

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 7TH, 2017 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and the Pledge of Allegiance were led by Steve Smith. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Choya Shropshire, Yolanda Thompson, Steve Smith, Jill White and Zac Doyle. Members absent: Evett Barham and Travis Noland.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Street Superintendent Buddy Glenn, Park Superintendent Frank Powell, Library Director Cari Rerat and Recreation Center Director Rachel Sordahl.

Others: Cemetery employees Charles Bruch and Joel Keith, Park employee Donald Ducummon, Firefighters Tim Bonea and John Ballew, Library employees Marie Reist and Jacinda Ramsey, Library Board Chairman Jeanette Anderson, Pryor Area Chamber of Commerce President Barbara Hawkins, Brown & Brown representative Jennifer Brittain, Courtside Benefits Group representatives Kurt Schultz and Lisa Robertson, Becky Clark and Jerri Richardson.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES)**

Keith Shelby spoke regarding the future use of the Mayes County soccer fields.

Mayor Tramel moved to Mayor's Report.

Evett Barham arrived at 6:05 p.m.

4. MAYOR'S REPORT:

a. Becky Clark to provide update on the status and process of Christmas decorations.

Becky Clark presented a history of the Pryor Creek Christmas lights, and she explained what will soon need to be replaced and the cost involved.

Mayor moved Item 4.b. to City Attorney's Report.

3. CITY ATTORNEY'S REPORT:

4.b. Bill Strecker and Chris Gander to provide information regarding refinancing of current bonds.

Mr. Strecker and Mr. Gander were unable to stay for the Council meeting, but they met with Mayor Tramel and Kim Ritchie earlier in the day. Mr. Ritchie explained that the City is in good shape on the bonds, and they should be able to be paid off in 2019 instead of the scheduled 2020 date. Mayor stated that if the City wants to go out for a new bond, that needs to be done before these bonds fall off to keep the sales tax in place; otherwise, the City would have to go out for a new sales tax vote.

Mayor moved back to Mayor's Report Item c.

4. MAYOR'S REPORT:

c. Discussion and possible action regarding approval of city group health insurance through Community Care with IP250 Plan with the option of a B12A buy-up plan for 2018 with a savings of 6% (a savings of approximately \$48,000.00). United Health Care quoted with a 14% increase and Blue Cross Blue Shield provided no quote.

Motion was made by Willcutt, second by Smith to approve city group health insurance through Community Care with IP250 Plan with the option of a B12A buy-up plan for 2018 with a savings of 6% (a savings of approximately \$48,000.00). United Health Care quoted with a 14% increase and Blue Cross Blue Shield

provided no quote. Mayor stated that the City received a quote from Blue Cross Blue Shield around 4:00 p.m. this afternoon. Kurt Schultz answered questions regarding the proposed benefit packages. Voting yes: Willcutt, Shropshire, Thompson, Smith, Barham, White, Doyle. Voting no: none.

d. Discussion and possible action regarding renewal of City Life, Vision and Dental Insurance with current providers with no change in rate.

Motion was made by Thompson, second by Willcutt to approve renewal of City Life, Vision and Dental Insurance with current providers with no change in rate. Voting yes: Shropshire, Thompson, Smith, Barham, White, Doyle, Willcutt. Voting no: none.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of October 17th, 2017 Council meeting.
- b. Approve payroll purchase orders through November 17th, 2017.
- c. Approve claims for purchase orders through November 7th, 2017.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1720170948 - 1720170976	59,754.96
STREET & DRAINAGE	1720170992 - 910930B	187,072.95
CEMETERY CARE FUND	1720170950 - 1720170991	65.18
GOLF	1720170874 - 1720170876	12,790.00
REAL PROPERTY ACQUISITION	910925B	1,500.00
RECREATION CENTER	1720170899 - 1720170992	23,209.15
PRYOR PUBLIC WORKS AUTHORITY	1720170869	1,000.00
DONATIONS CASH FUND	1720170882 - 1720170776	3,035.58
	<u>TOTAL</u>	288,427.82
<u>NEW BLANKET PURCHASE ORDERS</u>		
NO NEW BLANKETS		
	<u>TOTAL</u>	

- d. Acknowledge receipt of deficient purchase orders.
No deficient purchase orders were presented.
- e. Discussion and possible action regarding allowing the Oklahoma Warriors Honor Flight organization use of the Graham Community Hall at no cost on February 10th, 2018 to hold a charity dinner fundraiser for the April 2018 flight.
- f. Discussion and possible action regarding termination of Howard Eaton from the Pryor Creek Street Department effective November 3rd, 2017.
- g. Discussion and possible action to approve increases in Cemetery pricing, effective January 1st, 2018. (See attachment.)
- h. Discussion and possible action to authorize the Mayor to sign the Fiscal Year 2017 – 2018 Emergency Management Program Grant in the amount of \$10,000.00.
- i. Discussion and possible action regarding hiring Jerri Richardson to the Thomas J. Harrison Pryor Public Library at a rate of \$8.50 per hour, for 18 hours per week, effective November 13th, 2017.
- j. Discussion and possible action regarding the resignation of Taylon Ables from the Pryor Creek Street Department, effective November 13th, 2017.
- k. Discussion and possible action regarding approval to hire James Boswell as a B-Operator at the Pryor Creek Street Department at Range C, Step 1 (annual wage \$27,102.00) effective November 17th, 2017 to fill the position vacated by the resignation of Taylon Ables.
- l. Discussion and possible action regarding approval for the Thomas J. Harrison Pryor Public Library to close on Saturday, November 25th and Saturday, December 23rd, 2017 for the Thanksgiving and Christmas holidays respectively.
- m. Discussion and possible action regarding approval of the option to accept the Oklahoma Municipal Assurance Group’s option to consider the 2014 Ford Explorer (VIN # 1FM5K8AR5EGB27333) as a “total loss”, accept \$17,895.00 less the \$500.00 deductible, for a new settlement amount of \$17,395.00 and authorize the Oklahoma Municipal Assurance Group to pick up the damaged vehicle.

Motion was made by Smith, second by Willcutt to approve items a-m, less items g, h, i, k, m. Voting yes: Thompson, Smith, Barham, White, Doyle, Willcutt, Shropshire. Voting no: none.

**g. Discussion and possible action to approve increases in Cemetery pricing, effective January 1st, 2018.
(See attachment.)**

Motion was made by Willcutt, second by Doyle to approve increases in Cemetery pricing, effective January 1st, 2018. (See attachment.) Voting yes: Smith, Barham, White, Doyle, Willcutt, Shropshire, Thompson.
Voting no: none.

h. Discussion and possible action to authorize the Mayor to sign the Fiscal Year 2017 – 2018 Emergency Management Program Grant in the amount of \$10,000.00.

Motion was made by Willcutt, second by Smith to authorize the Mayor to sign the Fiscal Year 2017 – 2018 Emergency Management Program Grant in the amount of \$10,000.00. Voting yes: Barham, White, Willcutt, Shropshire, Thompson. Abstaining, counting as a no vote: Doyle and Smith. Voting no: none.

i. Discussion and possible action regarding hiring Jerri Richardson to the Thomas J. Harrison Pryor Public Library at a rate of \$8.50 per hour, for 18 hours per week, effective November 13th, 2017.

Motion was made by Willcutt, second by Barham to approve hiring Jerri Richardson to the Thomas J. Harrison Pryor Public Library at a rate of \$8.50 per hour, for 18 hours per week, effective November 13th, 2017. Voting yes: White, Doyle, Willcutt, Shropshire, Thompson, Smith, Barham. Voting no: none.

k. Discussion and possible action regarding approval to hire James Boswell as a B-Operator at the Pryor Creek Street Department at Range C, Step 1 (annual wage \$27,102.00) effective November 17th, 2017 to fill the position vacated by the resignation of Taylon Ables.

Motion was made by Smith, second by Willcutt to approve hiring James Boswell as a B-Operator at the Pryor Creek Street Department at Range C, Step 1 (annual wage \$27,102.00) effective November 17th, 2017 to fill the position vacated by the resignation of Taylon Ables. Voting yes: Willcutt, Shropshire, Thompson, Smith, Barham. Abstaining, counting as a no vote: Doyle. Voting no: White.

m. Discussion and possible action regarding approval of the option to accept the Oklahoma Municipal Assurance Group's option to consider the 2014 Ford Explorer (VIN # 1FM5K8AR5EGB27333) as a "total loss," accept \$17,895.00 less the \$500.00 deductible, for a new settlement amount of \$17,395.00 and authorize the Oklahoma Municipal Assurance Group to pick up the damaged vehicle.

Motion was made by Doyle, second by Smith to approve the option to accept the Oklahoma Municipal Assurance Group's option to consider the 2014 Ford Explorer (VIN # 1FM5K8AR5EGB27333) as a "total loss," accept \$17,895.00 less the \$500.00 deductible, for a new settlement amount of \$17,395.00 and authorize the Oklahoma Municipal Assurance Group to pick up the damaged vehicle. Voting yes: Willcutt, Shropshire, Thompson, Smith, Barham, White, Doyle. Voting no: none.

6. COMMITTEE REPORTS:

a. Budget / Personnel (Noland)

Mayor Tramel stated that there is a Budget / Personnel meeting next week.

b. Ordinance / Insurance (Thompson)

Thompson had no report.

c. Street / Maintenance Garage (Willcutt)

Willcutt had no report.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Smith, second by Willcutt to adjourn. Voting yes: Shropshire, Thompson, Smith, Barham, White, Doyle, Willcutt. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Tramel called the meeting to order at 7:25 p.m.

2. APPROVE MINUTES OF OCTOBER 17th, 2017 MEETING.

Motion was made by Willcutt, second by Doyle to approve the minutes of October 17th, 2017 meeting. Voting yes: Thompson, Smith, Barham, White, Doyle, Willcutt, Shropshire. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

4. ADJOURN.

Motion was made by Willcutt, second by Doyle to adjourn the Pryor Public Works Authority meeting. Voting yes: Smith, Barham, White, Doyle, Willcutt, Shropshire, Thompson. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH _____