

**NOTICE AND AGENDA
HOTEL / MOTEL BOARD
SPECIAL MEETING
FRIDAY, AUGUST 14TH, 2015
4:00 P.M.**

THE HOTEL/MOTEL BOARD WILL MEET IN SPECIAL SESSION IN THE UPSTAIRS COUNCIL CHAMBER, AT CITY HALL, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

Board Members: *Tara Wallace, Tracey Dean, Ken Prather, Jeff Yates, Evett Barham

1. Call meeting to order.
2. Discuss, possibly approve minutes of August 4th, 2015 special meeting.
3. Discuss, possibly recommend Council action to approve Summary of Intent Letters received from Hotel / Motel Grant Allocation Recipients.
 - a. Pryor Main Street
4. Discuss, possibly recommend Council action to approve Hotel Motel Tax Applications received for 2015 - 2016.
 - a. OK Golf Association Junior Tournament 2015 (Pryor Creek Golf Course)
 - b. Missoula Children's Theater (Pryor Area Arts and Humanities Council)
5. Discuss procedures for submittals for all parties involved in the Hotel / Motel Grant process.
 - a. Expense Report Templates
 - b. Deadlines
 - c. Restrictions
 - d. Exceptions
6. Schedule next board meeting.
7. Adjourn.

POSTED AUGUST 7TH, 2015 BY CITY CLERK EVA SMITH



