

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
WEDNESDAY, JULY 5TH, 2017 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were led by Steve Smith. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, William Gibson, Steve Smith, Evett Barham, Travis Noland, Jill White and Zac Doyle. Members absent: Yolanda Thompson.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Street Superintendent Buddy Glenn, Library Director Cari Rerat, Recreation Center Director Laura Holloway and Assistant Recreation Center Director Rachel Sordahl.

Others: Police Captain Kevin Tramel, Chamber of Commerce President Barbara Hawkins, Park Board members Pat Richard and Wayne Jones, Recreation Center Board Chairman Steve Wyneken, Taylon Ables.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

No petitions were presented.

3. CITY ATTORNEY'S REPORT:

a. Discussion and possible action regarding authorizing the City Attorney to prepare a legal opinion explaining the City Administrator position listed in the Pryor Creek City Code and the Charter of the City for presentation to the City Council at the first Council meeting in August.

Motion was made by Barham, second by White to authorize the City Attorney to prepare a legal opinion explaining the City Administrator position listed in the Pryor Creek City Code and the Charter of the City for presentation to the City Council at the first Council meeting in August. Voting yes: Willcutt, Gibson, Smith, Barham, Noland, White, Doyle. Voting no: none.

b. Discussion and possible action regarding a Resolution renewing the Sales Tax Agreement dated December 1st, 2011 between the Council of the City of Pryor Creek and the Pryor Public Works Authority, whereby the City agrees to make payments to the Authority in amounts sufficient to pay when due principal and interest on the Authority's Capital Improvement Revenue Bonds, Series 2011 and other obligations of the Authority as therein provided for the fiscal year of the City ending June 30th, 2018.

Motion was made by Noland, second by Barham to approve Resolution #2017-8 renewing the Sales Tax Agreement dated December 1st, 2011 between the Council of the City of Pryor Creek and the Pryor Public Works Authority, whereby the City agrees to make payments to the Authority in amounts sufficient to pay when due principal and interest on the Authority's Capital Improvement Revenue Bonds, Series 2011 and other obligations of the Authority as therein provided for the fiscal year of the City ending June 30th, 2018. Voting yes: Gibson, Smith, Barham, Noland, White, Doyle, Willcutt. Voting no: none.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding the election to be held on August 8th, 2017.

Mayor explained the purpose for the August 8th, 2017 election. No action was taken.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of June 20th, 2017 Council meeting.
- b. Approve payroll purchase orders through July 14th, 2017.

- c. Approve claims for purchase orders through July 5th, 2017.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1620162985 - 1620162979	44,969.42
STREET & DRAINAGE	1620163038 - 1620162976	11,872.51
GOLF	1620163022 - 1620163013	7,211.91
CAPITAL OUTLAY	910841B	8,807.95
REAL PROPERTY ACQUISITION RES.	1620163032	1,500.00
OUTDOOR SWIMMING POOL	1620162968 - 1620162999	222.30
RECREATION CENTER	1620163038 - 1620163038	16,622.86
E-911 CASH FUND	1620162967	9,025.95
DONATIONS CASH FUND	1620162995 - 1620162830	10,353.67
TOTAL		110,586.57
NEW BLANKET PURCHASE ORDERS		
NO NEW BLANKETS		
TOTAL		

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Discussion and possible action regarding Commercial Fireworks Permit fee waiver for Rainbow Fireworks for public fireworks display at Freedomfest to be held at the Pryor Tiger Stadium on September 3rd, 2017.
- f. Discussion and possible action regarding a transfer in the amount of \$125,000.00 from the Donations Income – Shelter Account #96-965-5540 to the General – Transfer from other Funds Account #02-000-4202.
- g. Discussion and possible action regarding a donation in the amount of \$13,000.00 from the Oliver Dewey Mayor Foundation for drainage and cart path improvements at the Pryor Creek Golf Course.
- h. Discussion and possible action regarding the termination of Kristine Charrier from the Thomas J. Harrison Pryor Public Library.
- i. Discussion and possible action regarding hiring Taylon Ables to fill the vacant position of B Operator, Range C, Step 1 (annual wage - \$27,102.00) at the Pryor Creek Street Department created by resignation of Johnny Bark.
- j. Discussion and possible action regarding a donation of one (1) Ram Air Gear Dryer (Model 4-IHT) for drying bunker gear, hazardous material suits, ice rescue suits, wetsuits and drysuits with an approximate value of \$7,866.35 from the Mid-America Plant Managers Association in compliance with the Standard Operating Procedure of the City of Pryor Creek Fire Department.
- k. Discussion and possible action regarding retirement of Rick Loffer from the Pryor Creek Police Department after 36 years of service, effective July 28th, 2017.
- l. Review, discussion and possible action regarding abatement of nuisance properties.
- m. Discussion and possible action regarding a donation in the amount of \$22,840.00 from the Oliver Dewey Mayor Foundation for a Live Scan Machine at the Pryor Creek Police Department to be deposited into Police – Mayor Foundation Account #96-000-4505.
- n. Discussion and possible action regarding an expenditure of \$22,988.00 for the purchase of a Morpho Trak Live Scan Machine including a three-year maintenance agreement as the ‘best’ quote for the Pryor Creek Police Department from Police – Mayor Foundation Account #96-965-5505. Other quotes received: Dataworks - \$22,096.00 with a two-year service agreement, Mentalix - \$28,840.00 with a one-year maintenance agreement, iTouch Biometrics - \$17,980.00 with a two-year agreement, and Crossmatch - \$13,882.60 with a one-year agreement.

Motion was made by Noland, second by Smith to approve a-n, less a, f, g, i, k, l, n. Voting yes: Smith, Barham, Noland, White, Doyle, Willcutt, Gibson. Voting no: none.

a. Approve minutes of June 20th, 2017 Council meeting.

Motion was made by Noland, second by Willcutt to approve minutes of June 20th, 2017 Council meeting. Voting yes: Noland, White, Doyle, Willcutt, Gibson, Smith. Abstaining, counting as a no vote: Barham. Voting no: none.

f. Discussion and possible action regarding a transfer in the amount of \$125,000.00 from the Donations Income – Shelter Account #96-965-5540 to the General – Transfer from other Funds Account #02-000-4202.

Motion was made by Willcutt, second by Noland to approve a transfer in the amount of \$125,000.00 from the Donations Income – Shelter Account #96-965-5540 to the General – Transfer from other Funds Account #02-000-4202. Voting yes: Noland, White, Doyle, Willcutt, Gibson, Smith, Barham. Voting no: none.

g. Discussion and possible action regarding a donation in the amount of \$13,000.00 from the Oliver Dewey Mayor Foundation for drainage and cart path improvements at the Pryor Creek Golf Course.

Motion was made by Noland, second by Willcutt to approve donation in the amount of \$13,000.00 from the Oliver Dewey Mayor Foundation for drainage and cart path improvements at the Pryor Creek Golf Course. Voting yes: White, Doyle, Willcutt, Gibson, Smith, Barham, Noland. Voting no: none.

i. Discussion and possible action regarding hiring Taylon Ables to fill the vacant position of B Operator, Range C, Step 1 (annual wage - \$27,102.00) at the Pryor Creek Street Department created by resignation of Johnny Bark.

Motion was made by Willcutt, second by Doyle to approve hiring Taylon Ables to fill the vacant position of B Operator, Range C, Step 1 (annual wage - \$27,102.00) at the Pryor Creek Street Department created by resignation of Johnny Bark. Voting yes: Doyle, Willcutt, Gibson, Smith, Barham, Noland, White. Voting no: none.

k. Discussion and possible action regarding retirement of Rick Loffer from the Pryor Creek Police Department after 36 years of service, effective July 28th, 2017.

Motion was made by Noland, second by Willcutt to approve the retirement of Rick Loffer from the Pryor Creek Police Department after 36 years of service, effective July 28th, 2017. Voting yes: Willcutt, Gibson, Smith, Barham, Noland, White, Doyle. Voting no: none.

l. Review, discussion and possible action regarding abatement of nuisance properties.

Chief of Police Dennis Nichols spoke regarding the abatement of nuisance properties. No action was taken.

n. Discussion and possible action regarding an expenditure of \$22,988.00 for the purchase of a Morpho Trak Live Scan Machine including a three-year maintenance agreement as the ‘best’ quote for the Pryor Creek Police Department from Police – Mayor Foundation Account #96-965-5505. Other quotes received: Dataworks - \$22,096.00 with a two-year service agreement, Mentalix - \$28,840.00 with a one-year maintenance agreement, iTouch Biometrics - \$17,980.00 with a two-year agreement, and Crossmatch - \$13,882.60 with a one-year agreement.

Motion was made by Noland, second by Willcutt to approve an expenditure of \$22,988.00 for the purchase of a Morpho Trak Live Scan Machine including a three-year maintenance agreement as the ‘best’ quote for the Pryor Creek Police Department from Police – Mayor Foundation Account #96-965-5505. Other quotes received: Dataworks - \$22,096.00 with a two-year service agreement, Mentalix - \$28,840.00 with a one-year maintenance agreement, iTouch Biometrics - \$17,980.00 with a two-year agreement, and Crossmatch - \$13,882.60 with a one-year agreement. Voting yes: Noland, White, Doyle, Willcutt, Gibson, Smith, Barham. Voting no: none.

6. COMMITTEE REPORTS:

a. BUDGET / PERSONNEL (NOLAND):

Noland reported that the Budget / Personnel Committee will meet next Tuesday to begin the budget process.

b. ORDINANCE / INSURANCE (THOMPSON):

White reported that the Ordinance / Insurance Committee is scheduled to meet on July 20th, 2017.

c. STREET / MAINTENANCE GARAGE (WILLCUTT):

Mayor Tramel reported that a Preconstruction Conference was held today regarding the 2017 Street Project.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

8. ADJOURN.

Motion was made by Willcutt, second by Smith to adjourn. Voting yes: White, Doyle, Willcutt, Gibson, Smith, Barham, Noland. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the meeting to order at 6:45 p.m.

2. DISCUSS, POSSIBLY ACT ON APPROVAL OF MINUTES OF JUNE 20TH, 2017 MEETING.

Motion was made by Noland, second by Willcutt to approve the minutes of June 20th, 2017 meeting. Voting yes: Doyle, Willcutt, Gibson, Smith, Noland, White. Abstaining, counting as a no vote: Barham. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

4. ADJOURN.

Motion was made by Smith, second by Willcutt to adjourn the Pryor Public Works Authority meeting. Voting yes: Willcutt, Gibson, Smith, Barham, Noland, White, Doyle. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH _____