. Temporary drive at Cobblestone and South Mill is in place during street project and will be open as of September 7<sup>th</sup>; should have this area done within two weeks.
3. Concrete work: Entrance behind Dollar General has been repaired, a section at Park Street and Harris was falling in and has been repaired, three handicap ramps on Lahoma have been poured, working on getting ramps all the way down that section.
4. Drainage pipes have been cleaned out and several ditches have been dipped.
5. Concrete being poured in a ditch on Indianola; should last another 10 years.
6. Running street sweeper as they can; short-handed right now.
7. Having to replace some street sign poles that have been run over.

b. Park / Cemetery Department – Frank Powell

1. Cemeteries and parks are being maintained. Mowing, weed-eating, and repairs continue as needed.
2. Splash pad has been reconfigured to help eliminate overspray. Planning to shut down at the end of September. Lightning issues should be fixed now.
3. Sooners lost Saturday.

c. Library – Cari Rerat

1. There have been some plumbing issues but they have been fixed.
2. Door count for the month of August (27 business days) 6,859, which is an average of 254 visitors per day.
3. Internet usage count was approximately 4,985, which is an average of 158 users per day.
4. Story time resumes tomorrow at 10:30.
5. Adult Programing will start in September.
6. Teen Night started on the 1st Thursday and had a good turnout.
7. Pokemon Go program – will be partnering with Pryor Main Street for 3<sup>rd</sup> Thursday and the Recreation Center. Library received a great deal of recognition for being an early adopter of Pokemon Go to reach their patrons.

d. Recreation Center – Laura Holloway

1. Thanks were given to Jim Harrison for his leadership at the Recreation Center.
2. Handed out a report to the Council members (attached) showing the growth over her tenure at the Recreation Center.
3. Maco Fit Program is in its third year at Centennial Park – free walking/jogging program, averaging 60 people a night.

e. Golf – Dennis Bowman

1. Presented a demographic sheet to the Council (attached) to show the distance people travel to play our golf course.
2. Held the City Championship, a great tournament over Labor Day Weekend. Had a lot of people from different places.
3. On September 16<sup>th</sup>, the Ivan and Adena Williams Memorial Golf Tournament will be held, then Chili's will have their St. Jude's Children's Benefit tournament on the 18<sup>th</sup>. Later in the month, the 4<sup>th</sup> Annual Ray Family Foundation tournament will be held.
4. Golf Course participates in the community service program, which is a great asset to the community and the course.
5. Paid off their equipment loan last year, so that is \$20,000 less expense this year. Have two more payments on the golf carts.

f. Police Department – Dennis Nichols

1. Passed out a statistics sheet to the Council members (attached).
2. Pointed out that the Police Department has been working short-handed for quite some time now, but the officers have been doing a great job picking up the slack and taking care of the City.

3. Night shift has caught two different sets of burglars recently. There are several events the Police will be working in the near future.

g. Fire Department – Tim Thompson

1. Passed out a sheet to the Council members (attached) showing a breakdown of all the calls for the month of August, totaling 118, and their response times.
2. Had several training courses in the last month.
3. Conducted a couple of fire inspections for daycares and reviewed escape and emergency shelter plans for schools.
4. We lost a Firefighter to Claremore Fire Department, and that position will need to be filled as soon as possible.
5. Friday night, Chili's is doing a fundraiser on behalf of the Pryor Creek Fire Department for the St. Jude's Children's Fund.

## 7. COMMITTEE REPORTS:

### a. BUDGET / PERSONNEL (ROSAMOND)

Rosamond reported that the Budget Meeting is scheduled for next week.

### b. ORDINANCE / INSURANCE (THOMPSON)

Thompson reported that the committee will need to have a meeting on September 29<sup>th</sup>, 2016.

### c. STREET / MAINTENANCE GARAGE (WILLCUTT)

Willcutt stated that he had no report.

## 8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

## 9. ADJOURN.

Motion was made by Thompson, second by Stott to adjourn. Voting yes: Rosamond, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

## PRYOR PUBLIC WORKS AUTHORITY

### 1. CALL TO ORDER.

Mayor Tramel called the meeting to order at 7:55 p.m.

### 2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF AUGUST 16<sup>TH</sup>, 2016 MEETING.

Motion was made by Willcutt, second by Noland to approve the minutes of August 16th, 2016 meeting. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Rosamond. Voting no: none.

### 3. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

### 4. ADJOURN.

Motion was made by Stott, second by White to adjourn the Pryor Public Works Authority meeting. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Rosamond, Noland. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK EVA SMITH

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Site:	Date	Male Check-In	Female Check-In	Total Check-In	
Pryor Creek Recreation Center	8/31/2016	190	125	315	
Pryor Creek Recreation Center	8/30/2016	188	99	287	
Pryor Creek Recreation Center	8/29/2016	217	134	351	
Pryor Creek Recreation Center	8/28/2016	72	28	100	
Pryor Creek Recreation Center	8/27/2016	78	22	100	
Pryor Creek Recreation Center	8/26/2016	151	87	238	
Pryor Creek Recreation Center	8/25/2016	157	99	256	
Pryor Creek Recreation Center	8/24/2016	217	134	351	
Pryor Creek Recreation Center	8/23/2016	193	100	293	
Pryor Creek Recreation Center	8/22/2016	216	133	349	
Pryor Creek Recreation Center	8/21/2016	61	17	78	
Pryor Creek Recreation Center	8/20/2016	90	29	119	
Pryor Creek Recreation Center	8/19/2016	168	93	261	
Pryor Creek Recreation Center	8/18/2016	186	106	292	
Pryor Creek Recreation Center	8/17/2016	198	102	300	
Pryor Creek Recreation Center	8/16/2016	158	93	251	
Pryor Creek Recreation Center	8/15/2016	215	118	333	
Pryor Creek Recreation Center	8/14/2016	53	21	74	
Pryor Creek Recreation Center	8/13/2016	88	36	124	
Pryor Creek Recreation Center	8/12/2016	173	77	250	
Pryor Creek Recreation Center	8/11/2016	154	95	249	
Pryor Creek Recreation Center	8/10/2016	160	113	273	
Pryor Creek Recreation Center	8/9/2016	166	90	256	
Pryor Creek Recreation Center	8/8/2016	184	116	300	
Pryor Creek Recreation Center	8/7/2016	64	23	87	
Pryor Creek Recreation Center	8/6/2016	77	24	101	
Pryor Creek Recreation Center	8/5/2016	147	71	218	
Pryor Creek Recreation Center	8/4/2016	134	54	188	
Pryor Creek Recreation Center	8/3/2016	161	99	260	
Pryor Creek Recreation Center	8/2/2016	166	87	253	
Pryor Creek Recreation Center	8/1/2016	173	107	280	

Pryor Creek Recreation Center

2,532

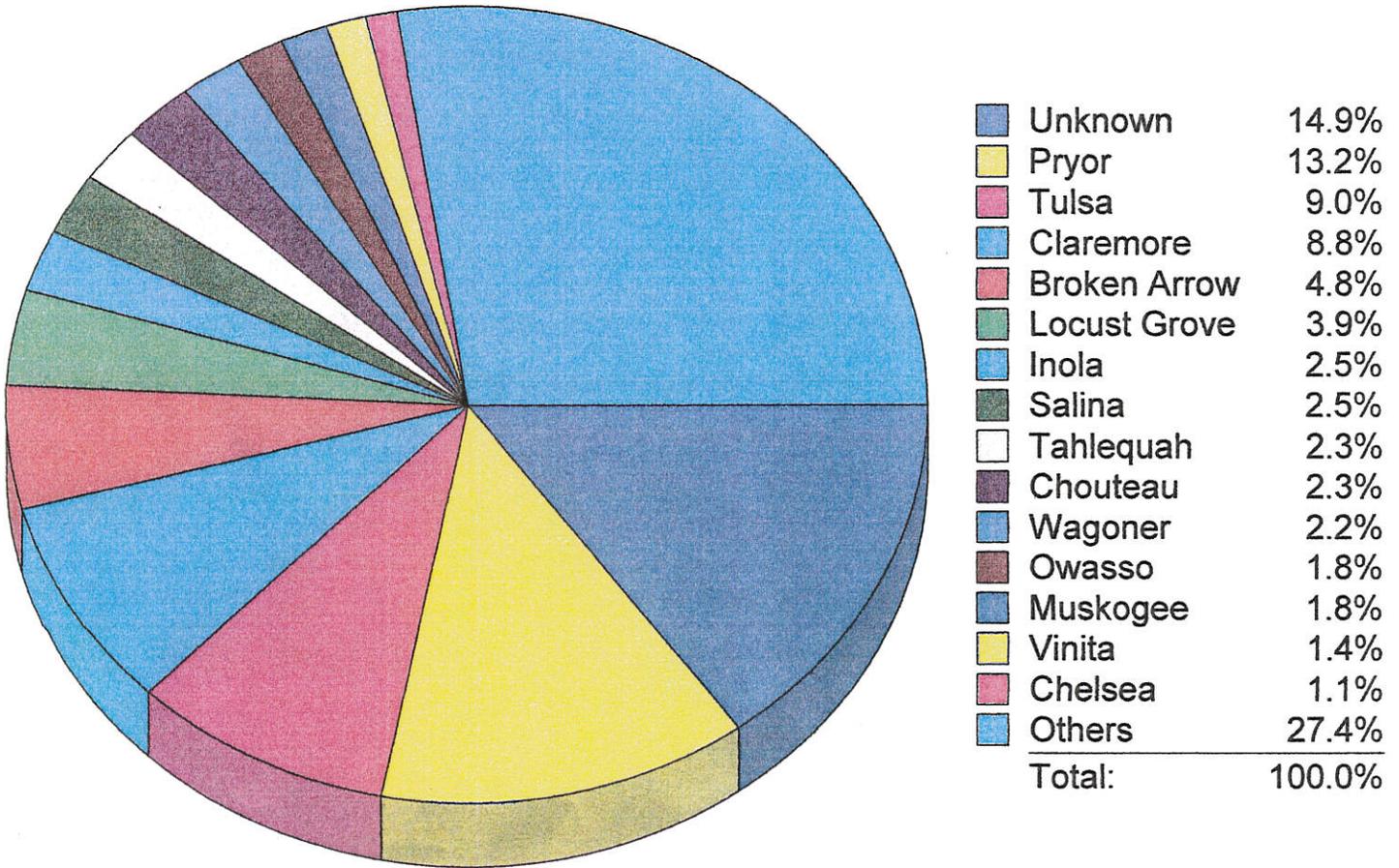
7,187

## Facility Numbers

	Walking Track: (day pass)	Pool Pass: (day passes and members)	Weight Room:(day passes)	Gym: (day passes)	Members Daily	Total Monthly People
August (2014)	661	892	186	250	5404	7393
September (2014)	686	924	91	227	5152	7080
October (2014)	647	575	31	111	5582	6946
November (2014)	956	113	113	365	4860	6407
December (2014)	1009	691	124	509	5458	7791
January (2015)	1688	1201	158	468	7217	10732
February (2015)	1447	251	251	631	6939	9519
March (2015)	1214	1389	163	719	7197	10682
April (2015)	871	1227	201	482	7257	10038
May (2015)	734	1100	128	307	7030	9299
June (2015)	853	1685	340	356	7297	10531
July (2015)	1025	1453	197	478	6524	9677
August (2015)	1054	1457	125	471	6813	9920
September (2015)	841	1156	178	215	6144	8534
October (2015)	788	1095	208	241	6126	8458
November(2015)	1040	977	206	526	5707	8456
December (2015)	983	837	317	1222	5651	9010
January (2016)	1624	1178	245	1350	7139	11536
February (2016)	1568	1595	183	496	7477	11319
March (2016)	1347	1588	186	592	7486	11199
April (2016)	877	1323	261	402	7199	10062
May (2016)	305	1312	294	409	7176	9496
June (2016)	972	1519	269	347	7033	10140
July (2016)	981	1541	337	437	6492	9788
August (2016)	1178	1581	180	289	7187	10415
<b>Total</b>	<b>25349</b>	<b>28660</b>	<b>4972</b>	<b>11900</b>	<b>163547</b>	<b>234428</b>

# A&B Golf Shop

## Customer Demographics With At Least One Round



<b><u>Jul-16</u></b>			
<b>Traffic Stops</b>	213		
<b>Total Reports</b>	138		
	<i>Collision</i>	26	
	<i>Arrest</i>	53	
	<i>Larceny/Burglary</i>	57	
	<i>Assault</i>	4	
<b>Citations</b>	101		
<b><u>Aug-16</u></b>			
<b>Traffic Stops</b>	245		
<b>Total Reports</b>	147		
	<i>Collision</i>	18	
	<i>Arrest</i>	70	
	<i>Larceny/Burglary</i>	22	
	<i>Assault</i>	5	
<b>Citations</b>	96		



## PRYOR FIRE DEPARTMENT

TIM THOMPSON  
CHIEF

833 S. ELLIOTT  
PRYOR, OK 74361  
(918) 825-3131 FAX: (918) 825-7175

B.K. YOUNG  
ASST. CHIEF

**August 2016**

### **118 – TOTAL RUNS**

8 – FIRES  
9 – RESCUE / MVA  
83 – MEDICAL ASST.  
8 – FALSE ALARM / FALSE CALL  
7 – GOOD INTENT CALL  
2 – HAZARDOUS CONDITIONS  
1 – SERVICE CALL

### **RESPONSE TIMES (IN MINUTES)**

38.3% - 3 or less  
42% - 3 - 6  
11.6% - 6 - 8  
8.1% - 9 +

### **Training**

Grain Bin Awareness  
Haz Mat Ops Refresher  
EVOC  
Simulated Wreck TYA

\*Conducted annual fire inspections for daycares and also reviewed fire escape/shelter plans for Pryor Schools.

\*Brush 2 & FD2 in service

\*Was given a letter of resignation from one shift Firefighter/EMT