

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, APRIL 3<sup>RD</sup>, 2018 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Tramel called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Mayor Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Roger Willcutt, Yolanda Thompson, Steve Smith, Randy Chitwood, Beth Moore, Jill White and Zac Doyle. Members absent: Choya Shropshire.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Rachel Sordahl. Others: Police Captain Kevin Tramel, Emergency Management Director Johnny Janzen, Pryor Area Chamber of Commerce President Barbara Hawkins, Library Board Chairman Jeanette Anderson and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE.  
(LIMITED TO 5 MINUTES)**

No petitions were presented.

**3. MAYOR'S REPORT:**

Mayor Tramel reported that the Round Table event held by OML last Thursday went very well.

**a. Discussion and possible action regarding a Proclamation declaring the month of April 2018 Fair Housing Month.**

Motion was made by Willcutt, second by Chitwood to approve a Proclamation declaring the month of April 2018 Fair Housing Month. Voting yes: Willcutt, Thompson, Smith, Chitwood, Moore, White, Doyle. Voting no: none.

**b. Discussion and possible action regarding a Resolution proclaiming the month of April 2018 as Fair Housing Month.**

Motion was made by Chitwood, second by Smith to approve Resolution #2018-4 proclaiming the month of April 2018 as Fair Housing Month. Voting yes: Thompson, Smith, Chitwood, Moore, White, Doyle, Willcutt. Voting no: none.

**4. CITY ATTORNEY'S REPORT:**

**a. Discussion and possible action regarding a Resolution supporting the Modernization of Mayes County Alcohol Laws.**

Motion was made by Chitwood, second by Willcutt to approve Resolution #2018-5 supporting the Modernization of Mayes County Alcohol Laws. Voting yes: Smith, Chitwood, Moore, White, Doyle, Willcutt, Thompson. Voting no: none.

**b. Discussion and possible action regarding a Resolution authorizing participation in the OMAG Recognition Program.**

Motion was made by Chitwood, second by Willcutt to approve Resolution #2018-6 authorizing participation in the OMAG Recognition Program. Voting yes: Chitwood, Moore, White, Doyle, Willcutt, Thompson, Smith. Voting no: none.

**5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.**

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the February 27<sup>th</sup>, 2018 Special Council meeting.
- b. Approve minutes of the March 20<sup>th</sup>, 2018 Council meeting
- c. Approve payroll purchase orders through April 6<sup>th</sup>, 2018.
- d. Approve claims for purchase orders through April 3<sup>rd</sup>, 2018.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1720172032 - 1720172031	37,689.68
STREET & DRAINAGE	1720172031 - 1720172041	3,798.64
CEMETERY CARE FUND	1720171710 - 1720172038	3,443.82
GOLF	1720171969 - 1720172030	84,647.53
CAPITAL OUTLAY	1720171710 - 1720172010	19,954.79
REAL PROPERTY ACQUISITION	910925B	1,500.00
RECREATION CENTER	1720171989 - 1720171986	15,842.98
DONATIONS CASH FUND	1720171960 - 1720171968	223.98
<b>TOTAL</b>		<b>167,101.42</b>
<b>NO NEW BLANKETS</b>		
<b>TOTAL</b>		

- e. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders.*
- f. Discussion and possible action regarding appointment of Trey Larremore to the Planning and Zoning Board Seat #6, term expiring September 30<sup>th</sup>, 2019.
- g. Discussion and possible action regarding appointment of Trey Larremore to the Planning and Zoning Board of Adjustment Seat #1, term expiring August 31<sup>st</sup>, 2018.
- h. Discussion and possible action regarding the 2018 Emergency Operations Plan.
- i. Discussion and possible action regarding the transfer of a Clarence and Anderson painting from the Thomas J. Harrison Pryor Public Library to the Pryor Area Arts and Humanities for safe-keeping and prevention of damage.
- j. Discussion and possible action regarding authorizing City Engineer to seek bids for the list of streets as determined by City Engineer, Mayor and Street Superintendent to be repaired under the 2018-2019 Street Rehabilitation Project.
- k. Discussion and possible action regarding the purchase of one 2018 T770 T4 Bobcat Compact Track Loader from White Star Machinery at the state bid price of \$49,432.02 plus accessories for \$69,526.43 with a possible trade-in of a 2002 Bobcat Skid Steer and accessories for \$8,000.00 making the total cost to the City \$61,526.43 from Street Sidewalk Project Account #14-145-5415.
- l. Acknowledgment of resignation of Police Department Dispatcher Meloni Brogden effective March 27<sup>th</sup>, 2018.
- m. Discussion and possible action regarding the surplus of one Glock Model 17, Serial #YYX712 as per Article 28, Section 9 of the Collective Bargaining Agreement between the City of Pryor Creek and the Fraternal Order of Police Lodge #116.
- n. Discussion and possible action regarding the authorization for Sergeant James Blower to purchase his department-issued Glock Model 17, Serial #YYX712, as per Article 28, Section 9 of the Collective Bargaining Agreement between the City of Pryor Creek and the Fraternal Order of Police Lodge #116.
- o. Discussion and possible action regarding allowing City Attorney to review and Mayor to sign a new Memorandum of Understanding between Pryor Public Schools and the City of Pryor Creek for the funding of two new police officers as School Resource Officers.
- p. Discussion and possible action regarding authorizing the Police Chief to seek applications to hire two police officers to backfill positions created by the addition of two School Resource Officers funded by the Pryor Public Schools pending approval of Memorandum of Understanding by City Attorney.

Motion was made by Smith, second by Willcutt to approve items a-p, less a, j, l and p, with no action on items f, g, and o. Voting yes: Moore, White, Doyle, Willcutt, Thompson, Smith, Chitwood. Voting no: none.

**a. Approve minutes of the February 27<sup>th</sup>, 2018 Special Council meeting.**

Motion was made by Willcutt, second by Smith to approve minutes of the February 27<sup>th</sup>, 2018 Special Council meeting. Voting yes: White, Willcutt, Thompson, Smith, Chitwood. Abstaining, counting as a no vote: Doyle and Moore. Voting no: none.

**j. Discussion and possible action regarding authorizing City Engineer to seek bids for the list of streets as determined by City Engineer, Mayor and Street Superintendent to be repaired under the 2018-2019 Street Rehabilitation Project.**

Motion was made by Willcutt, second by Smith to approve authorizing City Engineer to seek bids for the list of streets as determined by City Engineer, Mayor and Street Superintendent to be repaired under the 2018-2019 Street Rehabilitation Project. Voting yes: Doyle, Willcutt, Thompson, Smith, Chitwood, Moore, White. Voting no: none.

**1. Acknowledgment of resignation of Police Department Dispatcher Meloni Brogden effective March 27<sup>th</sup>, 2018.**

Motion was made by Chitwood second by Smith to acknowledge resignation of Police Department Dispatcher Meloni Brogden effective March 27<sup>th</sup>, 2018. Chitwood thanked Meloni for her service to the City. Voting yes: Willcutt, Thompson, Smith, Chitwood, Moore, White, Doyle. Voting no: none.

**p. Discussion and possible action regarding authorizing the Police Chief to seek applications to hire two police officers to backfill positions created by the addition of two School Resource Officers funded by the Pryor Public Schools pending approval of Memorandum of Understanding by City Attorney.**

Motion was made by Chitwood, second by Smith to approve the Police Chief to seek applications to hire two police officers to backfill positions created by the addition of two School Resource Officers funded by the Pryor Public Schools pending approval of Memorandum of Understanding by City Attorney, with language modification regarding liability. Voting yes: Thompson, Smith, Chitwood, Moore, White, Doyle, Willcutt. Voting no: none.

**6. COMMITTEE REPORTS:**

**a. Budget and Personnel (Doyle)**

Doyle reported that the next Budget and Personnel meeting will be next Tuesday, April 10<sup>th</sup>, 2018.

**b. Ordinance and Insurance (Thompson)**

Thompson reported that the Ordinance and Insurance Committee will meet Thursday, April 12<sup>th</sup>, 2018.

**c. Street (Willcutt)**

Willcutt reported that the Street Committee will wait for bid response from Steve Powell regarding the new street project before they decide whether or not to meet this month.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**8. ADJOURN.**

Motion was made by Smith, second by Thompson to adjourn. Voting yes: Smith, Chitwood, Moore, White, Doyle, Willcutt, Thompson. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Mayor Tramel called the meeting to order at 6:15 p.m.

**2. APPROVE MINUTES OF MARCH 20<sup>TH</sup>, 2018 MEETING.**

Motion was made by Chitwood, second by Smith to approve the minutes of March 20<sup>th</sup>, 2018 meeting. Voting yes: Chitwood, Moore, White, Doyle, Willcutt, Thompson, Smith. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

No unforeseeable business was presented.

**4. ADJOURN.**

Motion was made by Smith, second by Doyle to adjourn. Voting yes: Moore, White, Doyle, Willcutt, Thompson, Smith, Chitwood. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A CHAIRMAN JIMMY TRAMEL

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MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH \_\_\_\_\_