



JANUARY 20, 2015

The Municipal Utility Board met in Regular Session at 7:00PM on Tuesday, 20 January 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Dr. Sixkiller, Mr. Roberts and Ms. Mitchell.

Mr. Prueitt reported Line Item 16 of Bid #883, approved 15 December 2014, increased \$305.76 because we received 16,390' instead 16,000' of 336.4 MCM ACSR. The new Bid #883 total is \$41,142.09. A motion was made by Ms. Lorrie Mitchell and seconded by Dr. Sixkiller to accept Bid #883 increase of \$305.76 and approve the minutes of the Regular Meeting held 5 January 2015. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Lindsey and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #769 - #838 totaling \$1,044,855.42 for payment. MOTION CARRIED. Votes cast as follows: Ayes –Sixkiller, Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Mr. Steve Powell, P.E. with Infrastructure Solutions Group, LLC dba Mehlburger Brawley who reported the SE 9th Street Lift Station Design Project and the Force Main Project from 9th Street Lift Station to the Wastewater Treatment Plant is ongoing. Mr. Powell also reported on an easement issue on the North Elliott Street Project that can be resolved with the assistance of Mr. Fred Sordahl, legal counsel for Municipal Utility Board.

The Board recognized Mr. Prueitt who reported City Council approved the increase of \$0.40 per 1,000 gallons to the Inside City Limit Retail Water Rate for Inside City Limit Customers recommended by Municipal Utility Board. The New Retail Water Rate for Inside City Limit Customers will be \$7.30 minimum and first 2,000 gallons and \$3.65 per 1,000 gallons on all additional usage effective February 2015 billing due 1 March 2015.

Mr. Prueitt discussed increasing the Retail Water Rate for Outside City Limit Customers \$0.40 per 1,000 gallons and recommended raising the Outside City Limit Minimum from \$6.50 and first 1,000 gallons with \$3.50 per 1,000 gallons on all additional usage to Minimum \$7.80 and first 1,000 gallons with \$3.90 per 1,000 gallons on all additional usage.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to increase the Retail Water Rate for Outside City Limit Customers to Minimum \$7.80 and first 1,000 gallons with \$3.90 per 1,000 gallons on all additional usage effective February 2015 billing due 1 March 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

Mr. Pruett discussed the Cement Plant is the only Retail Industrial Customer and recommended increasing the Retail Industrial Water Rate from \$1.50 per 1,000 gallons to \$1.75 per 1,000 gallons.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to increase the Retail Industrial Water Rate \$0.25 per 1,000 gallons (\$1.50 per 1,000 gallons to \$1.75 per 1,000 gallons) effective February 2015 billing due 1 March 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts and Sixkiller. The Cement Plant is a former employer to Mr. Garry Harris who abstained and counts as a no vote.

Mr. Pruett discussed establishing a water cost adjustment (WCA) to pass through the additional fluctuating monthly water cost adjustments charged by the Oklahoma Ordnance Works Authority (OOWA) to the Municipal Utility Board.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to establish a water cost adjustment (WCA) to pass through the additional fluctuating monthly water cost adjustments charged by the Oklahoma Ordnance Works Authority (OOWA) to the Municipal Utility Board effect February 2015 billing due 1 March 2015. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Lindsey, Mitchell and Harris Nay – none

The Board recognized Mrs. Teri Hill who presented a written Identity Theft Prevention Program Annual Report. She also reported the Gas and Water Serviceman, Mr. Don Dunn, has been receiving treatment for an on the job injury to his elbow and shoulder and the Workman's Compensation Doctor recommended surgery which is scheduled for 27 January 2015. Mr. Dunn's physical therapy and recovery will be at least six weeks.

The Board recognized Mayor Tramel who arrived at 7:30PM. The Mayor reported he believes the North Elliott Drainage issue is coming from Roosevelt School.

A written Department Foreman's Report was presented.

Mr. Pruett discussed the maintenance and safety issues of the 2002 Midwestern Sewer Rodding Machine and recommended the Board solicit bids for a trailer mounted jet rodding machine, which is included in this year's budget, to allow easier access on customer's property and safer working conditions for staff.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to solicit bids for the replacement of a 2002 Midwestern Sewer Rodding Machine with a trailer mounted jet rodding machine. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Lindsey, Mitchell, Sixkiller and Harris Nay – none

There was no unfinished business or new business discussed.

The Board recognized Mr. Fred Sordahl who requested copies of the North Elliott Street Easements from Mr. Steve Powell so he can

prepare the resolution documents to vacate a portion of the easement not being used on this project.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to adjourn at 7:41PM. Votes cast as follows: Ayes –Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL# | NAME | PO#/DESCRIPTION | AMOUNT |
|-------|--|---|-------------------|
| 839 | Payroll | A0115032; Payroll Ending 28 January 2015 | 60,641.56 |
| 840 | First Priority Bank | FICA-\$10.59106 MED-\$2,476.96 FED-\$7,991.37 | 21,059.39 |
| 841 | Oklahoma Tax Commission | SWH Payroll Ending 28 January 2015 | 2,707.00 |
| 842 | Red Crown Credit Union | Payroll Deduction Ending 28 January 2015 | 2,905.00 |
| 843 | Oklahoma Centralized Support Registry | Payroll Deduction Ending 28 January 2015 | 270.77 |
| 844 | Principal Financial Group | Retirement Savings Deduction; January 2015 | 12,278.05 |
| 845 | Principal Financial Group | Retirement Contribution; January 2015 | 24,178.53 |
| 846 | Accurate Environmental LLC | A0115018; Water Samples | 67.50 |
| 847 | Ameribank Group Benefits, LLC | Service Fee for February 2015 (43 employees) | 937.83 |
| 848 | B & B Meters | 2015134; Material & Supplies | 2,289.00 |
| 849 | C & R Oil Company | 2015141; Fuel | 2,022.31 |
| 850 | CommunityCare HMO | Group Medical Coverage; February 2015 | 40,457.50 |
| 851 | Office Everything of Pryor | 2015133; Warehouse Supplies | 121.57 |
| 852 | Office Everything of Pryor | A0115017; Shipping Fee and Office Supplies | 405.31 |
| 853 | Delta Dental of Oklahoma | Group Dental Coverage; February 2015 | 2,197.02 |
| 854 | Element Materials Technology B.A., LLC | 2015130; Welding Tests, Keenan & Steffey | 1,513.05 |
| 855 | Endex Inc of Tulsa | A0115030; Security System, CY2015 | 240.00 |
| 856 | Fastenal Company | 201410497; Hip Waders, Crofford & Lincoln | 235.28 |
| 857 | Fastenal Company | 2015111; Flashlight and Batteries | 98.70 |
| 858 | Green Country Testing | 201518; Testing | 1,234.00 |
| 859 | HACH | 2015117; Material & Supplies | 206.84 |
| 860 | Kriz-Davis Company | 201412574; Bid #883, Material & Supplies | 1,426.58 |
| 861 | Lakeland Office Systems Inc. | A0115024; Office Copies | 221.85 |
| 862 | Mehlburger Brawley | A0814242; Phase 3 Force Main to WWTP, Payment #14 | 2,500.00 |
| 863 | Mehlburger Brawley | A1114342; 9th Street Pump Station Imp., Payment #3 | 9,530.00 |
| 864 | Mehlburger Brawley | A0115033; General Engineer Fees | 345.00 |
| 865 | MESO/OMUSA | A0115027; Training & Travel; 3rd Qtr. Supervisor Course | 450.00 |
| 866 | Mike's Tire & Car Care | 2015129; Equipment Maintenance, Tires and Flat Repair | 647.52 |
| 867 | Oklahoma Gas Association | A0115026; Training & Travel, OGA Legislative Forum | 90.00 |
| 868 | Pryor Stone Inc. | 2015139; Gravel | 1,527.67 |
| 869 | Rural Water District #4 | WWTP Water Service, July 2014 - December 2014 | 84.34 |
| 870 | Roberts Auto Centers | 2015135; Equipment Maintenance, Trk #2 | 453.01 |
| 871 | S & D Electric Motors, LLC | 2015144; 9th Street Lagoon Pump | 4,300.00 |
| 872 | Sheraton Midwest City Hotel | A0115005; Training & Travel, G. Pruett | 94.00 |
| 873 | Stuart C. Irby Co., Inc. | 201412572; Bid #883, Material & Supplies | 2,623.10 |
| 874 | Techline Inc. | 201412576; Bid #883, Material & Supplies | 10,883.45 |
| 875 | HD Supply Waterworks | 2015113; Material & Supplies | 94.90 |
| 876 | HD Supply Waterworks | 2015113; Material & Supplies | 51.50 |
| 877 | HD Supply Waterworks | 2015128; Clamps | 91.30 |
| 878 | Walmart Community RFCSLLC | 2015124; Material & Supplies | 210.26 |
| 879 | White Star Machinery | 2015145; Concrete Blades | 279.60 |
| 880 | Zee Medical Inc. | 2015140; First Aid Supplies | 227.04 |
| 881 | Zee Medical Inc. | A0115025; First Aid Supplies | 50.15 |
| 882 | Mary Lou Carpenter Cleaning Service | 18.5 Hours Cleaning Service | 203.50 |
| 883 | Mutual of Omaha Policyholder Services | Group AD&D and Payroll Deduction, Jan 2015-Feb 2015 | 1,046.78 |
| 884 | City of Pryor Creek | AT&T Telephone Service, January 2015 | 205.27 |
| 885 | Coast to Coast Computer Supplies | A0115023; Black Toner | 28.00 |
| 886 | Dearborn National Life Insurance Co. | Group LTD Coverage, February 2015 | 1,106.55 |
| 887 | Liberty National | Payroll Deduction for January 2015 | 192.02 |
| 888 | Municipal Utility Board | Petty Cash | 667.86 |
| 889 | Postmaster | Postage Stamps | 490.00 |
| 890 | Technical Programming Services Inc. | A0115029; Bill Print and Mailing, January 2015 | 1,194.07 |
| 891 | Tyler Technologies Inc. | A0115028; Annual Cash Collection Maintenance | 2,034.39 |
| 892 | Vision Service Plan of Oklahoma | Payroll Deduction for February 2015 | 487.36 |
| 893 | Municipal Utility Board | Utility Service for January 2015 | 19,888.74 |
| TOTAL | | | <u>239,792.02</u> |