

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 4TH, 2017 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* and *The Times* newspapers and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Council President Roger Willcutt called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were led by Willcutt. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Yolanda Thompson, Scott Craft, Evett Barham, Travis Noland, Jill White and Drew Stott. Members absent: Mayor Tramel and Willard Buchanan.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Laura Holloway.

Others: Recreation Board Members Houston Brittain and Steve Wyneken, Park Board Member Pat Richard, Terry Aylward, Cydney Baron.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

No petitions were presented.

3. MAYOR'S REPORT:

President Willcutt recognized Makaelyn Smith for her letter to the Council asking that the city pool and splash pad remain open this summer.

4. CITY ATTORNEY'S REPORT:

- a. First reading of an ordinance regarding mowing and keeping properties maintained and cleaned up in the city limits (Chapter 5 under Title 4 in the City Code).**

Kim Ritchie stated that no action would be taken on this item. It was for discussion only.

- b. Discussion and possible action regarding recommending the City Attorney to draft a new resolution for the Pryor Creek Recreation Center to accept financial responsibility for management of the Pryor Public Swimming Pool.**

Travis Noland made the motion, second by Jill White to direct the City Attorney to draft a resolution approving trial management plan for the 2017 pool season whereby under the Mayor's authority over management of departments:

1. The Pryor Creek Recreation Center be placed in the position of management control of the pool, subject to the Park Department's authority for maintenance decisions and functions.
2. The City to pay all costs related to the pool, excluding cost of concessions and personnel.
3. The Recreation Center to pay all costs of personnel and concessions.
4. Recreation Center to receive all revenues from the pool and concession operations.
5. The City to reimburse the Recreation Center for any loss on the combined pool and concession operations to the extent that any losses are not offset by donations received for the pool and concession operations.
6. In the event that the combined pool and concession result in an excess of revenues over and above the cost, inclusive of donations, the excess will be applied to the General Fund of the City to be reserved for the pool and concession operations during the next pool season.

Voting yes: Thompson, Craft, Barham, Noland, White, Stott. Voting no: none.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of March 21st, 2017 Council meeting.
- b. Approve payroll purchase orders through April 7th, 2017.
- c. Approve claims for purchase orders through April 4th, 2017.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1620162260 - 1620162288	46,770.36
STREET & DRAINAGE	1620162288 – 910853B	7,861.79
GOLF	1620162188 - 1620162194	11,221.85
REAL PROPERTY ACQUISITION	1620162244	1,500.00
RECREATION CENTER	1620162203 - 1620162288	19,338.02
E-911 CASH FUND	1620162201	31.99
LIBRARY SPECIAL	1620162182	3,030.00
DONATIONS CASH FUND	1620162216 - 1620162272	497.10
	TOTAL	90,251.11

NEW BLANKET PURCHASE ORDERS

910857B	PRYOR AUTOMOTIVE SUPPLY	2,000.00
910858B	CHOUTEAU LIME CO. INC.	2,000.00
	TOTAL	4,000.00

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Discussion and possible action regarding resignation of James W. Dunn from the Circuit Building Inspector position.
- f. Discussion and possible action regarding authorizing the Mayor to request the Mayes County District Attorney to draft a Memorandum of Understanding that would include the City of Pryor Creek, County of Mayes and the Cherokee Nation to enter into a partnership to overlay West 9th Street.
- g. Discussion and possible action regarding the acceptance of \$1,500.00 from the Pryor Creek Masonic Lodge to the Donations DARE Program Account #96-965-5507. Matching funds were raised for the Little Mr. Pryor event.
- h. Discussion and possible action regarding an expenditure of \$3,500.00 to Goddard Enterprises to refurbish an emergency siren to be placed at the Animal Shelter to serve the Northern area of Pryor Creek from Civil Defense – Repair and Maintenance Account #02-225-5091. Other bids received: American Communications - \$15,022.50 (This was a quote for a new siren - they do not refurbish.) and Sentry Sirens was contacted and they were unable to quote a siren that was compatible with our current system.
- i. Discussion and possible action regarding sealed bids received for a parcel of land described as Reeves Addition, BLK A, Part BLK A lying between S 65’ Lot 3, BLK 4 OT, Garfield St. desc as Beg 40’ N of SE Cor BLK A then N along E BLK line 65.6’ NW 31.3’ to W line BLK A the S 65.6’ SE 31.3’ to POB. One bid was received in the amount of \$578.00 from Jeanna & Clarence Collins.
- j. Discussion and possible action regarding sealed bids received for one 1988 International Street Sweeper – ID #04028. Two bids were received: \$250.00 from Danny Hauenstein and \$600.00 from Chuck Ward for Truck and Sweeper.
- k. Discussion and possible action regarding sealed bids received for one 1988 Elgin Street Sweeper – I.D. #04027. This item is connected to item J above and should be considered part of item J. No separate bid was received on this item.
- l. Discussion and possible action regarding sealed bids received for one John Deere 1020 Tractor – ID #22642. Two bids received: \$326.00 from Greg Boney and \$175.00 from Danny Hauenstein.
- m. Discussion and possible action regarding sealed bids received for one 1991 Dodge Pickup – ID #04025. No bids were received.
- n. Discussion and possible action regarding sealed bids received for one Ransoms Fairway Mower – ID # 04357. No bids were received.
- o. Discussion and possible action regarding sealed bids received for one BG Automatic Transmission Flush Machine – ID #-02445. Two bids received: \$189.78 from Greg Boney and \$10.00 from Danny Hauenstein.

- p. Discussion and possible action regarding sealed bids received for one Ammco Brake Lathe – ID # 02446. Two bids received: \$209.67 from Greg Boney and \$15.00 from Danny Hauenstein.
- q. Discussion and possible action regarding sealed bids received for one PF4 Recycler Coolant Machine – ID #2926. Two bids received: \$128.79 from Greg Boney and \$10.00 from Danny Hauenstein.
- r. Discussion and possible action regarding sealed bids received for one CT2 Coolant Machine – ID #2925. Two bids received: \$179.88 from Greg Boney and \$10.00 from Danny Hauenstein.
- s. Discussion and possible action regarding sealed bids received for one 2002 EZ-GO Golf Cart – ID #-03822. Four bids received: \$209.99 from Greg Boney, \$205.00 from Danny Hauenstein, \$108.00 from Tommy Parker and \$100.00 from Trent Humphrey.
- t. Discussion and possible action regarding sealed bids received for one 1985 Ford 1½ Ton Truck – ID #874. Three bids received: \$629.89 from Greg Boney, \$300.00 from Trent Humphrey and \$250.00 from Danny Hauenstein.
- u. Discussion and possible action regarding sealed bids received for one Bush Hog 5' Mower – ID #2950. No bids received.
- v. Discussion and possible action regarding sealed bids received for one Sand Spreader – ID #01560. No bids received.
- w. Discussion and possible action regarding sealed bids received for one Sand Spreader – ID #-01599. No bids received.
- x. Discussion and possible action regarding sealed bids received for one 2-Ton Ford Dump Truck (water truck) – ID #1511. Two bids received: \$462.55 from Greg Boney and \$500.00 from Bobby Spurlock.
- y. Discussion and possible action regarding sealed bids received for one LeeBoy Asphalt Paver – ID #3643. No bids received.
- z. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #3574. Two bids received: \$100.00 from Blake Crittenden and \$26.00 from James Willyard.
- aa. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #03579. One bid received: \$41.00 from Sarah Maddoux.
- bb. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #03580. No bids received.
- cc. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #-03584. No bids received.
- dd. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #-03585. One bid received: \$40.00 from Trent Humphrey.

Motion was made by Thompson, second by Noland to approve a-dd, less h, i, j, k, l, m, n, u, v, w, y, bb, cc. Voting yes: Craft, Barham, Noland, White, Stott, Thompson. Voting no: none.

h. Discussion and possible action regarding an expenditure of \$3,500.00 to Goddard Enterprises to refurbish an emergency siren to be placed at the Animal Shelter to serve the Northern area of Pryor Creek from Civil Defense – Repair and Maintenance Account #02-225-5091. Other bids received: American Communications - \$15,022.50 (This was a quote for a new siren - they do not refurbish.) and Sentry Sirens was contacted and they were unable to quote a siren that was compatible with our current system.

Motion was made by Stott, second by Thompson to approve an expenditure of \$3,500.00 to Goddard Enterprises to refurbish an emergency siren to be placed at the Animal Shelter to serve the Northern area of Pryor Creek from Civil Defense – Repair and Maintenance Account #02-225-5091. Other bids received: American Communications - \$15,022.50 (This was a quote for a new siren - they do not refurbish.) and Sentry Sirens was contacted and they were unable to quote a siren that was compatible with our current system. Motion to table was then made by Noland, second by Thompson to identify where the funds will be coming from, because the account listed does not have adequate funds. Voting yes: Barham, Noland, White, Stott, Thompson, Craft. Voting no: none.

i. Discussion and possible action regarding sealed bids received for a parcel of land described as Reeves Addition, BLK A, Part BLK A lying between S 65' Lot 3, BLK 4 OT, Garfield St. desc as Beg 40' N of SE Cor BLK A then N along E BLK line 65.6' NW 31.3' to W line BLK A the S 65.6' SE 31.3' to POB. One bid was received in the amount of \$578.00 from Jeanna & Clarence Collins.

Motion was made by Noland, second by Craft to approve sealed bids received for a parcel of land described as Reeves Addition, BLK A, Part BLK A lying between S 65' Lot 3, BLK 4 OT, Garfield St. desc as Beg 40' N of SE Cor BLK A then N along E BLK line 65.6' NW 31.3' to W line BLK A the S 65.6' SE 31.3' to POB. One

bid was received in the amount of \$578.00 from Jeanna & Clarence Collins. Voting yes: Noland, White, Stott, Thompson, Craft, Barham. Voting no: none.

j. Discussion and possible action regarding sealed bids received for one 1988 International Street Sweeper – ID #04028. Two bids were received: \$250.00 from Danny Hauenstein and \$600.00 from Chuck Ward for Truck and Sweeper.

Motion was made by Noland, second by Craft to approve sealed bids received for one 1988 International Street Sweeper – ID #04028 and accept the highest bid of \$600.00 from Chuck Ward for Truck and Sweeper. Motion and second were rescinded. Motion was then made by Noland, second by Craft to reject bid of \$600.00 for one 1988 International Street Sweeper – ID #04028 from Chuck Ward for Truck and Sweeper, as the equipment is worth much more than the bids received. Voting yes: White, Stott, Thompson, Craft, Barham, Noland. Voting no: none.

k. Discussion and possible action regarding sealed bids received for one 1988 Elgin Street Sweeper – I.D. #04027. This item is connected to item J above and should be considered part of item J. No separate bid was received on this item.

Motion was made by Noland, second by Stott to reject sealed bid received for one 1988 Elgin Street Sweeper – I.D. #04027, as the equipment is worth much more than the bid received. Voting yes: Stott, Thompson, Craft, Barham, Noland, White. Voting no: none.

l. Discussion and possible action regarding sealed bids received for one John Deere 1020 Tractor – ID #22642. Two bids received: \$326.00 from Greg Boney and \$175.00 from Danny Hauenstein.

Motion was made by Noland, second by Stott to reject sealed bids received for one John Deere 1020 Tractor – ID #22642, as the equipment is worth much more than the bids received. Two bids received: \$326.00 from Greg Boney and \$175.00 from Danny Hauenstein. Voting yes: Thompson, Craft, Barham, Noland, White, Stott. Voting no: none.

m. Discussion and possible action regarding sealed bids received for one 1991 Dodge Pickup – ID #04025. No bids were received.

No action was taken on this item.

n. Discussion and possible action regarding sealed bids received for one Ransoms Fairway Mower – ID #04357. No bids were received.

No action was taken on this item.

u. Discussion and possible action regarding sealed bids received for one Bush Hog 5' Mower – ID #2950. No bids received.

No action was taken on this item.

v. Discussion and possible action regarding sealed bids received for one Sand Spreader – ID #01560. No bids received.

No action was taken on this item.

w. Discussion and possible action regarding sealed bids received for one Sand Spreader – ID #-01599. No bids received.

No action was taken on this item.

y. Discussion and possible action regarding sealed bids received for one LeeBoy Asphalt Paver – ID #3643. No bids received.

No action was taken on this item.

bb. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #03580. No bids received.

No action was taken on this item.

cc. Discussion and possible action regarding sealed bids received for one Multisport Enduro-Cycle 420 Spin bicycle – ID #-03584. No bids received.

No action was taken on this item.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (ROSAMOND):

Noland reported that the Budget / Personnel Committee will meet next Tuesday.

b. ORDINANCE / INSURANCE (THOMPSON):

Thompson reported that the Ordinance / Insurance Committee will hopefully schedule a meeting for next week.

c. STREET / MAINTENANCE GARAGE (WILLCUTT):

Willcutt reported that the Street / Maintenance Garage Committee met last week.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

8. ADJOURN.

Motion was made by Stott, second by Thompson to adjourn. Voting yes: Craft, Barham, Noland, White, Stott, Thompson. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

President Willcutt called the meeting to order at 7:00 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF MARCH 21ST, 2017 MEETING.

Motion was made by Stott, second by Thompson to approve the minutes of March 21st, 2017 meeting. Voting yes: Barham, Noland, White, Stott, Thompson, Craft. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

4. ADJOURN.

Motion was made by Stott, second by Craft to adjourn the Pryor Public Works Authority meeting. Voting yes: Noland, White, Stott, Thompson, Craft, Barham. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH _____