

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, July 28, 2016 AT 4:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Kathy LaValley, Jack Hardy, Paul Stevens, and Jodi Troyer

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 4:10 p.m. Members Present: Anderson, Hardy, and Stevens. Others Present: Library Director Cari Rérat and Jacinda Ramsey.

2. REVIEW AND POSSIBLY APPROVE MINUTES FOR MAY 26, 2016.

Motion was made by Hardy and seconded by Stevens to approve the May 26, 2016 minutes as read. All voted yes.

3. REVIEW AND POSSIBLY APPROVE MINUTES FOR JUNE 23, 2016.

Motion was made by Stevens and seconded by Hardy to approve the June 23, 2016 minutes as read. All voted yes.

4. PETITIONS FROM THE AUDIENCE.

(Library Board reserves the right to limit presentations to 5 minutes)

There were no petitions presented.

5. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

● **Reviewed June's Statistics:**

1. 98 people registered for new library cards.
2. The Library added 77 items (books and media) to the collection.
3. 6,087 items (books, magazines, and media) were checked out.
4. 416 books and audiobooks were checked out via Overdrive, our ebook database.
5. Our online databases (not including Overdrive) were accessed 814 times.
6. Our meeting room was used by 7 community groups to host meetings for their respective organizations.
7. Library staff answered 1,597 informational or reference questions from patrons via phone, email, social media, and in person.
8. Our internet services (both wifi and physical computers) were used 3,870 times.
9. 6,722 people entered the Library building during the 24 days we were open. This averages to 280 people per day.

b. BUDGET

- Reviewed June's expenses
- State Aid Annual Report information is being compiled.

c. BUILDING

Discussed:

- Toby the turtle will be rehomed to a turtle sanctuary in the Tulsa area.

- There is evidence of mice in the building.

d. TECHNOLOGY

Discussed:

- Kristine is almost finished updating all computers to Windows 10.
- Kristine will begin to put Microsoft Office on all computers soon.
- Cari is waiting for a response for a grant from the Best Buy Foundation.

e. PROGRAMMING

- Discussed June's programming numbers
 1. The Library hosted 4 programs for adults with 67 in attendance.
 2. The Library hosted 4 programs for teens with 58 in attendance.
 3. The Library hosted 17 programs for children with 1,112 in attendance.
- There will be no library programming for the month of August.
- Discussed summer reading program
 1. 339 patrons have registered.
 2. An ending celebration is planned for July 30, 2016.

f. STAFFING

Discussed.

6. FRIENDS OF THE LIBRARY REPORT.

- Imagination Library was discussed at last meeting. People have already started donating money.

7. NEW BUSINESS.

- Discussed Pokemon Walk idea.

8. ADJOURN.

Motion was made by Stevens and seconded by Hardy. All voted yes.