

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, FEBRUARY 26, 2015 AT 4:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public library,
505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: ** Jeanette Anderson, Kathy LaValley, Donna Hatley, Jack Hardy, Paul Stevens

1) CALL MEETING TO ORDER.

Chair, Anderson called the meeting to order at 4:02 pm. Members present: Kathy LaValley, Paul Stevens and Jack Hardy. Others present: Susan Newberry, Library Director, Jacinda Ramsey and Mayor Tramel.

2) REVIEW AND POSSIBLY APPROVE THE MINUTES FOR THURSDAY, JANUARY 22, 2015.

Motion was made by LaValley, second by Hardy to approve the minutes of Thursday, January 22, 2015 as read. All voted yes.

3) PETITIONS FROM THE AUDIENCE.

(LIBRARY BOARD RESERVES THE RIGHT TO LIMIT PRESENTATIONS TO 5 MINUTES)

There were no petitions presented.

4) SWEARING IN OF LIBRARY BOARD MEMBERS.

Board members were sworn in and signed "Oath of Office". Anderson will take Hatley's oath to her.

5) MAYOR'S REPORT

a. Plumbing on East side of Library.

The Mayor cannot find a plumber willing to fix the plumbing problem in the Library's break room.

b. Roofing on Front of Library.

Main Street architect had looked at the front of the Library and had volunteered to draw up plans. The Mayor decided this project and the plumbing need to be addressed right away. Jim Graber will meet with the Mayor and Susan, Monday, March 2 to discuss what can be done with the plumbing and the roof/front of the Library.

6) LIBRARY DIRECTOR'S REPORT

a. Library Statistics.

Reviewed. The librarians are weeding the Juvenile books. The library will be purchasing more juvenile/children's books. Jacinda will create spread sheets to reflect the library's fiscal year, July to June.

b. Budget.

Reviewed. Discussed moving Overdrive's fee to non-book line item. Discussed the money being spent to repair/replace furnace or air conditioners. Susan was not sure if the heating/air units were being repaired or replaced by Melton's. The Board instructed her to report to the Board the amount of expenditure and what service was rendered by Melton's over a 2-3 year span at the March meeting. The Board discussed the importance of spending taxpayer money in the best way possible.

c. Building Report.

Discussed. Jack voiced concern that the present lighting system in the Library is destroying artwork. Further discussion was tabled until more information is gathered. The Board is to research and report at the March meeting.

d. Technology Report.

1. The Board discussed the Technology Plan for 2015-2017. LaValley made a motion to accept the Technology Plan for 2015-2017 with corrections and Jack seconded the motion. All voted yes.

2. The Board discussed the filing of USAC 471 for internal connections, reconfiguration for 2016. Susan has filed for Priority I, the internet. She will file USAC 471 when she receives additional quotes for internal connections and reconfiguration for 2016. AGES has submitted a quote and two more are expected soon.

7) FRIENDS OF THE LIBRARY.

Jack reported a letter from the IRS has been received. The letter said the application could be approved within 90 days if they did not have questions. If the IRS has questions it could take up to 180 days to be approved.

8) PROFESSIONAL DEVELOPMENT.

Susan will attend and present at OLA Conference.

Marie is in the process of applying for a grant to attend the Texas Library Conference.

9) PROGRAMS.

a. Adult Programs

1. The Board viewed a Power Point presentation about literacy in Oklahoma. Find attached a print copy of this presentation. The Board encouraged Susan to share this information with Pryor's civic groups.

2. The Board discussed the existing literacy program with Jacinda and Susan. The board instructed Jacinda and Susan to continue with the Library's literacy program. They also requested a report/plan on how Pryor Public Library could begin addressing the concerns presented in the PowerPoint presentation using current resources. (Budget, Facility and Personnel.)

10) NEW BUSINESS.

LaValley requested a new group picture of the Library Board to be taken at the March meeting.

11) ADJOURN.

Motion was made by Stevens and seconded by LaValley to adjourn the meeting.

All voted yes.