



MAY 4, 2015

The Municipal Utility Board met in Regular Session at 7:00pm on Monday, 4 May 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Mr. Roberts, Dr. Sixkiller and Ms. Mitchell.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 20 April 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey approving Claims #1227 - #1281 totaling \$345,845.81 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Roberts, Mitchell and Harris Nay – none

The Board recognized Cydney Baron who had no comments.

The Board recognized Councilman Britton who discussed the possibility of changing the Main Street Decorative light kits as a part of the City of Pryor Beautification Project. Mr. Pruett will assist with the cost analysis.

The Board recognized Mr. Steve Powell who reported Mehlburger Brawley has retained a support technician to complete the GIS training with MUB staff this summer. This phase of the project needs to be completed so it can move on to the supplemental project of gathering attribute information to support our crews in the field.

Mr. Powell also discussed the Force Main Improvement Project and recommended the approval of Change Order #2 from Jerry's Excavation in the amount of \$10,653.75 to relocate the trench for the fiber optics conduit. Mr. Pruett agreed with this recommendation

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve Change Order #2 for the Force Main Replacement Project in the amount of \$10,653.75, making the new total \$1,696,858.75. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

Mr. Powell reported on the bid opening for the replacement of a master water meter located within an existing water valve vault at the MAID Water Treatment Plant held in the Municipal Utility Board Room on Thursday, 23 April 2015. Three responses were received and the low bidder submitted a Siemens Model meter instead of the Badger Model Meter utilized in the design. It is comparable so he is

recommending this bid be awarded to the low bid of \$35,500.00 from Northern Equipment Co. Inc of Grove, Oklahoma. Mr. Pruett agrees with this recommendation.

A motion was made by Dr. Sixkiller and seconded by Ms. Lorri Mitchell to issue the Notice of Award for the replacement of the twelve inch (12") water meter at Oklahoma Ordnance Works Authority (OOWA) Filter Plant #1 to the low bidder, Northern Equipment Co. Inc. of Grove, Oklahoma in the amount of \$35,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts and Harris Nay – none

The Board recognized Mr. Gary Pruett who reported on the 2015 Public Power Conference attended by himself, Mr. Crisp, and Mrs. Hill. He reported the mandated ARC-Flash requirements was a hot topic at this conference. In addition to the clothing requirements, U. S. Occupational Safety and Health Administration (OSHA), has also mandated requirements for fall prevention equipment. He will be meeting with the Grand River Dam Authority Safety Manager tomorrow along with Jared Crisp and Jennifer Adams, the MUB Safety Coordinator, to discuss options already researched and implemented by GRDA. As stated by Mr. Crisp in the last meeting; the arc-flash safety requirements is going to be costly.

Mr. Pruett reported the Board Member display in the Board Room is still short two pictures. He will make arrangements with Bonea Photography, Ms. Lorri Mitchell and Dr. Art Sixkiller so the display can be completed.

The Board recognized Mr. Jared Crisp who reported he has compiled the employee handbook from 1951 to 2006 with the many adoptions made through the years. He is updating and revising the terminology to a new easy to read format of the Municipal Utility Board Employee Handbook for review with Mr. Pruett and Mrs. Hill and then with the Board. Mr. Crisp has also be working on the Municipal Utility Board Web Design.

Mr. Crisp joined the electric crew during the Annual Substation Testing with Grand River Dam Authority and is looking forward to working in the field with the other utility crews as time allows.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Pruett discussed the need to replace and surplus the 2005 John Deere 4X2 Gator Off Road Vehicle at the Wastewater Treatment Plant. He recommended a John Deere PR15 – Gator TS (Knobby Tires) be purchased from P & K Equipment, Pryor, Oklahoma at a cost of \$5,853.96, which is the Oklahoma State Contract Department of Central Purchasing Bid Requirement item.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to purchase a John Deere PR15 – Gator TS (Knobby Tires), purchased from P & K Equipment, Pryor, Oklahoma at a cost of \$5,853.96 to be used at the Wastewater Treatment Plant. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey and Harris Nay – none

Mr. Pruettt discussed the character and work ethics of Mr. Robert Wilkerson in the Water Department and recommended the Board promote him to a C-Mechanic Non-merit (\$18.76 per hour to \$19.42 per hour) effective 7 May 2015.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Robert Wilkerson to C-Mechanic Non-Merit (\$18.76 per hour to \$19.42 per hour) effective 7 May 2015. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey and Harris Nay – none

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn at 7:38pm. Votes cast as follows: Ayes – Roberts, Lindsey, Mitchell, Sixkiller and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1282	Payroll	A0515110; Payroll Ending 6 May 2015	60,917.98
1283	First Pryority Bank	FICA-\$10,651.60 MED-\$2,491.12 FED-\$7,483.31	20,626.03
1284	Oklahoma Tax Commission	SWH; Payroll Ending 6 May 2015	2,660.00
1285	Red Crown Credit Union	Payroll Deduction Ending 6 May 2015	3,330.00
1286	Oklahoma Centralized Support Registry	Payroll Deduction Ending 9 May 2015	270.77
1287	Accurate Environmental LLC	A0515114; Water Samples	90.00
1288	AutoZone Inc.	20154167; Equipment Maintenance	244.63
1289	B & B Meter Service	20155219; Material & Supplies	1,916.00
1290	CenterPoint Energy	Purchased Gas for April 2015	65,278.58
1291	Chouteau Lime Company	20154176; Material & Supplies	79.80
1292	Chouteau Lime Company	20155231; Hand Seeder and Seeds	63.00
1293	C & R Oil Co., Inc.	20155233; Fuel	1,415.82
1294	C & R Oil Co., Inc.	20155244; Anti-Freeze	364.00
1295	Office Everything of Pryor	A0515117; Shipping Fees	45.51
1296	Enviro-Tec America	20155226; SIR- April 2015	30.00
1297	Finley Engineering Company Inc.	A1114343; Engineering Fee, Bound Arc Flash Report	4,910.00
1298	Grand River Dam Authority	Purchased Electric; April 2015	393,353.91
1299	P & K Equipment	20154204; Material & Supplies	67.56
1300	Green Country Testing	20154177; Testing	970.00
1301	J. Harlen Company	20155214; Small Tools, Hand Ratchet Cutter/Spotlight	459.09
1302	HACH Company	20155222; Ammonia & Chlorine	194.88
1303	Heath Consultants Inc.	20154173; Material & Supplies, GMI Model #6-500	2,601.69
1304	J L. Matthews Co. Inc.	20154202; Material & Supplies	65.38
1305	Airgas USA, LLC	20155218; Nitrogen	71.24
1306	Airgas USA, LLC	20155236; Cylinder Rental	51.73
1307	Marketing Alliance	A0315053; Website Development & Design, Pmt. #2	3,665.00
1308	Mehlbürger Brawley	A0814242; Phase 3 Force Main to WWTP, Pmt #17	2,500.00
1309	Mehlbürger Brawley	A1143242; 9th Street Pump Improvements, Pmt #6	16,201.00
1310	Mehlbürger Brawley	A0515108; General April 2015 & Master Meter Consulting	1,040.00
1311	O'Reilly Auto Parts	20154168; Equipment Maintenance, Trk #12	50.67
1312	Pryor Automotive Supply	20154178; Small Tools & Supplies	550.78
1313	Pryor Stone Inc.	20155224; Gravel	1,174.02
1314	Pryor Stone Inc.	20155235; Gravel	501.56
1315	Pryor Waste Recycling LLC	Garbage Billing for April 2015	83,682.47
1316	Pryor Lumber Company	20154179; Material & Supplies	328.08
1317	R. W. Vaught Technical Services	A0515113; Equipment Maintenance	3,229.00
1318	Mayes County RWD4	WWTP Water Service, April 2015	17.28
1319	S & D Electric Motors, LLC	2015146; Equipment Maintenance, S. Lift Station Pump	7,300.00
1320	Stuart C. Irby	20154181; Material & Supplies	430.00
1321	Tractor Supply Co. Credit Plan	20154169; Material & Supplies	143.80
1322	The Von Corporation	20155216; Small Tool, Thumper Lead & Handle	384.45
1323	HD Supply Waterworks	20154198; Material & Supplies	425.00
1324	HD Supply Waterworks	20154208; Material & Supplies	532.92
1325	HD Supply Waterworks	20155223; Material & Supplies	913.15
1326	Unifirst Holdings Inc.	20154166; Uniform Shirt Rental, April 2015	545.89
1327	Zee Medical Inc.	20155211; Safety Supplies	148.50
1328	Mary Lou Carpenter	A0515118; Cleaning Service, May 4-15, 2015	225.50
1329	Sordahl, Inc., PC, Fred H.	A0415107; Attorney Fee, April 2015	712.50
1330	City of Pryor Creek	Allocation to City, Payment #10	46,000.00
1331	City of Pryor Creek	Occupational Fee for April 2015 Garbage Billing	2,724.02
1332	Brown & Brown Insurance	A0515112; Annual Dishonesty Bond	186.00
1333	Kolker & Kolker	A0515109; Consultant Fee, April 2015	735.00
1334	Metlife	Payroll Deduction; May 2015	108.50
1335	Municipal Utility Board	Garbage Billing Fee for April 2015	5,448.05
1336	Oklahoma Corporation Commission	A0515116; Storage Tank Base Fee for 2016	175.00
1337	Pryor Printing Inc.	A0515115; Misc. Receipt Books Received April 2014	255.15
1338	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, April 2015	117.22
1339	VISA Control Card Services	A0515111; Equipment Maintenance & GIS Supplies	330.32
1340	Oklahoma Natural Gas	Transportation Fee for April 2015	5,756.76
		TOTAL	<u>746,615.19</u>