

**MINUTES
HOTEL / MOTEL BOARD
SPECIAL MEETING
THURSDAY, AUGUST 18TH, 2016
5:00 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: **TARA WALLACE, RANDY CHITWOOD, TRACEY DEAN AND EVETT BARHAM

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:07 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Evett Barham and Tracey Dean. Members absent: Randy Chitwood.

Others present: Pryor Area Chamber of Commerce Director Barbara Hawkins, Pryor Chamber of Commerce Representative Sarah Wallace, Pryor Arts and Humanities Representative Karen Wilson.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF APRIL 7TH, 2016 SPECIAL MEETING.

Motion was made by Barham, second by Dean to approve minutes of April 7th, 2016 special meeting. All voted yes.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT EXPENSE REPORTS RECEIVED FOR FY 2015 – 2016:

RECIPIENT	EVENT	AWARDED AMOUNT	DATE EVENT HELD	EXPENSE REPORT RECEIVED	REPORTED AMOUNT SPENT
PPS	Pryor Public Schools	\$11,078.00	10/19/15 – 5/13/16	June 23, 2016	\$11,455.71
PPS	Pryor Band Day	\$2,500.00	10/19/15	June 23, 2016	\$3,200.00
PAAH	Missoula Children’s Theater	\$1,500.00	6/13/16 – 6/17/16	June 28, 2016	\$3,861.96
PMS	Dads Drag Main	\$2,000.00	6/18/16	June 30, 2016	\$2,038.49

Motion was made by Barham, second by Dean to recommend Council action to approve Hotel / Motel Tax Grant Expense Reports received for FY 2015 – 2016. All voted yes.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE SUMMARY OF INTENT LETTERS RECEIVED FROM HOTEL / MOTEL GRANT ALLOCATION RECIPIENTS.

Motion was made by Barham, second by Wallace to recommend Council action to approve Summary of Intent Letters received from Hotel / Motel Grant Allocation Recipients. All voted yes.

Randy Chitwood arrived at 5:15 p.m.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT APPLICATIONS RECEIVED FOR 2016 – 2017.

This item was tabled until the next meeting.

6. SCHEDULE NEXT BOARD MEETING.

The Board agreed to meet again Tuesday, August 23rd, 2016 at 4:30 p.m.

7. ADJOURN.

Motion was made by Barham, second by Dean to adjourn at 5:20. All voted yes.