

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JANUARY 3<sup>RD</sup>, 2017 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were led by Scott Craft. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Willard Buchanan, Yolanda Thompson, Scott Craft, Travis Noland, Jill White and Drew Stott. Members absent: Greg Rosamond.

Department Heads and other City Officials present: City Attorney K. Ellis Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young and Recreation Center Director Laura Holloway.

Others: Police Captain Kevin Tramel, Firefighters John Ballew and Chris Peters, Volunteer Firefighter Kenny Young, Library Board Chairman Jeanette Anderson, Recreation Center Board Chairman Steve Wyneken, Retired Fire Chief Tim Thompson, City Treasurer Lois Thompson, District 2 County Commissioner Meredith Frailey, Mehlburger Brawley Engineer Steve Powell, Electrical Services Representative Brian Moody, Chamber of Commerce President Barbara Hawkins, Paddock Enterprises, Inc. owner Don Paddock, Harriett Dunham, Steve Smith, Zack Doyle, Sherry Stott, Houston Brittain and Ester Ward.

**2. PETITIONS FROM THE AUDIENCE.  
(LIMITED TO 5 MINUTES)**

- a. Ester Ward spoke regarding what the Recreation Center means to her.
- b. Houston Brittain wanted to thank the Council for their good work. He also reported on the Lakota Group and the Comprehensive Plan.
- c. Mayor Tramel introduced new District 2 County Commissioner Meredith Frailey.

**3. MAYOR'S REPORT:**

**a. Don Paddock of Paddock Enterprises, Inc. to present inspection report for the indoor swimming pool at the Recreation Center.**

Don Paddock spoke regarding the indoor swimming pool at the Recreation Center.

Mayor Tramel presented a watch to Tim Thompson for his service to the City of Pryor Creek upon his retirement.

**4. CITY ATTORNEY'S REPORT:**

City Attorney had no report.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

*(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)*

- a. Approve minutes of December 20<sup>th</sup>, 2016 Council meeting.
- b. Approve payroll purchase orders through January 13<sup>th</sup>, 2017.

- c. Approve claims for purchase orders through January 3<sup>rd</sup>, 2017.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1620161525 - 1620161531	39,431.59
STREET & DRAINAGE	1620161429 – 910758B	6,681.16
GOLF	1620161519 - 1620161518	9,364.11
CAPITAL OUTLAY	1620161268 - 1620161405	63,607.35
CAPITAL OUTLAY RESERVE FUND	1620161526	55.00
HOTEL / MOTEL TAX REVENUE	1620161535	2,500.00
RECREATION CENTER	1620161490 - 1620161470	13,840.73
E-911	1620161532	2,888.00
LIBRARY SPECIAL	1620161499	20.00
DONATIONS	1620161467 - 1620161367	1,455.50
<b>TOTAL</b>		<b>139,843.44</b>
<b><u>NEW BLANKET PURCHASE ORDERS</u></b>		
910844B	SPECIAL-OPS UNIFORMS INC-7	4,000.00
<b>TOTAL</b>		<b>4,000.00</b>

- d. Acknowledge receipt of deficient purchase orders.  
*No deficient purchase orders were presented.*
- e. Discussion and possible action regarding the reappointment of Mayor Jimmy Tramel as the City’s representative to the Grand Gateway Economic Development Association’s Board of Directors for 2017.
- f. Discussion and possible action regarding an expenditure of \$2,500.00 to Pryor Area Arts and Humanities for the Northeast Oklahoma Artist Show from Hotel / Motel Tax Grant funds.
- g. Discussion and possible action regarding Extreme Church Mission’s Department use of the track located in front of the Pryor Creek Recreation Center for a sanctioned 5K fundraiser on April 8<sup>th</sup>, 2017.
- h. Discussion and possible action regarding approval of route for Jefferson Elementary Color Run to be held on April 8<sup>th</sup>, 2017. (See attached.)
- i. Discussion and possible action regarding submission of Harriett Dunham as the City of Pryor Creek’s appointment to MESTA Board of Trustees No. 10.
- j. Discussion and possible action regarding an expenditure of \$4,312.90 to Integrated Insurance Services for increasing values on the Property Endorsement related to recently completed Oklahoma Municipal League’s evaluation.
- k. Discussion and possible action regarding the surplus of Sand Spreader ID No. 145-7-01559, Serial No. 113817 from the Street Department, purchased 3/17/01 for \$5,500.00.
- l. Discussion and possible action regarding the promotion of James Baumert to assume the duties of temporary Administrative Captain for the City of Pryor Creek Fire Department, per duties as assigned by the Fire Chief, effective January 3<sup>rd</sup>, 2017.
- m. Discussion and possible action regarding the acceptance of new retirement date for Fire Chief Tim Thompson of December 31<sup>st</sup>, 2016 instead of the previously approved retirement date of January 3<sup>rd</sup>, 2017.
- n. Discussion and possible action regarding the retirement of Tim Thompson’s Glock 17, Serial # YSV776 effective upon his retirement date of December 31<sup>st</sup>, 2016.
- o. Discussion and possible action regarding an expenditure in the amount of \$2,646.60 to Emergency Communications Network, LLC for unlimited CodeRED system from General Fund – Safety Program Account #02-201-5331.
- p. Discussion and possible action regarding appointment of Houston Brittain to the Pryor Creek Recreation Center Board, Seat #7, term expiring 8/31/18.
- q. Discussion and possible action regarding an expenditure to EmergiTech in the amount of \$2,888.00 for the Annual Maintenance and Support Agreement for the Pryor Creek Police Department for the period of 10/01/2016 through 9/30/2017 from E-911 – Repair and Maintenance Account #91-915-5091.
- r. Discussion and possible action regarding acceptance of a grant from The Bank of Texas and the Oliver Dewey Mayor Foundation in the amount of \$14,505.00 for the purchase of body worn cameras for the Pryor Creek Police Department.
- s. Discussion and possible action regarding accepting the low bid from Champion Collision in the amount of \$2,607.80 for repair of the 2009 Dodge Charger Police Vehicle damaged in a collision on 12/08/16 from General Fund – Police Repair and Maintenance Account #02-215-5091. Other

bids received: Morgan's Collision Services, Inc. - \$3,791.50 and Clark's Body Shop - \$5,117.49. Insurance reimbursement will be \$3,486.30.

- t. Discussion and possible action regarding the purchase of one Dolphin Dynamic ProX 2 Robotic Cleaner with caddy and remote from Inyo Pool Products in the amount of \$2,497.99 for the Pryor Creek Recreation Center from Recreation Center – Aquatic Supplies Account #84-846-5032. Other quotes received: W. M. Smith and Associates, Inc. - \$2,811.82 and Pool Partz, LLC - \$2,499.00.

Motion was made by Buchanan, second by Stott to approve items a-t less i, j, p. Voting yes: Willcutt, Buchanan, Thompson, Craft, Noland, White, Stott. Voting no: none.

**i. Discussion and possible action regarding submission of Harriett Dunham as the City of Pryor Creek's appointment to MESTA Board of Trustees No. 10.**

Motion was made by Willcutt, second by Stott to approve submission of Harriett Dunham as the City of Pryor Creek's appointment to MESTA Board of Trustees No. 10, term expiring January 21, 2019. Voting yes: Thompson, Craft, Noland, White, Stott. Voting no: Buchanan and Willcutt.

**j. Discussion and possible action regarding an expenditure of \$4,312.90 to Integrated Insurance Services for increasing values on the Property Endorsement related to recently completed Oklahoma Municipal League's evaluation.**

Motion was made by Willcutt, second by Buchanan to approve an expenditure of \$4,312.90 to Integrated Insurance Services for increasing values on the Property Endorsement related to recently completed Oklahoma Municipal League's evaluation. Voting yes: Thompson, Craft, Noland, White, Stott, Willcutt, Buchanan. Voting no: none.

**p. Discussion and possible action regarding appointment of Houston Brittain to the Pryor Creek Recreation Center Board, Seat #7, term expiring 8/31/18.**

Motion was made by Noland, second by Stott to approve appointment of Houston Brittain to the Pryor Creek Recreation Center Board, Seat #7, term expiring 8/31/18. Voting yes: Craft, Noland, White, Stott, Willcutt, Buchanan, Thompson. Voting no: none.

**6. COMMITTEE REPORTS:**

**a. BUDGET / PERSONNEL (ROSAMOND):**

Noland reported that the Budget / Personnel Committee will meet next week.

**b. ORDINANCE / INSURANCE (THOMPSON):**

Thompson reported that the Ordinance / Insurance Committee will schedule a meeting for sometime this month.

**c. STREET / MAINTENANCE GARAGE (WILLCUTT):**

Willcutt stated the Street / Maintenance Garage Committee will meet later this month.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

**8. ADJOURN.**

Motion was made by Stott, second by Willcutt to adjourn. Voting yes: Noland, White, Stott, Willcutt, Buchanan, Thompson, Craft. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the meeting to order at 6:32 p.m.

**2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF DECEMBER 20<sup>TH</sup>, 2016 MEETING.**

Motion was made by Noland, second by Stott to approve the minutes of December 20<sup>th</sup>, 2016 meeting. Voting yes: White, Stott, Willcutt, Buchanan, Thompson, Craft, Noland. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

**4. ADJOURN.**

Motion was made by Stott, second by Willcutt to adjourn the Pryor Public Works Authority meeting. Voting yes: Stott, Willcutt, Buchanan, Thompson, Craft, Noland, White. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK/ P.P.W.A SECRETARY EVA SMITH

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