

**MINUTES  
HOTEL / MOTEL BOARD  
SPECIAL MEETING  
THURSDAY, AUGUST 23<sup>RD</sup>, 2016  
4:30 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: \*\* RANDY CHITWOOD, TARA WALLACE, TRACEY DEAN AND EVETT BARHAM

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 4:37 p.m. by Chairman Randy Chitwood. Members present: Chairman Randy Chitwood, Tara Wallace, Evett Barham and Tracey Dean.

Others present: Pryor Area Chamber of Commerce Director Barbara Hawkins, Pryor Area Chamber of Commerce Representative Sarah Wallace, Pryor Arts and Humanities Representatives Freda Palermo and Jenny Maples, Hope Coalition Representative Jessica Long and Pryor Area Softball Representative Charlie Taylor.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF AUGUST 18<sup>TH</sup>, 2016 SPECIAL MEETING.**

Motion was made by Wallace, second by Barham to approve minutes of August 18<sup>th</sup>, 2016 special meeting. All voted yes.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT APPLICATIONS RECEIVED FOR 2016-2017.**

The total budget for the 2016 – 2017 year is \$91,990.51. The required reserve amount is \$9,199.05. The remaining amount for distribution is \$82,791.46. After the Pryor Area Chamber of Commerce allotment of 40%, Pryor Public Schools allotment of 20% and Pryor Main Street allotment of 10%, the remaining amount is \$18,298.10 for distribution among the applicants. After distribution, there is a remaining amount of \$3,148.00, in addition to the required 10% reserve amount of \$9,199.05.

The Board allowed each representative to discuss their applications and needs.

- a. Due to the amount requested by the Pryor Area Softball Association, specific needs were discussed. Softball Representative Charlie Taylor stated that their greatest need is a tractor. The Board recommended that Mr. Taylor fill out a new application with the tractor in mind and resubmit at his earliest convenience for consideration. No further action was taken.
- b. Motion was made by Wallace, second by Dean to recommend Council action to approve Hotel / Motel Tax Grant Application from Cowboy Trader Days in the amount of \$2,500.00. All voted yes.
- c. Motion was made by Dean, second by Wallace to recommend Council action to approve Hotel / Motel Tax Grant Application from Pryor Fever Run in the amount of \$1,150.00 earmarked for promotion and advertising. All voted yes.
- d. Motion was made by Dean, second by Barham to recommend Council action to approve Hotel / Motel Tax Grant Application from PACC Parade of Lights in the amount of \$2,500.00. All voted yes.

- e. Motion was made by Dean, second by Barham to recommend Council action to approve Hotel / Motel Tax Grant Application from PAAHC Missoula Children's Festival in the amount of \$1,500.00. All voted yes.
- f. Motion was made by Barham, second by Wallace to recommend Council action to approve Hotel / Motel Tax Grant Application from PAAHC NEOK Artist Show in the amount of \$2,500.00. All voted yes.
- g. Motion was made by Dean, second by Wallace to recommend Council action to approve Hotel / Motel Tax Grant Application from Pryor Main Street Dads Drag Main in the amount of \$2,500.00. All voted yes.
- h. Motion was made by Barham, second by Wallace to recommend Council action to approve Hotel / Motel Tax Grant Application from Pryor Main Street Chili Christmas Festival in the amount of \$2,500.00. All voted yes.

**4. SCHEDULE NEXT BOARD MEETING.**

The Board agreed to wait until the Pryor Area Softball Association has submitted their new application before scheduling the next meeting.

**5. ADJOURN.**

Motion was made by Dean, second by Barham to adjourn at 5:20. All voted yes.