

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
FRIDAY, JUNE 5<sup>TH</sup>, 2015  
4:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: \*\*TARA WALLACE, TRACEY DEAN, KEN PRATHER, JEFF YATES AND EVETT BARHAM

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:00 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Jeff Yates, Ken Prather, Tracey Dean, Evett Barham. Members absent: none.

Others present: Pryor Chamber of Commerce Representative Sarah Wallace, Main Street Program Members Travis Noland and Lisa Melchior and Mayor Tramel.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF APRIL 28<sup>TH</sup>, 2015 SPECIAL MEETING.**

Motion was made by Prather, second by Yates to approve minutes of April 28<sup>th</sup>, 2015 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE RECEIPTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS.**

- a. **PRYOR MAIN STREET – RETAIL SEMINAR – WINDOW TREATMENTS & DISPLAYS**
- b. **PRYOR MAIN STREET – DAD’S DRAG MAIN BLOCK PARTY (FORMERLY MAYFEST)**

There was no action on these items. Chairman Wallace to contact BJ Cummings and revisit at the next meeting.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE EXPENSE REPORTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS.**

**a. PRYOR AREA CHAMBER OF COMMERCE**

Motion was made by Yates, second by Dean to accept receipts and recommend Council action to approve Expense Reports received from the Pryor Area Chamber of Commerce. All voted yes.

**b. PRYOR PUBLIC SCHOOLS**

Motion was made by Yates, second by Wallace to accept receipts and recommend Council action to approve Expense Reports received from Pryor Public Schools. All voted yes.

**c. PRYOR HIGH SCHOOL BAND DAY**

This item was tabled until more information is received from Pryor Public Schools Activity Fund Secretary and the Band Director.

Evett Barham stated she would contact the school for clarifications of expenses incurred.

The Board revisited Item 3a.

Travis Noland stated the Pryor Main Street Program wants to return funding to the Hotel/ Motel account with regard to the Pryor Main Street – Retail Seminar – Window Treatments & Displays.

The Board revisited Item 3b.

Travis Noland was notified that receipts for Pryor Main Street – Dad’s Drag Main Block Party (Formerly MayFest) need to be turned in by June 30<sup>th</sup>. Noland stated they would be turned in the week of June 22<sup>nd</sup>.

Travis Noland stated he would contact BJ Cummings to submit corrected invoices for the Pryor Main Street Expense Report. (Pryor Lumber Invoices.)

The Board returned to Item 4d.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE EXPENSE REPORTS RECEIVED FROM HOTEL / MOTEL GRANT APPLICANTS.**

**d. PRYOR MAIN STREET**

Motion was made by Prather, second by Yates to accept receipts with corrected invoices and recommend Council action to approve Expense Reports received from Pryor Main Street. All voted yes.

**5. DISCUSS 2015 – 2016 FISCAL YEAR HOTEL / MOTEL - RULES FOR FUNDING PER MAYOR TRAMEL.**

Mayor Tramel discussed the 2015 – 2016 Fiscal Year Hotel / Motel – Rules for Funding. (See attached.)

**6. SCHEDULE NEXT BOARD MEETING.**

The Hotel / Motel Board will meet again June 25<sup>th</sup>, 2015 at 10:00 a.m.

**7. ADJOURN.**

Motion was made by Prather, second by Yates to adjourn. All voted yes.