

**MINUTES
HOTEL / MOTEL BOARD
SPECIAL MEETING
TUESDAY, APRIL 28TH, 2015
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: **TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM

1. CALL MEETING TO ORDER.

The meeting was called to order at 4:05 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather. Members absent: Evett Barham and Tracey Dean.

Others present: Pryor Chamber of Commerce Director Barbara Hawkins, Sarah Wallace, Main Street Program Director BJ Cummings, Mayor Tramel and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 26TH, 2014 SPECIAL MEETING.

Motion was made by Yates, second by Prather to approve minutes of August 26th, 2014 special meeting. All voted yes.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS:

a. PRYOR AREA ARTS & HUMANITIES COUNCIL, NEOK AREA ARTIST SHOW HELD SEPTEMBER 26 – OCTOBER 4, 2014.

Motion was made by Yates, second by Prather to recommend Council action to approve receipts received from Pryor Area Arts & Humanities Council, NEOK Area Artist Show held September 26 – October 4, 2014 for Hotel/Motel Grant in the amount of \$3,000.00. All voted yes.

b. PRYOR MAIN STREET, CHILI CHRISTMAS CAR & BIKE SHOW HELD NOVEMBER 15, 2014.

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Main Street, Chili Christmas Car & Bike Show held November 15, 2014 for Hotel/Motel Grant in the amount of \$2,000.00. All voted yes.

c. PRYOR AREA CHAMBER OF COMMERCE, PRYOR CHRISTMAS PARADE OF LIGHTS 2014 HELD DECEMBER 4, 2014.

Motion was made by Prather, second by Yates to recommend Council action to approve receipts received from Pryor Area Chamber of Commerce, Pryor Christmas Parade of Lights 2014 held December 4, 2014 for Hotel/Motel Grant in the amount of \$2,500.00. All voted yes.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON HOTEL / MOTEL TAX FUND ALLOCATION GRANT APPLICATION RECEIVED FROM PRYOR MAIN STREET FOR MAYFEST BARBEQUE COOK-OFF & CAR & BIKE SHOW IN THE AMOUNT OF \$2,500.00 FOR THE 2014 – 2015 FISCAL YEAR.

Motion was made by Yates, second by Prather to recommend Council action on Hotel / Motel Tax Fund Allocation Grant Application from Pryor Main Street for a Barbeque Cook-off & Car & Bike Show in the amount of \$2,500.00 for the 2014 – 2015 fiscal year to held June 20th, 2015. (This event is no longer called MayFest.) All voted yes.

5. Prepare for opening application process for FY 2015-2016.

a. DISCUSS AND RECOMMEND ANY CHANGES TO THE APPLICATION FOR FY 2015-2016.

Motion was made by Prather, second by Yates to change the date to receive applications for the FY 2015 – 2016 to June 1st through July 31st, 2015. All voted yes.

b. DISCUSS AND RECOMMEND DATE TO ADVERTISE APPLICATIONS FOR FY 2015-2016.

There was no action on this item.

Discussion reinforced the applications will be advertised 30 days prior to applications due date July 31st, 2015.

c. DISCUSS AND CONFIRM DATE APPLICATIONS ARE TO BE RECEIVED AS JUNE 30TH, 2015.

There was no action on this item, the agenda item was incorrect. Refer to item 5a.

6. SCHEDULE NEXT BOARD MEETING.

The Hotel / Motel Board will meet again June 5th, 2015 at 4:00 p.m.

7. ADJOURN.

Motion was made by Yates, second by Prather to adjourn at 4:20 p.m. All voted yes.